

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, October 24, 2018**

**8:30 AM**

**JOINT BUDGET MEETING  
(Please Note Start Time)**

**Assembly Room, 10th Floor**

**Financial and Administrative Committee**

1. Call to Order

*Public Works and Transportation Committee*

*Chair Maine called the Public Works and Transportation Committee to order at 8:32 a.m.*

*Present 8 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke*

*Financial and Administrative Committee*

*Chair Rummel reconvened the Financial and Administrative Committee to order at 8:32 a.m.*

**Present 7 -** Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

*Others present:*

*Barry Burton, County Administrator*

*Amy McEwan, Deputy County Administrator*

*Dakisha Wesley, Assistant County Administrator*

*Paul Fetherston, Assistant County Administrator*

*Patrice Sutton, Finance and Administrative Services*

*Doretha Johnson, Division of Transportation*

*Kevin Kerrigan, Division of Transportation*

*Wendy Morey, Stormwater Management Commission*

*Al Giertych, Division of Transportation*

*Tom Sody, Division of Transportation*

*Paul Lindemann, Division of Transportation*

*Eric Lostroscio, Division of Transportation*

*Paul Serzynski, Division of Transportation/Lake County Resident*

*Peter Krawczyk, Division of Transportation/Lake County Resident*

*Chris Sugrue, Division of Transportation*

*Rodney Worden, Division of Transportation*

*Andrea Norwood, Public Works*

*Richard Fahy, Local 150 Union*

*Ryan Horne, Finance and Administrative Services*

*Shane Schneider, Division of Transportation*

*Heather Galan, Public Works*

*Anthony Cooling, Finance and Administrative Services*

*Rodney Marion, Human Resources*

*Chris Kopka, Human Resources*

*Brooke Hooker, Communications*

*RuthAnne Hall, Purchasing*

*Jim Chamernik, Sheriff's Office*

*Jennie Vana, Communications*

*Chris Blanding, Information Technology*  
*Kurt Woolford, Stormwater Management Commission*  
*Dawn Wucki-Rossbach, Sheriff's Office*  
*Mike Wheeler, Finance and Administrative Services*  
*John Wasik, Lake County Resident*  
*David Hare, Sheriff's Office*  
*Mike Prusila, Stormwater Management Commission*  
*Holly Kim, Lake County Resident*  
*Dick Barr, Lake County Resident*  
*Keith Kaiser, Sheriff's Office*  
*Jeremiah Varco, Facilities and Construction*  
*Tom Nelson, Lake County Resident*  
*Mark Pfister, Health Department*  
*Karson Wolawmik Albert, Galgnam Foundation*  
*Bruce Johnson, NICASA*  
*Zach Creer, Finance and Administrative Services*  
*Shantel Franklin, Finance and Administrative Services*  
*Cynthia Haran, Recorder of Deeds*  
*Martin Paulson, Chief County Assessor's Office*  
*Brett Barganz, Information Technology*  
*Carla Wyckoff, County Clerk's Office*  
*Debra Nieto, County Clerk's Office*  
*Kipp Wilson, County Clerk's Office*  
*Kimberly Elliott, Treasurer's Office*  
*David Stolman, Treasurer's Office*  
*Conor Schultz, County Administrator's Office*  
*Jim McCulloch, Treasurer's Office*  
*Natalie Corrigan, Lake County Resident*  
*Blanca Vela-Schneider, County Board Office*  
*Heidie Hernandez, County Board Office*

**2. Pledge of Allegiance**

*Planning, Building and Zoning Committee*  
*Chair Weber led the Pledge of Allegiance.*

**3. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**4. Public Comment**

*Member Maine noted that she has received requests for public comment on items related to the agenda. Those comments will be heard with the agenda item.*

**5. Chairman's Remarks**

*Financial and Administrative Committee*

*Chair Rummel requested that all comments and questions be related to the budget.*

**6. New Business**

**6.1 [18-1180](#)**

Presentation and consideration of proposed Fiscal Year 2019 Budget (see complete recommended budget attached).

**Attachments:** [FY 2019 Recommended Budget](#)

*Ryan Horne, Finance and Administrative Services (FAS), thanked department staff and supporting agencies on their help with the budget.*

*Mr. Horne indicated that funds for vehicle and computer replacements will be moved to the general fund to ensure the funds are appropriately expended. The Fiscal Year 2019 budget includes a 2.85 percent wage increase. New program requests were accepted this year and will be discussed in the appropriate department's budget review.*

*FAS Director Patrice Sutton discussed the budget preparation. She reported that revenue is decreasing and the expenses related to natural growth are increasing. The reduction in the Illinois Municipal Retirement Fund (IMRF) rate, coupled with an aggressive increase in salary savings, has helped to balance the budget. She noted that these are anomalies and are not expected to occur again.*

*(Member Weber arrived at 8:44 a.m.)*

**A budget overview was presented.**

**PUBLIC WORKS & TRANSPORTATION**

**6.2 [18-1210](#)**

Joint committee action approving the recommended Fiscal Year 2019 budget for Public Works.

*Public Works (PW) Director Rodney Worden, Andrea Norwood, PW, and Zach Creer, Finance and Administrative Services, presented the proposed budget for Public Works. Mr. Creer indicated that PW is an enterprise fund and is self-sustained. Revenue is up \$3,224,714 due to approved rate increases. Expenses have increased by nearly \$3,000,000 due to planned maintenance and renovations. The proposed budget includes funds for a consulting project manager to expedite and manage the planned improvements. Mr. Creer reported PW continues to pursue consolidation efforts. A consolidation of services is being planned with Lakes Regional Sanitary District (LRSD). Two positions, resulting from these consolidation efforts are authorized in the proposed budget, but funds have not been allocated.*

*Mr. Worden indicated that revenue is up two percent. Part of this revenue increase is from pass-through charges from a third party. The estimated volume of sales is based on audited actuals. Mr. Worden indicated that PW is committed to its employees and*

*investing its funds on training for staff. He reviewed changes to PW's fleet which are helping to manage costs and identified two positions will be downgraded in the new year.*

*Public Works and Transportation Committee*

*A motion was made by Vice Chair Hewitt, seconded by Member Mathias, that this committee action item be approved.*

*Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke*

**Financial and Administrative Committee**

**A motion was made by Member Taylor, seconded by Member Durkin, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.3 [18-1211](#)**

Joint committee action approving the recommended Fiscal Year 2019 budget for the Division of Transportation.

*Division of Transportation (DOT) Director Shane Schneider, Doretha Johnson and Al Giertych, DOT, and Zach Creer, Finance and Administrative Services, presented the proposed budget for the DOT. Mr. Creer indicated that revenues are mostly flat. Expenses are expected to increase due to higher fuel and indirect allocation charges. The DOT has decreased utility expenses through the retrofitting of light fixtures with light emitting diode (LED) bulbs.*

*Mr. Schneider provided a brief overview of 2018 accomplishments that include culvert replacements, the Milburn bypass project, the widening of Quintin Road, the implementation of the new pavement rejuvenator system, snow and ice operations in the winter, and the development of the five year highway improvement plan. He expressed optimism that the State of Illinois will approve a stable operating budget in 2019. He reported the State enacted a two percent administrative fee on the Motor Fuel Tax but has since revised it to one and one-half percent. There have been several operational changes to improve efficiencies, including the retrofitting of light fixtures, workflow modifications, and utility modifications. Staff is now looking at efficiencies in traffic signal maintenance to determine if the work should be outsourced. Mr. Schneider reported on the shared services initiative with the other county departments, referred to as the land team.*

*Mr. Schneider indicated that in 2019, the DOT will look to improve operational service and fleet efficiency. The DOT anticipates making the snow routes available to the public with real time information, streamlining payouts, and completing a fleet emissions analysis to reduce the county's carbon footprint.*

*Mr. Schneider reported that approximately 27 percent of the the DOT's budget is for preservation, 30 percent is for modernization, and 37 percent is for expansion.*

*Public Comment*

*Chair Maine opened the floor to public comment. Tom Sodt, Peter Krawczyk, Paul Serzynski, and Richard Fahy, DOT employees, expressed their objection to the reclassification of three maintenance positions to supervisory positions. They indicated that that the supervisory positions will not be able to complete the work of the maintenance positions and will place more strain on the existing staff to complete the work. Additionally, Local 150 Union has already made concessions in its two-tiered labor system to ensure there would be no loss of positions.*

*Deputy County Administrator Amy McEwan clarified that there would not be a loss of any positions and how the DOT chooses to use the positions would be outside the budget approval process. Discussion ensued. Human Resources Director Rodney Marion indicated that the collective bargaining discussions are ongoing.*

*Public Works and Transportation Committee*

*A motion was made by Vice Chair Hewitt, seconded by Member Wilke, that this committee action item be approved.*

*Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, and Member Wilke*

*Member Hewitt requested that the Public Works and Transportation Committee be apprised of the collective bargaining negotiations.*

**Financial and Administrative Committee**

**A motion was made by Member Taylor, seconded by Member Bartels, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.4 18-1212**

Joint committee action approving the recommended Fiscal Year 2019 budget for the County Bridge Tax.

*Zach Creer, Finance and Administrative Services, presented the proposed budget for the County Bridge Tax.*

*Public Works and Transportation Committee*

*Member Taylor inquired about the condition of bridges in Lake County. Division of Transportation (DOT) Director Shane Schneider indicated there are 42 bridges maintained by Lake County. Those bridges are rated in good or better than good condition. He reported the bigger issue for concern is the condition of culverts, noting that*

*DOT staff has made more of an effort to inspect them and replace.*

*A motion was made by Member Werfel, seconded by Member Wilke, that this committee action item be approved.*

*Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke*

**Financial and Administrative Committee**

**A motion was made by Member Taylor, seconded by Member Durkin, that this committee action item be approved. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.5 [18-1213](#)**

Joint committee action approving the recommended Fiscal Year 2019 budget for Matching Tax.

*Division of Transportation (DOT) Director Shane Schneider and Zach Creer, Finance and Administrative Services, presented the proposed budget for the Matching Tax Fund. Mr. Schneider indicated that the Matching Tax Fund is used for maintenance and engineering projects such a crack sealing and the installation of native plantings.*

*Public Works and Transportation Committee*

*A motion was made by Member Danforth, seconded by Member Mathias, that this committee action item be approved.*

*Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke*

**Financial and Administrative Committee**

**A motion was made by Member Pedersen, seconded by Member Carlson, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.6 [18-1214](#)**

Joint committee action approving the recommended Fiscal Year 2019 budget for the County Motor Fuel Tax.

*Division of Transportation Director (DOT) Shane Schneider and Zach Creer, Finance and Administrative Services, presented the proposed budget for the County Motor Fuel Tax Fund. Mr. Schneider indicated that this is a tax on gasoline. The amount the County receives continues to decrease due to the efficiency of motor vehicles.*

*Public Works and Transportation Committee*

*A motion was made by Member Mathias, seconded by Member Hewitt, that this committee*

*action item be approved.*

*Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Durkin, Member Pedersen, Member Taylor, Member Werfel and Member Wilke*

**Financial and Administrative Committee**

**A motion was made by Member Hewitt, seconded by Member Bartels, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.7 [18-1215](#)**

Joint committee action approving the recommended Fiscal Year 2019 budget for the Sales Tax for Transportation and Public Safety (1/4% Sales Tax).

*Zach Creer, Finance and Administrative Services, presented the proposed budget for the Sales Tax for Transportation and Public Safety (1/4% Sales Tax). Chair Maine indicated that these monies fund transportation related projects.*

*Public Works and Transportation Committee*

*A motion was made by member Danforth, seconded by Member Werfel, that this committee action item be approved.*

*Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke*

**Financial and Administrative Committee**

**A motion was made by Member Bartels, seconded by Member Carlson, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

*Public Works and Transportation Committee*

*There being no further business with the Public Works and Transportation Committee, Chair Maine adjourned the Public Works and Transportation Committee meeting at 9:49 a.m.*

*Chair Rummel reported the Financial and Administrative Committee will remain in session to review Financial and Administrative Committee items.*

**Items under the Financial and Administrative header will be considered between joint committee hearings throughout the two-day budget hearing schedule, as time permits, with the exception of certain departmental budgets\* which will be considered on Wednesday, October 24, 2018 beginning approximately at 1:00 p.m.**



**FINANCIAL & ADMINISTRATIVE**

**6.33 [18-1242](#)**

Committee action approving the recommended Fiscal Year 2019 budget for Capital Projects - 2010A Bond, Road Construction Projects Fund.

*(Item considered on Wednesday, October 24, 2019 following the Public Works and Transportation Committee Joint Budget Meeting).*

*Zach Creer, Financial and Administrative Services, indicated that the proposed budget for the 2010A Bond Road Construction Projects is zero.*

**Financial and Administrative Committee**

**A motion was made by Member Carlson, seconded by Member Durkin, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.34 [18-1243](#)**

Committee action approving the recommended Fiscal Year 2019 budget for Capital Projects - 2011A Tax Exempt General Operating Bonds, Road Construction.

*(Item considered on Wednesday, October 24, 2019 following the Public Works and Transportation Committee Joint Budget Meeting).*

*Zach Creer, Financial and Administrative Services, indicated that the proposed budget for the 2011A Tax Exempt General Obligation (GO) Bonds Road Construction Projects is zero.*

**Financial and Administrative Committee**

**A motion was made by Member Durkin, seconded by Member Hewitt, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.35 [18-1244](#)**

Committee action approving the recommended Fiscal Year 2019 budget for Capital Projects - 2013 Bond, Road Construction Projects.

*(Item considered on Wednesday, October 24, 2019 following the Public Works and Transportation Committee Joint Budget Meeting).*

*Zach Creer, Financial and Administrative Services, indicated that the proposed budget for the 2013 Bond Road Construction Projects is zero.*

**Financial and Administrative Committee**

**A motion was made by Member Durkin, seconded by Member Hewitt, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.36 [18-1245](#)**

Committee action approving the recommended Fiscal Year 2019 budget for Capital Projects - 2015A Capital Projects Fund.

*(Item considered on Wednesday, October 24, 2019 following the Public Works and Transportation Joint Budget Meeting).*

*Ryan Horne, Financial and Administrative Services, indicated that the proposed budget for the 2015A Capital Projects fund is zero.*

**Financial and Administrative Committee**

**A motion was made by Member Carlson, seconded by Member Taylor, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.37 [18-1246](#)**

Committee action approving the recommended Fiscal Year 2019 budget for Capital Projects - Special Service Area Number 16 Capital Projects Fund.

*(Item considered on Wednesday, October 24, 2019 following the Public Works and Transportation Joint Budget Meeting).*

*Zach Creer, Financial and Administrative Services, indicated that the proposed budget for SSA # 16 is zero.*

**Financial and Administrative Committee**

**A motion was made by Member Pedersen, seconded by Member Bartels, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

*Financial and Administrative Committee*

*Chair Rummel called for a 10 minute recess before the start of the Planning, Building and Zoning Committee Joint Budget hearing.*

**PLANNING, BUILDING & ZONING**

*Planning, Building and Zoning Committee*

*Chair Weber called the Planning, Building and Zoning Committee to order at 10:02 a.m.*

*Present: 6 - Chair Weber, Vice Chair Martini, Member Bartels, Member Mathias, Member Pedersen and Member Werfel*

*Absent: 1 - Member Wilke*

*Financial and Administrative Committee*

*Chair Rummel reminded the public that the Financial and Administrative Committee is still in session.*

**2. Pledge of Allegiance**

*Planning, Building and Zoning Committee*

*Chair Weber led the Pledge of Allegiance.*

**3. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**4. Public Comment**

*There were no comments from the public.*

**5. Chairman's Remarks**

*There were no remarks from the Chairs.*

**New Business**

**6.1 [18-1180](#)**

Presentation and consideration of proposed Fiscal Year 2019 Budget (see complete recommended budget attached).

**Attachments:** [FY 2019 Recommended Budget](#)

*Ryan Horne, Finance and Administrative Services, dispensed with the presentation, noting that it had been presented during the Public Works and Transportation Committee Joint Budget Hearing.*

**The presentation was dispensed at the request of the Committee Chairs.**

**6.8 [18-1217](#)**

Joint committee action approving the recommended Fiscal Year 2019 budget for Planning, Building and Development.

*Planning, Building and Development (PBD) Director Eric Waggoner, Matt Meyers and Anita Patel, PBD, and Zach Creer, Finance and Administrative Services, presented the proposed budget for the PBD.*

*Mr. Creer indicated that revenue from building permit fees have slightly increased due to changes in the PBD permit fee schedule. Other revenue remains flat. Elevator permit fees have decreased due to the filling of a vacant position in the department with an employee who does not have elevator certification. This decrease is offset with an increase in zoning fees. Mr. Creer indicated that there has been a shift in expenses from contractuels to personnel. Three vehicles will be replaced with more fuel efficient vehicles.*

*Mr. Waggoner indicated that PBD continues to evaluate its processes for efficiencies. The*

*department continues to look for shared service opportunities through intergovernmental agreements with other county and municipal agencies. These opportunities may include shifting some work from the department to another municipal agency. Mr. Waggoner remarked on operational improvements through technology enhancements.*

*Mr. Meyers indicated that the Tyler Government system has provided opportunities to streamline administrative time, improve customer satisfaction with online features and support, and has generated efficiencies by providing same-day issuance of certain permits and allowing people to request inspections online.*

*Ms. Patel discussed improvements in internal shared services, including moving payroll to the Division of Transportation, sharing services related to compliance inspections with Stormwater Management and Public Works. She also reported that due to a backlog of administrative adjudication issues, staff has worked with the Health Department for additional staff support.*

*Planning, Building and Zoning Committee*

*Chair Weber inquired whether the County is able to collect revenue from municipalities who choose to utilize the County's license with Tyler Gov System. Mr. Meyers indicated that the County does not receive any revenue, noting that the goal is to improve long-term efficiencies.*

*Financial and Administrative Committee*

*Member Hewitt inquired whether fuel efficient cars require more maintenance. Deputy County Administrator Amy McEwan indicated that the Division of Transportation maintains vehicles. She noted that statistical data has shown that Prius vehicles have not seen an increase in maintenance.*

*Planning, Building and Zoning Committee*

*A motion was made by Member Mathias, seconded by Member Martini, that this committee action item be approved.*

*Aye: 6 - Chair Weber, Vice Chair Martini, Member Bartels, Member Mathias, Member Pedersen and Member Werfel*

*Not present: 1 - Member Wilke*

**Financial and Administrative Committee**

**A motion was made by Member Carlson, seconded by Member Pedersen, that this item be approved. The motion carried unanimously.**

**Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor**

6.9 [18-1218](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for Stormwater Management.

*Mike Warner and Wendy Morey, Stormwater Management Commission (SMC) , and Zach Creer, Finance and Administrative Services, presented the proposed budget for Stormwater Management.*

*Mr. Creer indicated that the revenue from other counties has increased because the SMC has assumed the administrative duties for the North Branch Chicago River Watershed Workgroup and the Des Plaines River Watershed Workgroup. Expenses will increase due to projected salary increases.*

*Mr. Warner reported that due to increased activity, SMC has been able to hire five interns to support staff. Mr. Warner indicated that SMC has looked at opportunities for shared services which has resulted in Lake County working collaboratively with Cook County. Discussion ensued.*

*Planning, Building and Zoning Committee*

*Member Martini inquired where the rain and stream gauge equipment will be replaced. Mr. Warner replied that only the failing gauges would be replaced throughout the county.*

*A motion was made by Member Mathias, seconded by Member Werfel, that this committee action item be approved.*

*Aye: 7 - Chair Weber, Vice Chair Martini, Member Bartels, Member Mathias, Member Pedersen, Member Werfel and Member Wilke*

**Financial and Administrative Committee**

**A motion was made by Member Taylor, seconded by Member Carlson, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

*Planning, Building, and Zoning Committee*

*A motion was made by Vice Chair Martini, seconded by Member Mathias, that the Planning, Building and Zoning Committee be adjourned at 10:32 a.m. The motion carried unanimously.*

*Aye: 7 - Chair Weber, Vice Chair Martini, Member Bartels, Member Mathias, Member Pedersen, Member Werfel and Member Wilke*

*Financial and Administrative Committee*

*Chair Rummel reminded the public that the Financial and Administrative Committee is*

*still in session.*

Items under the Financial and Administrative header will be considered between joint committee hearings throughout the two-day budget hearing schedule, as time permits, with the exception of certain departmental budgets\* which will be considered on Wednesday, October 24, 2018 beginning approximately at 1:00 p.m.

**FINANCIAL & ADMINISTRATIVE**

**6.38 [18-1248](#)**

Committee action approving the recommended Fiscal Year 2019 for the (2010A) Taxable General Obligation Bonds Debt Service Fund.

*(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).*

*Ryan Horne, Finance and Administrative Services, presented the proposed budgets for Debt Service Funds items 6.38 through 6.42.*

**Financial and Administrative Committee**

**A motion was made by Member Bartels, seconded by Member Hewitt, that items 6.38 through 6.42 be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.39 [18-1249](#)**

Committee action approving the recommended Fiscal Year 2019 budget for the (2011A) General Obligation Bonds Debt Service Fund.

*(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).*

**Financial and Administrative Committee**

**A motion was made by Member Bartels, seconded by Member Hewitt, that items 6.38 through 6.42 be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.40 [18-1250](#)**

Committee action approving the recommended Fiscal Year 2019 budget for the 2013 General Obligation Road Bonds Debt Service Fund.

*(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).*

**Financial and Administrative Committee**

**A motion was made by Member Bartels, seconded by Member Hewitt, that items 6.38 through 6.42 be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.41 [18-1251](#)**

Committee action approving the recommended Fiscal Year 2019 budget for the 2015A Debt Service Fund.

*(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).*

**Financial and Administrative Committee**

**A motion was made by Member Bartels, seconded by Member Hewitt, that items 6.38 through 6.42 be approved. The motion carried unanimously**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.42 [18-1308](#)**

Committee action approving the recommended Fiscal Year 2019 budget for 2018 General Obligation (GO) Bonds.

*(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).*

**Financial and Administrative Committee**

**A motion was made by Member Bartels, seconded by Member Hewitt, that items 6.38 through 6.42 be approved. The motion carried unanimously**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.43 [18-1252](#)**

Committee action approving the recommended Fiscal Year 2019 budget for Special Service Area Number 10 (SSA # 10) - North Hills.

*(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).*

*Ryan Horne, Finance and Administrative Services, presented the proposed budget for SSA # 10. He indicated that the SSA was established to pay bonds for the construction of a new sanitary sewer system for North Hills. Final payment was made in 2016 and the proposed budget is zero.*

**Financial and Administrative Committee**

**A motion was made by Member Durkin, seconded by Member Hewitt, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.44 [18-1253](#)**

Committee action approving the recommended Fiscal Year 2019 budget for Special Service Area Number 12 (SSA # 12) - Woods of Ivanhoe.

*(This item was considered on Wednesday, October 24, 2018 following the Planning,*

*Building and Zoning Committee).*

*Ryan Horne, Finance and Administrative Services, presented the proposed budget for SSA # 12. He indicated that the SSA was established for the maintenance of the Woods of Ivanhoe's private road and utilities. The SSA expires in 2019 but there is interest from the property owners to extend it.*

**Financial and Administrative Committee**

**A motion was made by Member Bartels, seconded by Member Taylor, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.45 [18-1254](#)**

Committee action approving the recommended Fiscal Year 2019 budget for Special Service Area Number 13 (SSA # 13) - Tax Exempt 2007A.

*(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).*

*Ryan Horne, Finance and Administrative Services, presented the proposed budgets for items 6.45 and 6.46 for SSA # 13. These SSAs were established to repay 2007 bonds issued to fund the construction of a sanitary sewer system for the Spencer Highlands and Elmcrest subdivision in unincorporated area of Wauconda.*

**Financial and Administrative Committee**

**A motion was made by Member Pedersen, seconded by Member Carlson, that items 6.45 and 6.46 be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.46 [18-1255](#)**

Committee action approving the recommended Fiscal Year 2019 budget for Special Service Area Number 13 (SSA # 13) - Taxable 2007B.

*(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).*

**Financial and Administrative Committee**

**A motion was made by Member Pedersen, seconded by Member Carlson, that items 6.45 and 6.46 be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor



6.47 [18-1256](#)

Committee action approving the recommended Fiscal Year 2019 budget for Special Service Area Number 16 (SSA # 16) - Lake Michigan Water.

*(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).*

*Ryan Horne, Finance and Administrative Services, presented the proposed budget for SSA # 16. He indicated that this SSA was established in collaboration with the Central Lake County Joint Action Water Agency (CLCJAWA) to repay 2013 bonds and related debt that was issued to fund improvements and extensions to Lake Michigan water to Lake Villa and the Village of Lindenhurst.*

**Financial and Administrative Committee**

**A motion was made by Member Carlson, seconded by Member Pedersen, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.48 [18-1257](#)

Committee action approving the recommended Fiscal Year 2019 budget for Special Service Area Number 17 (SSA # 17) - Ivanhoe Estates.

*(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).*

*Ryan Horne, Finance and Administrative Services, presented the proposed budget for SSA # 17. He indicated that the SSA was established to fund the repair, reconstruction and maintenance of private streets within the Ivanhoe Estates residential community.*

**Financial and Administrative Committee**

**A motion was made by Member Bartels, seconded by Member Taylor, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.19 [18-1229](#)

Committee action approving the recommended Fiscal Year 2019 budget for Information Technology.

*(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).*

*Information Technology (IT) Director Chris Blanding, Lore Powell, IT, and Anthony Cooling, Finance and Administrative Services, presented the proposed budget for IT. Mr. Cooling indicated that personnel expenses have decreased based on staff turnover and an increase in outsourced staff augmentation to support the mainframe. Software and*

*online services and capital expenditures have increased. Mr. Cooling noted that staff augmentation costs are being placed in a separate account for better tracking. IT is requesting a new program/personnel request for oblique aerial imagery and this request is being recommended by the County Administrator's Office.*

*IT Director Chris Blanding reported the department's mission and vision is to support and provide innovative solutions to the county. It is continuously looking to optimize efficiency and modernize technology, noting that many of the technological services have been moved to hosted solutions and storage on the cloud. He indicated that IT has been partnering with Semantics to improve cyber security, noting that in its first month, more than 8,000 phishing attacks were thwarted. Discussion ensued.*

**Financial and Administrative Committee**

**A motion was made by Member Carlson, seconded by Member Taylor, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.20 [18-1230](#)**

Committee action approving the recommended Fiscal Year 2019 budget for Human Resources.

*(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).*

*Human Resources (HR) Director Rodney Marion, Chris Kopka, HR, and Zach Creer, Finance and Administrative Services, presented the proposed budget for Human Resources. Mr. Creer indicated that the proposed HR budget includes a new program/personnel request for a new recruiter position that has been recommended for approval by the County Administrator's Office. Additionally, expenses have increased by \$30,000 for tuition reimbursement and \$60,000 for a compensation study.*

*HR Director Marion provided highlights for Fiscal Year (FY) 2018, reporting the conversion to a new HR payroll system is expected to be complete in April 2019. Change managers will be utilized to effectively communicate the changes to staff. Mr. Marion explained the need to hire a recruiter for Lake County. Staff has identified gaps in its communications with staff, its proficiency incentive program, and its benefits structure. HR has recently begun utilizing the Communications division to improve its communications with staff. Additionally, HR has chosen a vendor to handle its wellness program which is geared for easy use and employee engagement.*

*Discussion ensued regarding how the new recruitment position will be utilized and ways to attract new talent including reconsidering paid time off.*

**Financial and Administrative Committee**

**A motion was made by Member Bartels, seconded by Member Carlson, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.21 [18-1231](#)**

Committee action approving the recommended Fiscal Year 2019 budget for the Liability Fund.

*(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).*

*Chris Kopka, Human Resources (HR), and Zach Creer, Finance and Administrative Services, presented the proposed budget for the liability insurance fund. He indicated that personnel costs have decreased due to staff turnover and medical expenses have decreased due to shifting the purchase of supplies to departments. Contractuals are increasing due to higher risk premiums, broker fees, and increases in third party administrator costs.*

*Ms. Kopka reported on HR's initiatives to leverage technology to improve efficiency and training. HR is reviewing data on county infrastructure related to the Americans with Disabilities Act (ADA) compliance of buildings and roads. In 2019, a public hearing will be schedule to discuss these findings and consider a remediation schedule.*

*Ms. Kopka also reported that staff has worked to resolve its legacy claims, noting that only three claims that are older than five years await resolution. Ms. Kopka noted that liability insurance premiums (nationwide) are expected to increase in 2019. A Request for Proposal for a third party administrator of liability insurance will be sought next year.*

**Financial and Administrative Committee**

**A motion was made by Member Hewitt, seconded by Member Pedersen, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.22 [18-1232](#)**

Committee action approving the recommended Fiscal Year 2019 budget for Health-Life-Dental (HLD).

*(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).*

*Zach Creer, Finance and Administrative Services, presented the proposed budget for the HLD insurance. He indicated that revenue is up due to premiums and contractuals are also increasing due to Phase Two of the Human Resources Information System (HRIS) project. He noted there has been a slight increase in mental health wellness checks for*

*emergency personnel.*

**Financial and Administrative Committee**

**A motion was made by Member Pedersen, seconded by Member Carlson, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.23 [18-1233](#)**

Committee action approving the recommended Fiscal Year 2019 budget for FICA.

*(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).*

*Zach Creer, Finance and Administrative Services, presented the proposed budget for FICA (social security and medicare).*

**Financial and Administrative Committee**

**A motion was made by Member Bartels, seconded by Member Carlson, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.24 [18-1234](#)**

Committee action approving the recommended Fiscal Year 2019 budget for IMRF.

*(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).*

*Zach Creer, Finance and Administrative Services, reported that the Illinois Municipal Retirement Fund (IMRF) rate is down this year from 10.28 percent to 7.92 percent. This decrease, coupled with new employees who are at the Tier Two level, has resulted in a decrease in the budgeted amount from the previous year. He noted that the rate decrease is an anomaly and unlike to reoccur.*

**Financial and Administrative Committee**

**A motion was made by Member Carlson, seconded by Member Hewitt, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.25 [18-1235](#)**

Committee action approving the recommended Fiscal Year 2019 budget for Finance and Administrative Services.

*(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).*

*Finance and Administrative Services (FAS) Director Patrice Sutton presented the proposed budget for FAS. Revenues from support services are projected to be flat in Fiscal Year (FY) 2019. Personnel, benefits and contractals will decrease due to three positions being moved from the FAS management center to the new Facilities and Construction Department. A new program/position request is being recommended by the County Administrator's Office. Commodities have decreased due to a reduction of paper but there is a capital expenditure for the replacement of a high volume printer in the Print Shop.*

**Financial and Administrative Committee**

**A motion was made by Member Hewitt, seconded by Member Durkin, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.26 18-1247**

Committee action approving the recommended Fiscal Year 2019 budget for Facilities and Construction.

*(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).*

*Finance and Administrative Services (FAS) Director Patrice Sutton presented the proposed budget for the Facilities and Construction Department. She indicated that this department was split from the FAS Department due to a reorganization. She reported that personnel costs are increasing due to the reclassification of a Construction/Facilities technician position to a director position and the addition of custodians for the new court tower.*

*Commodities and contractals have increased to reflect the costs of a full year of operations at new and renovated county facilities.*

**Financial and Administrative Committee**

**A motion was made by Member Pedersen, seconded by Member Carlson, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.27 18-1241**

Committee action approving the recommended Fiscal Year 2019 budget for the Corporate Capital Improvement Program.

*(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).*

*Finance and Administrative Services Director Patrice Sutton reported that there are no funds budgeted for the Corporate Capital Improvements fund because this item will be*

*considered separately in November and will be incorporated into the budget. She indicated that there is \$17,400,000 available due to the sweep of the reserves' annual operating budget (capital fund set aside) and project close-out or reallocation. It is recommended that \$4,450,000 fund Construction Capital Projects, \$7,000,00 fund Facility Assessment Capital Projects, \$630,000 fund Security Capital Projects, \$786,000 fund Information Technology Capital Projects, and \$4,534,826 be set aside for future long term capital projects.*

*Deputy County Administrator Amy McEwan noted that, while not in the budget, there will be a need to budget for the replacement of the CRIMS program that is used by the Circuit Court Clerks and Nineteenth Judicial Circuit Court.*

**Financial and Administrative Committee**

**A motion was made by Member Durkin, seconded by Member Hewitt, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.28 [18-1236](#)**

Committee action approving the recommended Fiscal Year 2019 budget for County Board.

*(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).*

*Shantel Franklin, Finance and Administrative Services, presented the proposed budget for the County Board Office. She indicated that tax revenue is greater in Fiscal Year (FY) 2019 because of projected increases in the one percent county sales, state sales, and new growth on property taxes. However, these increases are offset by a decrease in personal property replacement tax. Transfers from other funds have decreased primarily based on the revised fee from the Geographic Information System (GIS) fund. Miscellaneous revenues have decreased due to an adjustment in Indirect Cost Allocation. Dues and subscriptions have increased based on new membership in the Illinois State Association of Counties. The County Board Office is requesting a new program/position request for an executive assistant and it is recommended by the County Administrator's Office.*

**Financial and Administrative Committee**

**A motion was made by Member Pedersen, seconded by Member Taylor, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.29 [18-1237](#)**

Committee action approving the recommended Fiscal Year 2019 budget for Video Gaming.

*(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).*



*Finance and Administrative Services Director Patrice Sutton presented the proposed video gaming budget. Revenue is expected to increase in Fiscal Year 2019. She noted that a portion of these funds will be transferred to Community Development to cover administrative costs associated with grant management of the video gaming revenue. She noted that the video gaming is inaccurately reflected in two departments but is not overstated in the budget. This will be corrected for final consideration by the committee and County Board.*

**Financial and Administrative Committee**

**A motion was made by Member Hewitt, seconded by Member Carlson, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.30 [18-1238](#)**

Committee action approving the recommended Fiscal Year 2019 budget for the County Administrator.

*(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).*

*Shantel Franklin, Finance and Administrative Services, presented the proposed budget for the County Administrator's Office. She indicated that personnel expenses have increased due to the filling of vacancies at a higher than budgeted amount and the anticipated countywide salary increase. Benefits have decreased based on the lower retirement fund contribution but contractals have increased based on a new program/position request for the funding of an internal employee communications software program.*

*County Administrator Barry Burton reported that a new program/personnel request for a new performance measurement program was not recommended by the County Administrator's Office at this time, but there will be a need for this program in the future. He explained that there are too many other projects and program requests requiring more immediate attention.*

**Financial and Administrative Committee**

**A motion was made by Member Pedersen, seconded by Member Bartels, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.32 [18-1240](#)**

Committee action approving the recommended Fiscal Year 2019 budget for the Solid Waste Management Tax.

*(This item was considered on Wednesday, October 24, 2018 following the Planning,*

*Building and Zoning Committee).*

*Mike Wheeler, Finance and Administrative Services, presented the proposed budget for Solid Waste Management Tax. He indicated that taxes collected in this fund will be transferred to the Health Department's Prevention Division that conducts landfill inspections.*

**Financial and Administrative Committee**

**A motion was made by Member Durkin, seconded by Member Hewitt, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

*The Financial and Administrative Committee took a recess and reconvened at 1:00 p.m.*

**6.15 [18-1224](#)**

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Committee action approving the recommended Fiscal Year 2019 budget for the Chief County Assessment Office.

*(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)*

*Chief County Assessor Martin Paulson and Anthony Cooling, Finance and Administrative Services, presented the proposed budget for the Chief County Assessor's Office. Publication and legal notices are increasing because 2019 is a general assessment year. Per diem for the Board of Review has also increased. The department is seeking a new program/position request to reclassify a GIS cadastral position to include additional duties. Mr. Cooling noted that the cost of the Tyler EnerGov program is not reflected in this budget.*

*Mr. Paulson indicated that during general assessment years, the cost for legal publications increase dramatically because information for each parcel must be published in a newspaper. It is anticipated that there will be an uptick in assessment appeals which will increase the need for alternate Board of Review members. The Tyler EnerGov system is anticipated to be fully implemented in December 2018.*

*Mr. Paulson indicated that the Board of Review is expected to complete its appeals process during the week of November 9, several months in advance of previous years.*

*Upon inquiry from Vice Chair Bartels, Mr. Paulson reported the Tyler EnerGov system is being funded through the Information Technology (IT) department. Townships are required to invest in a static IP address for the system and will have to pay for an annual fee for the appraisal tool, similar to what it has paid in the past. He noted there are five townships which are utilizing a different appraisal tool and will not have access to the Tyler EnerGov system.*



**Financial and Administrative Committee**

**A motion was made by Member Bartels, seconded by Member Hewitt, that this committee action item be approved. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.16 [18-1225](#)**

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Committee action approving the recommended Fiscal Year 2019 budget for the Board of Review.

*(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)*

**Financial and Administrative Committee**

**A motion was made by Member Taylor, seconded by Member Carlson, that this committee action item be approved. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.10 [18-1219](#)**

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Committee action approving the recommended Fiscal Year 2019 budget for the County Clerk.

*(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)*

*County Clerk Carla Wyckoff, Debra Nieto and Kipp Wilson, County Clerk's Office, and Anthony Cooling, Finance and Administrative Services, presented the proposed budget for the County Clerk's Office. Noting that Fiscal Year 2019 is not a federal election year, overtime and postage has decreased but there is an increase to the cost of equipment maintenance for the e-poll machines. There is a significant decline in Tax Sale/Redemption revenue.*

*Mr. Cooling noted that the Capital Improvement Program includes monies to fund two County Clerk new program/personnel requests for the purchase of voting equipment in compliance with the Americans with Disabilities Act and the archival of historical county records. County Clerk Wyckoff added that the archival would include marriage, death, and birth certificates as well as 92 volumes of the Book of Supervisors, the predecessor of the Lake County Board, totaling approximately 55,000 pages.*

**Financial and Administrative Committee**

**A motion was made by Member Taylor, seconded by Member Carlson, that this committee action item be approved. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.11 [18-1220](#)

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Committee action approving the recommended Fiscal Year 2019 budget for Vital Records Automation.

*(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)*

**Financial and Administrative Committee**

**A motion was made by Member Hewitt, seconded by Member Pedersen, that this committee action item be approved. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.12 [18-1221](#)

\*

Committee action approving the recommended Fiscal Year 2019 budget for the Recorder of Deeds.

*(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)*

*Recorder of Deeds (ROD) MaryEllen Vanderverter, Cynthia Pruim-Haran, ROD, and Anthony Cooling, Finance and Administrative Services, presented the proposed budget for the ROD. An increase in recording fees became effective in Fiscal Year (FY) 2018 in response to new legislation and decreasing recording activity. FY 2018 was projected to have 100,000 recordings, but will likely miss the mark. FY 2019 is proposed to have 90,000 recordings. Because of the decreased activity, two clerk positions have been left open but unfunded in the Recorder Automation Fund and in the General Fund. Ms. Pruim-Haran indicated that recordings have decreased throughout the Chicago Metro area. She clarified that the vacant position will remain unfunded but the ROD is requesting that the number of positions stay the same in the event recordings increase in either of the funds.*

**Financial and Administrative Committee**

**A motion was made by Member Hewitt, seconded by Member Taylor, that this committee action item be approved. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.13 [18-1222](#)

\*

Committee action approving the recommended Fiscal Year 2019 budget for the Recorder Automation Fee.

*(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)*

**Financial and Administrative Committee**

**A motion was made by Member Pedersen, seconded by Member Bartels, that this committee action item be approved. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.14 [18-1223](#)**

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Committee action approving the recommended Fiscal Year 2019 budget for the GIS Automation Fee.

*(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)*

*Anthony Cooling, Finance and Administrative Services, presented the proposed budget for GIS Automation. He reported the GIS fee is a statutorily authorized fee which must be recorded in a separate fund. The revenue is transferred to the General Fund to offset costs of the GIS program.*

**Financial and Administrative Committee**

**A motion was made by Member Carlson, seconded by Member Durkin, that this committee action item be approved. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.17 [18-1227](#)**

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Committee action approving the recommended Fiscal Year 2019 budget for the Treasurer.

*(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)*

*Treasurer David Stolman, James McCulloch and Kimberly Elliott, Treasurer's Office, and Anthony Cooling, Finance and Administrative Services, presented the proposed budget for the Treasurer's Office. Penalty cost and interest revenue has decreased by \$200,000 as more people are paying their taxes on time while interest has increased by \$200,000, leaving a net change of zero.*

*Treasurer Stolman reported on the increased prepayment activity that occurred as a result of a tax change and on a reduced headcount.*

**Financial and Administrative Committee**

**A motion was made by Member Durkin, seconded by Member Pedersen, that this committee action item be approved. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**6.18 [18-1228](#)**

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Committee action approving the recommended Fiscal Year 2019 budget for Tax Sale Automation.

*(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)*

**Financial and Administrative Committee**

**A motion was made by Member Bartels, seconded by Member Durkin, that this committee action item be approved. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**COUNTY BOARD MEMBERS NEW PROGRAM/PERSONNEL REQUESTS**

*Deputy County Administrator Amy McEwan noted that the County Administrator's Office does not opine on County Board Member new program/personnel requests. Chair Rummel noted that if the committee approves a County Board Member new program/personnel request, the County Administrator's Office and Finance and Administrative Services departments will need to find a way to fund them which might include taking away funds from another department. Funding of new program requests is limited to one year.*

**Lake County Health Department (LCHD)/Community Health Care (CHC) Crisis Care Respite Bed Expansion Program Request.**

*(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)*

*Acting Chairman Carol Calabresa and Lake County Board Member Sandy Hart presented a joint request for \$100,000 in funding to evaluate and develop options for an expanded LCHD Respite Bed program to provide law enforcement a jail/emergency room diversion drop-off resource.*

*Health Department Director Mark Pfister reported on the crisis hotline that dually serves as a screening for individuals to enter into the Way Out Program and other valuable programs the county offers. Discussion ensued on the facility and the help it will provide to individuals with mental health needs. Undersheriff David Hare elaborated on how officers utilize the LCHD Respite Bed Program and the need for additional beds.*

*Member Carlson commended Member Hart and Acting Chairman Calabresa on their efforts on this program request. He inquired whether the study will also include information on long-term solutions for individuals. Mr. Pfister indicated that this program is specifically targeted to help stabilize individuals in need of crisis care.*

*Member Taylor inquired whether this funding would be better spent on something other than a study. Health Department Director Pfister noted that there is a need to evaluate the existing program and determine what options are available to expand the program. Discussion ensued. Undersheriff Hare noted that this study will likely result in departments requesting additional funds for new or expanded program implementations, but he believes that in the long-term, these preventative initiatives will save taxpayer monies by diverting individuals from jails and not-for-profit hospitals.*

*Deputy County Administrator Amy McEwan reported that there are two potential funding*

*sources for this program: the capital improvement plan or the mental health fund. The mental health funding was previously earmarked for a mental health anti-stigma campaign.*

*The consensus of the committee was for staff to explore funding options for an amount not to exceed \$100,000. Chair Rummel noted that if additional funding is needed, the committee could explore funding the study with video gaming revenue.*

**Financial and Administrative Committee**

**A motion was made by Member Bartels, seconded by Member Carlson, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**No Wake Signage for Fox Waterway System Program Request**

*(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)*

*County Board Member Judy Martini requested \$2,000 for no wake signage along the Fox Waterway. The Fox Waterway Agency had an agreement with the county that expired in 2011. The County's marine unit continues to patrol the waterway on behalf of the Fox Waterway Agency but does not receive any reimbursement from the agency. The Fox Water Agency has legal authority to issue no wake statuses on the Chain of Lakes. Notifications of no wake status are typically posted on Fox Waterway Agency's website and through a cell phone application and subscribed email lists. However, there are boaters who are unfamiliar on how to access this information and have created hazards by motoring through no wake zones during flooding periods, causing damage to piers. County Board Member Martini suggested the installation of signs be made at the Division of Transportation at a cost of \$200 per sign.*

*Member Pedersen reported Fox Waterway Agency denied the county's request to impose a \$5 fee on their sticker fee to help pay for the marine unit that is on a state waterway. She also reported that the Fox Waterway Agency has directed residents who request dredging of their water channels to contact the county, knowing that the county is not responsible to maintain the waterway. She indicated that the Fox Waterway should find a way to fund this signage. Member Hewitt agreed with Member Pedersen. Member Martini noted that installing these signs would cut down on marine patrol calls.*

**The item failed to receive a motion.**

**Idle Reduction Software New Program Request**

*(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)*

*Chair Rummel reported that this request is from Member Paul Frank. Deputy County Administrator Amy McEwan indicated that the request is to look at opportunities for idle reduction. Staff focused its efforts on the Sheriff's squad cars, noting that they are left to*

*idle to allow for fast response by deputies, to keep lights flashing while performing traffic control duties, and to maintain a healthy temperature for deputies wearing protective equipment. There is new software that allows for a reduction in engine revolutions per minute (RPMs) while idling, saving fuel and reducing emissions. Only the vehicles that are in the Sheriff's Office fleet that make sense to have the software installed would be retrofitted at a cost of \$500 per vehicle. It was noted the vendor has an agreement with Ford which would not negate the warranty of the vehicles.*

*The consensus was to fund \$40,000 for Sheriff's Office squad retrofitting.*

**Financial and Administrative Committee**

**A motion was made by Member Carlson, seconded by Member Hewitt, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**Electric Vehicle Bus Subsidy to PACE to Encourage the Electrification of their Fleet New Program Request**

*(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)*

*Chair Rummel noted that this is a request from County Board Member Paul Frank. Assistant County Administrator Paul Fetherston reported that Member Frank is requesting a subsidy of \$100,000 to encourage PACE to purchase an electric bus for use on the Lake-Cook Road bus route in southern Lake County. Acting Chairman Carol Calabresa reported that the electric buses are heavy and expressed concern on their impact to Lake County roads. She indicated that she did not feel this is a high priority and would like to see more data before a decision is made. Chair Rummel suggested that this item be referred to the Public Works and Transportation Committee for review.*

**The item failed to receive a motion.**

**6.31 [18-1239](#)**

Committee action approving the recommended Fiscal Year 2019 budget for the General Operating Expense.

*(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)*

*Finance and Administrative Services Director Patrice Sutton presented the proposed budget for the General Operating Expense. She noted that the 12 correction officers positions, previously identified in the GOE fund, have been shifted to the Sheriff's Office budget. There has been a significant decrease in the contractals line as the county is not pursuing as many initiatives in the upcoming year. Capital expenditures have decreased.*

**Financial and Administrative Committee**

**A motion was made by Member Taylor, seconded by Member Pedersen, that this committee action item be approved. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**7. Members Remarks**

*Acting Chair Carol Calabresa requested Undersheriff Hare report on a MacArthur grant the Sheriff's Office will be receiving as part of its jail diversion initiative. Undersheriff Hare thanked County Administrator staff for their assistance in securing this grant funding. Discusison ensued.*

*Chair Rummel thanked County Administrator Barry Burton for his years of service and leadership.*

**8. Adjournment**

*The meeting was adjourned at 3:00 p.m.*

**A motion was made by Member Bartels, seconded by Member Carlson, that this item be adjourn. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**Next Meeting: October 31, 2018**

*Meeting minutes prepared by Blanca Vela-Schneider.*

*Respectfully submitted,*

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*Chair*

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*Vice-Chair*

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*Financial and Administrative Committee*