

Lake County Illinois



Meeting Minutes - Final

Thursday, March 19, 2015

10:00 AM

18 N County St, Waukegan

Conference Room 6E

Lake County Board of Review

1. Call to Order

Present 3 - Member Hibnick, Member Kotulla and Member Fleming

Staff Present: Paulson, Jackson, Topp

Public Present: Schweda, Township Assessor Representatives: Healy, Elloian, Wicketts

2. Public Comment

None

3. Old Business

None

4. New Business

None

5. Approval of Certificates of Error

The Board of Review members reviewed and signed off on Certificate of Error requests from the township assessors and the Chief County Assessment Office.

6. Approval of Minutes - 08/28/2014, 09/04/2014

The Board of Review members approved the August 28, 2014 and September 4, 2014 meeting minutes.

7. Discussion with Township Assessor Representatives

The Board discussed the following items provided by the Lake County Township Assessor's Association with the group of township assessor representatives listed above:

A. PTAB cases and stipulations

B. Preliminary Review Process

C. Condition of the Property

D. Equity Vs. Market Value

E. Pending Sale Cases

F. BOR Member Data Mining

G. Cases Extending Past the 15 Minute Timeline

H. Improvements by Assessor's Office

8. Information Technology Projects Update

Clerk Paulson updated the Board on all current Information Technology initiatives being implemented that affect the Board of Review docket program and Online Appeal Filing system.

9. Chief County Assessment Office Update

Clerk Paulson discussed with the Board the following items: CCAO communication methods, open space parcels, public comment, increase cases, fraternal assessment freeze, help center hours, survey results, Mapping Department changes, and the Property Tax Administration Replacement project.

Clerk Paulson presented the Board with a group of reports with 2014 Board of Review statistics.

10. 2015 Session Discussion

The members decided that the 2015 Board of Review Rules should be finalized by June 1, 2015.

The members decided that the next meeting will take place Tuesday, March 24 at 9:00 a.m.

11. Adjournment

The meeting adjourned at 12:19 p.m.