

# **Lake County Illinois**



## **Meeting Minutes - Final**

**Wednesday, September 7, 2016**

**9:00 AM**

**Main Conference Room - Lake Co. Dept. of Transportation  
600 W. Winchester Road, Libertyville, IL 60048**

**HCDC Advisory and Recommendation Committee –  
Affordable Housing**

**1. ROLL CALL**

*The meeting of the Housing and Community Development Commission (HCDC) Affordable Housing Advisory and Recommendation Committee (ARC) was called to order at 9:03 a.m.*

*Guests: Ben Femminella and Bob Shears of Youth Conservation Corps; Mary Ellen Tamasy of Lake County Residential Development Corporation; Kim Ulbrich of Community Partners for Affordable Housing; Marsha Belcher and Mary Lockhart White of Community Action Partnership of Lake County; Tameka Wilsin of YouthBuild Lake County; Michelle Progar and Ann Deuel of One Hope United; Frank Koehler and Nimrod Warda of the City of North Chicago; and Linda Pedersen of the Lake County Board.*

*Staff: Jodi Gingiss, Monika Bobo, Eric Foote and Laura Walley*

**Present** 3 - Commissioner Swartz, Commissioner Calabresa and Commissioner Mulligan

**2. APPROVAL OF MINUTES**

**2.1 [16-0853](#)**

Approval of the April 29, 2016 Minutes

**Attachments:** [4.29.16 Minutes.pdf](#)

**A motion was made by Commissioner Swartz, seconded by Commissioner Mulligan, to approve the April 29, 2016 minutes. The motion carried by the following vote:**

**Aye:** 3 - Commissioner Swartz, Commissioner Calabresa and Commissioner Mulligan

**3. PUBLIC COMMENT (items not on the agenda)**

*Frank Koehler, of the City of North Chicago, thanked the Affordable Housing ARC for its consideration, during its last meeting, to fund North Chicago's demolition projects.*

**4. OLD BUSINESS**

*There was no old business.*

**5. NEW BUSINESS**

**5.1 [16-0860](#)**

Pre-PY2015 Community Development Block Grant Funding Recommendations

**Attachments:** [Housing ARC to HCDC Extra CDBG Round.pdf](#)

*Presented by Jodi Gingiss, Community Development Administrator; Monika Bobo, Housing Grant Administration Specialist; and Eric Foote, Grant Administration Specialist*

*The recommendations provided within the agenda packet were discussed, with two changes: the recommended grant to the City of Waukegan would be lowered from \$74,000 to \$20,000, which would cover the cost of the soil borings; and the remaining*

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*funds of \$54,000 would be added onto the \$25,000 recommended for Lake County Residential Development Corporation (LCRDC), making that total \$79,000. This increased funding level would allow for kitchen rehabilitation, exterior improvements and carpet replacement in the elevator in the LCRDC building.*

**A motion was made by Commissioner Swartz, seconded by Commissioner Calabresa, to forward the funding recommendations to the HCDC for approval. The motion carried by the following vote:**

**Aye:** 3 - Commissioner Swartz, Commissioner Calabresa and Commissioner Mulligan

**6. STAFF REPORTS**

*Jodi Gingiss, Community Development Administrator, and Monika Bobo, Housing Grant Administration Specialist, presented information on the use of a Predevelopment Loan, which was applied for by the Housing Opportunity Development Corporation (HODC). HODC has been approved as a Community Housing Development Corporation (CHDO).*

*Motion: To forward a recommendation of a \$31,871 HOME Predevelopment Loan for HODC to the HCDC for approval.*

*Motion Made By: Janet Swartz*

*Motion 2nd By: Carol Calabresa*

*Motion approved*

**7. ADJOURNMENT**

**A motion was made by Commissioner Mulligan, seconded by Commissioner Swartz, to adjourn the meeting at 9:36 a.m. The motion carried by the following vote:**

**Aye:** 3 - Commissioner Swartz, Commissioner Calabresa and Commissioner Mulligan