

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, October 20, 2020

8:30 AM

JOINT BUDGET HEARING WITH OTHER STANDING COMMITTEES

Live-streamed at: <http://lakecounty.tv/> , Comcast Ch. 18 or 30,
AT&T U-Verse Ch. 99, & 18 N County St, Waukegan (10th Floor)

Financial & Administrative Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the September 18, 2020, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Lake County Board Chair, this meeting will be held via audio and video conference.

PUBLIC VIEWING: This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast's network, Channel 18 or 30 and AT&T Channel 99. Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

PUBLIC COMMENT: Public Comments are welcomed and encouraged. Comments received by 7:00 a.m. for items not on the agenda will be read at the beginning of the meeting in the order they are received or during consideration of an agenda item if it is related to a specific item. Comments received after 7:00 a.m. but before consideration of the final agenda item under Regular Agenda, may be taken at the end of the meeting. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment pursuant to the County Board Rules of Order and Operational Procedures. All emailed Comments received but not read during the meeting will be included in the Committee's meeting minutes.

Email Public Comments to CountyBoard@lakecountyil.gov with the following:

- * Subject Title: Financial and Administrative Committee Public Comment
- * Name
- * Street Address (Optional)
- * City, State (Optional)
- * Phone (Optional)
- * Organization/agency/etc. represented. (If representing yourself, put "Self")
- * Topic or Agenda Item Number followed by Public Comment.

Public in attendance on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois may provide Public Comment. Public may also leave a message with the County Board Office at 847-377-2300.

Present 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

0.0 [20-0824](#)

Determination of need for meetings of the Lake County Board and Committees to be held by audio or video conference.

Attachments: [Determination - Chair Hart - Rev 081320.pdf](#)

1. **Call to Order**

Law and Judicial Committee

Chair Cunningham called the meeting to order at 8:30 a.m.

Present 6: Chair Cunningham, Member Danforth, Member Hewitt, Member Kyle, Member Maine, Member Paxton, Vice Chair Simpson

Financial and Administrative Committee

Chair Frank called the meeting to order at 8:30 a.m.

Present 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

Others present:

Elizabeth Bogi, Circuit Court

Erin Cartwright Weinstein, Circuit Court

Jim Chamernik, Sheriff's Office

Anthony Cooling, Finance and Administration

Howard Cooper, Coroner's Office

James Edwards, Court Division

Steven Fabbri, Probation

Gary Gibson, County Administrative Office

Joy Gossman, Public Defender's Office

James Hawkins, County Administrative Office

John Idleberg, Sheriff's Office

Matthew Meyers, County Administrative Office

Emily Mitchell, Finance and Administration

Cassandra Torstenson, County Administrative Office

Mike Munda, Regional Office of Education

Mike Nerheim, State's Attorney's Office

Brenda O'Connell, Planning, Building and Development

Mark Pfister, Health Department

Todd Schroeder, Circuit Court

Jennifer Serrino, Workforce Development

Andrew Tangen, Veteran's Assistance Commission

Micah Thorton, Circuit Court

*Eric Waggoner, Planning, Building and Development
Michael Wheeler, Finance and Administration
Chief Judge Diane Winter, Circuit Court
Roycealee Wood, Regional Office of Education*

2. Pledge of Allegiance

Chair Cunningham led the Pledge of Allegiance.

3. Addenda to the Agenda

There were no additions and amendments to the agenda.

4. Public Comment

There were no public comments.

5. Chair's Remarks

Chair Frank gave an opening statement and an overview of the Budget.

6. Old Business

There was no old business to discuss.

7. New Business

REGULAR AGENDA

7.1 [20-1466](#)

Presentation and consideration of proposed Fiscal Year 2021 Budget (see complete recommended budget attached).

Attachments: [2021 Recommended Budget.pdf](#)

Gary Gibson, County Administrator, thanked the staff of the Finance Department.

Mike Wheeler, Finance and Administrative Services (FAS), gave opening comments of the proposed Fiscal Budget. Mr. Wheeler explained how the proceedings will work and thanked the staff for helping put together the budgets.

LAW & JUDICIAL

7.2 [20-1429](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the Circuit Courts.

Emily Mitchell, Budget/Operations Analyst, introduced Diane Winter, Chief Judge; Todd Schroeder, Executive Director; James Edwards, Director of the Court Division; Steven Fabbri, Director of Probation; Elizabeth Bogi, Staff Attorney. Ms. Mitchell gave an overview of the revenue.

Director Schroeder, stated they were able to meet the targeted numbers. There was an

increase in revenue for salary reimbursement through the State. There was also an increase with the reimbursement this year. There are vacancies that have been on hold since Spring and will keep the vacancies open at this time. Discussion ensued.

Judge Winter stated court cases take longer when using Zoom. The criminal cases are behind due to this issue.

Law and Judicial Committee

A motion was made by Member Hewitt, seconded by Member Kyle, that this committee action item be approved. The motion carried unanimously by roll call vote.

Aye: 7 - Chair Cunningham, Member Danforth, Member Hewitt, Member Kyle, Member Paxton, Member Maine, Vice Chair Simpson.

Financial and Administrative Committee

A motion was made by Member Vealitzek, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wasik

Not Present: 1 - Member Wilke

7.3 [20-1430](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the Children's Waiting Room Fund.

Emily Mitchell, Budget/Operations Analyst, gave an overview of the Children Waiting Room. There is a slight increase to revenue. There is a decrease in expense due to the decrease in transferred funds.

Todd Schroeder, Executive Director, stated the projected revenue decreased from Fiscal Year 2019 due to the decrease in the file fund. The expenses have not changed much from year to year.

Law and Judicial Committee

A motion was made by Vice Chair Simpson, seconded by Member Maine, that this committee action item be approved. Motion carried by the following roll call vote.

Aye: 7 - Chair Cunningham, Member Danforth, Member Hewitt, Member Kyle, Member Paxton, Member Maine, Vice Chair Simpson.

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Vealitzek, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wasik

Not Present: 1 - Member Wilke

7.4 [20-1431](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the Court Automation Fund.

There was no discussion on this item.

Law and Judicial Committee

A motion was made by Member Kyle, seconded by Member Hewitt, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Chair Cunningham, Member Danforth, Member Hewitt, Member Kyle, Member Paxton, Member Maine, Vice Chair Simpson.

Financial and Administrative Committee

A motion was made by Member Clark, seconded by Member Wasik, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wasik

Not Present: 1 - Member Wilke

7.5 [20-1432](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the Hulse Detention Center.

Todd Schroeder, Executive Director, gave an overview of the Hulse Detention Center. There is a decrease in the number of referrals for admission due to COVID-19. A discussion ensued regarding the programming for females. Separate housing would be needed for females.

Law and Judicial Committee

A motion was made by Member Simpson, seconded by Member Kyle, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Chair Cunningham, Member Danforth, Member Hewitt, Member Kyle, Member Paxton, Member Maine, Vice Chair Simpson.

Financial and Administrative Committee

A motion was made by Member Vealitzek, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wasik

Not Present: 1 - Member Wilke

7.6 [20-1433](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the Law Library.

Emily Mitchell, Budget/Operations Analyst, gave an overview of the Law Library. There are minimal changes and decrease in services. Ms. Mitchell gave the Fund Balance.

Todd Schroeder, Executive Director, reiterated the Fund Balance continues to decrease each year. There has been a reduction in filings due to COVID-19. It is anticipated the filings will increase.

Law and Judicial Committee

A motion was made by Member Kyle, seconded by Member Maine, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Chair Cunningham, Member Danforth, Member Hewitt, Member Kyle, Member Paxton, Member Maine, Vice Chair Simpson.

Financial and Administrative Committee

A motion was made by Member Clark, seconded by Member Pedersen, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wasik

Not Present: 1 - Member Wilke

7.7 [20-1434](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the Neutral Site Custody Exchange Fee.

Emily Mitchell, Budget/Operations Analyst, gave an overview of the budget for the Neutral Site Custody Exchange Fee.

Todd Schroeder, Executive Director, explained the increase in expenses due to the contract with a Safe Place. This year A Safe Place asked for an increase to their budget to cover their increase in costs. Director Schroeder stated the fund balance will cover the increase in the contract.

Law and Judicial Committee

A motion was made by Member Kyle, seconded by Member Hewitt, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Chair Cunningham, Member Danforth, Member Hewitt, Member Kyle, Member Paxton, Member Maine, Vice Chair Simpson.

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Wasik, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wasik

Not Present: 1 - Member Wilke

7.8 [20-1435](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the Probation Services Fee.

Emily Mitchell, Budget/Operations Analyst, gave an overview of the Budget for Probation Services Fee. The Fund Balance is operational driven, not policy driven so there is not a targeted number. The fee is at the maximum that can be charged.

Law and Judicial Committee

A motion was made by Member Kyle, seconded Member Hewitt, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Chair Cunningham, Member Danforth, Member Hewitt, Member Kyle, Member Paxton, Member Maine, Vice Chair Simpson.

Financial and Administrative Committee

A motion was made by Member Clark, seconded by Member Carlson, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wasik

Not Present: 1 - Member Wilke

7.9 [20-1436](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the Circuit Court Clerk.

Emily Mitchell, Budget/Operations Analyst, gave an overview of the two positions that were moved to meet Fiscal Year 2019's target. In terms of revenue, there was a 15 percent decrease this year which is associated with COVID-19.

Erin Cartwright Weinstein, Circuit Court Clerk, stated this past year has been a struggle for the Circuit Clerk. There was success in Amnesty Day, saving the County funds. The mobile application will allow for case workers to access their cases. A discussion ensued regarding traffic court continuing to be on Zoom.

(Member Wilke joined the meeting at 10:05 a.m.)

Law and Judicial Committee

A motion was made by Member Kyle, seconded by Member Paxton, that this committee

action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Chair Cunningham, Member Danforth, Member Hewitt, Member Kyle, Member Paxton, Member Maine, Vice Chair Simpson.

Financial and Administrative Committee

A motion was made by Member Clark, seconded by Member Vealitzek, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.10 20-1437

Joint committee action approving the recommended Fiscal Year 2021 budget for the Document Storage Fee.

Emily Mitchell, Budget/Operations Analyst, gave an overview of the budget for the Electronic Citation Fee. Revenue is expected to decrease 47 percent. The decline is primarily because of COVID-19. Micah Thorton, Director of Finance, Circuit Court, explained the revenue projection is very conservative and the numbers are getting better each month. The restriction for this fund is for only document storage.

Law and Judicial Committee

A motion was made by Member Maine, seconded by Member Hewitt, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Chair Cunningham, Member Danforth, Member Hewitt, Member Kyle, Member Maine, Vice Chair Simpson and Member Paxton

Financial and Administrative Committee

A motion was made by Member Wilke, seconded by Member Wasik, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.11 20-1439

Joint committee action approving the recommended Fiscal Year 2021 budget for the Electronic Citation Fee.

Emily Mitchell, Budget/Operations Analyst, gave an overview of the budget projections for the Electronic Citation (E Citation) Fee. The revenue is projected to increase based on recent experience. The only expense is for the cloud storage contract. Erin Cartwright Weinstein, Circuit Court Clerk, stated the fund is designated for the E citation which is not currently used.

Law and Judicial Committee

A motion was made by member Kyle, second by Member Maine, that this committee

action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Chair Cunningham, Member Danforth, Member Hewitt, Member Kyle, Member Paxton, Member Maine, Vice Chair Simpson.

Financial and Administrative Committee

A motion was made by Member Clark, seconded by Member Wasik, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.12 [20-1440](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the Sheriff.

Anthony Cooling, Budget/Operations Analyst, gave an overview of the Sheriff's Office Budget. The revenue is at status quo. On the expense side there are three vacant positions. The Sheriff's Office moved two full-time positions to part-time positions which reduced the general fund. The third is an overall reduction in commodities. There is an increase in medical fees due to a new vendor to include additional mental health.

John Idleburg, Sheriff, gave a presentation of the work being done with Sheriff's Office.

Jim Chamernik, Business Manager, Sheriff's Office, stated the business office worked with the Sheriff's department to make reductions. Wages are no longer made on assumptions but actual data. Operations have been streamlined and have actively searched and applied for grants. Discussion ensued regarding the new program requests.

Law and Judicial Committee

A motion was made by Member Kyle, seconded by Member Simpson, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Chair Cunningham, Member Danforth, Member Hewitt, Member Kyle, Member Paxton, Member Maine, Vice Chair Simpson.

Financial and Administrative Committee

A motion was made by Member Clark, seconded by Member Pedersen, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.13 [20-1442](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the Transportation Safety Hire-Back Fund.

Anthony Cooling, Budget/Operations Analyst, state there is a slight increase in revenue

and a decrease in expenses for the Transportation Safety Hire-Back Fund.

Jim Chamernik, Business Manager, Sheriff's Office, stated this year the Sheriff's Office only budgeted for overtime reimbursement.

Law and Judicial Committee

A motion was made by Member Kyle, seconded by Member Simpson that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Chair Cunningham, Member Danforth, Member Hewitt, Member Kyle, Member Paxton, Member Maine, Vice Chair Simpson.

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Pedersen, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.14 [20-1443](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the Sheriff's Merit Commission.

Anthony Cooling, Budget/Operations Analyst, stated the Sheriff's Office budget as been decreased due to a position being absorbed. Discussion ensued.

Law and Judicial Committee

A motion was made by Member Kyle, seconded by Member Maine, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Chair Cunningham, Member Danforth, Member Hewitt, Member Kyle, Member Paxton, Member Maine, Vice Chair Simpson.

Financial and Administrative Committee

A motion was made by Member Clark, seconded by Member Vealitzek, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.15 [20-1445](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the State's Attorney.

Anthony Cooling, Budget/Operations Analyst, stated there is a decrease in State grants due to receiving a one time grant for the Child Advocacy Center. There is a decrease in the Federal Grants due to the loss of a grant. The expenses is essentially the same as last's year's budget.

Mike Nerheim, State's Attorney, stated it's been a difficult year for everyone. He thanked the staff and all of their hard work. The State's Attorney's Office never shut down and was able to serve. State's Attorney Nerheim stated funding was received for a crisis center for people dealing with mental health issues. Children will receive medical evaluations at the Children's Advocacy Center. There are vacancies that need to be filled but are unable to.

The Children Advocacy center is under the State's Attorney's Office but is an actual 501c so the program is able to fundraise. Discussion ensued.

Law and Judicial Committee

A motion was made by Member Danforth, seconded by Member Hewitt, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Chair Cunningham, Member Danforth, Member Hewitt, Member Kyle, Member Paxton, Member Maine, Vice Chair Simpson.

Financial and Administrative Committee

A motion was made by Member Vealitzek, seconded by Member Wilke, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.16 20-1447

Joint committee action approving the recommended Fiscal Year 2021 budget for the State's Attorney Records Automation Fund.

Anthony Cooling, Budget/Operations Analyst, gave an overview of the of the State's Attorney Records Automation Fund.

Law and Judicial Committee

A motion was made by Member Kyle, seconded by Member Hewitt , that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Chair Cunningham, Member Danforth, Member Hewitt, Member Kyle, Member Paxton, Member Maine, Vice Chair Simpson.

Financial and Administrative Committee

A motion was made by Member Clark, seconded by Member Carlson, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.17 [20-1448](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the Coroner.

Emily Mitchell, Budget/Operations Analyst, thanked Dr. Cooper for working with her and being easy to work with. Ms. Mitchell stated the general revenue is flat but there has been expenses moving around. There is savings to adding the new full-time pathologist. There is a part-time position that will be converted to full-time.

Dr. Howard Cooper, Coroner, gave an overview of the past year during the pandemic. Dr. Cooper stated the Coroner's office has worked with Governor Pritzker. The 24 hour wait had been lifted for certificates. The Coroner's Office provided needed space and also shared Personal Protective Equipment (PPE) with funeral homes. Deaths have increased by 18 percent. Suicide, overdoses, and homicides have all increased. Dr. Cooper stated he has a very dedicated staff. Discussion ensued.

Law and Judicial Committee

A motion was made by Member Hewitt, seconded by Member Kyle, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Chair Cunningham, Member Danforth, Member Hewitt, Member Kyle, Member Paxton, Member Maine, Vice Chair Simpson.

Financial and Administrative Committee

A motion was made by Member Wasik, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.18 [20-1450](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the Coroner Fees.

Emily Mitchell, Budget/Operations Analyst, stated there is a large increase in the revenue due to a projected increase in cremation. There is also an increase in the contractual item due to moving funds.

Law and Judicial Committee

A motion was made by Member Kyle, seconded by Member Simpson, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Chair Cunningham, Member Danforth, Member Hewitt, Member Kyle, Member Paxton, Member Maine, Vice Chair Simpson.

Financial and Administrative Committee

A motion was made by Member Vealitzek, seconded by Member Pedersen, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.19 [20-1452](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the Public Defender.

Anthony Cooling, Budget/Operations Analyst, stated there are decreases from last year due to plan changes. The first reduction is overtime, which has been eliminated from 2021, a reduction in contracts, and a decrease in consultants.

Joy Gossman, Public Defender, stated the Public Defender's Office never closed during the pandemic and worked with reducing the jail population. The Public Defender's Office came back full-time in June. The office has been dealing with helping clients log into Zoom for court cases. There is many challenges to have Zoom court for hearings. There are 28 death cases in the Public Defender's office which is very high.

Law and Judicial Committee

A motion was made by Member Hewitt, seconded by Member Kyle, that this committee action item be approved.

Aye: 7 - Chair Cunningham, Member Danforth, Member Hewitt, Member Kyle, Member Paxton, Member Maine, Vice Chair Simpson.

Financial and Administrative Committee

A motion was made by Member Wilke, seconded by Member Wasik, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.20 [20-1455](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the Public Defender's Record Automation Fund.

Anthony Cooling, Budget/Operations Analyst, stated the Record Automation Fund was created in 2019, there is not much in revenue due to COVID-19.

Law and Judicial Committee

A motion was made by Member Hewitt, seconded by Member Kyle, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Chair Cunningham, Member Danforth, Member Hewitt, Member Kyle, Member Paxton, Member Maine, Vice Chair Simpson.

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Wilke, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

Adjournment/Recess

Law and Judicial Committee

Chair Cunningham declared the meeting adjourned at 1:48 p.m.

Financial and Administrative Committee

Chair Frank called for a recess at 1:48 p.m.

Recommencement

Budget hearings recommenced at 2:05 p.m.

HEALTH & COMMUNITY SERVICES

1. Call to Order

Health and Community Services Committee

Chair Carlson called the Health and Community Services Committee to order at 2:05 p.m.

Present: 7 - Member Altenberg, Member Barr, Chair Carlson, Member Cunningham, Member Hewitt, Member Martini, Vice Chair Simpson

Financial and Administrative Committee

Chair Frank reconvened the meeting at 2:05 p.m.

2. Pledge of Allegiance

Chairs Carlson and Frank dispensed with the recital of the Pledge of Allegiance.

3. Addenda to the Agenda

There were no additions and amendments to the agenda.

4. Public Comment

There were no public comments.

5. Chair's Remarks

There were no Chair's remarks.

6. Old Business

There was no old business to discuss.

7.21 [20-1465](#)

Joint committee action approving the recommended Fiscal Year 2021 for Community Development (HUD Grants).

Emily Mitchell, Budget/Operations Analyst, gave an overview of the budget for the Community Development HUD Grants. Eric Waggoner, Director of Planning, Building and Development, gave an overview of the Community Development HUD grants. Director Waggoner stated a lot of the needs can be met through the CARES Act. Brenda O'Connell, Continuum of Care Coordinator, stated many of the community needs have changed since COVID-19. Staff have reached out to the community asking what the new needs are.

Health and Community Services Committee

A motion was made by Member Hewitt, seconded by Member Altenberg, that this committee action item be approved. The motion carried by the following vote:

Aye: 7 - Member Altenberg, Member Barr, Chair Carlson, Member Cunningham, Member Hewitt, Member Martini, Vice Chair Simpson

Financial and Administrative Committee

A motion was made by Member Clark, seconded by Member Pedersen, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.22 [20-1469](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the Health Department.

Mike Wheeler, Finance and Administration, gave an overview of the budget for the Health Department.

Mark Pfister, Health Department Director, stated the 2021 Budget was the most difficult budget in the 60 years of the Health Department. Director Pfister thanked the Board and the County Administration for working with them on the budget. He thanked the departments for their help during the pandemic. Director Pfister stated there were 24 FTE's reduced for the budget. Unfortunately, six were positions that were actually filled. The budget is very austere and bare bones. Discussion ensued.

Health and Community Services Committee

A motion made by Member Cunningham, seconded by Martini, that this committee action item be approved. Motion carried by the followign roll call vote:

Aye: 7 - Chair Carlson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt, Member Martini, Vice Chair Simpson

Financial and Administrative Committee

A motion was made by Member Clark, seconded by Member Vealitzek, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.23 [20-1471](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the Tuberculosis (TB) Clinic.

Michael Wheeler, Finance and Administration, gave an overview of the budget for the tuberculosis clinic. The budget has been reduced by 3 percent.

Mark Pfister, Health Department Director, stated there is a potential rise in tuberculosis because of people not coming in to be treated due to COVID-19. The Health Department had 9 cases in 2019 and 10 for 2020 thus far. In 2018, there were 19 cases. Director Pfister also thanked the Board for their support.

Health and Community Services Committee

A motion was made by Member Cunningham, seconded by Member Altenberg, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Chair Carlson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt, Member Martini, Vice Chair Simpson

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Pedersen, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.24 [20-1472](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for Special Service Area Number Eight (SSA # 8) - Loon Lake.

There was no discussion on this item.

Health and Community Services Committee

A motion was made by Member Martini, seconded by Pedersen, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 Chair Carlson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt, Member Martini, Vice Chair Simpson

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Pedersen, that this

committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.25 [20-1474](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the Regional Office of Education.

Anthony Cooling, Budget/Operations Analyst, gave an overview of the budget of the Regional Office of Education.

Mike Munda, Regional Office of Education, stated there are two vacancies and is still requesting the position for an accountant assistant. Discussion ensued.

Health and Community Services Committee

A motion was made by Member Cunningham, seconded by Member Martini, to approve item 20-1474, the recommended Budget for the Regional Office of Education.

Aye: 7 - Chair Carlson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt, Member Martini, Vice Chair Simpson

A motion was made by Member Barr, seconded by Member Hewitt, to approve a position for an accountant assistant.

Member Hewitt rescinded her second. The amendment failed due to not having a second.

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.26 [20-1476](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the Veteran's Assistance Commission.

Anthony Cooling stated the 2021 budget is status quo from last years. There are decrease in capital and benefits. There are several program requests.

Andrew Tangen, Superintendent Veterans Assistance Commission, gave an overview of the program and stated how hard this year has been on the Veterans. A lengthy discussion ensued regarding the part-time position to full-time.

Health and Community Services Committee

A motion was made by Member Cunningham, seconded by Barr, to approve item 20-1476, the budget for the Veteran's Assistance Commission.

A motion was made by Member Martini, seconded by Member Barr, to approve the part-time position to a full-time position. Motion failed by the following roll call vote:

Aye: 2 - Member Martini, Member Barr

Nay: 5 - Chair Carlson, member Altenberg, Member Cunningham, Member Hewitt, Vice Chair Simpson

Vote was taken on original motion. Motion carried by the following roll call vote:

Aye: 7 - Chair Carlson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt, Member Martini, Vice Chair Simpson

Financial and Administrative Committee

A motion was made by Member Clark, seconded by Member Vealitzek, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.27 [20-1477](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for Winchester House.

(Member Wilke left the meeting.)

Mike Wheeler, Finance and Administrative Services, gave an overview of the budget for Winchester House. The funds are going into contingency. A suggestion to reallocate for the program requests that were presented.

Chair Carlson asked for a legal opinion as to what needs to be done with the funds.

Patrice Sutton, Finance and Administrative Services Director/Chief Financial Officer, stated she will come back to the Board to ask what should be done with the funds.

Health and Community Services Committee

A motion was made by Member Cunningham, seconded by Member Altenberg, to approve Winchester House's budget as presented.

A motion was made by Member Barr, second by Member Simpson, to amend Winchester House's budget to zero out the revenue and expenses. Motion carried by the following roll call vote:

Aye: 7 - Member Altenberg, Member Barr, Chair Carlson, Member Cunningham, Member Hewitt, Member Martini Vice Chair Simpson

A motion was made by Member Martini, seconded by Member Barr, to approve the

Winchester House Budget, as amended. Motion carried by the following roll call vote:

Aye: 7 - Member Altenberg, Member Barr, Chair Carlson, Member Cunningham, Member Hewitt, Member Martini Vice Chair Simpson

Financial and Administrative Committee

A motion was made by Member Clark, seconded by Member Vealitzek, to approve Winchester House's budget as presented.

A motion was made by Member Carlson, seconded by Member Clark, to amend Winchester House's budget to zero out the revenue and expenses. Motion carried by the following roll call vote:

Aye: 5 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik

Not Present: 2 - Vice Chair Vealitzek, Member Wilke

(Note... due to technical difficulties, Vice Chair Vealitzek was unable to cast her vote on the amended language.)

A motion was made by Member Carlson, seconded by Member Pedersen, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wasik

Not Present: 1 - Member Wilke

7.28 [20-1480](#)

Joint committee action approving the recommended Fiscal Year 2021 budget for the Workforce Development Department.

Anthony Cooling, Budget/Operations Analyst, Fiscal Year 2021 grant revenue increased. Their Grant revenue is a formula driven allocation because Lake County's unemployment rate is higher than the State's. There was a substantial increase with unemployment this year which increased the funding and expenses for Workforce Development.

Jennifer Serrano, Director of Workforce Development, recognized the work of her team in her department and Workforce Development Board has been instrumental insuring continuity of service for the last 8 months. The planning started back in November. Director Serrano gave an overview of the budget and planning for Workforce Development.

Health and Community Services Committee

A motion was made by Member Barr, seconded by Hewitt, to approve item 20-1480, the

budget for the Workforce Development Department.

Aye: 7 - Chair Carlson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt, Member Martini, Vice Chair Simpson

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Pedersen, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wasik

Not Present: 1 - Member Wilke

Adjournment/Recess

Health and Community Services Committee

Chair Carlson declared the meeting adjourned at 4:53 p.m.

Financial and Administrative Committee

Chair Frank recessed the meeting until 8:30 a.m. on Wednesday, October 21, 2020.

FINANCIAL & ADMINISTRATIVE

Items under Financial and Administrative header were heard on Wednesday, October 21, 2020 and Thursday, October 21, 2020.

Items under the Financial and Administrative header will be considered between joint committee hearings throughout the multi-day budget scheduled, as time permits, with the exception of certain departmental budgets (*) which will be considered on Wednesday, October 21, 2020 beginning at approximately 10:30 a.m.

7.29 [20-1438](#)

*

Committee action approving the recommended Fiscal Year 2021 budget for the County Clerk.

(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)

Anthony Cooling, Finance and Administrative Services (FAS), presented the proposed budget for County Clerk's Office. Expenses are expected to decrease next year as it is not a general election year. Revenue is expected to slightly increase.

Robin O'Connor, County Clerk, and Todd Govain, County Clerk's Office, reported on the significant impact that Governor Pritzker's executive order had on vote-by-mail in this year's election cycle. At this time, it is unclear whether the executive order will extend into next year's voting cycle and impact the County Clerk's budget. Discussion ensued regarding election preparation and costs involved in adequately staffing precincts.

Financial and Administrative Committee

A motion was made by Member Clark, seconded by Member Vealitzek, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Member Clark, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

Not Present: 1 - Chair Frank

7.30 [20-1441](#)

*

Committee action approving the recommended Fiscal Year 2021 budget for Vital Records Automation.

(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)

Anthony Cooling, Finance and Administrative Services (FAS), reported that based on Fiscal Year's 2020 budget, there is an anticipated increase of \$9,000 in the Vital Records Fund.

Financial and Administrative Committee

A motion was made by Member Clark, seconded by Member Wasik, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.31 [20-1444](#)

*

Committee action approving the recommended Fiscal Year 2021 budget for the Recorder of Deeds.

(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)

Discussion of the Recorder of Deeds (file 20-1444), the Recorder Automation Fee (file 20-1446), and the Geographic Information System (GIS) Automation Fee (file 20-1449) occurred under Recorder of Deeds.

Anthony Cooling, Finance and Administrative Services (FAS), presented the proposed budgets for the Recorder of Deeds, Recorder Automation Fee, and GIS Automation Fee.

During Fiscal Year (FY) 2020 there was a need to reduce costs in light of the pandemic and the Deputy Recorder of Deeds' salary and benefits was shifted from the Recorder of Deeds Fund to the Recorder Automation Special Revenue Fund. This has been carried into FY 2021's budget.

Document Recording revenue is trending higher in FY 2020 and is expected to be greater

than revenue received in FYs 2018 and 2019. Projected revenue for FY 2021 is conservatively budgeted at \$85,000.

Cynthia Pruim, Deputy Recorder of Deeds, remarked that document filings are trending upward. While the number of new property recordings has not increased, there has been a marked increase in the number of refinanced mortgages. As of today, the Recorder of Deeds' office has recorded more than 94,000 documents. In order to minimize exposure to the coronavirus, staff is working alternate hours, but due to the nature of the Office's work, staff must come in more often than other departments.

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Vealitzek, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.32 [20-1446](#)

*

Committee action approving the recommended Fiscal Year 2021 budget for the Recorder Automation Fee.

(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)

Discussion of the Recorder of Deeds (file 20-1444), the Recorder Automation Fee (file 20-1446), and the Geographic Information System (GIS) Automation Fee (file 20-1449) occurred under Recorder of Deeds.

Financial and Administrative Committee

A motion was made by Member Vealitzek, seconded by Member Wasik, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.33 [20-1449](#)

*

Committee action approving the recommended Fiscal Year 2021 budget for the GIS Automation Fee.

(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)

Discussion of the Recorder of Deeds (file 20-1444), the Recorder Automation Fee (file 20-1446), and the Geographic Information System (GIS) Automation Fee (file 20-1449) occurred under Recorder of Deeds.

Financial and Administrative Committee

A motion was made by Member Clark, seconded by Member Carlson, that this

committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.34 [20-1451](#)

*

Committee action approving the recommended Fiscal Year 2021 budget for the Chief County Assessment Office.

(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)

Discussion of the Chief County Assessment Office (CCAO) budget (file 20-1451) and the BOR budget (file 20-1454) were discussed under CCAO budget.

Emily Mitchell, Finance and Administrative Services (FAS), reported that the BOR's budget is embedded in the CCAO budget. The CCAO budget has increased in Fiscal Year (FY) 2021 due to a shift of three Geographic Information System (GIS) positions that were moved into the CCAO budget in FY 2020. Aside from the GIS positions, the CCAO and BOR's proposed budgets meet FY 2019 actuals. She noted an increase of \$20,000 in trips and training due to the elimination of remote hearings of property assessment appeals based on an unfunded mandate by the State of Illinois.

Bob Glueckert, Chief County Assessor, noted that the CCAO no longer has any vehicles. Unfunded positions have been eliminated and per the County's request to reduce costs in light of the pandemic, the budget meets FY 2019 actuals.

Discussion ensued regarding the property tax appeal process.

Financial and Administrative Committee

A motion was made by Member Wasik, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.35 [20-1454](#)

*

Committee action approving the recommended Fiscal Year 2021 budget for the Board of Review.

(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)

Discussion of the Chief County Assessment Office (CCAO) budget (file 20-1451) and the Board of Review (BOR) budget (file 20-1454) were discussed under CCAO budget.

Financial and Administrative Committee

A motion was made by Member Wilke, seconded by Member Wasik, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.36 [20-1456](#)

*

Committee action approving the recommended Fiscal Year 2021 budget for the Treasurer.

(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)

Anthony Cooling, Finance and Administrative Services (FAS), presented the Treasurer's budget. There has been a decrease in revenue due to lower interest rates. There is an increase in transfer revenue because the Treasurer is now paying for a larger portion of an employee's salary and benefits through the Tax Sale Automation fund to account for the work completed on behalf of the tax sale. There is one unfunded and a vacant part time position being requested by the Treasurer's Office.

Holly Kim, Treasurer, reported that the Treasurer reduced its budget as much as it could. The office worked to manage a four-payment property tax process this year to assist tax payers as a result of the pandemic. She noted that investments over performed this but is expected to be much lower next year.

Discussion ensued regarding the factors the Treasurer's Office is considering to enhance the County's investment returns next year. Treasurer Kim noted that recent amendments to the Illinois Investment Policy has provided more flexibility to counties in the investments chosen.

Financial and Administrative Committee

A motion was made by Member Clark, seconded by Member Vealitzek, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

Not Present: 1 - Member Clark

7.37 [20-1458](#)

*

Committee action approving the recommended Fiscal Year 2021 budget for Tax Sale Automation.

(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)

Anthony Cooling, Finance and Administrative Services (FAS), reported that the Tax Sale

Automation is status quo with the exception of a greater portion of a staff's salary and benefits will be paid through this fund to account for the time that is spent working on the tax sale.

Financial and Administrative Committee

A motion was made by Member Vealitzek, seconded by Member Wilke, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.38 [20-1460](#)

Committee action approving the recommended Fiscal Year 2021 budget for Information Technology.

(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)

Mike Wheeler, Finance and Administrative Services (FAS), presented the proposed budget for Information Technology (IT). Revenues have decreased due to a decrease in open tax file revenue which is a result of new software that allows taxing bodies to access information without the County's assistance. Personnel and benefits have decreased due to moving three Geographic Information Systems (GIS) positions into the Chief County Assessment Office's (CCAO) budget and eliminating a vacant GIS position. Other reductions in IT's budget include consultants, trips and training, and other capital expenditures.

Chris Blanding, Enterprise IT Director, highlighted accomplishments in 2020 which include Information Technology's ability to meet the demands that resulted in remote work due to the pandemic, improve security, and increase the County's bandwidth. Discussion ensued regarding the methodology in moving the GIS into the CCAO.

Financial and Administrative Committee

A motion was made by Member Wasik, seconded by Member Carlson, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.39 [20-1461](#)

Committee action approving the recommended Fiscal Year 2021 budget for Human Resources.

(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)

Anthony Cooling, Finance and Administrative Services (FAS), reported that a recent reorganization in the Human Resources (HR) Department is reflected in the budget. Two

full-time positions were moved into the HR budget: one from the Risk and Liability Fund, the other from the Merit Commission Fund. An unfunded and vacant position is being requested by HR. Consultant expenses decreases but increases were seen in labor relations counsel and employee relations.

John Light, HR Director, reported that HR will refocus its efforts on prioritizing the department's roles and responsibilities regarding contract negotiations, employee policy updates, reducing benefit costs, and improving loss control and prevention. The department will also look at improving its diversity and inclusion efforts. Discussion ensued regarding recruitment efforts.

Financial and Administrative Committee

A motion was made by Member Wilke, seconded by Member Pedersen, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.40 [20-1462](#)

Committee action approving the recommended Fiscal Year 2021 budget for the Liability Insurance Fund.

(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)

Anthony Cooling, Finance and Administrative Services, reported that a position was moved from Risk to the Human Resources (HR) budget. Insurance claims for Fiscal Year (FY) 2021 are being reduced to \$3,200,000. It was noted that actual costs vary greatly each year may be needed. Expenses in Auditing and Accounting and the Consultants Accounts have increased but the expenses for Programs and Services and Third-Party Administrator Costs have decreased. Risk Mitigation and Biohazard Waste have also decreased. John Light, HR Director, reported staff has closed out historical claims and is focusing on liability prevention.

Financial and Administrative Committee

A motion was made by Member Wilke, seconded by Member Wasik, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.41 [20-1463](#)

Committee action approving the recommended Fiscal Year 2021 budget for Health-Life-Dental (HLD) Insurance Fund.

(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)

Anthony Cooling, Finance and Administrative Services (FAS), reported that the proposed budget reflects a 6.6 percent increase above Fiscal Year (FY) 2020 actuals. The cost is jointly shared between the employer and employees.

Financial and Administrative Committee

A motion was made by Member Wilke, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.42 [20-1464](#)

Committee action approving the recommended Fiscal Year 2021 budget for Finance and Administrative Services.

(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)

Mike Wheeler, Finance and Administrative Services (FAS), reported revenues are based on current receipts. In order to meet the demand to reduce costs in Fiscal Year (FY) 2020 due to the pandemic, three part time positions were eliminated, two full time vacant positions were unfunded, and expenses were reduced in Operational Supplies, Trips and Training, and Maintenance.

Patrice Sutton, FAS Director/Chief Financial Officer, reported that the duties of the three eliminated part-time positions has required the remaining support services staff to assume additional responsibilities. Director Sutton reported that recruitment efforts for a controller and internal manager have ceased to in order to meet expense reductions as a result of the pandemic. She noted that these positions would have been beneficial in the distribution and management of CARES Act funding but noted that Workforce Development did send the department an accountant to help provide assistance.

Discussion ensued regarding all the efforts that FAS has made in coordinating CARES Act funding disbursements.

Financial and Administrative Committee

A motion was made by Member Vealitzek, seconded by Member Carlson, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.43 [20-1468](#)

Committee action approving the recommended Fiscal Year 2021 budget for FICA.

(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)

Anthony Cooling, Finance and Administrative Services (FAS), reported that FICA has decreased due to decline in employment.

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Vealitzek, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.44 [20-1470](#)

Committee action approving the recommended Fiscal Year 2021 budget for IMRF.

(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)

Anthony Cooling, Finance and Administrative Services (FAS), reported that pay and expenses have declined and there will be a decline in employer contributions, from 9.75 percent to 9.5 percent, in Fiscal Year (FY) 2021. The Sheriff's Law Enforcement Personnel (SLEP) rate will increase from 20.06 percent to 27.22 percent, but because there is fewer SLEP employees, the County will actually see a cost savings.

Financial and Administrative Committee

A motion was made by Member Wilke, seconded by Member Carlson, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

Recess

Chair Frank called for a recess at 12:48 p.m. on Wednesday, October 21, 2020.

Recommencement

Chair Frank resumed the Financial and Administrative Committee at 1:00 p.m. on Wednesday, October 21, 2020.

7.45 [20-1473](#)

Committee action approving the recommended Fiscal Year 2021 budget for Facilities and Construction.

(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)

Anthony Cooling, Finance and Administrative Services (FAS), presented the Facilities and Construction Services (FCS) proposed budget. He reported that revenue expenses are expected to decrease for the Parking Garage Fee due to an anticipated lower usage rate. Expenses are expected to increase in payroll, maintenance of the court tower, and elevator maintenance and repairs. FCS continues to identify ways to improve efficiency at the County.

Carl Kirar, FCS Director, reviewed the department's accomplishments in Fiscal Year (FY) 2020 and identified goals for the upcoming year. Discussion ensued.

Financial and Administrative Committee

A motion was made by Member Vealitzek, seconded by Member Carlson, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.46 [20-1475](#)

Committee action approving the recommended Fiscal Year 2021 budget for County Board.

(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)

Emily Mitchell, Finance and Administrative Services (FAS), reported that County Board budget will reflect a slight decrease in Personnel expenses. Sales Tax revenue is expected to decrease by \$2,000,000 and Intergovernmental Waste Disposal revenue is expected to decrease by \$400,000 in Fiscal Year (FY) 2021. There is also an expected decrease in \$1,700,000 in Miscellaneous revenue.

Jim Hawkins, Deputy County Administrator, reported the budget reflects historical averages and not all items were fully funded. Discussion ensued regarding the decline in Intergovernmental Waste Disposal revenue.

Financial and Administrative committee

A motion was made by Member Vealitzek, seconded by Member Pedersen, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.47 [20-1479](#)

Committee action approving the recommended Fiscal Year 2021 budget for Video Gaming.

(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)

Emily Mitchell, Finance and Administrative Services (FAS)t, reported that Fiscal Year (FY) 2021 Video Gaming expenses will be funded with FY 2019 revenue, consistent with the County's Video Gaming Policy. All revenue will be used to fund addiction-related and behavioral health programs and administrative costs associated with grant management by Community Development.

Discussion ensued regarding capping some of the Video Gaming funds to fund internal health and human service program.

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Pedersen, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.48 20-1481

Committee action approving the recommended Fiscal Year 2021 budget for the County Administrator.

(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)

Emily Mitchell, Finance and Administrative Services (FAS)t, reported that in Fiscal Year (FY) 2020, there was a need to reduce the County's budget as a result of unforeseen expenses due to the pandemic. This required the County Administrator to eliminate a part-time receptionist position, a Communications intern position, and a full-time sustainability coordinator position. In FY 2021, the positions for a fellow, an associate communications specialist, and a communications intern have been completely unfunded, and the Illinois Emergency Management Agency director position is being left unfunded for the first six months of the fiscal year.

Gary Gibson, County Administrator, and Jim Hawkins, Deputy County Administrator, reported on the challenges in reducing the County Administrator's budget and the difficult decisions in eliminating and unfunding positions.

Discussion ensued regarding the MacArthur Grant, the department's efforts to reduce costs, trips and training of Board Members for NACo conferences, and the need for a federal lobbyist.

Financial and Administrative Committee

A motion was made by Member Clark, seconded by Member Wilke, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.49 20-1478

Committee action approving the recommended Fiscal Year 2021 budget for the General Operating Expense.

(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)

Mike Wheeler, Finance and Administrative Services (FAS), reported that revenues increased slightly related to transfer of benefits. Expenses increased due to capital spending for long-term capital.

Matt Meyers, Assistant County Administrator, provided Public Comment from Kristen LaManna related to Miscellaneous Equipment in General Operating Expenses and from James Reaves, Douglas Williams, Simeon Viltz, Leah Roberts, and Lisa Faraci Zachwieja in support of maintaining the current funding level for the University of Illinois Lake County Extension.

Discussion ensued regarding whether to maintain the funding for the University of Illinois Lake County Extension. Funding for this program will be discussed at a future date. Gary Gibson, County Administrator, stated that in the years 2012 to 2019, Lake County provided an annual funding amount of \$39,000 toward the University of Illinois Lake County Extension. The funding level was increased to \$99,000 in Fiscal Year 2020.

Chair Frank recognized the contributions made by Lake County Partners during the pandemic but noted that there may be a need to set performance measures to effectively evaluate funding levels in the future. Patrice Sutton, FAS Director/Chief Financial Officer, clarified funding levels for affordable housing identified in General Operating expenses.

Financial and Administrative Committee

A motion was made by Member Wasik, seconded by Member Pedersen, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.50 [20-1482](#)

Committee action approving the recommended Fiscal Year 2021 budget for the Solid Waste Management Tax.

(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)

Mike Wheeler, Finance and Administrative Services (FAS), reported that the Solid Waste Tax consists of surcharge fees charged to local landfill operations. Both revenue and expenses are expected to remain flat.

Financial and Administrative Committee

A motion was made by Member Wasik, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.51 [20-1485](#)

*

Committee action approving the recommended Fiscal Year 2021 budget for Capital Projects - the Capital Improvement Fund.

(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)

Mike Wheeler, Finance and Administrative Services (FAS), presented the Capital Improvement Project (CIP) budget. The proposed budget for CIP in Fiscal Year (FY) 2021 is \$5,700,000 and represents a significant decrease from FY's 2020 approved budget of \$29,864,000. Jim Hawkins, Deputy County Administrator, provided an overview of the CIP list and determining priorities.

Patrice Sutton, FAS Director/Chief Financial Officer, discussed the need to upgrade Oracle's financial software system as part of a major CIP for FY 2021. The current program has reached the end of its useful life, has become unstable, and has created challenges to the County's budget.

Carl Kirar, Facilities and Construction Services (FCS) Director, reported that the budget reflects a proposed \$2,500,000 for the demolition of Winchester House but staff was recently informed the cost would likely be closer to \$5,000,000. He indicated that the funding can be used for preparing the demolition design and later in FY 2021, staff can reevaluate the timing of the demolition. Discussion ensued regarding the Winchester House levy, a budget error that was recently found, and how to refund/rebate the excess funds in the Winchester House account.

Financial and Administrative Committee

A motion was made by Member Vealitzek, seconded by Member Wilke, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.52 [20-1504](#)

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Discussion regarding Determination of Reallocation to Capital.

Attachments: [Required Reserve Analysis 101620.pdf](#)

(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)

Patrice Sutton, Finance and Administrative Services (FAS) Director/Chief Financial Officer, reviewed the required reserves in the County's budget policies. Discussion ensued regarding the budget policy and whether the excess reserves should be spent.

Financial and Administrative Committee

The Determination of Reallocation to Capital was discussed.

Recess

Chair Frank recessed the Financial and Administrative Committee Meeting at 3:18 p.m. until Thursday, October 22, 2020 at 8:30 a.m.

Recommencement

Chair Frank resumed the Financial and Administrative Committee Meeting at 8:30 a.m., Thursday, October 22, 2020 at 8:30 a.m.

7.53 [20-1506](#)

Committee action approving the recommended Fiscal Year 2021 budget for Capital Projects - 2010A Bond, Road Construction Projects.

(This item was considered on Thursday, October 22, 2020.)

Michael Wheeler, Finance and Administrative Services (FAS), presented items 20-1506, 20-1487, 20-1488, and 20-1489 and noted that these are for bond road projects that will follow the debt schedule.

Financial and Administrative Committee

A motion was made by Member Wasik, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

Absent: 1 - Vice Chair Vealitzek

7.54 [20-1487](#)

Committee action approving the recommended Fiscal Year 2021 budget for Capital Projects - 2011A Tax Exempt General Operating Bonds, Road Construction Projects.

(This item was considered on Thursday, October 22, 2020.)

Michael Wheeler, Finance and Administrative Services (FAS), presented items 20-1506, 20-1487, 20-1488, and 20-1489 and noted that these are for bond road projects that will follow the debt schedule.

Financial and Administrative Committee

A motion was made by Member Wasik, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

Absent: 1 - Vice Chair Vealitzek

7.55 [20-1488](#)

Committee action approving the recommended Fiscal Year 2021 budget for Capital Projects - 2013 Bond, Road Construction Projects.

(This item was considered on Thursday, October 22, 2020.)

Michael Wheeler, Finance and Administrative Services (FAS), presented items 20-1506, 20-1487, 20-1488, and 20-1489 and noted that these are for bond road projects that will follow the debt schedule.

Financial and Administrative Committee

A motion was made by Member Wasik, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

Absent: 1 - Vice Chair Vealitzek

7.56 [20-1489](#)

Committee action approving the recommended Fiscal Year 2021 budget for Capital Projects - 2015A Capital Projects Fund.

(This item was considered on Thursday, October 22, 2020.)

Michael Wheeler, Finance and Administrative Services (FAS), presented items 20-1506, 20-1487, 20-1488, and 20-1489 and noted that these are for bond road projects that will follow the debt schedule.

Financial and Administrative Committee

A motion was made by Member Wasik, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

Absent: 1 - Vice Chair Vealitzek

7.57 [20-1490](#)

Committee action approving the recommended Fiscal Year 2021 budget for Capital Projects - Special Service Area Number 16 (SSA #16) Capital Projects Fund.

(This item was considered on Thursday, October 22, 2020.)

A motion was made by Member Wasik, seconded by Member Wilke, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

Absent: 1 - Vice Chair Vealitzek

7.58 [20-1491](#)

Committee action approving the recommended Fiscal Year 2021 for the (2010A) Taxable General Obligation Bonds Debt Service Fund.

(This item was considered on Thursday, October 22, 2020.)

A motion was made by Member Wasik, seconded by Member Clark, that this item be approved. The motion carried by the following vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

Absent: 1 - Vice Chair Vealitzek

7.59 [20-1492](#)

Committee action approving the recommended Fiscal Year 2021 budget for the (2011A) Tax Exempt General Obligation Bonds Debt Service Fund.

(This item was considered on Thursday, October 22, 2020.)

Mike Wheeler, Finance and Administrative Services (FAS), presented items 20-1492, 20-1493, 20-1494, 20-1495, and 20-1496 that all relate to debt service.

Financial and Administrative Committee

A motion was made by Member Wilke, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

Absent: 1 - Vice Chair Vealitzek

7.60 [20-1493](#)

Committee action approving the recommended Fiscal Year 2021 budget for the 2013 General Obligation Road Bonds Debt Service Fund.

(This item was considered on Thursday, October 22, 2020.)

Mike Wheeler, Finance and Administrative Services (FAS), presented items 20-1492, 20-1493, 20-1494, 20-1495, and 20-1496 that all relate to debt service.

Financial and Administrative Committee

A motion was made by Member Wilke, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

Absent: 1 - Vice Chair Vealitzek

7.61 [20-1494](#)

Committee action approving the recommended Fiscal Year 2021 budget for the 2015A Debt Service Fund.

(This item was considered on Thursday, October 22, 2020.)

Mike Wheeler, Finance and Administrative Services (FAS), presented items 20-1492, 20-1493, 20-1494, 20-1495, and 20-1496 that all relate to debt service.

Financial and Administrative Committee

A motion was made by Member Wilke, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

Absent: 1 - Vice Chair Vealitzek

7.62 [20-1495](#)

Committee action approving the recommended Fiscal Year 2021 budget for 2018 General Obligation (GO) Bonds Debt Service Fund.

(This item was considered on Thursday, October 22, 2020.)

Mike Wheeler, Finance and Administrative Services (FAS), presented items 20-1492, 20-1493, 20-1494, 20-1495, and 20-1496 that all relate to debt service.

Financial and Administrative Committee

A motion was made by Member Wilke, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

Absent: 1 - Vice Chair Vealitzek

7.63 [20-1496](#)

Committee action approving the recommended Fiscal Year 2021 budget for 2019 General Obligation (GO) Refunding Bonds Debt Service Fund.

(This item was considered on Thursday, October 22, 2020.)

Mike Wheeler, Finance and Administrative Services (FAS), presented items 20-1492, 20-1493, 20-1494, 20-1495, and 20-1496 that all relate to debt service.

Financial and Administrative Committee

A motion was made by Member Wilke, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

Absent: 1 - Vice Chair Vealitzek

7.64 [20-1497](#)

Committee action approving the recommended Fiscal Year 2021 budget for Special Service Area Number 10 (SSA #10) - North Hills.

(This item was considered on Thursday, October 22, 2020.)

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Wilke, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

Absent: 1 - Vice Chair Vealitzek

7.65 [20-1498](#)

Committee action approving the recommended Fiscal Year 2021 budget for Special Service Area Number 12 (SSA #12) - Woods of Ivanhoe.

(This item was considered on Thursday, October 22, 2020.)

Member Carlson moved, seconded by Member Wilke, to approve the budget as submitted.

Mike Wheeler, Finance and Administrative Services (FAS), reported that the budget numbers need to be slightly modified. Total revenue should be adjusted to \$35,174 and expenses should be \$34,400.

Member Wasik moved, seconded by Member Clark, to amend the budget as discussed. On a roll call vote, the motion to amend the language was carried by the following roll call vote:

Aye: 6 - Chair Frank, Member Carlson, Member Clark, Member Pedersen, Member Wasik, Member Wilke

Absent: 1 - Vice-Chair Vealitzek

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Wilke, that this committee action item be approved as amended. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

Absent: 1 - Vice Chair Vealitzek

7.66 [20-1499](#)

Committee action approving the recommended Fiscal Year 2021 budget for Special Service Area Number 13 (SSA #13) - Tax Exempt 2007A.

(This item was considered on Thursday, October 22, 2020.)

Financial and Administrative Committee

A motion was made by Member Wasik, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

Absent: 1 - Vice Chair Vealitzek

7.67 [20-1500](#)

Committee action approving the recommended Fiscal Year 2021 budget for Special Service Area Number 13 (SSA #13) - Taxable 2007B.

(This item was considered on Thursday, October 22, 2020.)

Financial and Administrative Committee

A motion was made by Member Wasik, seconded by Member Clark, that this item be approved. The motion carried by the following vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

Absent: 1 - Vice Chair Vealitzek

7.68 [20-1501](#)

Committee action approving the recommended Fiscal Year 2021 budget for Special Service Area Number 16 (SSA #16) - Lake Michigan Water.

(This item was considered on Thursday, October 22, 2020.)

Financial and Administrative Committee

A motion was made by Member Clark, seconded by Member Carlson, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

Absent: 1 - Vice Chair Vealitzek

7.69 [20-1502](#)

Committee action approving the recommended Fiscal Year 2021 budget for Special Service Area Number 17 (SSA #17) - Ivanhoe Estates.

(This item was considered on Thursday, October 22, 2020.)

Mike Wheeler, Finance and Administrative Services budget analyst, noted that actual assessment was reduced by 50 percent at the recommendation of the Homeowner's

Association.

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Wilke, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

Absent: 1 - Vice Chair Vealitzek

7.70 [20-1503](#)

Discussion of New Program Requests.

Gary Gibson, County Administrator, reported that there were a number of new program requests submitted by departments. The Finance and Administrative Services (FAS) Department and the County Administrator's Office (CAO) recommended certain New Program Requests (NPRs) and has not recommended several others. Additionally, there were a couple of departmental requests that were presented during committee meetings.

Discussion ensued regarding NPR protocols, the need to be conscientious of long-term costs and project priorities.

**Financial and Administrative Committee
New Program Requests were discussed.**

8. Executive Session

The Committee did not enter into Executive Session.

9. Public Comment

(Wednesday, October 21, 2020)

Matt Meyers, Assistant County Administrator, provided public comment from Nancy Gronlund in support of funding the University of Illinois Lake County Extension at its current budget level.

(Thursday, October 22, 2020)

Matt Meyers, Assistant County Administrator, read public comments from Ann Borders, Don Tekampe, Moanna Mower, Daniel Guay, and Mary Sue Hoffman in support of maintaining the existing funding level of the University of Illinois - Lake County Extension budget.

10. County Administrator's Report

11. Members Remarks

12. Adjournment

Chair Frank declared the meeting adjourned at 9:19 a.m., Thursday, October 22, 2020.

Next Meeting: October 21, 2020 (Budget Hearings)

Minutes prepared by Kristy Cechini and Blanca Vela-Schneider.

Respectfully submitted,

Chair, Financial and Administrative Committee