Lake County Illinois

Meeting held by Video Conference Physical Location: 18 N County Street (10th Floor), Waukegan, IL 60085



Meeting Minutes - Final

Thursday, September 30, 2021

8:30 AM

Meeting held by video conference. The public can register to attend remotely https://bit.ly/3hQdMUu

Financial & Administrative Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the Gubernatorial Disaster Proclamation, and the Written Determination of the Lake County Board Chair, this meeting will be held by audio and video conference.

PUBLIC ATTENDANCE: There are two options for the public to attend the meeting: (1) in-person attendance on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois, or (2) remote / virtual attendance through registration at the link on the front page of this agenda.

RECORDING: Meetings, including Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals who are attending remotely / virtually, (2) Public Comment by individuals in attendance on the 10th Floor, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: F&A Committee (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

^{***}To view County Board Rules, click here: https://bit.ly/3idRdrV ***

0. 21-1171

Chair's determination of need to meet by audio or video conference.

Attachments: Determination - Chair Hart 7.30.21[379]

1. Call to Order

Chair Frank called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Frank led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

Others present:

Theresa Glatzhofer, County Board Office

Jim Hawkins, County Administrator's Office

Abby Scalf, Communications

Angelo Kyle, Board Member

Brenda O'Connell, Community Development

Carissa Casbon, Board Member

Carl Kirar, Facilities

Chris Blanding, Enterprise Information Technology

Cassandra Torstenson, County Administrator's Office

Gary Gibson, County Administrator's Office

Gina Roberts, Board Member

Holly Kim, Treasurer's Office

Jim Chamernik, Sheriff's Office

John Light, Human Resources

Marah Altenberg, Board Member

Mark Pfister, Health Department

Matt Meyers, County Administrator's Office

Patrice Sutton, Finance and Administration

RuthAnne Hall, Purchasing

Sandy Hart, Board Chair

Todd Schroeder, Nineteenth Judicial Court

Anthony Vega, Sheriff's Department

Darcy Adcock, Human Resources

Eric Waggoner, Planning, Building, and Development

Jamie Helton, State's Attorney's Office

Joy Gossman, Public Defender

Karen Fox, State's Attorney's Office

^{*} Electronic Attendance: All Members

Krista Kennedy, Purchasing

Kurt Woolford, Stormwater Management

Lawrence Oliver, Sheriff's Office

Mary Crain, Division of Transportation

Melanie Nelson, State's Attorney's Office

Micah Thornton, Circuit Clerk

Michael Wheeler, Finance and Administration

Monique Johnson, Administration Health

Nicole Farrow, Human Resources

Ruby Acosta, Finance and Administration

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items Not on the Agenda)

There were no public comments.

6. Chair's Remarks

There were no Chair remarks.

7. Unfinished Business

There was no unfinished business.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.22)

Approval of Minutes

8.1 21-1449

Minutes from September 2, 2021.

Attachments: F&A 9.2.21 Final Minutes

A motion was made by Member Pedersen, seconded by Member Vealitzek, that the minutes be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.2 21-1450

Minutes from September 9, 2021.

Attachments: F&A 9.9.21 Final Minutes

A motion was made by Member Pedersen, seconded by Member Vealitzek, that the minutes be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

LAW & JUDICIAL

8.3 21-1420

Joint resolution authorizing acceptance of an award with the Illinois Department of Transportation (IDOT) for a Local Alcohol Program (LAP) grant in the amount of \$44,830.42 for Fiscal Year (FY) 2022.

Attachments: LAP Grant FY22 HS-22-0174 UIGA and Budget

A motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.4 21-1422

Joint resolution authorizing acceptance of an award with the Illinois Department of Transportation (IDOT) for a Sustained Traffic Enforcement Program (STEP) grant in the amount of \$213,365.48 for Fiscal Year (FY) 2022.

Attachments: FY22 LCSO STEP Grant HS-22-0045 UIGA and Budget

A motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.5 21-1441

Joint resolution authorizing a one-year contract, with SHI International Corporation, Davidson Avenue, Somerset, New Jersey for Adobe LiveCycle System in the annual amount of \$38,148.90.

Attachments: Quote

Sourewell Cooperative Contract

Vendor Disclosure Statement.pdf

A motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be postponed. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

HEALTH & COMMUNITY SERVICES

8.6 <u>21-1408</u>

Joint resolution accepting the Kenneth Young Center grant and authorizing an emergency appropriation in the amount of \$71,674 for the Williams Consent Decree.

Attachments: KYC \$71,674

A motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.7 21-1409

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$64,646 for the Prescription Drug Overdose grant.

Attachments: PDO \$64,646

A motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.8 21-1410

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$20,665 for the Drop In Center grant.

Attachments: Drop In \$20,665

A motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.9 21-1411

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$15,941 for the Juvenile Justice grant.

Attachments: Juvenile Justice \$15,941

A motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.10 21-1412

Joint resolution accepting the Susan G. Komen Foundation grant and authorizing an emergency appropriation in the amount of \$10,209 for the Illinois Breast and Cervical Cancer program.

Attachments: Komen \$10,209

A motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.11 21-1413

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$5,939 for the Crisis Residential grant.

Attachments: Crisis Residential \$5,939

A motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.12 <u>21-1414</u>

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$4,899 for the Mental Health Community Integrated Living Arrangement grant.

Attachments: MH CILA \$4,899

A motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.13 <u>21-1415</u>

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$4,600 for the Supervised Residential grant.

Attachments: Supervised Residential \$4,600

A motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be recommended for adoption to the Board agenda. Motion carried by

the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.14 21-1416

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$4,298 for the Supported Residential grant.

Attachments: Supported Residential \$4,298

A motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.15 21-1417

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$3,116 for the Outpatient Fitness and Restoration grant.

Attachments: OFR \$3,116

A motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.16 21-1418

Joint resolution accepting the Illinois Department of Children Family Services (IDCFS) grant and authorizing an emergency appropriation in the amount of \$1,346 for the System of Care Intensive Placement Services grant.

Attachments: CABS IPS \$1,346

A motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.17 21-1426

Joint resolution accepting the subcontractor agreement modification between Lake County Workforce Development and College of Lake County (CLC) in the Illinois Community College Board Workforce Equity Initiative (ICCB WEI) Grant; and approving an emergency appropriation in the amount of \$5,000.

A motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.18 21-1427

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker Grant; and approving an emergency appropriation in the amount of \$156,454.

Attachments: Workforce Development DWG IWT IMT 10.2021

A motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.19 21-1425

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) National Emergency Opioid Crisis Dislocated Worker Grant modification; and approving an emergency appropriation in the amount of \$105,766.

<u>Attachments:</u> Workforce Development Opioid Grant 10.2021

A motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.20 <u>21-1428</u>

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker Grant; and approving an emergency appropriation in the amount of \$325,000.

<u>Attachments:</u> Workforce Development DWG Navigator 10.2021

A motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

8.21 21-1419

Report from Robin M. O'Connor, County Clerk, for the month of August 2021.

Attachments: LCC Report for August 2021

A motion was made by Member Pedersen, seconded by Member Vealitzek, that this communication or report be received and placed on the Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.22 21-1424

Report from Mary Ellen Vanderventer, Recorder of Deeds, for the month of August 2021.

Attachments: August 2021

A motion was made by Member Pedersen, seconded by Member Vealitzek, that this communication or report be received and placed on the Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

REGULAR AGENDA

LAW & JUDICIAL

8.23 21-1421

Ordinance amending Chapter 35, Section 35.36 Fees for Services Performed by Lake County Sheriff's Office (LCSO) by adopting a revised fee schedule for the LCSO.

Attachments: LCSO Warrants Rate Sheet Office Memo 2021

Jim Chamernik, Sheriff's Office Business Manager, reported on the modified fee changes to the Ordinance for the Lake County Sheriff's Department.

A motion was made by Member Wilke, seconded by Member Vealitzek, that this ordinance be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

HEALTH & COMMUNITY SERVICES

8.24 21-1407

Joint resolution accepting the Health Resources and Services Administration grant (HRSA) and authorizing an emergency appropriation in the amount of \$8,760,875 for the American Rescue Plan Act (ARPA).

Attachments: HRSA ARPA \$8.7M

Mark Pfister, Health Department Executive Director, reported the funding for the Health Resources and Services Administration grant. The funding is through the American Rescue Act. The funds will be used for COVID-19 vaccinations, response and treatment, and recovery and stabilization.

A motion was made by Member Vealitzek, seconded by Member Clark, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.25 21-1380

Joint resolution approving the Third Amendment to Program Year (PY) 2021 U.S. Department of Housing and Urban Development (HUD) Annual Action Plan (AAP).

Attachments: PY21 AAP Third Amendment.pdf

Emergency Appropriation 2021-10 - Program Income.pdf

Brenda O'Connell, Community Development Administrator, reported on money that was given back from program income. There are three uses for the income. The first is the proceeds from the sale of a house through the Youth Conservation Corp, the second is the demolition of a house in Zion, and the third is the partnership with the Lake County Housing Authority for the acquisition and rehab of a couple of properties.

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be recommended for adoption as amended to the regular agenda . Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.26 21-1479

Joint resolution accepting U.S. Department of Housing and Urban Development (HUD) HOME Investment Partnerships - America Rescue Plan (HOME-ARP) funds and approving an emergency appropriation in the amount of \$6,025,377.

<u>Attachments:</u> Emergency Appropriation 2021-10 - Grants.pdf

Lake County - HOME ARP Transmittal Letter.pdf

Brenda O'Connell, Community Development Administrator, reported on the grant funding received through the American Rescue Plan. The one time funding will be used to benefit the homeless community. An application will be sent out to the public surveying how the funding should be used to help the homeless community. Discussion ensued.

A motion was made by Member Clark, seconded by Member Pedersen, that this resolution be recommended for adoption to the regular agenda. Motion carried by

the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

FINANCIAL & ADMINISTRATIVE

Facilities and Construction Services

8.27 21-1430

Resolution authorizing an agreement with Wold Architects and Engineers, Palatine, Illinois, to provide Architectural/Engineering Design Services for the Consolidated 911, Emergency Management Agency, and Emergency Telephone System Board Facility on the County campus in Libertyville, Illinois in an amount of \$1,613,508.

Attachments: 21119 SOI Final

21119 Award Information

SOI 21119 Vendor Disclosure Statement

21119 Scoring Matrix for Board Approval

Agreement #21119
Staff Summary Memo

Carl Kirar, Facilities and Construction Director, reported on the design agreement with Wold Architects and Engineers for the new Consolidated 911, Emergency Management Agency, and Emergency Telephone System Board Facility. TThe agreement will provide a construction ready design for a modern, energy efficient building on the Libertyville Campus.

A motion was made by Member Clark, seconded by Member Pedersen, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.28 21-1452

Director's Report - Facilities and Construction Services.

Carl Kirar, Facilities and Construction Services Director, reported the design will be coming to Energy and Environment Committee and the Finance and Administrative Committee (F&A). There will be multiple project reports coming to F&A for approval.

Human Resources

8.29 21-1446

Update on Fiscal Year 2022 Health Insurance rate structure and percent increase.

John Light, Human Resources Director, reported on a resolution that will be coming to Finance and Administrative Committee for approval of the 2022 Health Insurance rate structure along with the percentage increase. Discussion ensued.

8.30 21-1454

Director's Report - Human Resources.

John Light, Human Resource Director, had nothing to report.

Finance and Administrative Services

8.31 <u>21-1461</u>

Discussion of New Program Requests received during the Fiscal Year 2022 Annual Budget process.

Patrice Sutton, Chief Financial Officer, presented the New Program Requests for Fiscal Year 2022. Ms. Sutton provided a timeline of the FY 2022 Budget process. Discussion ensued.

8.32 21-1455

Director's Report - Finance and Administrative Services.

Patrice Sutton, Chief Finance Officer, had nothing to report.

Information Technology

8.33 21-1456

Director's Report - Information Technology.

Chris Blanding, Chief Information Officer, reported that October is Cyber Security month. The Enterprise Information Technology Department will be sending communications to Staff to highlight the importance of cyber security, as well as, new solutions that raise awareness and improve training.

County Administration

8.34 21-1477

Discussion on FY22 Employee Holiday Calendar.

Jim Hawkins, Deputy County Administrator, reported on the Holiday Calendar. The County is looking for guidance on Election Day and Juneteenth. The Committee recommended making Juneteenth a fixed holiday, and not having Election Day as a holiday.

8.35 21-1478

American Rescue Plan Act (ARPA) Update.

Jim Hawkins, Deputy County Administrator, reported on the American Rescues Plan Act (ARPA) funding. A sub-committee has been established to decide what the ARPA funds will be used for. There will be four areas brought to the committee next week. The first option is for Allvax, to continue using the program for an additional year. CARES Act funds were used initially to pay for the program, now there is an annual cost. The second is for the Eviction Mediation for the courts. There is a contract with an existing consultant that staff has been using for the CARES Act funding. The third is to cover a therapist at the Child Advocacy Center as a bridge until other funding is found.

9. County Administrator's Report

9.1 21-1518

Topics

457 Contract Renewal

Gary Gibson, County Administrator, reported on the 457 contract renewal. There have been no complaints from staff or retirees. Administrator Gibson stated he would be able to authorize the renewal of the contract. Discussion ensued.

Staff Vaccine Policy

Gary Gibson, County Administrator, reported that OSHA has not released the regulations or guidance yet for the Vaccine policy. A lengthy discussion ensued.

Budget Hearings

Gary Gibson, County Administrator, stated the Budget Hearings will be October 26, 27, and 28, 2021.

10. Executive Session

10.1 21-1491

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

10.2 21-1493

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

10.3 21-1494

Executive Session to discuss collective bargaining pursuant to 5 ILCS 120/2 (c)(2).

10.4 21-1495

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

10.4 21-1451

Α

Executive Session Minutes from September 2, 2021.

A motion was made by Member Danforth, seconded by Member Vealitzek, that this minutes be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

11. Members Remarks

Ann Maine provided remarks on Executive Session and litigation.

12. Adjournment

Chair Frank declared the meeting adjourned at 11:08 a.m.

Next Meeting: October 7, 2021