

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Thursday, June 6, 2019**

**8:30 AM**

**REVISED AGENDA**

**Assembly Room, 10th Floor**

**Financial and Administrative Committee**

**1. Call to Order**

*Chair Frank called the meeting to order at 8:30 a.m.*

**Present** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

*Others present:*

*Edward Beckstrom, Lake County Resident*

*Michael Bond, Lake County Resident*

*Chris Blanding, Information Technology*

*Roger Brumm, Tap Room Gaming*

*Dan Brown, State's Attorney's Office*

*Carissa Casbon, Lake County Resident*

*Erin Cartwright-Weinstein, Circuit Court Clerk*

*Jim Chamernik, Sheriff's Office*

*Jennifer Clark, County Board*

*Zach Creer, Finance and Administrative Services*

*Danny Davis, Court Administration*

*Daniel Forbes, Speer Financial*

*Matt Fronk, State's Attorney's Office*

*Bob Glueckert, Chief County Assessor*

*RuthAnne Hall, Purchasing*

*Karla Hasty, Human Resources*

*Diane Hewitt, County Board*

*Brooke Hooker, Communications*

*Bruce Johnson, NICASA*

*Chris Kopka, Human Resources*

*Jon Kozlowski, Video Gaming United*

*Ann Maine, County Board*

*Rodney Marion, Human Resources*

*Amy McEwan, County Administrator's Office*

*Linda Musak, County Clerk's Office*

*Robin O'Connor, County Clerk*

*Mark Pfister, Health Department*

*Lore Powell, Finance and Administrative Services*

*Mike Prusilla, Stormwater Management*

*Joe Reed, Tap Room Gaming*

*Domic Strezo, Community Development*

*Patrice Sutton, Finance and Administrative Services*

*Michah Thornton, Circuit Court Clerk's Office*

*Jay Ukena, Nineteenth Judicial Circuit Court*

*Jeremiah Varco, Facilities and Construction Services*

*Anthony Vega, Sheriff's Office*

*Blanca Vela-Schneider, County Board Office*

*Mike Warner, Stormwater Management  
Dakisha Wesley, County Administrator's Office  
Rodney Worden, Public Works/Facilities and Construction Services  
Grace Zuba, Lake County Resident*

**2. Pledge of Allegiance**

*Member Carlson led the Pledge of Allegiance.*

*Chair Frank requested a moment of silence in remembrance of the 75th anniversary of the bombing of Normandy, also known as D-Day.*

**3. Addenda to the Agenda**

*Interim County Administrator Amy McEwan remarked on the removal of item 7.33 from agenda.*

**4. Public Comment**

*There were no comments from the public on items not on the agenda.*

**5. Chair's Remarks**

*There were no remarks from Chair Frank.*

**6. Old Business**

*There was no old business to conduct.*

**7. New Business**

**CONSENT AGENDA (Items 7.1 - 7.16)**

**Approval of Minutes**

**LAW & JUDICIAL**

**7.1 [19-0906](#)**

Joint resolution authorizing an emergency appropriation in the amount of \$45,000 in funding from the Illinois Department of Healthcare and Family Services and the approval of the renewal of Intergovernmental Agreement No. 2018-55-024-KD for the 19th Judicial Circuit's Access and Visitation Program for state fiscal year 2020.

**A motion was made by Member Carlson, seconded by Member Didech, that the Consent Agenda items 7.1 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.2 [19-0907](#)**

Joint resolution approving the re-appropriation of a Justice and Mental Health Collaboration: Planning and Implementation Grant in the amount of \$250,000 for the Lake County Crisis Intervention Team (CIT) Program from the U.S. Department of Justice, Office of Justice Programs.

**A motion was made by Member Carlson, seconded by Member Didech, that the Consent Agenda items 7.1 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

## **HEALTH & COMMUNITY SERVICES**

### **7.3 [19-0910](#)**

Joint resolution accepting a five-year lease extension with the College of Lake County (CLC) for 9,665 square feet of office space for Lake County Workforce Development and 33 parking spaces located in the parking garage of the College of Lake County campus.

**Attachments:** [kg 9 3 - Authorization to Extend Lease of College Facilities to County of La](#)  
[kg MOU Lake County Lease 1 North Genesee July 19 to June 2024 \(002\).](#)

**A motion was made by Member Carlson, seconded by Member Didech, that the Consent Agenda items 7.1 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

### **7.4 [19-0920](#)**

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$6,560 for the Beach Program grant.

**Attachments:** [IDPH Beach Program](#)

**A motion was made by Member Carlson, seconded by Member Didech, that the Consent Agenda items 7.1 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

### **7.5 [19-0921](#)**

Joint resolution accepting the University of Chicago grant and authorizing an emergency appropriation in the amount of \$5,000 for the Extension for Community Healthcare Outcomes grant.

**Attachments:** [ECHO 5K](#)

**A motion was made by Member Carlson, seconded by Member Didech, that the Consent Agenda items 7.1 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.6 [19-0922](#)

Joint resolution accepting the Des Plaines River Watershed Workgroup grant and authorizing an emergency appropriation in the amount of \$20,000 for the Lakes Project grant.

**Attachments:** [DRWW](#)

**A motion was made by Member Carlson, seconded by Member Didech, that the Consent Agenda items 7.1 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.7 [19-0924](#)

Joint resolution accepting the Illinois Department of Human Services Division of Substance Use Prevention and Recovery grant and authorizing an emergency appropriation in the amount of \$25,000 for the Prescription Drug Overdose grant.

**Attachments:** [PDO Naloxone](#)

**A motion was made by Member Carlson, seconded by Member Didech, that the Consent Agenda items 7.1 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.8 [19-0925](#)

Joint resolution accepting the Illinois Department of Human Services Division of Substance Use Prevention and Recovery grant and authorizing an emergency appropriation in the amount of \$8,092 for the Substance Abuse Prevention Services grant.

**Attachments:** [SAPS Generation Rx](#)

**A motion was made by Member Carlson, seconded by Member Didech, that the Consent Agenda items 7.1 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**PUBLIC WORKS, PLANNING & TRANSPORTATION**

7.9 [19-0900](#)

Joint resolution authorizing a contract with Superior Road Striping, Inc., Melrose Park, Illinois, in the amount of \$1,033,334.25 for the removal and replacement of pavement markings, and the removal and replacement of pavement markers on various County highways, which will be improved under the Illinois Highway Code for a total of 70.38 centerline miles, and appropriating \$1,240,000 of Motor Fuel Tax Funds.

**Attachments:** [19-0900 Bid Tab, 2019 Pavement Marking and Marker Replacement](#)  
[19-0900 Pavement Marker and Markings Vendor Disclosure](#)

**A motion was made by Member Carlson, seconded by Member Didech, that the Consent Agenda items 7.1 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.10 [19-0904](#)**

Joint resolution authorizing an agreement with Jorgensen and Associates, Incorporated, Lake Villa, Illinois, for land surveying services to support the design of improvements to Deep Lake Road, from Illinois Route 132 to Grass Lake Road, at a maximum cost of \$110,749, appropriating \$135,000 of Matching Tax funds.

**Attachments:** [19-0904 Consultant Agreement, Jorgensen and Associates](#)  
[19-0904 Deep Lake Road, Vendor Disclosure Statement](#)

**A motion was made by Member Carlson, seconded by Member Didech, that the Consent Agenda items 7.1 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.11 [19-0929](#)**

Joint resolution authorizing an agreement with Donohue and Associates, Inc., Sheboygan, Wisconsin, in the amount of \$179,700 for construction engineering services related to the Vernon Hills Water System Electrical and Mechanical Upgrade Project.

**Attachments:** [19-0929 Donohue Vendor Disclosure Statement.pdf](#)  
[19-0929 Donohue Constuction Services Agreement.pdf](#)

**A motion was made by Member Carlson, seconded by Member Didech, that the Consent Agenda items 7.1 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.12 [19-0901](#)**

Joint resolution authorizing a contract with Lorig Construction Company, Des Plaines, Illinois, in the amount of \$736,689.65 for the removal and replacement of a culvert on West Edwards Road in the Antioch Township Road District, which will be improved under the Illinois Highway Code for a total of .01 miles.

**Attachments:** [19-0901 Bid Tab, Antioch Township Edwards Road Culvert](#)

**A motion was made by Member Carlson, seconded by Member Didech, that the**

**Consent Agenda items 7.1 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.13 [19-0899](#)**

Joint resolution authorizing a contract with Berger Excavating Contractors, Inc., Wauconda, Illinois, in the amount of \$1,426,000 for the repair of a deteriorating culvert on Washington Street, west of US Route 45, and appropriating \$1,711,000 of County Bridge Tax funds.

**Attachments:** [19-0899 Bid Tab, Washington Street Culvert Repair](#)  
[19-0899 Washington Street Vendor Disclosure](#)

**A motion was made by Member Carlson, seconded by Member Didech, that the Consent Agenda items 7.1 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**FINANCIAL & ADMINISTRATIVE**

**7.14 [19-0842](#)**

Report from Robin M. O'Connor, County Clerk, for the month of April 2019.

**Attachments:** [LCC Report for April 2019.pdf](#)

**A motion was made by Member Carlson, seconded by Member Didech, that the Consent Agenda items 7.1 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.15 [19-0874](#)**

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of April 2019.

**Attachments:** [April 2019.pdf](#)

**A motion was made by Member Carlson, seconded by Member Didech, that the Consent Agenda items 7.1 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.16 [19-1021](#)**

Resolution authorizing the creation of the Public Defender Records Automation Fund.

**A motion was made by Member Carlson, seconded by Member Didech, that the Consent Agenda items 7.1 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

## **REGULAR AGENDA**

*Chair Frank moved item 7.18 ahead of 7.17.*

## **HEALTH & COMMUNITY SERVICES**

### **7.18 [19-0923](#)**

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$220,427 for the Local Health Protection grant.

**Attachments:** [Local Health Protection Grant](#)

*Health Department Executive Director Mark Pfister reported this grant will be used to purchase supplies and marketing materials and will offset existing staff salaries and benefits aimed at the prevention of measles. Discussion ensued.*

**A motion was made by Member Carlson, seconded by Member Wasik, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

*Chair Frank moved item 7.37 directly after 7.18.*

## **FINANCIAL & ADMINISTRATIVE**

### **7.37 [19-1035](#)**

Ordinance prohibiting new video gaming licenses in unincorporated Lake County.

**Attachments:** [Video Gaming Proposed Amendments 6.27.19](#)

*Chair Frank opened the floor to public comment.*

*Edward Beckstrom, Consumer Credit Counseling of Northern Illinois, expressed concern regarding the negative social impact of gambling. Grace Zuba, owner of Fourth Lake Resort requested that the Committee vote against the proposed ordinance. She indicated that the revenue generated from video gaming helps bar owners. Bruce Johnson, NICASA, indicated that his organization is neutral on video gaming but expressed concern regarding vulnerable populations who may be susceptible to addiction caused by video gaming. Joseph Reed, Tap Room Gaming, expressed opposition to the proposed ordinance. Michael Bond, requested the Board reconsider the proposed language of the ordinance.*

*Chair Frank closed public comment.*

*Discussion occurred that the intent of the proposed ordinance is not to terminate video*



*gaming but to not add any additional video gaming licenses within unincorporated Lake County. The Committee discussed the transferability of video gaming licenses and whether the ordinance would impact liquor license holders who having pending video gaming licenses with the state. Matt Fronk and Dan Brown, State's Attorney's Office, indicated that further review is necessary. Member Pedersen noted that her district holds a greater share of video gaming establishments in unincorporated Lake County and wants to confirm that existing establishments will have the ability to transfer their video gaming licenses. Substantial discussion continued.*

*Member Vealitzek moved, seconded by Wilke, to amend the ordinance to include a moratorium of 120 days. Discussion ensued. Member Vealitzek withdrew her motion.*

**A motion was made by Member Carlson, seconded by Member Vealitzek, that this item be postponed until the June 27, 2019 meeting. The motion carried by voice vote.**

**Aye:** 6 - Chair Frank, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**Nay:** 1 - Vice Chair Vealitzek

## **LAW & JUDICIAL**

### **7.17 [19-0948](#)**

Ordinance approving the repeal and replacement in entirety of certain sections of Chapter 35 and 70 of the Lake County Code of Ordinances, and County Board Resolution dated September 14, 2004.

**Attachments:** [Fee Ordinance - 2019 - final draft](#)

*Courts Administrator Danny Davis and Circuit Court Clerk Erin Carthwright-Weinstein presented an ordinance repealing and replacing sections of Chapters 35 and 70 of the Lake County Code of Ordinance. These amendments will bring the county into compliance with state statutes.*

**A motion was made by Member Wasik, seconded by Member Carlson, that this ordinance be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

## **HEALTH & COMMUNITY SERVICES**

### **7.19 [19-0863](#)**

Joint resolution authorizing Program Year (PY) 2019 of the United States Department of Housing and Urban Development (HUD) Annual Action Plan.

**Attachments:** [2019 AAP](#)

*Dominic Strezo, Community Development, presented a resolution authorizing the HUD*

*Annual Action Plan for PY2019. Mr. Strezo reviewed funding awards, noting that the funding was less than last year but consistent with other years.*

**A motion was made by Member Carlson, seconded by Member Pedersen, that this resolution be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

## **PUBLIC WORKS, PLANNING & TRANSPORTATION**

### **7.20 [19-0908](#)**

Joint committee action authorizing the Stormwater Management Commission (SMC), to submit a grant application to the Illinois Environmental Protection Agency (IEPA) - 319 Program.

**Attachments:** [SMC Memo Squaw FLD IEPA Grant App](#)

*Mike Warner and Mike Prusilla, Stormwater Management, presented a request to submit a grant application to the IEPA 319 Program. The department is seeking local match commitments from municipal agencies and non-profit conservation stakeholders that are within the watershed area.*

**A motion was made by Member Pedersen, seconded by Member Carlson, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

### **7.21 [19-0931](#)**

Joint resolution authorizing the first amendment to an agreement for retail sanitary sewer and water supply services between Lake County and the Village of Gurnee to include a 2.5-acre property located at 18824 West Grand Avenue (Illinois Route 132).

**Attachments:** [19-0931 Gurnee Service Area Amendment\\_Aldi.pdf](#)  
[19-0931 Gurnee Service Area Amendment\\_Aldi Exhibit A-1.pdf](#)

**A motion was made by Member Carlson, seconded by Member Wasik, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

### **7.22 [19-0930](#)**

Joint resolution authorizing a contract with Joseph J. Henderson and Son, Inc., Gurnee, Illinois, in the amount of \$2,453,000 for the Vernon Hills Water System Electrical and Mechanical Upgrade project.

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**Attachments:** [19-0930 Vernon Hills Water System Elec-Mec Upgrade Bid Tab 5-15-19.pdf](#)  
[19-0930 Vernon Hills Water System Elec-Mech Upgrade Facilities Location](#)  
[19062 Vendor Disclosure](#)

*Public Works Director Rodney Worden reported that there is a need to replace outdated equipment and update technology at the Vernon Hills water system. Joseph J. Henderson and Son is the lowest apparent bid and this project was included for funding in the annual budget.*

**A motion was made by Member Didech, seconded by Member Wilke, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.23 [19-0939](#)**

Ordinance authorizing a restated and amended land lease agreement with the Grandwood Park Park District.

**Attachments:** [19-0939 Grandwood Park Land Lease Amendment\\_Ordinance.pdf](#)  
[19-0939 Grandwood Park Land Lease Amendment Exhibit A.pdf](#)  
[19-0939 Grandwood Park Land Lease Amendment Exhibit B.pdf](#)

*Public Works Director Rodney Worden reported that the Grandwood Park Park District currently leases land from Lake County for recreational purposes. The County owns additional land that is being proposed for lease by the Park District. The Park District will maintain the landscaping, assume liability of the property, and pay the County \$2,000 per year.*

**A motion was made by Member Carlson, seconded by Member Didech, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.24 [19-0914](#)**

Joint resolution approving an Intergovernmental Agreement with the Village of Lake Villa (Village) for the Lake County Planning, Building and Development (PBD) department to provide building inspection and plan review services for the Village.

**Attachments:** [19-0914 - Lake Villa IGA - Inspections and Plan Review](#)

*Items 7.24 and 7.25 were taken together.*

*Planning, Building and Development Director Eric Waggoner presented two agreements with the Village of Lake Villa for building permit inspection and plan review services, and for licensing and access to the County's Land Management System. This is the first*

*municipal client utilizing the new system. The licensing will provide easy sharing of information and improve efficiency.*

**A motion was made by Member Pedersen, seconded by Member Carlson, that items 7.24 and 7.25 be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.25 [19-0915](#)**

Joint resolution approving an Intergovernmental Agreement with the Village of Lake Villa (Village) for licensing and access to the County's Land Management System, Tyler Energov.

**Attachments:** [19-0915 - Lake Villa IGA - Land Management System](#)

**A motion was made by Member Pedersen, seconded by Member Carlson, that items 7.24 and 7.25 be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.26 [19-0917](#)**

Ordinance re-establishing of Lake County Special Service Area Number 12 (SSA #12) (Woods of Ivanhoe).

**Attachments:** [SSA #12 Establishing Ordinance 2019 5.23 Final Draft](#)

*Zach Creer, Finance and Administrative Services, reported that SSA #12 is set to expire but has been requested to be extended by the citizens served by the SSA. A public hearing was held and no objections have been received.*

**A motion was made by Member Vealitzek, seconded by Member Didech, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**FINANCIAL & ADMINISTRATIVE**

**7.27 [19-0980](#)**

County Clerk Year in Review 2018 and Highlights for 2019.

**Attachments:** [F&A presentation 2020b](#)

*County Clerk Robin O'Connor and Linda Musak, County Clerk's Office, provided a presentation regarding the role of the County Clerk's Office. Services provided by the office include maintaining county board records, management of birth, death, and marriage certificates, and the handling of elections and its records.*

*Over the last year, the County Clerk's Office was able to successfully execute election services for the primary and consolidated elections that were held 92 days from one another, has extended voter outreach services, and has supported the implementation of the new Tyler integrated tax assessment program. Discussion ensued.*

**The County Clerk's Office provided a presentation.**

**7.28 [19-0816](#)**

Resolution declaring that the number of appeals annually filed with the Board of Review creates an emergency situation causing the need for an expanded Board of Review.

*Interim County Administrator Amy McEwan reported that state statute requires the Chief County Assessor to declare an emergency situation to expand the Board of Review to review and process the number of tax assessment appeals on an annual basis. Chief County Assessor Bob Glueckert indicated that he anticipates the volume of appeals to be consistent with previous years.*

**A motion was made by Member Carlson, seconded by Member Didech, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.29 [19-0911](#)**

Resolution authorizing a five-year lease extension for 4,140 square feet of office space at the College of Lake County (CLC) Campus for the Regional Office of Education at a cost of \$98,105.76 for the first year.

**Attachments:** [9 2 Lake County ROE Year to Year Lease \(2\).pdf](#)  
[Fourth Amendment ROE 800 Bldg 11 2019 to 10 2024.pdf](#)

*RuthAnne Hall, Purchasing, reported the Regional Office of Education has requested that the County renew a five year lease with the College of Lake County. Discussion ensued regarding the cost of the lease and the potential need to consider alternate locations in the future.*

**A motion was made by Member Wilke, seconded by Member Didech, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.30 [19-0970](#)**

Committee update regarding the use of Job Order Contracting (JOC) and proposed changes to the policies and procedures for the Project Guideline and Project Development Protocol.

**Attachments:** [JOC Update PowerPoint.pdf](#)  
[JOC selection criteria checklist.pdf](#)  
[JOC Project Selection Guidelines Protocol.pdf](#)  
[JOC Invoice Approval Protocol.pdf](#)

*Interim Facilities and Construction Director Rodney Worden and Jeremiah Varco, Facilities and Construction, provided an update to the JOC program, a firm, fixed price, competitively bid, indefinite quantity contract designed to complete a large number of small to medium-sized construction projects quickly. Discussion ensued regarding the possibility of keeping the work in-house.*

**The JOC Program was discussed.**

**7.31 [19-0993](#)**

Resolution authorizing an emergency appropriation in the Health Life Dental Fund's Miscellaneous account in the amount of \$184,798 for an unbudgeted settlement expenditure in the fiscal year 2019 budget.

*Finance and Administrative Services Director Patrice Sutton and Human Resources Director Rodney Marion reported that an audit by the IRS determined that Lake County owed additional employment tax. Discussion ensued.*

**A motion was made by Member Wilke, seconded by Member Didech, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.32 [19-0966](#)**

Resolution amending the Lake County Employee Policies and Procedures section 4.2, Vacation Time.

**Attachments:** [Vacation Time Policy](#)

*Chris Kopka, Human Resources, reported that the new payroll system requires that accrual of vacation begin on the employee's first day. Accordingly, there is a need to amend the Lake County employee Policies and Procedures section 4.2, vacation time.*

**A motion was made by Member Wasik, seconded by Member Vealitzek, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.33 [19-0959](#)**

Resolution amending the Lake County Employee Policies and Procedures section 4.5, Sick Leave.

**Attachments:** [Sick Time Policy 6.6.19](#)

**This item was removed from the agenda.**

**7.34 [19-0971](#)**

Committee action amending Health Insurance Plan documents.

*Chris Kopka, Human Resources, reported that the new payroll system requires health insurance coverage to begin on the first day of the month following the date of employment.*

**A motion was made by Member Carlson, seconded by Member Didech, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.35 [19-0926](#)**

Resolution authorizing a Collective Bargaining Agreement between Operating Engineers Local 150 and Lake County Public Works Department.

**Attachments:** [PW Operating Engineers 17-20](#)

*Human Resources Director Rodney Marion reviewed the terms of the collective bargaining agreement.*

**A motion was made by Member Didech, seconded by Member Vealitzek, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.36 [19-0983](#)**

Resolution authorizing a Collective Bargaining Agreement between Operating Engineers Local 150 and Lake County Health Department.

**Attachments:** [HD Maint Dept 17-20.pdf](#)

*Human Resources Director Rodney Marion reviewed the terms of the collective bargaining agreement.*

**A motion was made by Member Wilke, seconded by Member Wasik, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.38 [19-1032](#)**

Discussion regarding a health insurance update and 2020 planning.

*Human Resources Director Rodney Marion, Chris Kopka, Human Resources, and Daniel*



*Levin, Segal Consulting, provided a presentation regarding proposed health insurance plans. They reviewed potential modifications to the plan including increasing premiums and decreasing the County's contribution to health savings. Discussion ensued.*

**A presentation on the 2020 health insurance options was provided.**

**7.39 [19-0944](#)**

Discussion regarding General Obligation bond refunding opportunity.

*Finance and Administrative Services Director Patrice Sutton and Daniel Forbes, Speer Financial, discussed the opportunity for a General Obligation bond refunding option.*

**This matter was discussed**

**7.40 [19-0990](#)**

Finance and Administrative Services and Information Technology (IT) Departments Year in Review 2018 and Highlights for 2019.

**Attachments:** [FAS & IT Presentation 6.6.19](#)

**Discussion of this item was postponed until the June 27, 2019 meeting.**

**8. Executive Session**

*Executive Session was entered into at 11:40 a.m.*

**A motion was made by Member Didech, seconded by Member Wasik, to go into Executive Session. The motion carried by the following vote:**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**8.1 [19-0928](#)**

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

**Personnel matters were discussed in Executive Session.**

*Executive Session was adjourned at 11:52 a.m.*

**A motion was made by Member Didech, seconded by Member Wilke, to come out of Executive Session. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**8.2 [19-0943](#)**

Committee action authorizing reclassification of a position in the Chief County Assessor's Office.

**A motion was made by Member Carlson, seconded by Member Didech, that the two reclassifications in items 8.2 and 8.3 and the salary increase in item 8.4 be approved. Motion carried by voice vote.**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Wasik and Member Wilke



**Not Present:** 1 - Member Pedersen

**8.3** [19-0951](#)

Committee action authorizing reclassification of a position in the Stormwater Management Commission (SMC).

**A motion was made by Member Carlson, seconded by Member Didech, that the two reclassifications in items 8.2 and 8.3 and the salary increase in item 8.4 be approved. Motion carried by voice vote.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**8.4** [19-0952](#)

Committee action authorizing a salary adjustment in the Lake County's Sheriff's Office.

**A motion was made by Member Carlson, seconded by Member Didech, that the two reclassifications in items 8.2 and 8.3 and the salary increase in item 8.4 be approved. Motion carried by voice vote.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**9. County Administrator's Report**

*Interim County Administrator Amy McEwan indicated that she will reserve her report until the Committee of the Whole meeting.*

**10. Members Remarks**

*There were no remarks from the members.*

**11. Adjournment**

*The meeting was adjourned at 11:53 a.m.*

**A motion was made by Member Didech, seconded by Member Wasik, to adjourn. The motion carried unanimously.**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Wasik and Member Wilke

**Not Present:** 1 - Member Pedersen

**Next Meeting: June 27, 2019**

*Meeting minutes prepared by Blanca Vela-Schneider.*

*Respectfully submitted,*

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*Chair*

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*Vice Chair*

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*Financial and Administrative Committee*