

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, July 7, 2015

1:00 PM

Assembly Room, 10th Floor

Health and Community Services Committee

1. **Call to Order**

Chair Carlson called the meeting to order at 1:00 p.m.

Present 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

Others present:

Aaron Lawlor, Lake County Board Chairman

Barry Burton, County Administrator

Ryan Waller, County Administrator's Office

Patrice Sutton, Finance and Administrative Services

Farrah Watson, Finance and Administrative Services

Gary Gordon, Finance and Administrative Services

Adlil Issakoo, County Administrator's Office

Jennifer Serino, Workforce Development

Gary Gibson, Workforce Development

Jodi Gingiss, Community Development

Eric Waggoner, Planning, Building and Development

Matt Meyers, Planning, Building and Development

Anita Patel, Planning, Building and Development

Kimberly Mannette, IT

Howie Sell, IT

Lora Nordstrom, IT

Joel Williams, PADS

Benjamin Gilbertson, County Administrator's Office

Sonia Hernandez, County Administrator's Office

2. **Pledge of Allegiance**

Chair Carlson led the group in the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **15-0707**

Minutes from April 7, 2015.

A motion was made by Member Pedersen, seconded by Member Mandel, that the minutes be approved. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

3.2 **15-0706**

Minutes from April 28, 2015.

A motion was made by Member Pedersen, seconded by Member Mandel, that the minutes be approved. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

3.3 **15-0704**

Minutes from May 5, 2015.

A motion was made by Member Pedersen, seconded by Member Mandel, that the minutes be approved. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

4. Added to Agenda

There were no items added to the agenda.

5. Public Comment

There were no public comments.

6. Old Business

Member Mandel requested an update on the Midlothian Manor project and results of the zonings decision. Eric Waggoner, Planning, Building, and Development, was present to explain. Additional information on how the ZBA decision was made will be shared with member Mandel.

Eric has properly classified the project as government use property; zoning board of appeal disagreed and has overturned Eric's decision based on a number of reasons. Per the administrative review law and zoning laws, an appeal must be filed with the Circuit Court within the 35 days. Discussion ensued.

7. New Business

COMMUNITY DEVELOPMENT

7.1 [15-0651](#)

Joint resolution accepting the 2014 Department of Housing and Urban Development's (HUD) Continuum of Care Homeless Assistance grant awards and ServicePoint User Fees and authorizing an emergency appropriation in the amount of \$640,447.

Jodi Gingiss, Community Development, was present to answer any questions regarding the 2014 HUD Continuum of Care Homeless Assistance grant.

Member Weber asked about programs being shut down by the state and how calls should be handled. Jodi explained that the townships general assistance funds will not be affected by those state budget changes. The County's CDBG, HOME and ESG funds are also not affected by the state.

Chair Carlson would like to know how many agencies are affected by this funding. Jodi responded that approximately 50 to 75 agencies will be affected by this federal funding change. The Health Department is assessing the impact. Committee would like an update of any major changes.

Aaron mentioned that the county cannot absorb all of the state cuts, each program would have to be looked at individually and priorities will have to be set.

A motion was made by Member Mandel, seconded by Member Cunningham, that this item be approved and referred on to Financial and Administrative Committee.

The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

7.2 [15-0652](#)

Joint resolution approving this first amendment to the 2015 Housing and Community Development Action Plan, and authorizing the execution of all necessary correspondence to distribute this Plan to the U.S. Department of Housing and Urban Development and to implement this Plan.

Jodi Gingiss, Community Development, presented the first amendment to the 2015 Housing and Community Development Action Plan.

A motion was made by Member Cunningham, seconded by Member Hart, that this item be approved and referred on to Financial and Administrative Committee. The motion carried unanimously.

WORKFORCE DEVELOPMENT

7.3 [15-0692](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Investment Act (WIA) Local Incentive grant, WIA Rapid Response grant modification, WIA Dislocated Worker Training National Emergency Grant modification and Trade Adjustment Act grant modification and authorizing an emergency appropriation in the amount of \$269,340.

Jennifer Serino, Workforce Development, presented. Jennifer indicated that all grants from the Illinois Department of Labor are federally funded. The Local Incentive Grant is accepted for approval annually based on performance and the county has performed well. The modified amount for the Rapid Response grant is for personnel related expenditures for unemployed individuals. The National Emergency grant was increased to serve additional dislocated workers. The Trade Adjustment Assistance grant was modified, increasing the total budget grant amount.

Member Calabresa would like to thank Jennifer for hosting the lake county youth program. Great America was invited to the job center during their application events. The general public and the youths are all invited to this event. A total of 12 summer youths applied for positions and 6 youths were hired along with 12 adults that had also applied. Discussion ensued.

A motion was made by Member Mandel, seconded by Member Calabresa, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

8. Executive Session

There was no Executive Session.

9. County Administrator's Report

Matt Meyers updated committee on the land management system which is currently 15 years old and long overdue for replacement. In 2014, a land advisory team was formed which included members from Planning, Building, and Development, Health Department, Division of Transportation, Stormwater, Public Works and the IT department. The departments all agreed that the land management system needed replacement. The land advisory team reviewed the bids and Tyler Technologies was selected for this system upgrade. The cost for annual maintenance and hosting services will be \$305,000 that was funded in 2015. Eric Waggoner also spoke on this new system and how their decisions were made. This item was presented at the Planning, Building & Zoning committee and will also be presented at the Revenue, Records & Legislation committee on July 8.

Ryan Waller welcomed new Budget Analyst, Farrah Watson, to the committee.

10. Adjournment

A motion was made by Member Pedersen, seconded by Member Weber, that this meeting be adjourned at 1:40 p.m. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

Minutes prepared by Sonia Hernandez.

Respectfully submitted,

Chairman

Vice-Chairman

Health and Community Services Committee