

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Wednesday, June 15, 2016

3:30 PM

2nd floor Conference Room - Central Permit Facility  
500 W. Winchester Road, Libertyville, IL

**Housing and Community Development Commission**

**1. ROLL CALL**

*Chairman Rose called the meeting of the Housing and Community Development Commission (HCDC) to order at 3:38 p.m.*

*Guests: Mary Carmody and Carrie Price of Midwest Veterans Closet; Peggie Roberts of Zacharias Sexual Abuse Center; David Fries of Catholic Charities; Linda Berkowitz and Kori Larson of Glenkirk; Kate Ceithaml of Lake County Haven; Rob Anthony of the Affordable Housing Corporation; Mary Ellen Tamasy of Lake County Residential Development Corporation; Christen White of PADS Lake County; Betsy Lassar of Lake County Affordable Housing Coalition; Ben Femminella of Youth Conservation Corps; Mari Christopherson of CASA Lake County; Kim Ulbrich, Amy Kantonan and Luisa Lara of Community Partners for Affordable Housing; May Ziv-El of Prairie State Legal Services; and Anne Bassi of Moraine Township*

*Staff: Eric Waggoner, Jodi Gingiss, Monika Bobo, Eric Foote and Laura Walley*

**Present** 11 - Harriet Rosenthal, Carol Calabresa, Ray Rose, Linda Pedersen, Steve Carlson, Virginia Mulligan, Sandra Hart, Diane Hewitt, Dan Venturi, Joel Sikes and Michael Meehan

**Excused** 5 - Karl Molek, Glenn Swanson, Joe Mancino, Mary Cunningham and Janet Swartz

**2. APPROVAL OF MINUTES**

**2.1 [16-0568](#)**

Approval of the May 11, 2016 Minutes

**Attachments:** [5.11.16 HCDC Minutes.pdf](#)

**A motion was made by Commissioner Rosenthal, seconded by Commissioner Hart, to approve the May 11, 2016 minutes. The motion carried by the following vote:**

**Aye** 10 - Commissioner Rosenthal, Commissioner Calabresa, Chairman Rose, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Mulligan, Commissioner Hart, Commissioner Hewitt, Commissioner Venturi and Commissioner Meehan

**Not Present** 1 - Commissioner Sikes

**3. CHAIR'S REMARKS**

*Chairman Rose mentioned that Commissioner Cunningham was in the hospital and that the Commission's thoughts and prayers were with her, wishing her a quick recovery.*

**4. PUBLIC COMMENTS (items not on the agenda)**

*Mary Carmody, of Midwest Veterans Closet, informed the Commission about the work performed by her agency and requested, during an upcoming application round, that the Commission consider the agency's need to expand and purchase a building.*

**5. OLD BUSINESS**

*There was no old business.*

**6. NEW BUSINESS**

6.1 [16-0480](#)

Presentation by Lake County Housing Action Coalition

**Attachments:** [LCHAC Presentation to HCDC 6-7-16.pdf](#)

*Presented by Betsy Lassar and Rob Anthony of the Lake County Housing Action Coalition and Luisa Lara, a client of Community Partners for Affordable Housing*

6.2 [16-0478](#)

Presentation: Consolidated Annual Performance Evaluation Report (CAPER) PY2015

**Attachments:** [PY2015 CAPER Presentation.pdf](#)

*Presented by Jodi Gingiss, Community Development Administrator; Eric Foote, Grant Administration Specialist; and Monika Bobo, Housing Grant Administration Specialist*

6.3 [16-0477](#)

Public Hearing on the 2015 Consolidated Annual Performance and Evaluation Report (CAPER)

*Motion: To open the Public Hearing at 4:26 p.m.*

*Motion Made By: Linda Pedersen*

*Motion 2nd By: Carol Calabresa*

*Motion approved*

*There were no public comments.*

*Motion: To close the Public Hearing at 4:28 p.m.*

*Motion Made By: Daniel Venturi*

*Motion 2nd By: Ginny Mulligan*

*Motion approved*

6.4 [16-0479](#)

Approval of the 2015 Consolidated Annual Performance and Evaluation Report (CAPER)

**Attachments:** [2015 CAPER LCB.pdf](#)

*Motion: To approve the CAPER for submission to HUD.*

*Motion Made By: Sandra Hart*

*Motion 2nd By: Linda Pedersen*

*Motion approved*

**A motion was made by Commissioner Hart, seconded by Vice-Chairman Pedersen, to approve the CAPER for submission to HUD. The motion carried by the following vote:**

**Aye** 11 - Commissioner Rosenthal, Commissioner Calabresa, Chairman Rose, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Mulligan, Commissioner Hart, Commissioner Hewitt, Commissioner Venturi, Commissioner Sikes and Commissioner Meehan

6.5 [16-0540](#)

Availability of Pre-2015 CDBG Funds

**Attachments:** [2010-14 Performance vs Goals.pdf](#)  
[Simplified Pre-2015 CDBG Application.pdf](#)

*Presented by Jodi Gingiss, Community Development Administrator*

**A motion was made by Commissioner Venturi, seconded by Commissioner Hewitt, to approve the proposed Affordable Housing and Public Improvements application for a funding round for the Pre-2015 CDBG funds. The motion carried by the following vote:**

**Aye** 11 - Commissioner Rosenthal, Commissioner Calabresa, Chairman Rose, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Mulligan, Commissioner Hart, Commissioner Hewitt, Commissioner Venturi, Commissioner Sikes and Commissioner Meehan

6.6 [16-0538](#)

Preliminary 2017 Housing & Community Development Action Plan

**Attachments:** [Preliminary 2017 Action Plan.pdf](#)

*Presented by Jodi Gingiss, Community Development Administrator*

*Motion: To approve the preliminary 2017 Annual Action Plan.*

*Motion Made By: Daniel Venturi*

*Motion 2nd By: Sandra Hart*

*Motion approved*

6.7 [16-0539](#)

Public Hearing - Lake County preliminary 2017 Annual Action Plan

*There were no public comments.*

7. **STAFF REPORTS**

7.1 [16-0529](#)

Updated 2016 Commission Meeting Schedule

**Attachments:** [2016 Revised HCDC Meeting Schedule 5.31.16.pdf](#)

*Presented by Jodi Gingiss, Community Development Administrator*

8. **ADJOURNMENT**

**A motion was made by Commissioner Venturi, seconded by Commissioner Mulligan, to adjourn the meeting at 5:12 p.m. The motion carried by the following vote:**

**Aye** 11 - Commissioner Rosenthal, Commissioner Calabresa, Chairman Rose, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Mulligan, Commissioner Hart, Commissioner Hewitt, Commissioner Venturi, Commissioner Sikes and Commissioner Meehan