

**Winchester House Advisory Board
Meeting Minutes
October 8, 2015**

**Library – Winchester House Skilled Nursing Facility
1125 N. Milwaukee Avenue
Libertyville, IL 60048**

1. Call to Order

Chair Olson called the meeting to order at 4:00 p.m.

Present 7: Jeff Biesczat, Carol Calabresa, Steve Carlson, Mary Hillard, Michael Knight, Julie Mayer, Ric Olson

Absent 0:

Others present:

Aaron Lawlor, County Board Chairman

Barry Burton, County Administrator

Ryan Waller, Assistant County Administrator

Mike Filippo, Chief Operating Officer, Transitional Care Management

Denise Norman, President, Transitional Care Management

Jackie Presetel, Winchester House Administrator

2. Approval of Minutes

There were no minutes to consider

3. Chair's Remarks

4. Member Remarks

5. Old Business

6. New Business

6.1 15-1008

Report from the Winchester House Administrator for the month of August 2015.

Mike Filippo, Denise Norman, and Jackie Presetel reviewed a powerpoint presentation covering the status:

- *TCM's plan to monitor staff and resident satisfaction;*
- *The hiring process and the number of staff that were retained;*
- *The recent licensure and building survey (all of which were positive);*

**Winchester House Advisory Board
Meeting Minutes
October 8, 2015**

**Library – Winchester House Skilled Nursing Facility
1125 N. Milwaukee Avenue
Libertyville, IL 60048**

- *The financial performance of the facility – the variance was approximately \$42,384 in the red when compared to the pro-forma;*
- *Change of ownership CON process – it was reported that a hearing with the planning review board is scheduled for November 18, 2015;*
- *Sites that are being considered for a new Winchester House (one in Libertyville and one in Mundelein), all of which were located relatively close to the existing facility.*

A motion to accept items 6.1 was made by Steve Carlson. The motion was seconded by Michael Knight. The motion was approved by an unanimous voice vote.

6.2 15-0666

This item was covered during the discussion of 6.1.

7. Adjournment

Chair Olson declared the meeting adjourned at 4:45 p.m.