

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, October 7, 2015**

**1:00 PM**

**Assembly Room, 10th Floor**

**Financial and Administrative Committee**

1. Call to Order

*Chair Paxton called the meeting to order at 1:00 p.m.*

**Present** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

*Others present:*

*Yvette Albarran, Purchasing*

*Barry Burton, County Administrator*

*Alex Carr, Communications*

*Anthony Cooling, Finance and Administrative Services*

*Mary Lynn Ellis, Information Technology*

*Karen D Fox, State's Attorney's Office*

*Gary Gibson, Workforce Development*

*Jodi Gingiss, Community Development*

*Gary Gordon, Finance and Administrative Services*

*Gary Gorson, Information Technology*

*Matt Guarnery, RGI*

*RuthAnne Hall, Purchasing*

*Sandra Hart, Lake County Board Member*

*Efren Heredia, Finance and Administrative Services*

*Brooke Hooker, Communications*

*Adlil Issakoo, County Administrator's Office*

*Jon Joy, Finance and Administrative Services*

*Donna Jo Maki, Executive Justice Council*

*Kimberly Mannette, Information Technology*

*Rodney Marion, Human Resources*

*Amy McEwan, Deputy County Administrator*

*Kent McKenzie, Emergency Management Agency*

*Debra Nieto, Clerk's Office*

*Sharon Osterby, Stormwater Management Commission*

*Pam Riley, Health Department*

*Ray Rose, Sheriff's Office*

*Mike Schieve, Finance and Administrative Services*

*Kurt Schultz, Finance and Administrative Services*

*Woody Schultz, Finance and Administrative Services*

*Jennifer Serino, Workforce Development*

*Michele Slav, Finance and Administrative Services*

*Tom Struck, Sheriff's Office*

*Patrice Sutton, Finance and Administrative Services*

*Jennie Vana, Communications*

*Blanca Vela-Schneider, County Board Office*

*Ryan Waller, Assistant County Administrator*

*Mike Warner, Stormwater Management Commission*

*Kurt Woolford, Stormwater Management Commission*

*Dawn Wucki-Rossbach, Sheriff's Office*

*Carla Wyckoff, County Clerk*

**2. Pledge of Allegiance**

*Chair Paxton led the Pledge of Allegiance.*

**3. Approval of Minutes**

**3.1 [15-1055](#)**

Minutes from June 3, 2015.

**A motion was made by Member Rummel, seconded by Member Carlson, that the minutes for items 3.1 and 3.2 be approved. The motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Mandel, Member Rummel and Member Sauer

**Not Present:** 1 - Member Hewitt

**3.2 15-1058**

Executive Session minutes from June 3, 2015.

**A motion was made by Member Rummel, seconded by Member Carlson, that the minutes for items 3.1 and 3.2 be approved. The motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Mandel, Member Rummel and Member Sauer

**Not Present:** 1 - Member Hewitt

**4. Added to Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There were no public comments.*

**6. Old Business**

*There was no old business to conduct.*

**7. New Business**

*Lake County Board Member Sandra Hart presented a request to televise Financial and Administrative Committee meetings, noting several other communities televise their meetings. Discussion ensued regarding potential costs and the quality of recordings. The general consensus was for staff to review the costs associated with televising Financial and Administrative Committee meetings.*

**PLANNING, BUILDING & ZONING**

**7.1 [15-1022](#)**

Joint resolution authorizing an emergency appropriation in the amount of \$693,286 in the Stormwater Management Commission (SMC) budget (Fund 212) to be reimbursed by the Illinois Emergency Management Agency for the acquisition and demolition of two structures in Fox Lake.

*Kurt Woolford of Stormwater Management Commission reported the emergency appropriation is for the acceptance of a grant from the Illinois Emergency Management Agency for the acquisition and demolition of two structures in Fox Lake that have experienced repetitive and severe damage due to flooding.*

**A motion was made by Member Carlson, seconded by Member Sauer, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Mandel, Member Rummel and Member Sauer

**Not Present:** 1 - Member Hewitt

#### **LAW & JUDICIAL**

##### **7.2 [15-0992](#)**

Joint resolution authorizing the acceptance of an Illinois Department of Transportation Sustained Traffic Enforcement Program (STEP) grant and the emergency appropriation of the grant amount of \$119,967.40 for fiscal year (FY) 2015 - 2016.

*Dawn Wucki-Roszbach of the Sheriff's Office reported this grant will allow the Sheriff's Office to conduct traffic enforcement checks. Sergeant Struck of the Sheriff's Office indicated the funding would cover the costs for additional officers to perform traffic enforcement checks during special events and holidays.*

*Member Hewitt arrived at 1:03 p.m.*

*The traffic checks have been highly successful in driving under the influence (DUI) arrests and enforcing seatbelt regulations.*

**A motion was made by Member Rummel, seconded by Member Sauer, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

##### **7.3 [15-1057](#)**

Joint resolution executing an intergovernmental agreement with the Village of Fox Lake for emergency and temporary law enforcement personnel assistance.

*Undersheriff Ray Rose reported the intergovernmental agreement will allow the Sheriff's Office to provide temporary law enforcement personnel assistance to the Village of Fox Lake which has experienced a shortage of personnel. Fox Lake will provide a seven day notice to the County to terminate services. The vacancies are expected to be filled within a relatively short period of time.*

**A motion was made by Member Carlson, seconded by Member Hewitt, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.4 [15-1035](#)**

Joint resolution authorizing a contract with Midwest Dock Solutions, Inc. of Crete, Illinois, and further authorizing assignment of that contract to Clark Construction Group LLC of Chicago, Illinois, as Construction Manager at Risk (CMAR) for the overhead door work for the Lake County courthouse expansion project in the amount of \$59,000.

*Matt Guarnerly of RGI reported items 7.4 through 7.6 are related. The work includes overhead door work, accordion door work, and personnel and material hoist work for the court expansion project. The contracts will be assigned to Clark Construction Group to manage.*

**A motion was made by Member Sauer, seconded by Member Mandel, that item 7.4 through 7.6 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.5 [15-1034](#)**

Joint resolution authorizing a contract with Konematic, Inc. of Naperville, Illinois, and further authorizing assignment of that contract to Clark Construction Group LLC of Chicago, Illinois, as Construction Manager at Risk (CMAR) for the accordion door work for the Lake County courthouse expansion project in the amount of \$61,264.

**A motion was made by Member Sauer, seconded by Member Mandel, that item 7.4 through 7.6 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.6 [15-1012](#)**

Joint resolution authorizing a contract with USA Hoist Company Inc. of Chicago, Illinois, and further authorizing assignment of that contract to Clark Construction Group LLC of Chicago, Illinois, as Construction Manager at Risk (CMAR) for the Lake County courthouse expansion project in the amount of \$191,314.

**A motion was made by Member Sauer, seconded by Member Mandel, that item 7.4 through 7.6 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.7 [15-1016](#)**

Joint resolution authorizing a contract with Wight Construction Services, Inc. of Darien, Illinois, for general contracting services required for construction of the Phase I expansion of the Robert W. Depke Juvenile Justice Center in the amount of \$12,816,166.25.

*Kurt Schultz of Finance and Administrative Services reported the Robert W. Depke*

*Juvenile Justice Center has been operating beyond anticipated capacity since 2002. Mr. Schultz provided a PowerPoint presentation. Phase I work will include extensive infrastructure improvements to the site and a new building addition. He noted Phase II, which is not included in this work, contemplates the remodeling of the areas vacated due to Phase I. Discussion ensued.*

**A motion was made by Member Hewitt, seconded by Member Rummel, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

#### **HEALTH & COMMUNITY SERVICES**

**7.8 [15-0985](#)**

Joint resolution accepting various grant awards and approving an emergency appropriation for the Lake County Health Department totaling \$260,974.

*Pam Riley of the Health Department reported the emergency appropriation incorporates several grants totaling \$260,974 which includes \$95,000 for a Care Coordination Program. Several other grants will be also be used to offset existing staff costs.*

**A motion was made by Member Carlson, seconded by Member Mandel, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.9 [15-1025](#)**

Joint resolution amending signature authority delegation to the Community Development Administrator.

*Jodi Gingiss of Community Development reported the County Board delegated limited signature authority to the administrator of Community Development to sign and execute certain agreements and or documents. Additional documents have been identified that can be signed by the administrator.*

**A motion was made by Member Mandel, seconded by Member Carlson, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.10 [15-0950](#)**

Joint resolution authorizing the repurposing of previously approved Lake County Affordable Housing Program projects as federal HOME Investment Partnership (HOME) and Community Development Block Grant (CDBG) Program projects to offset liability from previous ineligible CDBG and HOME projects.

*Jodi Gingiss of Community Development reported several HUD funded projects were identified in a recent audit as ineligible under HUD rules. HUD has allowed Lake County*

*to repurpose previously approved Affordable Housing Program projects with federal HOME Investment Partnership and Community Development Block Grant Program Projects to offset these projects.*

**A motion was made by Member Hewitt, seconded by Member Rummel, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.11 [15-0945](#)**

Joint resolution approving a Memorandum of Understanding between Lake County and the Lake County Housing Authority (LCHA) providing for Lake County oversight over LCHA environmental review records.

*Jodi Gingiss of Community Development reported the Lake County Housing Authority can no longer complete internal environmental review records. HUD has designated Lake County to serve as the Responsible Entity. Lake County will contract out for consulting services through a competitive procurement process and will be reimbursed by the Lake County Housing Authority.*

**A motion was made by Member Mandel, seconded by Member Rummel, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.12 [15-1030](#)**

Joint resolution authorizing execution of a contract with Deigan & Associates, Lake Bluff, Illinois, in an estimated amount of \$144,400 for Housing and Urban Development (HUD) Environmental records reviews for Lake County for a two year period plus renewals.

**A motion was made by Member Mandel, seconded by Member Carlson, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.13 [15-1017](#)**

Joint resolution delegating limited signature authority regarding workforce development funds and activities.

*Assistant County Administrator Ryan Waller reported several of the County's Workforce Development grant programs require the County Board Chairman's signature, causing an undue administrative burden. In order to alleviate some of this burden, staff has identified types of documents that could be signed by a designee. This resolution would delegate limited signature authority of certain grants and documents to the administrator of Workforce Development.*

**A motion was made by Member Carlson, seconded by Member Rummel, that this item be recommended for adoption to the County Board agenda. The motion**

**carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.14 [15-1040](#)**

Joint resolution accepting an additional \$30,000 in Workforce Innovation Funds through a subcontracted agreement with Will County and the Will County Workforce Investment Board, increasing the budget to \$480,000 and authorizing an emergency appropriation.

**A motion was made by Member Sauer, seconded by Member Mandel, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.15 [15-1044](#)**

Joint resolution accepting an additional \$52,700 in workforce grant funds for the Disability Employment Initiative from the Illinois Department of Commerce and Economic Opportunity (DCEO); increasing the grant to \$381,600, authorizing an emergency appropriation, and extending the end date of the grant to January 31, 2017.

**A motion was made by Member Carlson, seconded by Member Mandel, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**PUBLIC WORKS & TRANSPORTATION**

*Member Sauer noted several of the projects approved by Public Works are for the Deerfield and Highland Park area.*

**7.16 [15-1049](#)**

Joint resolution authorizing an intergovernmental agreement with the Village of Mundelein for the replacement of a water main in the Chevy Chase Road right of way.

**A motion was made by Member Mandel, seconded by Member Sauer, that items 7.16 through 7.27 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.17 [15-1004](#)**

Joint resolution authorizing a contract with Evoqua Water Technologies, Sarasota, Florida, for calcium nitrate and related accessories/services in the amount of \$52,380.

**A motion was made by Member Mandel, seconded by Member Sauer, that items 7.16 through 7.27 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer



**7.18 [15-1038](#)**

Joint resolution appropriating \$2,040,000 of Matching Tax funds for the resurfacing of Miller Road, from Kelsey Road to U.S. Route 12, and designated as Section 14-00118-11-RS.

**A motion was made by Member Mandel, seconded by Member Sauer, that items 7.16 through 7.27 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.19 [15-1039](#)**

Joint resolution appropriating \$1,765,000 of Matching Tax funds for the resurfacing of Martin Luther King, Jr. Drive, from Illinois Route 43 to Illinois Route 131, and designated as Section 15-00999-17-RS.

**A motion was made by Member Mandel, seconded by Member Sauer, that items 7.16 through 7.27 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.20 [15-1043](#)**

Joint resolution authorizing a contract with Hey & Associates, Inc., Volo, Illinois, at a cost of \$44,500, for professional services for the provision of Phase II design engineering services for the replacement of a culvert situated under 14th Street, east of U.S. Route 41 at the Skokie River, appropriating \$55,000 of County Bridge Tax funds, and designated as Section 14-00196-09-DR.

**A motion was made by Member Mandel, seconded by Member Sauer, that items 7.16 through 7.27 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.21 [15-1029](#)**

Joint resolution authorizing an agreement with the Village of Deerfield for the improvement of Deerfield Road, from the Metra Milwaukee District North Line viaduct in the Village of Deerfield to the east abutment of the East Skokie Ditch Bridge in the City of Highland Park; the jurisdictional transfer of Deerfield Road, from the Metra Milwaukee District North Line viaduct to the Village of Deerfield's east corporate limit in its entirety, from the Village of Deerfield to Lake County; to create a municipal extension of County Highway 11 from Wilmot Road to the east side of the Metra Milwaukee District North Line viaduct (approximately 4,784 feet); appropriating \$4,465,000 of Matching Tax funds and \$1,395,000 of County Bridge Tax funds, and designated as Section 15-00036-01-RS.

**A motion was made by Member Mandel, seconded by Member Sauer, that items 7.16 through 7.27 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.22 [15-1031](#)**

Joint resolution authorizing an agreement with the City of Highland Park for the jurisdictional transfer of Deerfield Road, from the city's west corporate limits to the east abutment of the East Skokie Ditch Bridge in the City of Highland Park in its entirety, excluding Structure No. 049-0071, 049-0072, 049-0073 and 049-0088, from the City of Highland Park to Lake County.

**A motion was made by Member Mandel, seconded by Member Sauer, that items 7.16 through 7.27 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.23 [15-1026](#)**

Joint resolution authorizing a master agreement with the City of Highland Park regarding the energy, maintenance, and future costs of County owned traffic control devices and interconnection with Lake County PASSAGE.

**A motion was made by Member Mandel, seconded by Member Sauer, that items 7.16 through 7.27 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.24 [15-1048](#)**

Joint resolution authorizing a contract to H & H Electric Company, Franklin Park, Illinois, in the amount of \$1,045,738.71 for traffic signal maintenance for the period from December 1, 2015, to November 30, 2016, and designated as Section 16-00000-01-GM.

**A motion was made by Member Mandel, seconded by Member Sauer, that items 7.16 through 7.27 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.25 [15-1032](#)**

Joint resolution authorizing an amendment to the agreement for consulting services with Victor S. Teglassi doing business as Capital Program Management Associates of Riverdale, New York, at a revised total expected cost of \$180,120 to upgrade the current Lake County Division of Transportation's (LCDOT) licensed Capital Program Management System (CPMS), appropriating a supplemental \$25,000 of Matching Tax funds for these additional services, and designated as Section 12-00000-11-EG.

**A motion was made by Member Mandel, seconded by Member Sauer, that items 7.16 through 7.27 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.26 [15-1037](#)**

Joint resolution appropriating a supplemental amount of \$530,000 of Matching Tax funds for the intersection improvement of Ela Road, at U.S. Route 12, and designated as Section 14-00144-18-CH.

**A motion was made by Member Mandel, seconded by Member Sauer, that items 7.16 through 7.27 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.27 [15-1047](#)**

Joint resolution appropriating a supplemental amount of \$35,000 of County Bridge Tax funds for the repair of the bridge deck on westbound Washington Street over the Des Plaines River, approving Change Order Number Three, and designated as Section 14-00067-17-BR.

**A motion was made by Member Mandel, seconded by Member Sauer, that items 7.16 through 7.27 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**REVENUE, RECORDS & LEGISLATION**

**7.28 [15-1021](#)**

Joint resolution authorizing the execution of a five year lease extension with Peak Properties, Chicago, Illinois, for 455 square feet of storage space for the Recorder of Deeds in the annual amount of \$6,600.

*RuthAnne Hall of Purchasing noted the Recorder of Deeds' need for a lease extension for storage space in Waukegan, Illinois. This resolution would authorize a five year agreement with an escalating increase in years two through five.*

**A motion was made by Member Hewitt, seconded by Member Rummel, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**FINANCIAL & ADMINISTRATIVE**

**7.29 [15-1020](#)**

Resolution authorizing a contract with Advocate Medical Group, Chicago, Illinois, for pre-employment physicals and other medical services for Lake County for a two year term, plus renewals, in an estimated annual amount of \$112,645.

*RuthAnne Hall reported the contract would be for pre employment physicals and other needed medical services such as drug screening.*

**A motion was made by Member Rummel, seconded by Member Carlson, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote: The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.30 [15-1036](#)**

Resolution authorizing contracts with US Tech Solutions, Chicago, Illinois, and RADgov, Fort Lauderdale, Florida, in an amount not to exceed \$50,000 for fiscal year 2015 (FY2015) and future Information Technology (IT) staff augmentation services for Lake County for a one year period with renewal options.

*Deputy County Administrator Amy McEwan reported Information Technology (IT) department has identified several areas where where augmented services would be beneficial. US Tech Solutions would provide technology resources, project support, systems architecture and design, consultation, and development to aid the IT department.*

**A motion was made by Member Mandel, seconded by Member Rummel, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.31 [15-1051](#)**

Resolution authorizing a general increase for members of the International Union of Operating Engineers Local 150-Department of Transportation.

*Human Resources Director Rodney Marion indicated this is the last year of a negotiated four year contract. The workers agreed to a 2.75 percent increase that non union employees received on December 1, 2014. The County will negotiate a new contract in December.*

**A motion was made by Member Rummel, seconded by Member Mandel, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

*Item 9.2 and 9.1 were moved ahead of Executive Session.*

**9.2 [15-1059](#)**

Discussion regarding County Clerk election equipment.

*County Clerk Carla Wyckoff reported the County Board authorized an expenditure of \$900,000 to comply with statutory mandates. Staff purchased the system to discover it is not compatible with its servers which are seven and 15 years old. The servers were anticipated to be replaced in the near future but due to the incompatibility, they need to be replaced immediately. Finance and Administrative Services Director Gary Gordon indicated the funds could be accessed through contingency funding. Discussion ensued.*

*The general consensus is for the County Clerk to pursue the replacement of the servers.*

**This matter was discussed**

**9.1 [15-1056](#)**

Emergency Management Agency update and emergency communications.

*Deputy County Administrator Amy McEwan and Kent McKenzie of the Emergency Management Agency (EMA) provided a presentation on a proposed policy regarding the distribution of emergency communications. Ms. McEwan indicated the positions of Kent McKenzie and Michael Jackson are supported by grants. The staff has been relocated to the Health Department which has provided a great opportunity for cross training initiatives.*

*Mr. McKenzie indicated the goals of EMA staff is to analyze risk, provide training for residents and first responders, anticipate the needs in crisis situations, and develop a preparedness plan. When significant, unique hazards are known in advance, staff will notify the County Board Members and its partners. Routine risks will not trigger a notification process because this information is readily available via alternate venues.*

*Member Hewitt left at 2:43 p.m.*

*Discussion ensued.*

**This matter was discussed**

**8. Executive Session**

*Executive Session was entered into at 2:52 p.m.*

**A motion was made by Member Rummel, seconded by Member Sauer, that this item be to go into executive session. The motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Mandel, Member Rummel and Member Sauer

**Not Present:** 1 - Member Hewitt

**8.1 [15-1053](#)**

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2(c)11.

*Executive Session was adjourned at 3:02 p.m.*

**A motion was made by Member Rummel, seconded by Member Carlson, to come out of Executive Session. The motion carried unanimously.**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**9. County Administrator's Report**

*County Administrator Barry Burton noted budget books will be distributed at the Committee of the Whole Meeting on Friday, October 9. Budget hearings will be on Tuesday, October 20 and Wednesday, October 21. Chair Paxton requested Board Members limit their discussions at the budget hearings to matters directly related to the*

*budget.*

**10. Adjournment**

*The meeting was adjourned at 3:29 p.m.*

**A motion was made by Member Carlson, seconded by Member Sauer, that this item be adjourn. The motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Mandel, Member Rummel and Member Sauer

**Not Present:** 1 - Member Hewitt

*Meeting minutes prepared by Blanca Vela-Schneider.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Finance and Administrative Committee*