

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, October 23, 2018

8:30 AM

**JOINT BUDGET MEETING
(Please Note Start Time)**

Assembly Room, 10th Floor

Law and Judicial Committee

1. Law and Judicial Committee Call to Order*Law and Judicial Committee*

Chair Cunningham called the meeting of the Law and Judicial Committee to order at 8:30 a.m.

Present 8 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Weber and Member Wyatt

Absent 1 - Member Paxton

Financial and Administrative Committee

Chair Rummel called the Financial and Administrative Committee to order at 8:30 a.m.

Present 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Others present:

Barry Burton, County Administrator

Amy McEwan, Deputy County Administrator

Dakisha Wesley, Assistant County Administrator

Paul Fetherston, Assistant County Administrator

Patrice Evans, Circuit Court Clerk

Ryan Horne, Finance and Administrative Services

Mike Wheeler, Finance and Administrative Services

Howard Cooper, Coroner

Donna Jo Maki, County Administrator's Office

Joy Gossman, Public Defender's Office

Sandy Ruckebeil, Public Defender's Office

Roycealee Wood, Superintendent, Regional Office of Education

Michael Munda, Regional Office of Education

Micah Thornton, Circuit Clerk's Office

Shantel Franklin, Finance and Administrative Services

Teri White, State's Attorney's Office

Mike Nerheim, State's Attorney

Deborah Goldberg, Sheriff's Merit Commission

Zach Creer, Finance and Administrative Services

Mary Stevens, Court Administration

Rose Gray, Court Administration

RuthAnne Hall, Purchasing

Dena Traylor, Court Administration

Dave Hare, Sheriff's Office

Jon Petrillo, Sheriff's Office

Erin Cartwright-Weinstein, Circuit Clerk

Judy Martini, County Board Member

Jim Chamernik, Sheriff's Office

Ashley Rach, Sheriff's Office
W.R. Kinville, Sheriff's Office
David Wathen, Sheriff's Office
Danny Davis, Court Administration
Jay Ukena, Nineteenth Judicial Circuit Court
Lynn Hines, Circuit Clerk Office's Attorney
Winnie Webber, Court Administration
Chris Kopka, Human Resources
Rodney Marion, Human Resources
Charlotte Stevens, Lake County Resident
Ed Mampe, Lake County Resident
Carol Mampe, Lake County Resident
Ronald Thomas, Lake County Resident
Mervin Maxwell, Lake County Resident
Gerald V. Pedrin, Lake County Resident
Al Seyler, Lake County Resident
Mel Ellingen, Lake County Resident
John Murray, Veteran's Assistance Commission
Hilda Vara, Regional Office of Education
Don Nickerson, Veterans Assistance Commission
Josh Dillman, Lake County Resident
Gary Braun, Lake County Resident
Jodi Gingiss, Community Development
Andrew Tangen, Veterans Assistance Commission
Allen Lynch, Lake County Resident
Dick Barr, Lake County Resident
Ed Hale, Lake County Resident
Robert Patterson, Lake County Resident
Larrt McCarty, Lake County Resident
Kari Brown, Lake County Resident
Mark Pfister, Health Department
Pam Riley, Health Department
Dough Kasamis, Health Department
Kim Burke, Health Department
Diane Pelli, Health Department
Jennifer Serino, Workforce Development
Angela Cooper, Workforce Development
Demar Harris, Workforce Development
Bill Weber, Lake County Resident
James Sroka, Lake County Resident
Doug Wallace, Veterans Assistance Commission
Marie Honeywell, Lake County Resident
John DeReu, Veterans Assistance Commission

*Allan Ayers, Lake County Resident
Roberty Honeywell, Lake County Resident
Virginia DeReu, Lake County Resident
John Patterson, Lake County Resident
Michael Hiley, Lake County Resident
Sherry Kruse, Lake County Resident
Lonnie Gwens, Lake County Resident
Harry Swanson, Lake County Resident
Daniel Sheline, Lake County Resident
Doug Kasmu, Health Department
Heidie Hernandez, County Board Office
Blanca Vela-Schneider, County Board Office*

2. Pledge of Allegiance

*Law and Judicial Committee
Member Frank led the Pledge of Allegiance.*

3. Addenda to the Agenda

There were no additions or amendments to the agenda.

4. Public Comment

There were no comments from the public.

5. Chairman's Remarks

*Law and Judicial Committee
Chair Cunningham had no Chair's remarks.*

*Financial and Administrative Committee
Chair Rummel thanked the Finance and Administrative Services staff for their efforts in working with departments on a balanced budget.*

6. New Business

6.1 [18-1180](#)

Presentation and consideration of proposed Fiscal Year 2019 Budget (see complete recommended budget attached).

Attachments: [FY 2019 Recommended Budget](#)

Ryan Horne, Finance and Administrative Services, thanked department staff and supporting agencies on their help with the budget.

Mr. Horne indicated that funds for vehicle and computer replacements will be moved to the general fund to ensure the funds are appropriately expended. The Fiscal Year 2019 budget includes a 2.85 percent wage increase. New program requests were accepted this year and will be discussed in the appropriate department's budget review.

Finance and Administrative Services Director Patrice Sutton discussed the budget preparation. She reported that revenue is decreasing and the expenses related to natural growth are increasing. The reduction in the IMRF rate, coupled with an aggressive increase in salary savings, has helped to balance the budget. She noted that these are anomalies and are not expected to occur again.

(Member Weber arrived at 8:44 a.m.)

A budget overview was presented.

6.2 [18-1181](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Sheriff's Merit Commission.

Mike Wheeler, Finance and Administrative Services, and Sheriff's Merit Commission Member Deborah Goldberg presented the proposed Sheriff's Office Merit Commission budget. Commissioner Goldberg noted the cost for polygraph tests for sheriff deputy candidates are temporarily down but will increase with the retirement of several individuals in the near future.

Law and Judicial Committee

A motion was made by Member Wyatt, seconded by Member Weber, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Weber and Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Carlson, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.3 [18-1182](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Coroner.

Shantel Franklin, Finance and Administrative Services, and Coroner Dr. Howard Cooper presented the proposed Coroner's budget. Ms. Franklin indicated that revenue is relatively flat but expenses increased due to the care of the department's canine, the funding of a new Deputy position identified in the new program/position request and contractals for body removal services.

Dr. Cooper thanked the Finance and Administrative Department staff for their assistance in the preparation of the budget. He discussed the need for body removal services and a new position due to the workload of existing deputies.

Member Hart requested the most recent statistics on the number of deaths and autopsies completed in the Coroner's Office. She inquired on the need for an additional position. Dr. Cooper indicated that each deputy, on average, works 180 cases per year. An additional deputy will help reduce caseload. Discussion ensued regarding which deaths require deputy investigation. Dr. Cooper explained that call outs are when employees are called out to a scene after 5:00 p.m. Overtime is used for deputies to work on cases when the office is not adequately staffed. Dr. Cooper indicated that investigations currently take up to 12 weeks. An increase in personnel would decrease the investigation time significantly. Discussion continued as to how to expedite investigations.

Law and Judicial Committee

A motion was made by Member Calabresa, seconded by Member Weber, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Weber and Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Taylor, seconded by Member Carlson, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.4 [18-1183](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Coroner Fees Fund.

Shantel Franklin, Finance and Administrative Services, and Coroner Dr. Howard Cooper presented the proposed budget for the Coroner Fees Fund. Dr. Cooper indicated that outreach supplies are free items that are given at public events.

Law and Judicial Committee

A motion was made by Member Weber, seconded by Member Hart, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Weber and Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Taylor, seconded by Member Carlson, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.5 [18-1184](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Public Defender.

Mike Wheeler, Finance and Administrative Services, and Public Defender Joy Gossman, presented the proposed Public Defender's budget. Revenues are projected to slightly increase due to an increase in the Public Defender's salary by the state. A principal public defender position is being added as part of a new program/position request. A senior immigration investigator position is being downgraded to a social worker and will result in salary savings to the department.

Commodities are projected to increase 10 percent in the cost for the Illinois compiled statutes and the purchase of additional supplies related to the duplication and distribution of videos related to court cases.

Ms. Gossman indicated that a part time position has been eliminated to offset the increase for contract attorneys to handle post-conviction petitions.

Finance and Administrative Services Director Patrice Sutton indicated that the Public Defender's Office requested two new positions but only one position is being recommended for approval this year by the County Administrator's Office. County Administrator Barry Burton indicated that there was more than \$3,000,000 in new program/position requests; approximately \$1,000,000 is being recommended for funding as part of new program/position requests.

Discussion ensued regarding the salary of public defenders. Ms. Gossman indicated that it is difficult to fill positions at entry level salaries due to the low salary ranges. Deputy County Administrator Amy McEwan indicated that to this end, Lake County is looking at other possible benefits to entice prospective employees.

Law and Judicial Committee

A motion was made by Member Weber, seconded by Member Hart, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Weber and Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Hewitt, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.6 [18-1186](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the State's Attorney.

Mike Wheeler, Finance and Administrative Services, Teri White, State's Attorney Office (SAO), and State's Attorney Mike Nerheim presented the State's Attorney proposed budget. Mr. Wheeler indicated that the State's Attorney Office eliminated a part time cyber/forensic investigator in 2018 but is requesting the funding of a full time criminal intelligence analyst position. Revenues are projected to be lower, noting child support reimbursement has decreased by \$40,000 due to a decrease in the state contract for these services. Commodities have increased.

Mr. Nerheim indicated that 2018 has been a busy year. Body cameras have increased the workload for the office. There is a need to focus on mental health well-being check ups for SAO staff. Mr. Nerheim indicated that a part time position has been eliminated and one position was previously funded with grant monies, so the headcount would not change. He indicated that staff continues to look at grant opportunities to offset rising expenses in the State's Attorney's Office.

Mr. Nerheim reported on grant funding the county has received for A Way Out Program to combat opioid addiction.

Law and Judicial Committee

A motion was made by Member Wyatt, seconded by Member Weber, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Weber and Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Hewitt, seconded by Member Taylor, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.7 [18-1187](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the State's Attorney Automation Fund.

Mike Wheeler, Finance and Administrative Services, reported that revenue and expenses are flat for the proposed State's Attorney Automation Fund.

Law and Judicial Committee

A motion was made by Member Wyatt, seconded by Member Weber, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Weber and Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Durkin, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.8 [18-1188](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Sheriff.

Mike Wheeler, Finance and Administrative Services, and Dawn Wucki-Rossbach and Undersheriff David Hare, Sheriff's Office, presented the proposed budget for the Sheriff's Office.

Mr. Wheeler indicated that revenue is down due to a reduction in the work release program. Expenses have increased due to operations and cleaning supplies, a rise in screening software and licensure costs, and capital expenditures. He indicated that several correction officer positions that were previously identified in the General Operating Expense fund have been transferred to the Sheriff's personnel costs. Five correction officer positions for inmate transport at the new court tower, anticipated with the opening of the new facility, have also been added.

Undersheriff Hare reported on highlights in the Sheriff's Office including recent accreditation by the the Commission on Accreditation for Corrections and the Commission on Accreditation for Law Enforcement Agencies. The Sheriff's Office has partnered with the County Administrator's Office on 9-1-1 consolidation efforts in Lake County. He recognized Donna Jo Maki, County Administrator's Office, for her assistance in the application and management of two grants on behalf of the Sheriff's Office. He indicated that the Sheriff's Office is working on its Crisis Intervention Training, noting that it is approximately one-third complete.

Upon inquiry from Member Hart, Undersheriff Hare indicated that the work release program is down because less people are being reassigned to work release. He noted that it does not appear that the additional pod that was opened last year will close in the upcoming fiscal year, adding that the occupancy level is a result of court proceedings.

Law and Judicial Committee

A motion was made by Member Calabresa, seconded by Member Hart, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Weber and Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Taylor, seconded by Member Bartels, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.9 18-1189

Joint committee action approving the recommended Fiscal Year 2019 budget for the Transportation Safety Hire-back Fund.

Mike Wheeler, Finance and Administrative Services, indicated revenue for the transportation safety hire-back fund is expected to remain flat and expenses are expected to increase.

Law and Judicial Committee

A motion was made by Member Danforth, seconded by Member Weber, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Weber and Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Taylor, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.10 18-1194

Joint committee action approving the recommended Fiscal Year 2019 budget for the Circuit Courts.

Chief Judge Jay Ukena, Mike Wheeler, Finance and Administrative Services, Danny Davis and Mary Stevens, Court Administration, and Chief Judge Jay Ukena presented the proposed budget for the Circuit Courts.

Mr. Wheeler indicated that salary reimbursement is down \$632,257 due to a reduction in state allocation but it has partially been offset by an increase of \$180,320 from the Probation Service Fee Fund. The Adult residential treatment line has increased \$31,000 due to the increased daily rate for residential treatment in response to a new rule from the state.

Chief Judge Ukena indicated that the state's decision to allow electronic filing of all civil by the public has placed an unfunded mandate on the county and has spurred the need to

replace the outdated case management system known as CRIMS.

Chief Judge Ukena indicated that the Circuit Courts are asking for approval of a new program/position requests to fund two pre-trial service staff, noting that Adult Probation Pretrial unit has experienced an increase in the number of bond investigations and the number of people who are given pretrial bond supervision. Additionally, the Circuit Court is seeking approval for two new juvenile counselors at the Hulse Detention Center who will help distribute workload of existing staff, decrease burnout for individuals who are required to work overtime, and reduce turnover at the facility. The County Administrator's Office has recommended the funding of one pretrial service staff and one juvenile counselor.

Member Hart inquired about the high turnover rate. Ms. Stevens indicated that the high turnover rate is mostly at the juvenile detention center. Mr. Davis reported on the difficulty of staffing the night shift and scheduling of vacation. Discussion ensued.

Law and Judicial Committee

A motion was made by Member Weber, seconded by Member Wyatt, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Weber and Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Bartels, seconded by Member Durkin, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.11 [18-1195](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Hulse Detention Center.

Mike Wheeler, Finance and Administrative Services, presented the proposed budget for Hulse Detention Center. The cost of salary reimbursement has decreased by \$396,078 due to a reduction in State reimbursements. This revenue decrease is partly offset by an increase in \$97,615 from the Probation Services Fee fund. Staffing has increased by one part time position for a therapist but will be reimbursed by the Regional Office of Education.

Mr. Wheeler indicated that the budget includes the cost of a new program/position request for a new counselor. Mr. Wheeler noted that the pretrial services staff was erroneously budgeted in Hulse Detention Center but will be moved to the appropriate department. Discussion ensued.

Law and Judicial Committee

A motion was made by Member Weber, seconded by Member Calabresa, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Weber and Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Durkin, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.12 [18-1196](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Children's Waiting Room Fund.

Mike Wheeler, Finance and Administrative Services, presented the proposed Children's Waiting Room Fund budget. He indicated that the fees have increased based upon recent activity.

Law and Judicial Committee

A motion was made by Member Hart, seconded by Member Wyatt, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Weber and Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Hewitt, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.13 [18-1197](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Law Library.

Mike Wheeler, Finance and Administrative Services, presented the proposed Law Library budget. He indicated that the fees have increased based upon recent activity. He noted that this fund includes a \$67,000 transfer to the General Fund.

Law and Judicial Committee

A motion was made by Member Bartels, seconded by Member Wyatt, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Weber and Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Durkin, seconded by Member Carlson, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.14 18-1198

Joint committee action approving the recommended Fiscal Year 2019 budget for the Probation Services Fee.

Mike Wheeler, Finance and Administrative Services, presented the proposed budget for the Probation Services Fee fund. He indicated that revenues are expected to decline based upon current activity. Expenses are expected to increase based on the transfer of funds to the Circuit Court Fund and Hulse Detention Center. Miscellaneous Contractual Services are expected to increase for the planned use of the Crime Victim Service Fee monies.

Law and Judicial Committee

A motion was made by Member Weber, seconded by Member Wyatt, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Weber and Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Hewitt, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.15 18-1200

Joint committee action approving the recommended Fiscal Year 2019 budget for the Neutral Site Custody Exchange Fee.

Mike Wheeler, Finance and Administrative Services, presented the proposed budget for the Neutral Site Custody Exchange Fee fund. He indicated revenues and expenses are projected to stay flat.

Law and Judicial Committee

A motion was made by Member Wyatt, seconded by Member Frank, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Weber and Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Taylor, seconded by Member Durkin, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.16 [18-1193](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Court Automation Fee.

Mike Wheeler, Finance and Administrative Services, presented the proposed budget for the Court Automation Fee fund. He indicated that revenues are projected to decrease and expenses are expected to increase due to the cost of maintenance of licensed software.

Law and Judicial Committee

A motion was made by Member Weber, seconded by Member Hart, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Weber and Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Hewitt, seconded by Member Pedersen, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.17 [18-1190](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Circuit Court Clerk.

Circuit Court Clerk Erin Cartwright-Weinstein and Patrice Evans, Circuit Court Clerk's Office, and Mike Wheeler, Finance and Administrative Services, presented the proposed budget for the Circuit Court Clerk's Office.

Mr. Wheeler indicated that revenues have decreased. Expenses have decreased due to position vacancies being filled at a lower salary rate. The Circuit Court Clerk's Office has requested several new program/position requests including funding for two new clerk positions, pay equity for staff, and moving a project manager position into the General Fund's budget. He indicated the County Administrator has approved one clerk for funding but does not recommend the transfer of a project manager position into the General Fund

nor the funding for pay equity as this group is currently in collective bargaining negotiations.

Circuit Court Clerk Erin Cartwright-Weinstein indicated that there is a need to improve the working environment in the Circuit Clerk's Office. The department has been redesigned and the area cleaned. Additionally, due to space restrictions a portion of her department has moved to the old Jury Assembly Room to improve accessibility for individuals with disabilities.

Circuit Clerk Cartwright-Weinstein identified the need for two positions to staff specialty courts and to support the case management system. Additionally, there has been a lot of public outreach and collaboration with the Coalition to Reduce Recidivism to assist individuals seeking to expunge their court records. She indicated that the passport program has been successful and feedback positive.

Discussion ensued regarding the decrease in revenues. Circuit Clerk Cartwright-Weinstein indicated that administrative adjudication has significantly decreased revenue for the Circuit Clerk's Office and the Courts. Discussion continued.

Law and Judicial Committee

A motion was made by Member Hart, seconded by Member Wyatt, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Weber and Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Taylor, seconded by Member Pedersen, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.18 18-1191

Joint committee action approving the recommended Fiscal Year 2019 budget for the Document Storage Fee.

Mike Wheeler, Finance and Administrative Services, presented the proposed budget for the Document Storage Fee fund. He indicated that expenses are expected to increase.

Law and Judicial Committee

A motion was made by Member Wyatt, seconded by Member Weber, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Weber and Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Taylor, seconded by Member Bartels, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.19 [18-1192](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Electronic Citation Fee.

Mike Wheeler, Finance and Administrative Services, presented the proposed budget for the Electronic Citation Fee fund. He indicated that revenues are expected to decrease and there are no expenses budgeted for Fiscal Year 2019.

Law and Judicial Committee

A motion was made by Vice Chair Calabresa, seconded by Member Hart, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Weber and Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Durkin, seconded by Member Hewitt, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

7. Members' Remarks

There were no remarks provided.

- 8. Adjournment of the Law and Judicial Committee. The Financial and Administrative Committee may remain in session to review and approve other departmental budgets.**

There being no further business of the Law and Judicial Committee, a motion was made by Member Wyatt, seconded by Member Hart, to adjourn the Law and Judicial Committee. On a voice vote, the meeting was adjourned at 11:41 a.m.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Danforth, Member Bartels, Member Frank, Member Hart, Member Weber and Member Wyatt

Absent: 1 - Member Paxton

Next Meeting: October 30, 2018

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chair

Vice-Chair

Law and Judicial Committee