

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, May 11, 2016

2:30 PM

10th floor Conference Room C
18 N. County Street, Waukegan, IL 60085

Housing and Community Development Commission - Executive Committee

1. ROLL CALL

Chairman Pedersen called the Housing and Community Development Commission (HCDC) Executive Committee (EC) meeting to order at 2:32 p.m.

Staff: Eric Waggoner, Jodi Gingiss, Brenda O'Connell, Monika Bobo, Eric Foote and Laura Walley

Present 6 - Ray Rose, Carol Calabresa, Steve Carlson, Linda Pedersen, Dan Venturi and Janet Swartz

2. APPROVAL OF MINUTES

2.1 [16-0464](#)

Approval of the March 9, 2016 Minutes

Attachments: [3.09.16 Minutes.pdf](#)

A motion was made by Vice-Chairman Venturi, seconded by Commissioner Carlson, to approve the March 9, 2016 minutes. The motion carried by the following vote:

Aye 5 - Commissioner Calabresa, Ex-Officio Member Carlson, Chairman Pedersen, Vice Chair Venturi and Commissioner Swartz

Not Present 1 - Commissioner Rose

3. CHAIR'S REMARKS

The Chairman had no comments.

4. PUBLIC COMMENTS (items not on the agenda)

There were no public comments.

5. OLD BUSINESS

There was no old business.

6. NEW BUSINESS

6.1 [16-0460](#)

Joint resolution authorizing an emergency appropriation in the amount of \$519,410 and accepting the 2015 Department of Housing and Urban Development's (HUD) Continuum of Care Homeless Assistance grant awards.

Attachments: [2015 CoC Project Listing.pdf](#)
[PY2015 COC Line Item Emergency Appropriation Work Sheet.pdf](#)

Presented by Jodi Gingiss, Community Development Administrator and Brenda O'Connell, Continuum of Care Program Coordinator

A motion was made by Vice-Chairman Venturi, seconded by Commissioner Calabresa, to forward the Joint Resolution authorizing an emergency appropriation in the amount of \$519,410 and accepting the 2015 HUD Continuum of Care

Homeless Assistance grant awards to the HCDC for approval. The motion carried by the following vote:

Aye 6 - Commissioner Rose, Commissioner Calabresa, Ex-Officio Member Carlson, Chairman Pedersen, Vice Chair Venturi and Commissioner Swartz

6.2 [16-0456](#)

Discussion of 2015-19 Plan-To-Date Performance

Attachments: [2015-16 Performance vs Goals.pdf](#)

Presented by Jodi Gingiss, Community Development Administrator

6.3 [16-0465](#)

Discussion of Advisory & Recommendation Committee (ARC) input on the 2017 applications

Presented by Jodi Gingiss, Community Development Administrator

All four of the ARCs discussed the progress toward the goals of the 2015-19 Consolidated Plan, observing that the two goals related to public infrastructure had already been exceeded. As a result, Executive Committee consensus was to recommend to the HCDC for approval to gradually decrease traditional infrastructure funding, beginning with three projects for 2017, two projects for 2018, and finally, one project during 2019.

6.4 [16-0458](#)

Joint resolution approving 2013, 2014 & 2015 Housing and Urban Development (HUD) Action Plan Amendments.

Attachments: [2013 AP 9th Amend.pdf](#)
[PY2014 AP 5th Amendment..pdf](#)
[2015 AAP 2nd Amendment.pdf](#)

Due to lack of time, this item was not presented.

6.5 [16-0336](#)

Citizen Participation Plan - proposed revisions

Attachments: [Revised Citizen Participation Plan Draft for May 11, 2016 Public Hearing.p](#)

Due to lack of time, this item was not presented.

7. STAFF REPORTS

There were no staff reports.

8. ADJOURNMENT

A motion was made by Commissioner Carlson, seconded by Vice-Chairman Venturi, to adjourn the meeting at 3:28 p.m. The motion carried by the following vote:

Aye 6 - Commissioner Rose, Commissioner Calabresa, Ex-Officio Member Carlson,
Chairman Pedersen, Vice Chair Venturi and Commissioner Swartz