

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Thursday, May 5, 2022

8:30 AM

Assembly Room, 10th FL, 18 N County Street, Waukegan, IL or
register to virtually attend at <https://bit.ly/36JCi7A>

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote / virtual attendance through registration at:
<https://bit.ly/36JCi7A>

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: Financial & Administrative Committee (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

* * *To view County Board Rules, click here: <https://bit.ly/3idRdrV> * * *

1. Call to Order

Chair Frank called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Frank led the Pledge of Allegiance.

3. Roll Call of Members

Present 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent 2 - Member Danforth and Member Simpson

** Electronic Attendance: Member Pedersen*

Member Danforth was unable to attend the committee meeting in person, and did not meet the criteria for electronic attendance. Even though Member Danforth was able to attend via electronic means, he must be marked as absent.

Others present:

Kurt Woolford, Stormwater Management

Todd Schroeder, 19th Circuit Court

Patrice Sutton, Finance

Arnold Donato, Stormwater Management

Alex Carr, Communications

Kevin Quinn, Communications

Gary Gibson, County Administrator's Office

Jim Hawkins, County Administrator's Office

Matt Meyers, County Administrator's Office

Mike Wheeler, Finance

Holly Kim, Treasurer's Office

Vasyl Marcus, Treasurer's Office

Abby Krakow, Communications

Al Giertych, Division of Transportation

Ann Maine, Board Member

Ashley Rack, Sheriff's Office

Assembly Room (Kevin Quinn)

Austin McFarlane, Public Works

Caitlin Everett, Workforce Development

Carl Kirar, Facilities and Construction

Chris Blanding, Enterprise Information Technology

Claudia Gilhooley, 19th Judicial Circuit Court

Demar Harris, Workforce Development

Dominic Strezo, Planning, Building and Development

Emily Mitchell, Finance

Erin Cartwright Weinstein, Circuit Clerk
Heidie Hernandez, Enterprise Information Technology
Holly Kim, Treasurer
Irshad Khan, Finance
James Clark, Public
Janna Philipp, County Administrator's Office
Jennifer White, Division of Transportation
Jenny Brennan, Communications
Jeremiah Varco, Facilities and Construction
Jim Chamernik, Sheriff's Office
Jolanda Dinkins, County Board Office
Karen Brush, County Clerk's Office
Karen Fox, State's Attorney's Office
Katie Ladis, Sheriff's Office
Krista Kennedy, Finance
Lawrence Oliver, Sheriff's Office
Lisle Stalter, State's Attorney's Office
Marah Altenberg, Board Member
Mark Pfister, Health Department
Mary Crain, Division of Transportation
Mary Ross Cunningham, Board Member
Matt Meyers, County Administrator's Office
Melanie Nelson, State's Attorney's Office
Micah Thornton, Circuit Clerk's Office
Michael Balsamo, Facilities and Construction
Michael English, Public
Michael Wheeler, Finance
Mick Zawislak, Daily Herald
Mike Danforth, Board Member
Mike Rediger, Circuit Clerk
Nelmari Velazquez-Zayas, Human Resources
Nicole Rogers, Finance
Ryan Pinter, Enterprise Information Technology
Shane Schneider, Division of Transportation
ShaTin Gibbs, Finance
Sonia Hernandez, County Administrator's Office
Stacy Davis-Wynn, Purchasing
Susan August, Purchasing
Tammy Chatman, Communications
Teri White, State's Attorney's Office
Terri Kath, Enterprise Information Technology
Theresa Glatzhofer, County Board Office

4. Addenda to the Agenda

There was no additions or amendments to the agenda.

5. Public Comment (Items Not on the Agenda)

There was no public comment.

6. Chair's Remarks

There were no Chair remarks.

7. Unfinished Business

There was no unfinished business.

8. New Business

CONSENT AGENDA (8.1 - 8.20)

REPORTS

8.1 [22-0641](#)

Report from Robin M. O'Connor, County Clerk, for the month of March, 2022.

Attachments: [LCC Report for March 2022](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

8.2 [22-0703](#)

Treasurer Holly Kim's Cash and Investment Report December 2021.

Attachments: [Treasurer Holly Kim's Cash and Investment Report December 2020](#)

[Treasurer Holly Kim's Cash and Investment Report December 2021](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

8.3 [22-0704](#)

Treasurer Kim's Cash and Investment Report January 2022.

Attachments: [Treasurer Kim's Cash and Investment Report January 2022](#)
[Treasurer Kim's Cash and Investment Report January 2021](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

8.4 [22-0706](#)

Treasurer Kim's Cash and Investment Report February 2022.

Attachments: [Treasurer Kim's Cash and Investment Report February 2022](#)
[Treasurer Kim's Cash and Investment Report February 2021](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

8.5 [22-0707](#)

Treasurer Kim's Cash and Investment Report March 2022.

Attachments: [Treasurer Kim's Cash and Investment Report March 2022](#)
[Treasurer Kim's Cash and Investment Report March 2021](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

8.6 [22-0674](#)

Monthly Finance Report - March 2022.

Attachments: [Monthly Financial Report March 2022](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this report be received and filed. The motion carried by the following voice vote.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

LAW & JUDICIAL

8.7 [22-0630](#)

Joint committee action approving Contract Modification Two to the agreement with West Publishing Corporation, Eagen, Minnesota to provide Case Center implementation and ongoing subscription service for the Lake County 19th Judicial Circuit Court in the amount of \$60,300.

Attachments: [May 2022 Case Center West Law Order Form CM#2.pdf](#)
[May 2022 West Law Vendor Disclosure Statement Change Order No 2.pdf](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this committee action item be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

8.8 [22-0662](#)

Joint resolution to enter into a contract with WSI Technologies, Indianapolis, IN to provide five NICE IP loggers, two NICE Inform servers, software, and services from WSI Technologies Indianapolis, IN in the amount of \$426,690.

Attachments: [WSI Technologies Vendor Disclosure Statement.pdf](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

8.9 [22-0318](#)

Joint resolution authorizing an amendment for funding for the Children's Advocacy Center's Department of Children and Family Services Program (DCFS) through an American Rescue Plan Act (ARPA) grant awarded by the Office of Personnel Management (OPM) to the Lake County Children's Advocacy Center, including an emergency appropriation of \$57,900.84 in federal funds.

Attachments: [Grant Accounting Spreadsheet to FAS - DCFS Grant Extension to 06-30-22](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

HEALTH & COMMUNITY SERVICES

8.10 [22-0671](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$49,710 for the Local Health Department Overdoses Surveillance and Response grant.

Attachments: [BOHPREOverdoseSurveillance](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

8.11 [22-0672](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$9,178 for the Illinois Prevent Prescription/Opioid Drug Overdose-related Deaths grant.

Attachments: [BOHBHPDONaloxone](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

8.12 [22-0592](#)

Joint resolution authorizing an amendment of the Intergovernmental Delegation Agreement between the Illinois EPA and Lake County for the solid waste management site inspection and enforcement program.

Attachments: [Revised R24A22 Lake County IGA Amendment 04.06.22](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

8.13 [22-0670](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$131,065.33 for the Harm Reduction Community Linkages grant.

Attachments: [BOHPREHarmReduction](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

8.14 [22-0684](#)

Joint resolution accepting the National Association of County and City Health Officials grant and authorizing an emergency appropriation in the amount of \$100,000 for the BLOC COVID-19+ grant.

Attachments: [BOHPRENACCHOBLOCCOVID19](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.15 [22-0642](#)

Joint resolution authorizing a contract with Geske and Sons, Inc., Crystal Lake, Illinois, in the amount of \$198,955.13 for the resurfacing of various roads in the Mylith Park Subdivision, Wauconda Township Road District, which will be improved under the Illinois Highway Code for a total of 1.01 miles.

Attachments: [22-0642 Bid Tab, Wauconda Road District 2022](#)
[22-0642 Vendor Disclosure, Geske and Sons](#)
[22-0642 Location Map, Wauconda Road District](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

8.16 [22-0648](#)

Joint Resolution authorizing execution of a contract with G.P. Maintenance Services, Inc. of Palos Hills, Illinois, in the amount of \$426,000 for the Fiscal Year 2022 Painting Projects for Lake County Public Works.

Attachments: [22-0648 GP Maintenance Painting Project Bid Tab](#)
[22-0648 GP Maintenance Painting Project Bid](#)
[22-0648 GP Maintenance Vendor Disclosure Statement](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

8.17 [22-0643](#)

Joint resolution authorizing a contract with Acura Inc., Bensenville, Illinois, in the amount of \$259,314.14 for concrete patching on various County highways, which will be improved under the Illinois Highway Code and appropriating \$315,000 of Motor Fuel Tax funds.

Attachments: [22-0643 Bid Tab, Concrete Patching 2022](#)
[22-0643 Justification of Bid, Concrete Patching](#)
[22-0643 Vendor Disclosure, Acura Inc.](#)
[22-0643 Location Map, Concrete Patching](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

8.18 [22-0644](#)

Joint resolution appropriating a supplemental amount of \$12,100 of County Bridge Tax funds and approving Change Order Number Four in the amount of \$49,000, for the replacement of various culverts on Gilmer Road, Monaville Road, and Old McHenry Road.

Attachments: [22-0644 Culvert Replacements 2019, Committee Action Memo](#)
[22-0644 Culvert Replacements 2019, CO Number Four](#)
[22-0644 Vendor Disclosure, Lake Co. Grading](#)
[22-0644 Location Map, Culvert Replacement 2019](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

8.19 [22-0645](#)

Joint resolution appropriating \$60,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the improvements to the intersection of Winchester Road at Illinois Route 83.

Attachments: [22-0645 Location Map, Winchester Road](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

FINANCIAL & ADMINISTRATIVE

8.20 [22-0659](#)

Resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in Fiscal Year (FY) 2022.

Attachments: [05.2022 LITs - 04.25.22 Final](#)

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

REGULAR AGENDA

TREASURER

8.21 [22-0700](#)

Treasurer Annual Update.

Attachments: [Treasurer overview for FA MAY 2022](#)

Holly Kim, Treasurer, and Vasyi Markus, Deputy Treasurer, provided an overview of the Treasurer's Office. Treasurer Kim explained the property tax contributions that the county receives. Treasurer Kim also provided an overview of the operational challenges in the Treasurer's office. The Treasurer's Office Invested the maximum as allowed by Illinois Public Funds Investment Act. Deputy Treasurer Markus explained the differences in the investment types. Discussion ensued.

The Treasurer's Office continues to be a revenue generator for Lake County. The 2023 goal is to encourage people to pay online, for all banks to send electronic files, look into utilizing kiosks, better work flow within the office and expanding e-payment. Discussion ensued.

Member Pedersen joined the meeting at 8:42 a.m.

LAW & JUDICIAL

8.22 [22-0629](#)

Joint resolution to enter into a contract with Conference Technologies, Inc., Itasca, Illinois, to upgrade existing audio-video and integrate with courtroom AV requirements supporting in-person or hybrid proceedings in the older courtrooms in an estimated amount of \$694,251.54.

Attachments: [CTI - Intent to Buy Letter.pdf](#)
[CTI LakeCountyCourts.Client.TIPS.pdf](#)
[May 2022 CTI Vendor Disclosure.pdf](#)

Todd Schroeder, 19th Circuit Court Executive Director, reported on the Court Technology Grant. The contract with Conference Technologies is part of the grant to update AV requirements in old courtrooms. Discussion ensued.

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

8.23 [22-0654](#)

Joint resolution authorizing an amendment for an 18-month extension for the State's Attorney's Office Multi-Victimization Program through a Victim of Crime Act (VOCA) grant awarded by the Illinois Criminal Justice Information Authority (ICJIA) to the Lake

County State's Attorney's Office, including an emergency appropriation of \$206,771 in federal funds.

Attachments: [VOCA Multi-Victimization 06-01-22 through 11-30-23 Extension Grant Acc](#)

Teri White, State's Attorney Office, reported on the grant that will fund therapy for multi-victimized clients. The funding will cover the salaries for two therapists. Discussion ensued.

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

HEALTH & COMMUNITY SERVICES

8.24 [22-0568](#)

Joint resolution approving the Fifth Amendment to Program Year (PY) 2021 U.S. Department of Housing and Urban Development (HUD) Annual Action Plan (AAP).

Attachments: [PY21 AAP Fifth Amendment DRAFT.pdf](#)
[Mundelein Senior - Lake County request letter.pdf](#)
[NIRCO Change of Scope of Work Request.pdf](#)

Brenda O'Connell, Community Development Director, reported on the amendments to the Annual Action Plan through the Department of Housing and Urban Development. Discussion ensued.

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

8.25 [22-0550](#)

Joint resolution approving an Intergovernmental Agreement (IGA) to administer American Rescue Plan Act (ARPA) funds awarded to the Lake County HOME Consortium.

Attachments: [HOME-ARP IGA FINAL.pdf](#)

Brenda O'Connell, Community Development Director, reported on the agreement with North Chicago and Waukegan to prioritize the needs of the homeless without an agreed geographic since the agreement is for all homelessness in Lake County.

A motion was made by Member Clark, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

8.26 [22-0647](#)

Resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Program Year (PY) 2021 grant modification and authorizing an emergency appropriation in the amount of \$139,211 for the Lake County Workforce Development Department.

Emily Mitchell, Workforce Development Business Manager, reported on the additional funding for dislocated and incumbent workers through the Illinois Department of Commerce and Economic Opportunity grant.

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.27 [22-0646](#)

Joint resolution authorizing an agreement with V3 Companies, Woodridge, Illinois, to provide Phase II professional design engineering services for improvements along Hainesville Road, from Washington Street to Rollins Road, at a maximum cost of \$2,552,508 and appropriating \$3,065,000 of ¼% Sales Tax for Transportation funds.

Attachments: [22-0646 Consultant Agreement, Hainesville Road](#)
[22-0646 Vendor Disclosure, V3 Companies](#)
[22-0646 Location Map, Hainesville Road](#)

Shane Schneider, Division of Transportation Director, reported on the Phase II contract for the proposal design alongside Hainesville Road.

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

8.28 [22-0660](#)

Joint resolution accepting grant award and authorizing an emergency appropriation for Regional Stormwater Projects in the amount of \$30,000,000 and funded by the IL Department of Commerce and Economic Opportunity (DCEO) in a newly created fund, Fund 743 Regional Stormwater Management Projects Fund.

Attachments: [Stormwater Round 1 Project List](#)
[21-413010 Updated Notice of Grant Award](#)
[21-413010 Uniform Grant Budget](#)
[Budget Template May-22](#)

Kurt Woolford, Stormwater Management Executive Director, introduced Mike Prusila, Grant Planning, and Arnold Donato, Capital Improvement Program Manager, and reported on the \$30 Million grant that will fund for 14 regional stormwater projects throughout Lake County. The initial funding will help with the cash flow to start the projects. Discussion ensued in regarding the temporary Capital Programs Manager position in the Stormwater Management Commission (SMC).

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

FINANCIAL & ADMINISTRATIVE

County Clerk

8.29 [22-0691](#)

Committee action approving Change Order One to the agreement with Shur-Way Moving and Cartage, Libertyville, Illinois in the amount of \$38,583.25.

Attachments: [June Election Quote-Change order.pdf](#)
[ShurWay Vendor Disclosure Form.pdf](#)

Robin O'Connor, County Clerk, introduced Todd Govain, Chief Deputy County Clerk, who reported on the fee increase for the moving company, Shurway, to deliver and store the election supplies. The increase is due to the change of the election date to June 28, which is the moving company's peak time. Discussion ensued.

RuthAnne Hall, Purchasing, provided an explanation of the contract and why there is an increase. Discussion ensued.

A motion was made by Member Clark, seconded by Member Wilke, that this committee action item be approved. The motion carried by the following voice vote.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

Facilities and Construction Services

8.30 [22-0663](#)

Resolution authorizing execution of a contract with Rasch Construction & Engineering, Inc. of Kenosha, Wisconsin, in the amount of \$687,000 for the Sheriffs Office Shooting Pad Replacement.

Attachments: [22039 Bid Tab -Revised](#)
[Final Bid Document 3.21](#)
[Vendor Disclosure Form](#)

Carl Kirar, Facility and Construction Director, reported on the Shooting Pad replacement contract with Rasch Construction and Engineering, Inc. The shooting pad's current condition is unsafe. Discussion ensued.

A motion was made by Member Wilke, seconded by Vice Chair Vealitzek, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following voice vote.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

8.31 [22-0650](#)

Director's Report - Facilities and Construction Services.

Attachments: [JOC Over \\$350K Memo](#)

Carl Kirar, Facility and Construction Director, reported on the one new project to improve the heating and mechanical system in the Center Courts' Courthouse. Discussion ensued.

Human Resources

8.32 [22-0373](#)

Committee action authorizing one time increases for eight Custodian positions in the Facilities Department.

Attachments: [Memo- Custodian Increases Recommended F&A Approval](#)

John Light, Human Resources Director, reported on the salary increase for the eight custodian positions to help with the retention of the employees. Discussion ensued.

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this committee action item be approved. The motion carried by the following voice vote.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

8.33 [22-0031](#)

Director's Report - Human Resources.

John Light, Human Resources Director, announced the event on May 10, for staff appreciation. There will be other staff events throughout the county for staff appreciation. Discussion ensued.

John Light, Human Resources Director, also provided an update of the insurance pool.

Enterprise Information Technology

8.34 [22-0030](#)

Director's Report - Enterprise Information Technology.

There was no Enterprise Information Technology Director's Report.

Finance

8.35 [22-0675](#)

Resolution setting forth the Financial Policies, including the policy regarding the parameters for the Fiscal Year 2023 Budget.

Attachments: [Budget Policies 050522](#)

[3.1 Finance Policy \(FINAL\)](#)

[3.2 Fund Balance Reserve Policy \(FINAL\)](#)

[3.3 Revenue Policy \(FINAL\)](#)

[3.4 Debt Policy \(FINAL\)](#)

[3.5 Budget Development Policy \(FINAL\)](#)

[3.5.FY23 Budget Planning Guidance \(FINAL\)](#)

[3.6 Budget Execution Policy \(FINAL\)](#)

[3.7 Accounting Auditing and Financial Reporting Policy \(FINAL\)](#)

Patrice Sutton, Chief Financial Officer, reported on the amended policies. There were eight points for the changes in the 3.5 Fiscal Year Budget Planning Guidance. The additional language will provide guidance to the departments when working on their budgets. Discussion ensued.

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

8.36 [22-0661](#)

Resolution authorizing a contract with TFS Energy Solutions, LLC d/b/a Tradition Energy, Stamford, Connecticut for energy consulting to obtain electricity rate and management services in the annual estimated amount of \$3,500,000.

RuthaAnne Hall, Purchasing, reported on the contract with the consultant, TFS Energy Solutions for purchasing the County's electricity and to help with the execution of the bid. Ms. Hall provided an overview of the renewable energy credits and the installation of solar panels. Discussion ensued. The committee asked for pricing for 25 percent and 50 percent for the renewable energy credits.

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

8.37 [22-0712](#)

Director's Report - Finance.

Attachments: [Combined CFO Approved LIT List for FA](#)

Patrice Sutton, Chief Financial Officer, reported on the listing of the line item transfers.

County Administration

8.38 [22-0708](#)

Resolution authorizing the display of the Prisoner of War / Missing in Action (POW / MIA) Flag in Lincoln Plaza at the Lake County Administrative Complex in Waukegan on Memorial Day.

Jim Hawkins, Deputy County Administrator, reported on the display of the Prisoner of War / Mission in Action flag.

A motion was made by Member Clark, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

8.39 [22-0709](#)

Resolution authorizing the display of the LGBTQ+ Pride Flag in Lincoln Plaza at the Lake County Administrative Complex in Waukegan during the month of June.

Jim Hawkins, Deputy County Administrator, reported on the display of the LGBTQ+ Pride

Flag.

A motion was made by Member Clark, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

8.40 [22-0714](#)

Resolution setting the compensation for specified County-wide Elected Office holders.

Attachments: [Countywide Elected Salaries Options 5.2.22](#)
[Elected Official Comparative Analysis 041322](#)

Jim Hawkins, Deputy County Administrator, reported on the guidelines included in the compensation for the County-wide Elected Officials from the Committee Member's guidance at last week's meeting. Deputy Hawkins reviewed the three options. Discussion ensued. Erin Cartwright-Weinstein, Circuit Clerk, provided an overview of her position and salary. Discussion ensued. The committee requested to postpone the salary increase for the Circuit Clerk until there is more information available. A discussion ensued on the process to determine Elected Official's salaries.

A motion was made by Member Clark, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Clark, Chair Frank, Vice Chair Vealitzek and Member Wilke

Nay: 1 - Member Pedersen

Absent: 2 - Member Danforth and Member Simpson

8.41 [22-0715](#)

Resolution setting compensation for County Board Members and the County Board Chair.

Attachments: [Countywide Elected Salaries Options 5.2.22](#)
[Elected Official Comparative Analysis 041322](#)

Jim Hawkins, Deputy County Administrator, reported on option one, for no increase for the Board and the Chair for the next two - four years, depending on the district. Discussion ensued.

A motion was made by Member Clark, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 2 - Member Danforth and Member Simpson

9. County Administrator's Report

9.1 [22-0705](#)

Discussion regarding temporary Capital Programs Manager position in the Stormwater Management Commission (SMC).

Discussion was already provided in item 8.28.

10. Executive Session

There was no executive session.

11. Members Remarks

Vice Chair Vealitzek provided an update of the Board approval of two staff members through the ARPA funds for the Child Advocacy Center.

12. Adjournment

Chair Frank declared the meeting adjourned at 11:28 a.m.

Next Meeting: June 2, 2022.

Meeting minutes prepared by Kristy Cechini

Respectfully submitted,

Finance & Administrative Committee Chair