

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, July 7, 2015

9:00 AM

Assembly Room, 10th Floor

Planning, Building and Zoning Committee

1.0 CALL TO ORDER

Meeting called to order at 9:00 a.m.

Present 6 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart and Member Pedersen

Absent 1 - Member Sauer

Others present:

Barry Burton - County Administrator

Amy McEwan - Deputy County Administrator

Adli Issakoo - Assistant County Administrator

Ben Gilbertson - County Administrator's Office

Eric Waggoner - Director, Planning, Building and Development Department

Steve Crivello - Planning, Building and Development Department

Matt Meyers - Planning, Building and Development Department

Brittany Albrecht-Sloan - Planning, Building and Development Department

Hannah Mog - Planning, Building and Development Department

Anita Patel - Planning, Building and Development Department

Patrice Sutton-Burger - Finance and Administrative Services

Gary Gordon - Finance and Administrative Services

Farrah Watson - Finance and Administrative Services

Ruth Ann Hall - Finance and Administrative Services

Kim Mannette - Information Technology

Lori Nordstrom - Information Technology

Terry Kuss - Planning, Building and Development Department

2.0 PLEDGE OF ALLEGIANCE

Member Peterson led the group in the Pledge of Allegiance.

3.0 APPROVAL OF MINUTES

This was approved The motion carried by the following vote:

Aye: 6 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart and Member Pedersen

Absent: 1 - Member Sauer

3.1 [15-0694](#)

Minutes of June 2, 2015

A motion was made by Member Carlson, seconded by Member Hart, that this item be approved. The motion carried by the following vote:

Aye: 6 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart and Member Pedersen

Absent: 1 - Member Sauer

4.0 ADDED TO AGENDA

No items added to the agenda.

5.0 PUBLIC COMMENT

There were no public comments.

6.0 NEW BUSINESS

UNIFIED DEVELOPMENT ORDINANCE

6.1 [15-0689](#)

Joint resolution authorizing a contract with Tyler Technologies, Duluth, Georgia, to provide software and professional Services for implementation of a new land management system in the amount of \$1,754,972 with an additional \$175,497 of owner controlled contingency.

Matt Meyers presented the resolution to the Committee on behalf of the project team that includes: Planning Building and Development, Stormwater Management, Health Department, Division of Transportation and Public Works. The new land management system will replace the County's 15 year old, outdated and currently unsupported permit tracking system (Hansen) along with at least a dozen other outdated software applications. In purchasing and implementing the new system, County agencies will benefit from improved field logistics and multi-agency cross-training, eliminated duplication of effort, and eliminated cost of the County's current outdated systems. The system also represents a major enhancement to the County's shared services program, given the contract's negotiated terms that allow the County to contract with other Lake County municipalities and local governments to "piggyback" onto the system at a fraction of the cost. Finally, the system benefits customers by providing online permitting from home, online access to project status and citizen "apps" that allow people to communicate with agencies through their smart phones. The new system is a hosted solution for 10 years. Staff presented information on the software purchase, implementation, and ongoing maintenance costs of the new system and indicated that a separate project management consultant contract would be considered at a subsequent Committee meeting.

A motion was made by Member Hart, seconded by Member Bartels, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 6 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart and Member Pedersen

Not Present: 1 - Member Sauer

6.2 [15-0701](#)

Ordinance amending Chapter 151: Unified Development Ordinance of the Lake County Code relating to the regulation of dredge-material staging, stockpiling and processing.

Brittany Sloan summarized the amendments for the Committee. The recommended amendments, in conjunction with a series of administrative procedures, will create a streamlined permitting process for handling Fox Waterway Agency and other dredging entity projects in the unincorporated area. Board members Pedersen and Weber, who attended the ZBA public hearing, summarized the overall tone of the public hearing

process and the improved relations between the County and the Fox Waterway Agency. Chair Weber thanked the Committee members and other Board members (such as Bonnie Carter) who participated in the process discussion with the Fox Waterway Agency over the course of the last several months.

A motion was made by Member Pedersen, seconded by Member Wilke, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote: The motion carried by the following vote:

Aye: 6 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart and Member Pedersen

Absent: 1 - Member Sauer

PERMITS AND ENFORCEMENT

6.3 [15-0691](#)

Joint resolution authorizing on a certain named property, the demolition of a dangerous and unsafe structure deemed to be an “immediate and continuing hazard to the community”.

Steve Crivello presented to the Committee the fast track request for demolition of the subject property. The Department has funding in the budget for the cost of the demolition.

This resolution was approved and referred on to Financial and Administrative Committee The motion carried by the following vote:

Aye: 6 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart and Member Pedersen

Not Present: 1 - Member Sauer

7.0 OTHER BUSINESS

There was no other business to conduct.

8.0 COUNTY ADMINISTRATOR'S REPORT

There was no Administrator's Report.

9.0 DIRECTOR'S REPORT

Eric Waggoner informed the Committee they will be receiving a State-of-the Union report from the department next month. He also updated the members that the Housing Authority is going to be filing an appeal regarding the Midlothian Manor. The affect of the appeal is that the findings of the Zoning Board of Appeals will be reviewed by the Circuit Court. It is not a law suit, it is a standard ZBA process for an appeal.

10.0 ADJOURNMENT

The meeting was adjourned at 10:01 a.m.

A motion was made by Member Carlson, seconded by Member Pedersen, that the meeting be adjourned. The motion carried by the following vote:

Aye: 6 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart
and Member Pedersen

Not Present: 1 - Member Sauer

Minutes prepared by Terry Kuss.

Respectfully submitted,

Chair

Vice-Chair

Planning, Building & Zoning Committee