

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Tuesday, June 7, 2016

9:00 AM

Assembly Room, 10th Floor

**Planning, Building and Zoning Committee**

**1.0 Call to Order**

*The meeting was called to order at 9:00 a.m.*

**Present** 5 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson and Member Sauer

**Absent** 2 - Member Hart and Member Pedersen

*Others present:*

*Barry Burton - County Administrator*

*Amy McEwan - Deputy County Administrator*

*Eric Waggoner - Director, Planning, Building and Development Department*

*Steve Crivello - Planning, Building and Development Department*

*Matt Meyers - Planning, Building and Development Department*

*Anita Patel - Planning, Building and Development Department*

*Terry Kuss - Planning, Building and Development Department*

*Adlil Issakoo - County Administrator's Office*

*Ben Gilbertson - County Administrator's Office*

*Gary Gordon - Finance and Administrative Services*

*Farrah Watson - Finance and Administrative Services*

*Mike Warner - Stormwater Management Commission*

*Patty Werner - Stormwater Management Commission*

*Lisle Stalter - State's Attorney Office*

**2.0 Pledge of Allegiance**

*Member Sauer led the group in the Pledge of Allegiance.*

**3.0 Approval of Minutes**

**3.1 [16-0505](#)**

Minutes from the March 1, 2016 Meeting

**A motion was made by Member Bartels, seconded by Member Carlson, that this minutes be approved. Motion carried by the following vote:**

**Aye:** 4 - Vice Chair Wilke, Member Bartels, Member Carlson and Member Sauer

**Absent:** 3 - Chair Weber, Member Hart and Member Pedersen

**4.0 Added to Agenda**

*There were no items added to the agenda.*

**5.0 Public Comment**

*There were no public comments.*

**6.0 New Business**

**Joint Committee Item**

**6.1 [16-0503](#)**

Joint resolution authorizing an emergency appropriation (EA) in the amount of \$421,618

in the Stormwater Management Commission (SMC) budget (Fund 212) to be reimbursed by the United States Environmental Protection Agency (USEPA) through a grant from the Great Lakes Restoration Initiative Grant Number (FAIN) GL-00E01926-0 for the Bull Creek Restoration Project in Beach Park, Illinois.

*Mike Warner presented a brief overview of the grant and thanked staff member Patty Werner for her assistance.*

**A motion was made by Member Carlson, seconded by Member Sauer, that this resolution be approved and referred on to Financial and Administrative Committee.**

**Motion carried by the following vote:**

**Aye:** 5 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson and Member Sauer

**Absent:** 2 - Member Hart and Member Pedersen

**6.2 [16-0504](#)**

Ordinance adopting the Buffalo Creek Watershed Based Plan as an Amendment to the Lake County Comprehensive Stormwater Management Plan.

*Mike Warner presented a brief overview of the Buffalo Creek Watershed Based Plan amendment.*

**A motion was made by Member Wilke, seconded by Member Bartels, that this ordinance be approved. Motion carried by the following vote.**

**Aye:** 5 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson and Member Sauer

**Absent:** 2 - Member Hart and Member Pedersen

**Permits and Enforcement**

**6.3 [16-0501](#)**

Ordinance amending Chapter 94: Public Nuisances, of the Lake County Code of Ordinances to expand available pre-violation notice options for enforcement staff.

*Matt Meyers presented the proposed amendments to the Public Nuisance ordinance.*

*The ordinance change will allow more flexibility in the "warning" phase of the administrative adjudication ticketing process to allow for a pre-warning letter in lieu of a site visit. The amendment will also allow staff to skip the warning process for chronic nuisance violators. The Committee asked staff for an update once the new procedure was implemented and once enough cases were handled under the procedure to draw conclusions about efficacy. Staff also discussed the potential for ongoing periodic reporting of compliance trends.*

**A motion was made by Member Wilke, seconded by Member Carlson, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson and Member Sauer

**Absent:** 2 - Member Hart and Member Pedersen

**7.0 County Administrator's Report**

*There was no County Administrator's report.*

**8.0 Director's Report**

*Eric Waggoner shared with the Committee a success story involving the completion of a previously inactive subdivision build-out under staff's new integrated project management approach. Staff member Leslie Fulton's management of the completion of permitting for home lots in the subdivision, coordination of inspections, etc., earned praise from the developer and stands as a testament to the efficacy of the integrated permitting process and staff's professional growth within that process.*

**9.0 Adjournment**

**A motion was made by Member Sauer, seconded by Member Carlson, that the meeting be adjourned at 9:31 a.m. The motion carried by the following vote:**

**Aye:** 5 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson and Member Sauer

**Absent:** 2 - Member Hart and Member Pedersen

*Meeting minutes prepared by Terry Kuss.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Planning, Building and Zoning Committee*