

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Tuesday, November 1, 2016

9:00 AM

Assembly Room, 10th Floor

**Planning, Building and Zoning Committee**

## 1.0 Call to Order

*The meeting was called to order at 9:00 a.m.*

**Present** 6 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart and Member Pedersen

**Absent** 1 - Member Sauer

*Others present:*

*Audrey Nixon - County Board member*

*Amy McEwan - Deputy County Administrator*

*Cameron Davis - Assistant County Administrator*

*Eric Waggoner - Planning, Building and Development Department*

*Steve Crivello - Planning, Building and Development Department*

*Kurt Woolford - Stormwater Management Commission*

*Matt Meyers - Planning Building and Development Department*

*Brittany Sloan - Planning Buiding and Development Department*

*Terry Kuss - Planning, Building and Development Department*

*Ben Gilbertson - County Administrator's Office*

*Farrah Watson - Finance and Administrative Services*

*Gary Gordon - Finance and Administrative Services*

**Present** 7 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart, Member Pedersen and Member Sauer

## 2.0 Pledge of Allegiance

*Chair Weber read a request from member Bartels requesting to attend the meeting via teleconference due to an illness.*

*Member Peterson led the group in the Pledge of Allegiance.*

## 3.0 Approval of Minutes

**This was approved The motion carried by the following vote: The motion carried by the following vote:**

**Aye:** 6 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart and Member Pedersen

**Absent:** 1 - Member Sauer

### 3.1 [16-1091](#)

Minutes from October 4, 2016.

**A motion was made by Member Carlson, seconded by Member Pedersen, that this minutes be approved. The motion carried by the following vote:**

**Aye:** 6 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart and Member Pedersen

**Absent:** 1 - Member Sauer

**4.0 Added to Agenda**

*There were no items added to the agenda.*

**A motion was made by Member Hart, seconded by Member Wilke, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart and Member Pedersen

**Absent:** 1 - Member Sauer

**5.0 Public Comment**

*There were no public comments.*

**6.0 New Business**

**Joint Committee Item**

**6.1 [16-0958](#)**

Presentation and consideration of proposed FY 2017 Budget (see complete recommended budget attached).

**A motion was made by Member Hart, seconded by Member Wilke, to remove this item from the agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart and Member Pedersen

**Absent:** 1 - Member Sauer

**Stormwater Management Commission**

**6.2 [16-1079](#)**

Joint resolution authorizing an emergency appropriation of Wetland Restoration Funds in the amount of \$370,215 for the purchase of 3.842 acres of wetland mitigation credit to replace 2.58 acres of isolated wetlands lost due to development impacts.

**A motion was made by Member Carlson, seconded by Member Hart, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following vote:**

**Aye:** 6 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart and Member Pedersen

**Absent:** 1 - Member Sauer

**6.3 [16-1084](#)**

Joint resolution authorizing an emergency appropriation in the amount of \$260,095 in the Stormwater Management Commission (SMC) budget, Fund 212, to be reimbursed by the East Skokie Drainage District (ESDD) for a Wetland Mitigation Project in the City of North Chicago, Illinois.

*Kurt Woolford presented details on the agreement with ESDD.*

**A motion was made by Member Hart, seconded by Member Wilke, that this resolution be approved and referred on to the Financial and Administrative**

**Committee. Motion carried by the following vote:**

**Aye:** 6 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart and Member Pedersen

**Absent:** 1 - Member Sauer

**7.0 Executive Session**

**7.1 [16-1110](#)**

Executive session to review closed session minutes pursuant to 5 ILCS 120/2 (c)(21).

*The Committee did not go into Executive Session.*

**7.1A [16-1107](#)**

Committee action regarding semi-annual review of closed session minutes.

*Amy McEwan explained that the State's Attorney has recommended the Executive Session Minutes to remain closed. There are 3 sets of minutes, 2 are on pending litigation and the last one is related to a personnel item.*

**A motion was made by Member Wilke, seconded by Member Carlson, that this item be approved. Motion carried by the following vote:**

**Aye:** 6 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart and Member Pedersen

**Absent:** 1 - Member Sauer

**8.0 County Administrator's Report**

*There was no County Administrator's report.*

*A number of staff will be working poing locations on Tuesday so any questions can be directed to Amy McEwan.*

*At F&A tomorrow the last final changes will be made to the Fiscal Year 2017 budget.*

**9.0 Director's Report**

*Eric Waggoner shared with the Committee that Steve Crivello, Deputy Director and Chief Engineer, is retiring effective December 5, 2016. Eric shared highlights of Steve's successful career with Lake County. Committee members expressed gratitude for Steve's accomplishments and hands-on professionalism, and Deputy County Administrator Amy McEwan thanked Steve for his leadership over the years especially during the Department's difficult staffing transitions during the economic downturn.*

**10.0 Adjournment**

*The meeting was adjourned at 9:35 a.m.*

**A motion was made by Member Carlson, seconded by Member Pedersen, that the meeting be adjourned. The motion carried by the following vote.**

**Aye:** 6 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart and Member Pedersen

**Absent:** 1 - Member Sauer

*Meeting minutes prepared by Terry Kuss.*

*Respectfully submitted,*

---

*Chairman*

---

*Vice-Chairman*

---

*Planning, Building and Zoning  
Committee*