

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, October 18, 2016

1:00 PM

Joint Budget Meeting

Assembly Room, 10th Floor

Health and Community Services Committee

1. Call to Order

Health and Community Services Chair Carlson called the meeting to order at 1:35 p.m.

Present 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

Financial and Administrative Committee Chair Rummel reconvened the Financial and Administrative Committee meeting at 1:35 p.m. after a brief recess.

Present 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Bartels, Member Sauer

Others present:

Keith Brin, Circuit Court Clerk

Barry Burton, County Administrator

John Byrne, Sheriff's Department

Bonnie Carter, County Board Member

Jim Chamernick, Sheriff's Department

Anthony Cooling, Finance and Administrative Services

Angela Cooper, Workforce Development

Chris Covelli, Sheriff's Department

Mark Curran, Sheriff

Cam Davis, County Administrator's Office

Patrice Evans, Courts Administration

Francis Fox, Sheriff's Department

Paul Frank, City of Highland Park

Ben Gilbertson, County Administrator's Office

Jodi Gingiss, Community Development

Gary Gordon, Finance and Administrative Services

Joy Gossman, Public Defender

Mike Gregory, Sheriff's Department

Heidie Hernandez, County Board Office

Ryan Horne, Finance and Administrative Services

John Idleburg, Lake County Resident

Keith Keiser, Sheriff's Department

Mike Keller Sheriff's Department

Aaron Lawlor, County Board Chairman

Donna Jo Maki, County Administrator's Office

Judy Martini, Lake County Resident

Wendy Morey, Stormwater Management Commission

Michael Nerheim, State's Attorney

Audrey Nixon, County Board Member

Jerry Nordstrom, Health Department

Anita Patel, Planning, Building and Zoning

Mike Peck, Veterans Assistance Commission

Mark Pfister, Health Department

Gary Pickens, Regional Office of Education

*Orlando Portillo, Coroner
Jennifer Rathunde, Circuit Clerk's Office
Robert Richards, Sheriff's Department
Jessica Rios, Merit Commission
Ray Rose, Undersheriff
Sandra Ruckbeil, Public Defender
Jennifer Serino, Workforce Development
Jennie Vana, Communications
Blanca Vela-Schneider, County Board Office
Eric Waggoner, Planning, Building and Zoning
Mike Warner, Stormwater Management Commission
David Wathen, Sheriff's Department
Farrah Watson, Finance and Administrative Services
Michael Wheeler, Finance and Administrative Services
Teri White, State's Attorney Office
Roycealee Wood, Regional Office of Education
Dawn Wucki-Rosbach, Sheriff's Department*

Financial and Administrative Committee Chair Rummel reminded the public that there is a physical quorum of the Financial and Administrative Committee, and Member Bartels is participating electronically due to a medical illness.

Financial and Administrative Committee Chair Rummel provided a brief statement regarding the budget consideration process.

2. Pledge of Allegiance

Financial and Administrative Committee Chair Rummel noted the Pledge of Allegiance had been recited at 9:00 a.m.

3. Public Comment

There were no comments from the public.

4. New Business

4.1 [16-0958](#)

Presentation and consideration of proposed FY 2017 Budget (see complete recommended budget attached).

Finance and Administrative Services Director Gary Gordon introduced Deputy Finance Director Ryan Horne. Mr. Horne provided a brief budget presentation to the Committees. He thanked the various staff involved in the budget process, including finance analysts, communications, and print shop services.

A presentation was provided.

4.2 [16-0979](#)

Joint committee action approving the recommended FY 2017 budget for the Veteran's Assistance Commission.

Farrah Watson of Finance and Administrative Services and Mike Peck of the Veterans Assistance Commission presented the proposed budget. Ms. Watson indicated that fiscal

year (FY) 2017 reflects increases in personnel services, as a result of a reclassification of one position, office supplies for the additional outreach location, and legal services, worker's compensation, and liability insurance, as a result of the VAC Intergovernmental Agreement with Lake County. She noted trips and training have increased due to the location for its annual training.

Mr. Peck reported that the staff increase is due to the training of six volunteers. He noted only half of the staff will receive training out of state by the National Association of Veterans. He highlighted items of note at VAC including the opening of four offsite locations this year and improved service to veterans.

Finance and Administrative Services Director Gary Gordon identified indirect costs by the VAC including the number of purchase orders and paychecks issued.

A motion was made by Member Cunningham, seconded by Member Hart, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

Financial and Administrative Committee

A motion was made by Member Mandel, seconded by Member Hewitt, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.3 [16-0980](#)

Joint committee action approving the recommended FY 2017 budget for the Regional Office of Education.

Farrah Watson of Finance and Administrative Services and Roycealee Woods of the Regional Office of Education (ROE) presented the proposed budget for the ROE. Ms. Watson indicated the ROE is increasing salary reimbursement revenue by \$15,177 to reduce the amount of property tax dollars needed to fund expenditures.

Ms. Woods noted the financial struggles of the department due to the uncertainty of the State budget.

A motion was made by Member Hart, seconded by Member Weber, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

Financial and Administrative Committee

A motion was made by Member Taylor, seconded by Member Sauer, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.4 [16-0981](#)

Joint committee action approving the recommended FY 2017 budget for Community Development (HUD Grants).

Ben Gilbertson of the County Administrator's Office and Jodi Gingiss of Community Development presented the Community Development/Housing and Urban Development Grant proposed budget. Mr. Gilbertson noted that video gaming revenue will be transferred to cover administrative costs associated with the review of applications and awarding grants, in accordance with the Video Gaming Policy. He indicated personnel expenses will increase due to the reclassification of a salary grade of an employee.

Ms. Gingiss provided highlights of Community Development, noting that the County was able to add 40 new homes to its affordable housing program. She indicated that the department will continue to move forward in accordance with its five year plan.

Member Calabresa noted the uptick in providers using ServicePoint. Ms. Gingiss indicated that Community Development is now fully staffed. Recipients of video gaming grants are required to use ServicePoint as set forth in the criteria identified in the Video Gaming Policy. Discussion ensued.

A motion was made by Member Pedersen, seconded by Member Cunningham, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

Financial and Administrative Committee

A motion was made by Member Bartels, seconded by Member Mandel, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.5 [16-0982](#)

Joint committee action approving the recommended FY 2017 budget for the Workforce Development Department.

Farrah Watson of Finance and Administrative Services and Workforce Development Director Jennifer Serino presented Workforce Development's proposed budget. Ms. Watson indicated grant revenue is decreasing due to a lesser allocation, as determined by the federal formula grant. Accordingly, expenses, mainly in client tuition, are also decreasing. Additionally, the Research Analyst Position will be held vacant to offset the reduction in revenue.

Ms. Serino indicated that Workforce Development continues to look at leveraging partners and providers in the community to offer new programs in Lake County. Staff continues its business outreach efforts with Lake County Partners. Workforce Development also continues to work with the community and state partners to provide work to the long-term unemployed. Ms. Serino indicated that the summer youth program

continues to be a success, with a 90 percent retention rate, and 100 percent of the students returning back to school.

County Board Member Audrey Nixon thanked Workforce Development staff for its continued outreach efforts to the community and providing opportunities that would otherwise not be available to some residents of Lake County.

A motion was made by Member Weber, seconded by Member Calabresa, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

Financial and Administrative Committee

A motion was made by Member Hewitt, seconded by Member Taylor, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.6 [16-0983](#)

Joint committee action approving the recommended FY 2017 budget for Winchester House.

Finance and Administrative Services Director Gary Gordon reported the management of Winchester House is through the vendor, Transitional Care Management (TCM) and that the only expenses that will be incurred in fiscal year (FY) 2017 are management fees and indirect costs.

A motion was made by Member Pedersen, seconded by Member Calabresa, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

Financial and Administrative Committee

A motion was made by Member Mandel, seconded by Member Sauer, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.7 [16-0984](#)

Joint committee action approving the recommended FY 2017 budget for the Health Department.

Farrah Watson of Finance and Administrative Services and Health Department Interim Director Mark Pfister presented the proposed budget for the Health Department. The department was able to reduce its budget by two percent by cutting expenses and modifying charges for services. Ms. Watson indicated that revenue is down by one percent, primarily in the use of property tax funds. There has been a decrease in commodities due primarily to a reduction in office supplies. She indicated contractuals

have increased because of the rising costs for physicians, primarily psychiatrists.

Mr. Pfister identified challenges to the department's budget. Staff is working on reorganizing and restructuring its programs to minimize the impact caused by the reduction and/or elimination of funds due to the State's budget impasse. A shortage of psychiatrists has led to an increase in the costs to secure them. Staff is looking at managed care organizations, but noted this is a brand new field. The County has contracts with 12 organizations, but noted that there are no standards set forth by the State. Mr. Pfister elaborated on the challenges of data driven management system. Discussion ensued regarding single payer providers.

A motion was made by Member Cunningham, seconded by Member Weber, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

Financial and Administrative Committee

A motion was made by Member Taylor, seconded by Member Mandel, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.8 [16-0985](#)

Joint committee action approving the recommended FY 2017 budget for the Tuberculosis (TB) Clinic.

Farrah Watson of Finance and Administrative Services and Health Department Interim Director Mark Pfister presented the proposed budget for its Tuberculosis Clinic. Vice Chair Hart inquired whether there is a need for a vehicle. Mr. Pfister reported that there is a need for direct observation therapy to ensure that the patients are completing the drug regiment. He noted that one patient who is drug resistant to tuberculosis or fails to take the medication, can cost the County \$500,000. He indicated there are 10 to 20 active cases of tuberculosis in Lake County, annually.

A motion was made by Member Pedersen, seconded by Member Hart, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

Financial and Administrative Committee

A motion was made by Member Hewitt, seconded by Member Sauer, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.9 [16-0986](#)

Joint committee action approving the recommended FY 2017 budget for Special Service Area #8 - Loon Lake.

(This item was considered by the Financial and Administrative Committee on Tuesday, October 18, 2016 prior to the Health and Community Services Committee meeting.)

The Health and Community Services Committee referred this item to the Financial and Administrative Committee, as the Financial and Administrative Committee approved this item earlier in the day.

Financial and Administrative Committee

A motion was made by Member Sauer, seconded by Member Carlson, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

5. **Adjournment of the Health and Community Services Committee. The Financial and Administrative Committee may remain in session to review and approve other departmental budgets.**

The Health and Community Services Committee meeting was adjourned at 2:41 p.m.

The Financial and Administrative Services Committee meeting remained in session.

A motion was made by Member Pedersen, seconded by Member Calabresa, to adjourn the meeting of the Health and Community Services Committee. The motion carried unanimously.

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

Minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Health and Community Services Committee