

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Wednesday, April 29, 2015

1:00 PM

Assembly Room, 10th Floor

**Financial and Administrative Committee**

**1. Call to Order**

*Chair Paxton called the meeting to order at 1:00 p.m.*

**Present** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

*Others present:*

*Barry Burton, County Administrator  
Brian Cloch, Transitional Care Management  
Chris Creighton, Finance and Administrative Services  
Mike Filippo, Transitional Care Management  
Don Gloo, Finance and Administrative Services  
Gary Gordon, Finance and Administrative Services  
RuthAnne Hall, Purchasing  
Sandra Hart, Lake County Board Member  
Adlil Issakoo, Finance and Administrative Services  
Don Larsson, Sheriff's Office  
Adam Lehmann, County Administrator's Office  
Kimberly Mannette, Information Technology  
Rodney Marion, Human Resources  
Amy McEwan, Deputy County Administrator  
Audrey Nixon, Lake County Board Member  
Denise Norman, Transitional Care Management  
Brandy Schroff, Finance and Administrative Services  
Howard Sell, Information Technology  
Patrice Sutton, Finance and Administrative Services  
Kirk Talbott, Information Technology  
Jennie Vana, Communications  
Blanca Vela-Schneider, County Board Office  
Ryan Waller, Assistant County Administrator  
Larry Wollheim, Purchasing  
Dawn Wucki-Rosbach, Sheriff's Office*

**2. Pledge of Allegiance**

*Chair Paxton led the Pledge of Allegiance.*

**3. Approval of Minutes**

**3.1 [15-0463](#)**

Minutes from April 1, 2015.

**Attachments:** [F&A 4.1.15 Minutes Final.pdf](#)

**A motion was made by Member Rummel, seconded by Member Hewitt, that items 3.1 and 3.2 be approved. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**3.2** [15-0464](#)

Executive Session minutes from April 1, 2015.

**A motion was made by Member Rummel, seconded by Member Hewitt, that items 3.1 and 3.2 be approved. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**4. Added to Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There was no public comment.*

**6. Old Business**

*There was no old business to conduct.*

**7. New Business**

**HEALTH & COMMUNITY SERVICES**

**7.1** [15-0436](#)

Joint resolution authorizing a contract with Transitional Care Management (TCM), Rosemont, Illinois, for a three year term for the lease and replacement of Winchester House in an amount not to exceed \$6,714,433 and an emergency appropriation of \$1,931,957 for fiscal year (FY) 2015 for the one time payment of working cash.

**Attachments:** [Executive Summary of Lease and Management Agreement with TCM](#)  
[Draft Lease](#)

*Assistant County Administrator Ryan Waller reported items 7.1 through 7.3 are related. The County had solicited a request for proposal for the lease and replacement of Winchester House. The recommended vendor is Transitional Care Management (TCM). The three year agreements requires the construction of a new facility and sets forth milestones for TCM to meet regarding obtaining its own license, the construction of the facility, and the care of its residents. The Winchester House Advisory Board and the Health and Community Services Committee unanimously recommended approval of the agreement. Mr. Waller noted there is a need to spend \$6,700,000 up front, but there would still be a cost savings of approximately \$800,000 at the end of the agreement.*

*Mr. Waller reported item 7.2 is the Operational Transfer Agreement which spells out the terms of the operations of the facility. Item 7.3 is a professional services agreement that allows for TCM to manage the revenue and collections of the facility. Member Rummel recommended a fidelity bond be sought to protect the County's assets.*

*Discussion ensued. Member Nixon indicated she is not in favor of the agreement.*

**A motion was made by Member Carlson, seconded by Member Mandel, that items 7.1 through 7.3 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.2 [15-0441](#)**

Joint resolution authorizing an Operations Transfer Agreement (OTA) with Transitional Care Management (TCM), Rosemont, Illinois, for the Lease and Replacement of Winchester House.

**Attachments:** [Draft OTA](#)

**A motion was made by Member Carlson, seconded by Member Mandel, that items 7.1 through 7.3 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.3 [15-0445](#)**

Joint resolution authorizing a professional services contract with Transitional Care Management (TCM), Rosemont, Illinois, for collection and management of past accounts receivables and annual cost reporting for Medicare and Medicaid for Winchester House in an amount not to exceed \$365,000.

**Attachments:** [WH Post Closing Pricing](#)

**A motion was made by Member Carlson, seconded by Member Mandel, that items 7.1 through 7.3 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**PUBLIC WORKS & TRANSPORTATION**

*Vice Chair Taylor reported significant discussion occurred regarding the Division of Transportation's five year plan.*

**7.4 [15-0427](#)**

Joint resolution authorizing a contract with Team REIL, Inc., Union, Illinois, in the amount of \$357,657.50 for the Aptakisic Creek Streambank Restoration Project.

**Attachments:** [15-0427 Aptakisic Creek Streambank Restoration Bid Tab.pdf](#)

**A motion was made by Member Hewitt, seconded by Member Rummel, that items 7.4 through 7.16 be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.5** [15-0426](#)

Joint resolution authorizing a contract with Maneval Construction Inc., Ingleside, Illinois, in the amount of \$533,116 for the Sanitary Sewer Improvements Project.

**Attachments:** [15-0426 Kildeer Sewer Improvements Maneval Bid Tab.pdf](#)

**A motion was made by Member Hewitt, seconded by Member Rummel, that items 7.4 through 7.16 be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.6** [15-0438](#)

Joint resolution authorizing a contract with R.E. Hummel Construction Co., Inc., Island Lake, Illinois, in the amount of \$135,290 for the Stream Bank Restoration Project.

**Attachments:** [15-0438 Lagoon Site Streambank Restoration Bid Tab.pdf](#)

**A motion was made by Member Hewitt, seconded by Member Rummel, that items 7.4 through 7.16 be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.7** [15-0440](#)

Joint resolution authorizing a contract with Schroeder Asphalt Services, Inc., Huntley, Illinois, in the amount of \$159,429.65 for the 2015 Hot-Mix Asphalt Patching Project.

**A motion was made by Member Hewitt, seconded by Member Rummel, that items 7.4 through 7.16 be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.8** [15-0459](#)

Joint resolution authorizing a contract with H&H Electric Company, Franklin Park, Illinois, in the amount of \$93,664.80 for the 2015 Intelligent Transportation System (ITS) PASSAGE improvements along various routes in Lake County, and designated as Section 15-00999-13-TL.

**Attachments:** [15-0459 Bid Tab - 2015 ITS PASSAGE.pdf](#)

**A motion was made by Member Hewitt, seconded by Member Rummel, that items 7.4 through 7.16 be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.9 [15-0443](#)**

Joint resolution authorizing a contract with Sjostrom & Sons, Inc., Rockford, Illinois, in the amount of \$31,600 for the repair of the bridge deck on Washington Street, westbound over the Des Plaines River, and designated as Section 14-00067-17-BR.

**Attachments:** [15-0443 Bid Tab - Washington Street Bridge Repair.pdf](#)

**A motion was made by Member Hewitt, seconded by Member Rummel, that items 7.4 through 7.16 be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.10 [15-0439](#)**

Joint resolution authorizing a contract with A Lamp Concrete Contractors, Inc., Schaumburg, Illinois, the lowest responsible bidder, in the amount of \$104,628.65, for concrete pavement patching, where necessary, on various County highways, and designated as Section 15-00000-10-GM.

**Attachments:** [15-0439 Bid Tab - 2015 Concrete Patching.pdf](#)  
[15-0439 Justification Memo - 2015 Concrete Patching.pdf](#)

**A motion was made by Member Hewitt, seconded by Member Rummel, that items 7.4 through 7.16 be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.11 [15-0449](#)**

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$1,800,007.78 for the resurfacing of Rollins Road, from Washington Avenue to Fairfield Road, and designated as Section 14-00080-59-RS.

**Attachments:** [15-0449 Bid Tab - Rollins Road Resurfacing.pdf](#)

**A motion was made by Member Hewitt, seconded by Member Rummel, that items 7.4 through 7.16 be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.12 [15-0452](#)**

Joint resolution authorizing an agreement with the State of Illinois/Illinois Department of Transportation (IDOT), the Northeast Illinois Regional Commuter Railroad Corporation, and the Commuter Rail Division of the Regional Transportation Authority (Metra) for the railroad

crossing improvement on St. Mary's Road, at the Metra railroad crossing north of Illinois Route 176, and designated as Section 15-00102-23-RR.

**Attachments:** [15-0452 St Marys Road Improvement at the Metra Railroad Crossing Agr](#)

**A motion was made by Member Hewitt, seconded by Member Rummel, that items 7.4 through 7.16 be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.13 [15-0447](#)**

Joint resolution providing for the receipt of the state fiscal year (SFY) 2016 reimbursement from the Chicago Metropolitan Agency for Planning (CMAP), to the Lake County Division of Transportation (LCDOT), of federal highway planning assistance funds that flow through the Illinois Department of Transportation (IDOT).

**Attachments:** [15-0447 CMAP Planning Liasion Agreement Draft.pdf](#)

**A motion was made by Member Hewitt, seconded by Member Rummel, that items 7.4 through 7.16 be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.14 [15-0448](#)**

Joint resolution appropriating \$5,901.96 of Motor Fuel Tax funds for Lake County's Council of Mayors prorated share of the transportation planning, undertaken by the Chicago Metropolitan Agency for Planning (CMAP), and designated as Section 16-00183-00-ES.

**Attachments:** [15-0448 CMAP FY 2016 Assessment Invoice.pdf](#)

**A motion was made by Member Hewitt, seconded by Member Rummel, that items 7.4 through 7.16 be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.15 [15-0450](#)**

Joint resolution authorizing an agreement for consulting engineering services between Lake County and Crawford, Murphy & Tilly, Inc., Aurora, Illinois, for a maximum cost of \$543,160.20 for Phase II design engineering services for the roadway reconstruction of Cedar Lake Road, from Illinois Route 120 to Nippersink Road, and appropriating \$655,000 of ¼% Sales Tax for Transportation funds, and designated as Section 08-00065-02-RS.

**Attachments:** [15-0450 Cedar Lake Road Phase II Consultant Agreement Draft.pdf](#)

**A motion was made by Member Hewitt, seconded by Member Rummel, that items 7.4 through 7.16 be recommended for adoption to the County Board agenda. Motion**

**carried by the following roll call vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**7.16 [15-0451](#)**

Joint resolution authorizing an addendum to extend the date of an agreement with the State of Illinois/Illinois Department of Transportation (IDOT) for funding the IDOT realignment and widening of US Route 45, from two to four lanes at the Millburn Road/Grass Lake Road intersection in the vicinity of the Millburn Historic District, from August 3, 2015 to August 3, 2018, and designated as Section 05-00262-02-RP.

**Attachments:** [15-0451 US Route 45 Milburn Bypass 2012 Original IDOT Agreement.pdf](#)  
[15-0451 US Route 45 Milburn Bypass IDOT Agreement Addendum Draft.](#)

**A motion was made by Member Hewitt, seconded by Member Rummel, that items 7.4 through 7.16 be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

**8. Executive Session**

*There was no Executive Session.*

**9.1 [15-0465](#)**

Presentation of fiscal year 2016 Budget Policies.

*Gary Gordon reviewed the proposed fiscal year 2016 budget and finance policies. He noted modifications recommended by Finance and Administrative Services staff. Member Mandel offered recommendations that would provide additional clarification to the proposed policies. The Committee was amenable to the proposed changes from staff and Member Mandel. The budget and finance policies will be brought forth for consideration at the next committee meeting.*

**9. County Administrator's Report**

*County Administrator Barry Burton reported there will be an increased effort of shift of costs away from the state to the County for services, particularly in the human services areas. The County will need to prioritize projects. Discussion ensued.*

**10. Adjournment**

*The meeting was adjourned at 1:43 p.m.*

**A motion was made by Member Sauer, seconded by Member Mandel, that this item be adjourn. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer



*Meeting minutes prepared by Blanca Vela-Schneider.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Finance and Administrative Committee*