

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, April 2, 2014

1:00 PM

Assembly Room, 10th Floor

Financial and Administrative Committee

1. Call to Order

Chair Paxton called the meeting to order at 1:00 p.m.

Present 7 - Chair Paxton, Vice Chair Pat Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

Others present:

Yvette Albarran, Finance and Administrative Services

Barry Burton, County Administrator

Carol Calabresa, County Board Member

Alex Call, Communications

Chris Creighton, Finance and Administrative Services

Steve Crivello, Planning, Building and Development

Don Gloor, Finance and Administrative Services

Gary Gordon, Finance and Administrative Services

Matt Guarnery, Robison Guarnery Inc.

RuthAnne Hall, Finance and Administrative Services - Purchasing

Efren Heredia, Finance and Administrative Services - Purchasing

Brooke Hooker, Communications

Adlil Issakoo, Finance and Administrative Services

Lisa Jacobson, Emergency Telephone System Board

Karl Jackson, County Assessor's Office

Dan Jasica, State's Attorney Office

Lacitia Johnson, Health Department - Human Resources

Carol Kapachinski, Information Technology

Chris Kopka, Human Resources - Risk

Kevin Lyons, Finance and Administrative Services

Kimberly Mannette, Information Technology

Amy McEwan, Deputy County Administrator

Matthew Meyers, Planning, Building and Development

Jerry Nordstrom, Health Department

Anita Patel, Finance and Administrative Services

Marty Paulson, Tax Assessor

Sandra Salgado, Sheriff's Office

Kurt Schultz, Finance and Administrative Services

Howard Sell, Information Technology

Bob Skidmore, Treasurer

Brittany Sloan, Planning, Building and Development

Bob Springer, Planning, Building and Development

Patrice Sutton Burger, Finance and Administrative Services

Kirk Talbott, Information Technology

Jennie Vana, Communications

Blanca Vela-Schneider, County Board Office

Chris Venckus, Information Technology

Eric Waggoner, Planning, Building and Development
Ryan Waller, Assistant County Administrator
Kip Wilson, County Clerk's Office
Steven Winnecke, Emergency Telephone System Board
Jennifer Witherspoon, Sheriff's Office

2. Pledge of Allegiance

Chair Paxton led the Pledge of Allegiance.

3. Approval of Minutes

3.1 [14-0213](#)

Joint minutes from October 15, 2013.

Attachments: [PBZ & FA 10.15.13\(FINAL\).pdf](#)

A motion was made by Member Rummel, seconded by Member Mandel, to approve items 3.1 through 3.4. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

3.2 [14-0346](#)

Minutes from February 26, 2014.

Attachments: [F&A 2.26.14 Minutes Final.pdf](#)

A motion was made by Member Rummel, seconded by Member Mandel, to approve items 3.1 through 3.4. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

3.3 [14-0347](#)

Executive session minutes from February 26, 2014.

A motion was made by Member Rummel, seconded by Member Mandel, to approve items 3.1 through 3.4. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

3.4 [14-0348](#)

Executive session minutes from February 26, 2014.

A motion was made by Member Rummel, seconded by Member Mandel, to approve items 3.1 through 3.4. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

4. Added to Agenda

There were no items added to the agenda.

5. Public Comment

There were no public comments.

6. Old Business

There was no old business to conduct.

7. New Business

Chair Paxton moved item 7.31 ahead of item 7.1.

REVENUE, RECORDS & LEGISLATION

7.31 [14-0273](#)

Joint resolution authorizing a contract with Beth Malloy & Associates, Chicago, Illinois in a not to exceed amount of \$168,997 to provide consulting services for a needs assessment and development of requirements for the replacement of the property tax administration services of Lake County.

Tax Assessor Marty Paulson reported the county's property tax software system has reached the end of its life and approval would authorize a consultant to analyze replacement options.

A motion was made by Member Mandel, seconded by Member Rummel, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

PLANNING, BUILDING & ZONING

7.1 [14-0316](#)

Ordinance adopting the ICC International Building Code, 2012 (as amended), the ICC International Residential Code, 2012 (as amended), the ICC International Mechanical Code 2012, (as amended), the ICC International Fuel Gas Code 2012, (as amended), the ICC International Swimming Pool and Spa Code 2012, (as amended), the ICC International Fire Code 2012 (as amended) and the NFPA 70 National Electrical Code 2011, (as amended) and request its adoption.

Attachments: [Staff Memorandum for Building Code Ordinance.pdf](#)
[Amendments to ICC Code.pdf](#)
[Presentation Document 3-12-2014- Final Draft.pdf](#)
[Building Code Analysis.pdf](#)

Bob Springer of Planning, Building and Development presented a request to adopt various 2012 ICC codes and the 2011 NFPA 70 National Electrical Code. He identified amendments to sections of the proposed codes.

A motion was made by Member Taylor, seconded by Member Sauer, that this item be recommended for adoption to the consent agenda. The motion carried by the

following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.2 [14-0315](#)

Joint resolution authorizing a contract with Berry Dunn, Portland, Maine, in an amount not to exceed \$126,056 for a needs assessment and to develop requirements for the replacement of the land management, code enforcement and permitting service systems for Lake County.

Planning, Building and Development Director Eric Waggoner and Matt Meyers of the Planning, Building and Development Department noted the Department's existing software permitting system is outdated. The County serves unincorporated Lake County as well as some municipalities. An evaluation of the County's needs will help determine what new system should be purchased. Discussion occurred regarding the use of the software with municipalities.

A motion was made by Member Rummel, seconded by Member Mandel, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

LAW & JUDICIAL

7.3 [14-0277](#)

Joint resolution authorizing execution of an agreement with Current Technologies Corporation, Downers Grove, Illinois to provide a Public Safety Microwave Network for Lake County Emergency Telephone System Board (ETSB) in an amount not to exceed \$344,022.84.

Information Technology Director for the Emergency Telephone System Board Steve Winnecke reported the Public Safety Microwave Network would increase the bandwidth 250 percent.

A motion was made by Member Taylor, seconded by Member Rummel, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

HEALTH & COMMUNITY SERVICES

7.4 [14-0330](#)

Joint resolution authorizing an emergency appropriation in the amount of \$261,609 in the FY 2014 Health Department budget as a result of grant increases in Primary Care Services and Behavioral Health Services.

Attachments: [LCHD Emergency Appropriation](#)

Jerry Nordstrom of the Health Department provided the summary of the grants awarded to

the Health Department and how the funds will be used.

A motion was made by Member Carlson, seconded by Member Mandel, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.5 [14-0320](#)

Joint resolution approving the Summer Youth Employment Program worksite agreement.

Attachments: [Worksite Agreement 2014](#)

Assistant County Administrator Ryan Waller presented the annual youth work site agreement. County Board Chairman Aaron Lawlor reported on an increase in nonprofit organizations who are joining as providers.

A motion was made by Member Carlson, seconded by Member Rummel, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.6 [14-0246](#)

Joint resolution approving Fourth Amendment to 2012 Housing and Community Development Action Plan Amendments.

Attachments: [2012APFourthAmend](#)

Assistant County Administrator Ryan Waller presented the fourth amendment to the Housing Urban Development action plan.

A motion was made by Member Mandel, seconded by Member Carlson, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

PUBLIC WORKS & TRANSPORTATION

7.7 [14-0262](#)

Joint resolution authorizing a contract with Northern Air Systems, Inc. of Grayslake, Illinois in the amount of \$46,320 for improvements to the HVAC system at the Public Works Administration Building.

Attachments: [14-0262 Admin HVAC Final Bid Tab.pdf](#)

A motion was made by Member Taylor, seconded by Member Rummel, that items 7.7 through 7.30 be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.8 [14-0275](#)

Joint resolution ratifying an emergency procurement in the amount of \$95,950 with Water Well Solutions Illinois Division, LLC of Lake Villa, Illinois for emergency repairs to Well #6 for the Pekara Water System.

A motion was made by Member Taylor, seconded by Member Rummel, that items 7.7 through 7.30 be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.9 [14-0283](#)

Joint resolution authorizing a contract with Home Towne Electric, Inc., Lake Villa, Illinois in the amount of \$96,439, to upgrade existing traffic signal heads to light emitting diodes (LED) and install uninterruptible power supplies (UPS) at 13 intersections, and designated as Section 14-00000-11-GM.

Attachments: [14-0283 Bid Tab, 2014 Traffic Signal Equipment Upgrade](#)

A motion was made by Member Taylor, seconded by Member Rummel, that items 7.7 through 7.30 be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.10 [14-0284](#)

Joint resolution authorizing a contract with Peter Baker & Son Company, Lake Bluff, Illinois in the amount of \$1,309,337.77 for the resurfacing of Riverwoods Road, from Illinois Route 60 to Illinois Route 22, and designated as Section 13-00136-09-RS.

Attachments: [14-0284 Bid Tab, Riverwoods Road Resurfacing](#)

A motion was made by Member Taylor, seconded by Member Rummel, that items 7.7 through 7.30 be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.11 [14-0285](#)

Joint resolution authorizing a contract with Payne & Dolan, Inc., Kenosha, Wisconsin in the amount of \$145,357.05, for pulverization of existing pavement and the addition of Hot-Mix Asphalt binder and Hot-Mix Asphalt surface courses on Pederson Lane and Winsor Dalgaard Jr. Road in Antioch Township, Lake County, Illinois, and designated as Section 14-01156-01-GM.

Attachments: [14-0285 Bid Tab, 2014 Antioch Township Road District](#)

A motion was made by Member Taylor, seconded by Member Rummel, that items 7.7 through 7.30 be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.12 [14-0286](#)

Joint resolution authorizing a contract with J. A. Johnson Paving Company, Arlington Heights, Illinois in the amount of \$119,296.66, for Hot-Mix Asphalt surface removal, patching and constructing Hot-Mix Asphalt leveling binder and Hot-Mix surface course lifts on various roads in the Avon Township Road District, and designated as Section 14-02132-00-GM.

Attachments: [14-0286 2014 Avon Township Road District](#)

A motion was made by Member Taylor, seconded by Member Rummel, that items 7.7 through 7.30 be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.13 [14-0287](#)

Joint resolution authorizing a contract with Peter Baker & Son Company, Lake Bluff, Illinois in the amount of \$217,101.78, for Hot-Mix surface removal, Class D patching and constructing Hot-Mix Asphalt leveling binder and Hot-Mix Asphalt surface course lifts on Ivanhoe Road, from Brown Road to 600' west of Fairfield Road, in the Fremont Township Road District, and designated as Section 14-07104-01-GM.

Attachments: [14-0287 2014 Fremont Township Road District](#)

A motion was made by Member Taylor, seconded by Member Rummel, that items 7.7 through 7.30 be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.14 [14-0288](#)

Joint resolution authorizing a contract with Payne & Dolan, Inc., Kenosha, Wisconsin in the amount of \$263,535.85 for Hot-Mix surface removal, Class D patching and constructing Hot-Mix Asphalt leveling binder and Hot-Mix Asphalt surface course lifts on various roads in the Grant Township Road District, and designated as Section 14-08177-00-GM.

Attachments: [14-0288 Bid Tab 2014 Grant Township Road District](#)

A motion was made by Member Taylor, seconded by Member Rummel, that items 7.7 through 7.30 be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.15 [14-0289](#)

Joint resolution authorizing a contract with Peter Baker & Son Company, Lake Bluff, Illinois in the amount of \$202,424.21, for pulverization of the existing pavement and the addition of Hot-Mix Asphalt binder and Hot-Mix surface courses on Old Monaville Road, and all roads in the Eagle Creek Subdivision in the Lake Villa Township Road District, and designated as Section 14-09101-01-GM.

Attachments: [14-0289 Bid Tab, 2014 Lake Villa Township Road District](#)

A motion was made by Member Taylor, seconded by Member Rummel, that items 7.7 through 7.30 be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.16 [14-0290](#)

Joint resolution authorizing a contract with Payne & Dolan, Inc., Kenosha, Wisconsin in the amount of \$204,183.45, for Hot-Mix surface removal, patching, and constructing Hot-Mix Asphalt leveling binder and Hot-Mix surface course lifts on various roads in the Newport Township Road District, and designated as Section 14-11109-02-GM.

Attachments: [14-0290 Bid Tab, Newport Township Road District](#)

A motion was made by Member Taylor, seconded by Member Rummel, that items 7.7 through 7.30 be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.17 [14-0291](#)

Joint resolution authorizing a contract with Chicagoland Paving, Inc., Lake Zurich, Illinois in the amount of \$104,900.00, for patching and constructing Hot-Mix Asphalt leveling binder and Hot-Mix surface course lifts on Orchard Valley Drive in the Warren Township Road District, and designated as Section 14-14118-02-GM.

Attachments: [14-0291 Bid Tab, Warren Township Road District](#)
[14-0291 Justification of Bid, Warren Township](#)

A motion was made by Member Taylor, seconded by Member Rummel, that items 7.7 through 7.30 be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.18 [14-0305](#)

Joint resolution executing an agreement with the State of Illinois for Phase II design engineering services for the Deerfield Road bike path, from Illinois Route 21/45 to the Des Plaines River Trail, and designated as Section 10-00038-05-BT.

Attachments: [14-0305 Deerfield Road Bike Path West Phase II Agreement Draft](#)

A motion was made by Member Taylor, seconded by Member Rummel, that items 7.7 through 7.30 be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.19 [14-0306](#)

Joint resolution authorizing an agreement with Material Solutions Laboratory, Elk Grove, Illinois for material inspections for the FY2014 Lake County Division of Transportation (LCDOT) highway construction program at a maximum cost for services described as \$70,032.95, appropriating \$85,000 of Matching Tax funds, and designated as Section 14-00000-05-EG.

Attachments: [14-0306 FY2014 Materials Inspections Consultant Agreement Draft](#)

A motion was made by Member Taylor, seconded by Member Rummel, that items 7.7 through 7.30 be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.20 [14-0322](#)

Joint resolution executing a contract with GRAEF-USA, Chicago, Illinois for Phase II design engineering services for the inclusion of a municipal sidewalk as part of the Ela Road at US Route 12 intersection improvement at a maximum cost of services described as \$24,972.52, appropriating \$30,000 of Matching Tax funds, and designated as Section 14-00144-18-CH.

Attachments: [14-0322 Ela Road at Rand Road Consultant Agreement Draft](#)

A motion was made by Member Taylor, seconded by Member Rummel, that items 7.7 through 7.30 be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.21 [14-0333](#)

Joint resolution executing an agreement with V3 Companies of Illinois, Ltd., Woodridge, Illinois for the provision of Phase III construction engineering services for the proposed widening and reconstruction of Peterson Road, from Illinois Route 83 to Franklin Boulevard, at a maximum cost for services described as \$1,139,585.64, appropriating \$1,370,000 of

¼% Sales Tax for Transportation and Public Safety funds, and designated as Section 07-00098-17-WR.

Attachments: [14-0333 Peterson Road Phase III Consultant Agreement Draft](#)
[14-0333 Peterson Road Phase III Consultant Agreement Draft Addendum](#)

A motion was made by Member Taylor, seconded by Member Rummel, that items 7.7 through 7.30 be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.22 [14-0326](#)

Joint resolution appropriating \$1,505,000 of Motor Fuel Tax funds for the resurfacing of Long Grove Road, from Ela Road to Quentin Road, and designated as Section 14-00161-07-RS.

A motion was made by Member Taylor, seconded by Member Rummel, that items 7.7 through 7.30 be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.23 [14-0327](#)

Joint resolution appropriating \$2,220,000 of Motor Fuel Tax funds for the resurfacing of Midlothian Road, from Illinois Route 176 to Winchester Road, and designated as Section 14-00171-14-RS.

A motion was made by Member Taylor, seconded by Member Rummel, that items 7.7 through 7.30 be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.24 [14-0328](#)

Joint resolution appropriating \$1,115,000 of Motor Fuel Tax funds for the resurfacing of Russell Road, from Illinois Route 131 to Kenosha Road, and designated as Section 13-00077-09-RS.

A motion was made by Member Taylor, seconded by Member Rummel, that items 7.7 through 7.30 be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.25 [14-0329](#)

Joint resolution appropriating \$890,000 of Motor Fuel Tax funds for the resurfacing of Sand Lake Road, from Illinois Route 132 to US Route 45, and designated as Section 13-00159-08-RS.

A motion was made by Member Taylor, seconded by Member Rummel, that items 7.7 through 7.30 be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.26 [14-0334](#)

Joint resolution authorizing an emergency appropriation of \$34,621.58 in FY2014 Lake County Division of Transportation (LCDOT) operating fund to offset revenue adjustments for five townships, as identified in the Motor Fuel Tax audit.

County Administrator Barry Burton noted a minor change to the staff summary.

A motion was made by Member Taylor, seconded by Member Rummel, that items 7.7 through 7.30 be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.27 [14-0335](#)

Joint resolution appropriating a supplemental amount of \$40,000 of ¼% Sales Tax for Transportation and Public Safety funds for the 2013 non-motorized travel improvement along Hunt Club Road, from Grand Avenue to West Brook Lane, and designated as Section 13-00095-16-SW.

A motion was made by Member Taylor, seconded by Member Rummel, that items 7.7 through 7.30 be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.28 [14-0321](#)

Joint resolution executing Amendment No. 2 to an existing Intergovernmental Agreement with the Lake County Forest Preserve District (LCFPD) to extend the termination date by two years to April 28, 2016, with all other terms and conditions of the original agreement remaining intact.

Attachments: [14-0321 Buffalo Creek Wetland Mitigation Bank Agreement Amendment I](#)

A motion was made by Member Taylor, seconded by Member Rummel, that items 7.7 through 7.30 be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.29 [14-0336](#)

Joint resolution executing an agreement with Community College District Number 532, College of Lake County, stating the terms and conditions by which the College of Lake

County will provide permanent and temporary easements to accommodate the construction of the Washington Street Multi-Use Path along the south side of Washington Street, from Atkinson Road to Lancer Lane, and designated as Section 09-00135- 11-BT.

Attachments: [14-0336 Washington Street Multi-use Path CLC Agreement DRAFT](#)

A motion was made by Member Taylor, seconded by Member Rummel, that items 7.7 through 7.30 be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.30 [14-0331](#)

Joint resolution authorizing and supporting the designation of United States Bike Route 37 (USBR 37) through Lake County via the Robert McClory Bike Path.

Attachments: [14-0331 United States Bike Route Map](#)

A motion was made by Member Taylor, seconded by Member Rummel, that items 7.7 through 7.30 be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

FINANCIAL & ADMINISTRATIVE

7.32 [14-0323](#)

Resolution authorizing a contract with Landscape Concepts Management, Inc., Grayslake, Illinois for lawn care and landscape services to be provided at 80 Lake County sites in the estimated annual amount of \$213,132.

RuthAnne Hall of Purchasing and Finance and Administrative Services Director Gary Gordon presented the proposal. Out of the 17 vendors invited to participate in the bid process, only one vendor submitted a bid. One of the reasons vendors were not bidding on this project is due to having to provide services during the winter. This may be taken into consideration in future bid proposals.

A motion was made by Member Rummel, seconded by Member Carlson, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.33 [14-0319](#)

Resolution authorizing a two year contract with three optional, one year renewals with Provox Systems, Inc., McKinney, Texas for an agenda management and video streaming solution in an initial amount not to exceed \$80,035 and software maintenance costs estimated at \$13,400 annually for the next four years.

RuthAnne Hall of Purchasing and Assistant County Administrator Ryan Waller presented the bid. The County's agreement with Granicus ends in August 2014. After a review of four firms, including Granicus, the recommendation is to transition from Granicus' software system to Provox. This system will assist with agenda management for County commissions, committees, and boards.

A motion was made by Member Sauer, seconded by Member Mandel, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.34 [14-0342](#)

Resolution authorizing a contract with NES, Inc., Mokena, Illinois for abatement in the Courts Complex Administrative Towers building for Facility Operations in the amount of \$140,225.

A motion was made by Member Taylor, seconded by Member Rummel, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.35 [14-0343](#)

Resolution authorizing an initial two year contract with three optional, one year renewals with SilkRoad, Chicago, Illinois for an applicant tracking and on-boarding solution in an amount not to exceed \$49,450.

RuthAnne Hall noted a correction to the account number in the resolution. Human Resources Director Rodney Marion reported the software solution will make the application process smoother and quicker.

A motion was made by Member Rummel, seconded by Member Sauer, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.36 [14-0349](#)

Resolution authorizing a professional services agreement with Environmental Systems Design, Inc., Chicago, Illinois for architectural and engineering services for mechanical system improvements at the Main Courthouse, Sheriff's Administration Office, and Division of Transportation in the amount of \$85,200.

A motion was made by Member Mandel, seconded by Member Taylor, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

Chair Paxton moved item 8.2 and 8.3 before item 8.

8.2 [14-0308](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2(c)(21).

The Committee did not enter into Executive Session to review closed session minutes pursuant to 5 ILCS 120/2(c)(21).

8.3 [14-0304](#)

Committee action regarding the semi-annual review of closed session minutes.

A motion was made by Member Carlson, seconded by Member Rummel, to release executive meeting minutes as recommended by the State's Attorney's Office. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

8. Executive Session

Executive Session was entered into at 1:53 p.m.

A motion was made by Member Sauer, seconded by Member Rummel, to go into executive session. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

8.1 [14-0341](#)

Executive session to discuss a personnel matter pursuant to 5 ILCS 120/2 (c)(1).

Executive Session was exited at 2:20 p.m.

A motion was made by Member Sauer, seconded by Member Rummel, that this item be to come out of executive session. The motion carried unanimously.

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

9. County Administrator's Report

9.1 [14-0324](#)

Discussion regarding the creation of the Lake County Government Facebook page.

Jennie Vana and Brooke Hooker of Communications discussed the possible creation of a Facebook page for the County. Content for the Facebook page will be taken from the County's website and newsletters. It was noted that the creation of a Facebook page will also provide for individuals to comment on the page. Discussion ensued regarding how the page will be utilized and monitored. Committee members expressed concern regarding the time involved in monitoring the content on the page. County Administrator Burton noted that if monitoring is too time consuming, the issue would need to be revisited.

County Administrator's Report

Matt Guarnery of Robison Guarnery Inc. updated the Committee on the Court Expansion

Project. Staff will meet with the City of Waukegan in regards to the consideration of the Intergovernmental Agreement. Discussion occurred regarding the design and construction process. Concerns regarding the costs for the foundation have arisen and a consultant has been hired to review the design of the building foundation. Additionally, the County has received a \$1,700,000 invoice from Akom for additional services between June 2013 and November 2013 due to delays in moving the project forward. Discussion ensued.

Patrice Sutton Burger of Finance and Administrative Services presented the first quarter financial report for Fiscal Year 2014 and a year end report.

10. Adjournment

The meeting was adjourned at 3:27 p.m.

**A motion was made by Member Carlson, seconded by Member Mandel, to adjourn.
The motion carried by the following vote:**

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Finance and Administrative Committee