

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, September 7, 2016

1:00 PM

Assembly Room, 10th Floor

Financial and Administrative Committee

1. Call to Order

Chair Rummel called the meeting to order at 1:00 p.m.

Present 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

Others present:

Yvette Albarran, Purchasing

Susan Brines, Purchasing

Barry Burton, County Administrator

Jim Chamernik, Sheriff's Office

Mary Ross Cunningham, County Board Member

Cameron Davis, Assistant County Administrator

Eric Foote, Community Development

Heather Galan, Public Works

Ben Gilbertson, County Administrator's Office

Jodi Gingiss, Community Development

Gary Gordon, Finance and Administrative Services

RuthAnne Hall, Purchasing

Sandy Hart, County Board Member

Adlil Issakoo, County Administrator's Office

Barbara Klipp, Sierra Club

Peter Kolb, Public Works

Chris Kopka, Risk Management

Rodney Marion, Human Resources

Harold Mayer, Lake County Resident

Amy McEwan, Deputy County Administrator

Audrey Nixon, County Board Member

Linda Pedersen, County Board Member

Phil Perna, Public Works

Michele Slav, Finance and Administrative Services

Mary Stevens, Court Administration

Paula Trigg, Division of Transportation

Jennie Vana, Communications

Blanca Vela-Schneider, County Board Office

Farrah Watson, Finance and Administrative Services

Terry Wilke, County Board Member

2. Pledge of Allegiance

Member Sauer led the Pledge of Allegiance.

3. Approval of Minutes

3.1 [16-0847](#)

Minutes from August 3, 2016.

Member Bartels and Hewitt arrived at 1:02 p.m.

A motion was made by Member Sauer, seconded by Member Mandel, that the

minutes be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

3.2 [16-0848](#)

Executive Session minutes from August 3, 2016.

A motion was made by Member Mandel, seconded by Member Carlson, that the minutes be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4. Added to Agenda

There were no items added to the agenda.

5. Public Comment

Barbara Klipp of the Sierra Club requested the County reconsider the decision to eliminate the sustainability coordinator position. Discussion ensued.

6. Old Business

There was no old business to conduct.

7. New Business

LAW & JUDICIAL

7.1 [16-0795](#)

Joint resolution authorizing the renewal of the State's Attorney's Multi-Jurisdictional Drug Prosecution grant program, awarded by the Illinois Criminal Justice Information Authority (ICJIA), including \$163,886 in federal funds.

Deputy County Administrator Amy McEwan reported the federal funds will support a substantial portion of a gang/narcotics prosecution division chief, an assistant state's attorney and a police investigator's salaries.

A motion was made by Member Carlson, seconded by Member Mandel, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

7.2 [16-0796](#)

Joint resolution authorizing the renewal of the State's Attorney's Crime Analysis grant program, awarded by the Illinois Criminal Justice Information Authority (ICJIA), including \$51,579 in federal funds.

Deputy County Administrator Amy McEwan requested authorization of the State's Attorney's Crime Analysis grant program.

A motion was made that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

7.3 [16-0778](#)

Joint resolution authorizing an emergency appropriation with offsetting revenue in the amount of \$228,961 to implement Adult Redeploy Illinois programming for the Nineteenth Judicial Circuit.

Mary Stevens of Courts Administration stated that this grant funding will provide residential treatment for chemically dependent offenders, recovery coaching services, and access to recovery home services for continuum of care in the community.

A motion was made by Member Sauer, seconded by Member Hewitt, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

PUBLIC WORKS & TRANSPORTATION

7.4 [16-0842](#)

Ordinance authorizing the issuance and sale of Water and Sewer System Revenue Refunding Bonds, Series 2016, in an amount not to exceed \$13,000,000, and providing the terms of and security for payment on said bonds.

A motion was made by Member Sauer, seconded by Member Bartels, that item 7.15 be approved and that items 7.4 through 7.14 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

7.5 [16-0751](#)

Joint resolution authorizing an intergovernmental agreement (IGA) by and between County of Lake, Village of Vernon Hills and Melody Farm, LLC regarding the Cuneo Intersection Property.

A motion was made by Member Sauer, seconded by Member Bartels, that item 7.15 be approved and that items 7.4 through 7.14 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

7.6 [16-0843](#)

Joint resolution ratifying an emergency procurement with Alfa Laval, Inc. of Houston, Texas, in the amount of \$34,155.21 for emergency repairs to the sludge belt filter press at the Mill Creek Water Reclamation Facility (WRF).

A motion was made by Member Sauer, seconded by Member Bartels, that item 7.15 be approved and that items 7.4 through 7.14 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

7.7 [16-0813](#)

Ordinance establishing Special Service Area (SSA) Number 17 of the County of Lake, Illinois.

A motion was made by Member Sauer, seconded by Member Bartels, that item 7.15 be approved and that items 7.4 through 7.14 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

7.8 [16-0817](#)

Joint resolution appropriating \$1,340,000 of Motor Fuel Tax (MFT) funds for the maintenance and electrical service of traffic control signals, street lights, and Lake County PASSAGE field elements from December 1, 2016 to November 30, 2017, and designated as Section 17-00000-01-GM.

A motion was made by Member Sauer, seconded by Member Bartels, that item 7.15 be approved and that items 7.4 through 7.14 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

7.9 [16-0822](#)

Joint resolution appropriating \$1,525,000 of Matching Tax funds for the 2016 microsurfacing of Rollins Road, from Hook Drive to Illinois Route 132, and designated as Section 16-00080-61-RS.

A motion was made by Member Sauer, seconded by Member Bartels, that item 7.15 be approved and that items 7.4 through 7.14 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

7.10 [16-0824](#)

Joint resolution appropriating \$1,185,000 of Motor Fuel Tax funds for the resurfacing of Lewis Avenue, from 14th Street to Belvidere Street, and designated as Section 16-00082-08-RS.

A motion was made by Member Sauer, seconded by Member Bartels, that item 7.15 be approved and that items 7.4 through 7.14 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

7.11 [16-0825](#)

Joint resolution appropriating \$6,260,000 of Motor Fuel Tax funds for the resurfacing of Lewis Avenue, from Wadsworth Road to 20th Street, replacing the traffic signals at 27th

and 33rd Streets, and designated as Section 16-00089-08-RS.

A motion was made by Member Sauer, seconded by Member Bartels, that item 7.15 be approved and that items 7.4 through 7.14 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

7.12 [16-0830](#)

Joint resolution appropriating \$1,220,000 of County Bridge Tax funds for the repair of six bridge abutments on the North Shore Bike Path over the Skokie River, the Canadian National Railroad, and the Metra Railroad, and designated as Section 16-00999-15-BR.

A motion was made by Member Sauer, seconded by Member Bartels, that item 7.15 be approved and that items 7.4 through 7.14 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

7.13 [16-0829](#)

Joint resolution authorizing an agreement with the Village of Libertyville for the North Shore right-of-way drainage improvement, appropriating \$25,000 of County Bridge Tax funds, and designated as Section 16-00228-02-BT.

A motion was made by Member Sauer, seconded by Member Bartels, that item 7.15 be approved and that items 7.4 through 7.14 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

7.14 [16-0814](#)

Joint resolution authorizing a contract with Lake County Grading Company, Libertyville, Illinois, in the amount of \$819,289, for the replacement of the culvert under Casimir Pulaski Drive at the Skokie River, providing a supplemental appropriation of \$360,000 of County Bridge Tax funds, and designated as Section 14-00196-09-DR.

A motion was made by Member Sauer, seconded by Member Bartels, that item 7.15 be approved and that items 7.4 through 7.14 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

7.15 [16-0818](#)

Joint committee action item approving change order number two consisting of an increase of \$84,314.34 for additions to the Buffalo Grove Road patching construction contract, and designated as Section 16-00249-04-RS.

A motion was made by Member Sauer, seconded by Member Bartels, that item 7.15 be approved and that items 7.4 through 7.14 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

FINANCIAL & ADMINISTRATIVE

7.16 [16-0844](#)

Resolution authorizing a contract with Securian Financial Group of St. Paul, Minnesota, for group term and optional life insurance for Lake County for a three-year period, plus renewals, in the estimated amount of \$179,498.

Human Resources Director Rodney Marion indicated the County's current contract for group term and optional life insurance expires on December 31, 2016. The County issued a request for proposal, received three bids of which two firms were interviewed. Securian has been selected as the most favorable vendor. Unlike the process with the current vendor, claims will be filed directly with Securian. Mr. Marion indicated the County will oversee the management of vendor by meeting with them regularly and auditing records. He noted there will be a significant savings by switching vendors. Discussion ensued.

A motion was made by Member Mandel, seconded by Member Carlson, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

7.17 [16-0841](#)

Resolution approving the County's 2017 Health, Life and Dental Insurance Plan.

Human Resources Director Rodney Marion indicated that, in August 2016, the County Board approved the County's health insurance plan for 2017 but the dental and life insurance were not included in consideration. He presented the dental insurance plan, indicating that there are no changes to the premiums for the employees or employers. The life insurance carrier is proposed to be changed from Voya to Securian Financial, which will result in a cost savings. He noted a scrivener error, noting the life insurance cost was incorrectly identified as \$141,709 but is actually \$179,498, consistent with the cost identified in item 7.16.

A motion was made by Member Sauer, seconded by Member Hewitt, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

7.18 [16-0800](#)

Resolution establishing the Lake County Video Gaming Revenue Policy.

Ben Gilbertson of the County Administrator's Office presented the proposed video gaming policy for consideration. Jodi Gingiss of Community Development updated the committee regarding the requirement that social service agencies utilize SharePoint to be eligible to receive funds. Some agencies will seek to be let out of the agreement due to privacy laws, but confidential information will not be shared. If the SharePoint tool

becomes more utilized, there is an opportunity to increase data sharing. Ms. Heather Galan of Public Works clarified that video gaming revenue will be utilized to fund education, assessment, and outreach of gambling addictions, followed by behavioral health services. Mr. Gilbertson reviewed eligibility criteria. Discussion ensued.

A motion was made that this item be recommended for adoption to the regular agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

9. County Administrator's Report

Chair Rummel moved the County Administrator's Report ahead of Executive Session.

County Administrator Barry Burton reported that due to the uncertainty in the State's budget and its funding of programs run by the County, all departments have been asked to make budget cuts between two to five percent, for fiscal year 2017. Two positions in the County Administrator's Office and one position in the Planning, Building and Development Department were eliminated when a preliminary analysis of the positions determined that the services could be outsourced and/or accomplished in another more efficient manner. Discussion ensued regarding the sustainability coordinator position. Mr. Burton indicated that he will provide additional information regarding the estimated cost savings by outsourcing the positions after an in-depth analysis occurs.

Member Mandel requested that committee meeting dates not be changed in the future unless there is a consensus by the committee.

Chair Rummel brought forth a request by Lake County Board Chairman Aaron Lawlor regarding Governor Rauner's legislation on consolidation of local government. Chairman Lawlor would like staff to assess which commissions, if any, can be consolidated. Staff time will take more than two hours and requires committee approval. Discussion ensued. Consensus is to have staff begin assessing this information.

8. Executive Session

Executive Session was entered into at 1:50 pm

A motion was made by Member Sauer, seconded by Member Mandel, that this item be to go into Executive Session. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

8.1 [16-0850](#)

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

This item was discussed in Executive Session.

Executive Session was adjourned at 2:50 p.m.

A motion was made by Member Sauer, seconded by Member Bartels, to come out of Executive Session. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

10. Adjournment

The meeting was adjourned at 2:51 p.m.

A motion was made to adjourn. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Financial and Administrative Committee