

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Thursday, June 2, 2022

8:30 AM

Assembly Room, 10th FL, 18 N County Street, Waukegan, IL or
register to virtually attend at <https://bit.ly/3LE2mzt>

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote / virtual attendance through registration at:
<https://bit.ly/3LE2mzt>

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: Financial & Administrative Committee (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

* * *To view County Board Rules, click here: <https://bit.ly/3idRdrV> * * *

1. Call to Order

Chair Frank called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Frank led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair
Vealitzek and Member Wilke

Absent 1 - Member Simpson

** Electronic attendance: All members were in-person.*

Others present:

Gary Gibson, County Administrator's Office

Theresa Glatzhofer, County Board Office

Jim Hawkins, County Administrator's Office

Kevin Quinn, Communications

Jim Chamernik, Sheriff's Office

Al Giertych, Division of Transportation

Tammy Chatman, Communications

Gina Roberts, Board Member

Angelo Kyle, Board Member

Carl Kirar, Facilities and Construction

Janna Philipp, County Administrator's Office

Austin McFarlane, Public Works

Teri White, State's Attorney's Office

Mary Crain, Division of Transportation

Joel Sensenig, Public Works

Arnold Donato, Stormwater Management

Heidie Hernandez, Enterprise Information Technology

Elizabeth Brandon, County Administrator's Office

Chad Wright, Facilities and Construction

Shane Schneider, Division of Transportation

Mick Zawislak, Daily Herald

Caitlin Everett, Workforce Development

Jennifer White, Division of Transportation

Melissa Gallagher, Finance

Claudia Gilhooley, 19th Judicial Circuit Court

Elizabeth Kinahan-Schafer

Melanie Nelson, State's Attorney's Office

Ryan Pinter, Enterprise Information Technology

Sandy Hart, County Board Chair

Ann Maine, Board Member
Sonia Hernandez, County Administrator's Office
Holly Kim, Treasurer
Yvette Albarran, Purchasing
Michael Wheeler, Finance
Frank D'Andrea, Finance
Karen Fox, State's Attorney's Office
Errol Lagman, Finance
Kevin Dominguez, Finance
Susan August, Purchasing
Stacy Davis-Wynn, Purchasing
Nick Principali, Finance
Michael Balsamo, Facilities and Construction
Maria Castellanos, Finance
ShaTin Gibbs, Finance
Marah Altenberg, Board Member
Jonathan Joy, Facilities and Construction
Terri Kath, Enterprise Information Technology
Mary Ross Cunningham, Board Member
Yvonne Mendoza, Finance
Ruby Acosta, Finance
Kurt Woolford, Stormwater Management
Jeremiah Varco, Facilities and Construction
Don Dugan, Facilities and Construction
John Wasik, Board Member
Joseph Arcus, Planning, Building, and Development
Monica McClain, Payroll
Joy Gossman, Public Defender
Jerial Jorden-Woods, Finance
Adam Krueger, Finance

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items Not on the Agenda)

There was no public comment.

6. Chair's Remarks

There were no Chair remarks.

7. Unfinished Business

There was no unfinished business.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.15)

APPROVAL OF MINUTES

8.1 [22-0797](#)

Minutes from April 28, 2022.

Attachments: [F&A 4.28.22 Final Minutes](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

8.2 [22-0798](#)

Minutes from May 5, 2022.

Attachments: [F&A 5.5.22 Final Minutes](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

REPORTS

8.3 [22-0759](#)

Report from Robin M. O'Connor, County Clerk, for the month of April 2022.

Attachments: [LCC Report for April 2022](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

8.4 [22-0752](#)

Report from Mary Ellen Vanderventer, Recorder of Deeds, for the month of April 2022.

Attachments: [April 2022](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

8.5 [22-0781](#)

Treasurer Holly Kim's Cash and Investment Report April 2022.

Attachments: [Treasurer Kim's Cash and Investment Report April 2022](#)
[Treasurer Kim's Cash and Investment Report April 2021](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

LAW & JUDICIAL

8.6 [22-0769](#)

Joint resolution accepting the High Intensity Drug Trafficking Area (HIDTA) grant from the Office of National Drug Control Policy (ONDCP) and authorizing an emergency appropriation in the amount of \$294,000.

Attachments: [HIDTA G22CH0004A Agreement 2022-2023](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

8.7 [22-0784](#)

Joint resolution authorizing the renewal of the State's Attorney's Violent Crimes Victims Assistance (VCVA) grant program awarded by the Office of the Illinois Attorney General for State Fiscal Year (SFY) 2023, including an emergency appropriation of \$36,600 in state funds.

Attachments: [VCVA SFY23 Grant Extension Notification from Illinois AG's Office April 20](#)
[VCVA Grant Extension 01-01-22 through 06-30-23 Budget Accounting](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.8 [22-0771](#)

Joint committee action item approving Change Order Number Four consisting of an increase of \$16,828.32 for additions for the sidewalk and curb ramp improvements at the Quentin Road, at Illinois Route 22 intersection, contract.

Attachments: [22-0771 Quentin Road at IL22, Committee Action Memo](#)
[22-0771 Quentin Road at IL22, Change Order Number Four](#)
[22-0771 Location Map, Quentin Rd at IL 22](#)
[22-0771 Vendor Disclosure, Alliance](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this committee action item be approved. The motion carried by the following voice vote.

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

8.9 [22-0772](#)

Joint committee action item approving Change Order Number Four consisting of an increase of \$17,714.69 for additions to the replacement of eight culverts on the Gages Lake Road and North Avenue contract.

Attachments: [22-0772 Culverts 2020, Committee Action Memo](#)
[22-0772 Culverts 2020, Change Order Number Four](#)
[22-0772 Location Map, Culvert Replacement 2020](#)
[22-0772 Vendor Disclosure, Campanella and Sons](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this committee action item be approved. The motion carried by the following voice vote.

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

8.10 [22-0773](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$70,332.23 for the resurfacing of West Townline Road in Avon Township, which will be improved under the Illinois Highway Code for a total of 0.24 miles.

Attachments: [22-0773 Bid Tab, 2022 Avon Township](#)
[22-0773 Location Map, 2022 Avon Township](#)
[22-0773 Vendor Disclosure, Peter Baker](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be recommended to the County Board agenda. The motion carried by the following voice vote.

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

8.11 [22-0774](#)

Joint resolution authorizing a contract with Superior Road Striping Inc., Melrose Park, Illinois, in the amount of \$1,020,486.62 for the removal and replacement of pavement markings, and the removal and replacement of pavement markers on various County highways, which will be improved under the Illinois Highway Code for a total of 99.17 centerline miles, and appropriating \$1,225,000 of Motor Fuel Tax funds.

Attachments: [22-0774 Bid Tab, 2022 Pavement Marking and Markers](#)
[22-0774 Vendor Disclosure, Superior Road Striping](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be recommended for to the County Board agenda. The motion carried by the following voice vote.

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

8.12 [22-0775](#)

Joint resolution authorizing a contract with Campanella and Sons, Inc., Wadsworth, Illinois, in the amount of \$781,374.27 for construction of the 21st Street culvert replacement in Wadsworth, Illinois, and appropriating a supplemental amount of \$150,000 of County Bridge Tax funds for the construction of the improvement.

Attachments: [22-0775 Bid Tab, 21st St Culvert Replacement](#)
[22-0775 Bid Justification, 21st St. Culvert Replacement](#)
[22-0775 Location Map, 21st Street Culvert](#)
[22-0775 Vendor Disclosure, Campanella and Sons](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be recommended to the County Board agenda. The motion carried by the following voice vote.

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

8.13 [22-0776](#)

Joint resolution authorizing a three-year maintenance agreement with Midwest Software Solutions of Ann Arbor, Michigan, for the Traffic Collision Location System (TCLS) used by the Lake County Division of Transportation (LCDOT) at a cost of \$35,785 and appropriating \$43,000 of ¼% Sales Tax for Transportation funds.

Attachments: [22-0776 Agreement, TCLS](#)
[22-0776 Vendor Disclosure, Midwestern Software Solutions](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be recommended to the County Board agenda. The motion carried by the following voice vote.

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

8.14 [22-0777](#)

Joint resolution appropriating \$75,000 of County Bridge Tax funds for Fiscal Year (FY) 2022 engineering services, inspection services, water quality monitoring services, watershed workgroup dues, and materials needed to meet the requirements of the Illinois Environmental Protection Agency (IEPA) General National Pollutant Discharge Elimination System (NPDES) ILR40 Permit for Lake County.

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be recommended to the County Board agenda. The motion carried by the following voice vote.

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

8.15 [22-0778](#)

Joint resolution appropriating \$600,000 of ¼% Sales Tax for Transportation funds for materials required to fabricate and install wayfinding signage along Lake County regional bike paths.

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be recommended to the County Board agenda. The motion carried by the following voice vote.

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

REGULAR AGENDA

LAW & JUDICIAL

8.16 [22-0782](#)

Joint resolution approving intergovernmental agreements (IGAs) for the collaborative use of the Lake County Law Enforcement Records Management System among Round Lake, Tower Lakes, Vernon Hills, Winthrop Harbor, Zion, Park City, Lake County and the Lake County Sheriff's Office (LCSO).

Attachments: [Park City - IGA - RMS](#)
[Zion - IGA - RMS](#)
[Winthrop Harbor - IGA - RMS](#)
[Vernon Hills - IGA - RMS](#)
[Tower Lakes - IGA - RMS](#)
[Round Lake - IGA - RMS](#)

Jim Chamernik, Sheriff's Office Business Manager, reported on the Intergovernmental Agreements with the municipalities for the Law Enforcement Records Management System.

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

8.17 [22-0770](#)

Joint resolution authorizing the execution of various professional service agreements for Behavioral Health Services in accordance with the attached rates for the Psychological Services Division of the Nineteenth Judicial Circuit Court in the estimated amount of \$263,000.

Attachments: [Juvenile & Detention Center Price Sheet](#)
[Adult Probation & Lake County Jail Price Sheet](#)
[Adelante PC Vendor Disclosure Statement](#)
[Behavioral Services Center Vendor Disclosure Statement](#)
[Blain & Associates Vendor Disclosure Statement](#)
[CYN Counseling Center Vendor Disclosure Statement](#)
[LCHD Vendor Disclosure Statement](#)
[Nicasa Vendor Disclosure Statement](#)
[Omni Youth Svc Vendor Disclosure Statement](#)
[Renacer Latino Vendor Disclosure Statement](#)
[Specialized Forensic Unit Vendor Disclosure Statement](#)

Todd Schroeder, 19th Judicial Court Executive Director and Heidi Hinton, Director of Psychological Services Division, 19th Judicial Court, reported on the execution of various contracts for Behavioral Health services for the courts. Discussion ensued.

A motion was made by Member Clark, seconded by Member Pedersen, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

HEALTH & COMMUNITY SERVICES

22-0846

Joint resolution approving the Program Year (PY) 2022 United States Department of Housing and Urban Development (HUD) Annual Action Plan (AAP) and authorizing an emergency appropriation in the amount of \$188,162.41

Attachments: [PY22 AAP DRAFT](#)
[Emergency Appropriation 2022-06 - Program Income](#)

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.18 22-0786

Joint resolution authorizing the execution of Second Amendment to the 2014 Amended and Restated Agreement for Retail Sanitary Sewer Service between Lake County and the Village of Kildeer.

Attachments: [22-0768 Kildeer Signed 2nd Amend to IGA-Thorntons-Sewer IGA](#)

Austin McFarlane, reported on the amended Intergovernmental Agreement with the Village of Kildeer for Retail Sanitary Sewer services.

A motion was made by Member Clark, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

FINANCIAL & ADMINISTRATIVE

Facilities and Construction

8.19 Director's Report - Facilities and Construction Services.

Carl Kirar, Facilities and Construction Director, reported the County closed on the purchase of the law office, just south of the Coroner's Office, to be used for the Coroner's office expansion. Discussion ensued.

Human Resources

8.20 [22-0761](#)

Committee action authorizing the correction of a one time increase for one Custodian in the Facilities Department.

John Light, Human Resources Director, reported on the correction for the one time salary increase for one of the staff that works in Facilities.

A motion was made by Member Wilke, seconded by Member Pedersen, that this committee action item be approved. The motion carried by the following voice vote.

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

8.21 [22-0766](#)

Resolution amending the Fiscal Year (FY) 2022 Health Insurance rate structure.

Attachments: [Proposed IPBC Rates](#)

John Light, Human Resources Director, reported on the savings for employees and the County with the new health insurance rate structure. Discussion ensued.

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

8.22 [22-0031](#)

Director's Report - Human Resources.

John Light, Human Resources Director, reported on the staff appreciation events being held throughout the County.

Enterprise Information Technology

8.23 [22-0793](#)

Resolution authorizing a contract with Mythics, Inc. of Virginia Beach, Virginia, for professional services and upgrade of the BOSS Oracle Database in the amount of \$125,300.

Attachments: [FY22 - Mythics - Oracle Database Upgrade - VDF](#)
[FY22 - Mythics Oracle Upgrade - \\$125,300 - CON](#)

Chris Blanding, Chief Information Officer, reported on the database update with BOSS. Discussion ensued.

8.24 [22-0030](#)

Director's Report - Enterprise Information Technology.

Chris Blanding, Chief Information Officer, reported on the outage with the County's network.

Finance

8.25 [22-0718](#)

Discussion - Job Ordering Contract (JOC) Policy.

Attachments: [Job Order Contract \(JOC\) Policy \(draft\)](#)

Patrice Sutton, Chief Financial Officer, introduced the Job Ordering Contract (JOC) Policy. RuthAnne Hall, Purchasing, reported on the procurement for three general contractors. Carl Kirar, Facilities and Construction Director, reported on the selection process during the budget discussions. The JOC program is very valuable for repairs because the timeline is shorter than getting bid procurements because the procurement process is already done. Member Casbon reported on the research she did on the JOC Policy. Jim Hawkins, Deputy County Administrator, provided an explanation of the goals for the policy. A lengthy discussion ensued.

8.26 [22-0827](#)

Update on bond issuance for the purpose of constructing and equipping a consolidated 911 and emergency operations center and improving the site thereof.

Patrice Sutton, Chief Financial Officer, reported on the Bond issuance for the Regional Operations and Communications Facility (ROC Facility). Discussion ensued.

8.27 [22-0032](#)

Director's Report - Finance.

There was no Finance Director's report.

9. County Administrator's Report

There was no County Administrator's report.

10. Executive Session

A motion was made by Member Vealitzek, seconded by Member Clark, to go into executive session. The motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

10.1 [22-0033](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

10.2 [22-0034](#)

Executive Session to discuss collective bargaining pursuant to 5 ILCS 120/2 (c)(2).

10.3 [22-0035](#)

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

10.4 [22-0555](#)

Executive Session to discuss claims, loss/risk, records, data, advice, or communications with respect to an insurer, risk management association, or self-insurance pool pursuant to 5 ILCS 120/2 (c)(12).

10.5 [22-0036](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

10.5 [22-0799](#)

A

Executive Session Minutes from May 7, 2022.

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

10.5 [22-0800](#)

B

Executive Session Minutes from May 28, 2022.

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

11. Members' Remarks

There were no Member remarks.

12. Adjournment

Chair Frank declared the meeting adjourned at 10:21 a.m.

Next Meeting: June 9, 2022.

Meeting minutes prepared by Kristy Cechini

Respectfully submitted,

Finance & Administrative Committee Chair