

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, October 23, 2018

8:30 AM

**JOINT BUDGET MEETING
(Please Note Start Time)**

Assembly Room, 10th Floor

Financial and Administrative Committee

1. Call to Order

Law and Judicial Committee

Chair Cunningham called the meeting of the Law and Judicial Committee to order at 8:30 a.m.

Present 8 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Danforth, Member Frank, Member Hart, Member Weber, Member Wyatt

Absent 1 - Member Paxton

Financial and Administrative Committee

Chair Rummel called the Financial and Administrative Committee to order at 8:30 a.m.

Present 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Others present:

Barry Burton, County Administrator

Amy McEwan, Deputy County Administrator

Dakisha Wesley, Assistant County Administrator

Paul Fetherston, Assistant County Administrator

Patrice Evans, Circuit Court Clerk

Ryan Horne, Finance and Administrative Services

Mike Wheeler, Finance and Administrative Services

Howard Cooper, Coroner

Donna Jo Maki, County Administrator's Office

Joy Gossman, Public Defender's Office

Sandy Ruckebell, Public Defender's Office

Roycealee Wood, Superintendent, Regional Office of Education

Michael Munda, Regional Office of Education

Micah Thornton, Circuit Clerk's Office

Shantel Franklin, Finance and Administrative Services

Teri White, State's Attorney's Office

Mike Nerheim, State's Attorney

Deborah Goldberg, Sheriff's Merit Commission

Zach Creer, Finance and Administrative Services

Mary Stevens, Court Administration

Rose Gray, Court Administration

RuthAnne Hall, Purchasing

Dena Traylor, Court Administration

Dave Hare, Sheriff's Office

Jon Petrillo, Sheriff's Office

Erin Cartwright-Weinstein, Circuit Clerk

Judy Martini, County Board Member

Jim Chamernik, Sheriff's Office
Ashley Rach, Sheriff's Office
W.R. Kinville, Sheriff's Office
David Wathen, Sheriff's Office
Danny Davis, Court Administration
Jay Ukena, Nineteenth Judicial Circuit Court
Lynn Hines, Circuit Clerk Office's Attorney
Winnie Webber, Court Administration
Chris Kopka, Human Resources
Rodney Marion, Human Resources
Charlotte Stevens, Lake County Resident
Ed Mampe, Lake County Resident
Carol Mampe, Lake County Resident
Ronald Thomas, Lake County Resident
Mervin Maxwell, Lake County Resident
Gerald V. Pedrin, Lake County Resident
Al Seyler, Lake County Resident
Mel Ellingen, Lake County Resident
John Murray, Veteran's Assistance Commission
Hilda Vara, Regional Office of Education
Don Nickerson, Veterans Assistance Commission
Josh Dillman, Lake County Resident
Gary Braun, Lake County Resident
Jodi Gingiss, Community Development
Andrew Tangen, Veterans Assistance Commission
Allen Lynch, Lake County Resident
Dick Barr, Lake County Resident
Ed Hale, Lake County Resident
Robert Patterson, Lake County Resident
Larrt McCarty, Lake County Resident
Kari Brown, Lake County Resident
Mark Pfister, Health Department
Pam Riley, Health Department
Dough Kasamis, Health Department
Kim Burke, Health Department
Diane Pelli, Health Department
Jennifer Serino, Workforce Development
Angela Cooper, Workforce Development
Demar Harris, Workforce Development
Bill Weber, Lake County Resident
James Sroka, Lake County Resident
Doug Wallace, Veterans Assistance Commission

Marie Honeywell, Lake County Resident
John DeReu, Veterans Assistance Commission
Allan Ayers, Lake County Resident
Roberty Honeywell, Lake County Resident
Virginia DeReu, Lake County Resident
John Patterson, Lake County Resident
Michael Hiley, Lake County Resident
Sherry Kruse, Lake County Resident
Lonnie Gwens, Lake County Resident
Harry Swanson, Lake County Resident
Daniel Sheline, Lake County Resident
Doug Kasmu, Health Department
Heidie Hernandez, County Board Office
Blanca Vela-Schneider, County Board Office
Patrice Sutton, Finance and Administrative Services
Anthony Cooling, Finance and Administrative Services

2. Pledge of Allegiance

Member Frank, Law and Judicial Committee, led the Pledge of Allegiance.

3. Addenda to the Agenda

There were no additions or amendments to the agenda.

4. Public Comment

There were no comments from the public.

5. Chairman's Remarks

Law and Judicial Committee
Chair Cunningham had no Chair's remarks.

Financial and Administrative Committee
Chair Rummel thanked the Finance and Administrative Services staff for their efforts in working with departments on a balanced budget.

6. New Business

6.1 [18-1180](#)

Presentation and consideration of proposed Fiscal Year 2019 Budget (see complete recommended budget attached).

Attachments: [FY 2019 Recommended Budget](#)

Ryan Horne, Finance and Administrative Services, thanked department staff and supporting agencies on their help with the budget.

Mr. Horne indicated that funds for vehicle and computer replacements will be moved to the

general fund to ensure the funds are appropriately expended. The Fiscal Year 2019 budget includes a 2.85 percent wage increase. New program requests were accepted this year and will be discussed in the appropriate department's budget review.

Finance and Administrative Services Director Patrice Sutton discussed the budget preparation. She reported that revenue is decreasing and the expenses related to natural growth are increasing. The reduction in the Illinois Municipal Retirement Fund (IMRF) rate, coupled with an aggressive increase in salary savings, has helped to balance the budget. She noted that these are anomalies and are not expected to occur again.

(Member Weber arrived at 8:44 a.m.)

A budget overview was presented.

LAW & JUDICIAL

6.2 [18-1181](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Sheriff's Merit Commission.

Mike Wheeler, Finance and Administrative Services, and Sheriff's Merit Commission Member Deborah Goldberg presented the proposed Sheriff's Office Merit Commission budget. Commissioner Goldberg noted the cost for polygraph tests for sheriff deputy candidates are temporarily down but will increase with the retirement of several individuals in the near future.

Law and Judicial Committee

A motion was made by Member Wyatt, seconded by Member Weber, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Danforth, Member Frank, Member Hart, Member Weber, Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Carlson, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.3 [18-1182](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Coroner.

Shantel Franklin, Finance and Administrative Services, and Coroner Dr. Howard Cooper presented the proposed Coroner's budget. Ms. Franklin indicated that revenue is relatively

flat but expenses increased due to the care of the department's canine, the funding of a new Deputy position identified in the new program/position request, and contractals for body removal services.

Dr. Cooper thanked the Finance and Administrative Services Department staff for their assistance in the preparation of the budget. He discussed the need for body removal services and a new position due to the workload of existing deputies.

Member Hart requested the most recent statistics on the number of deaths and autopsies completed in the Coroner's Office. She inquired on the need for an additional position. Dr. Cooper indicated that each deputy, on average, works 180 cases per year. An additional deputy will help reduce caseload. Discussion ensued regarding which deaths require deputy investigation. Dr. Cooper explained that call outs are when employees are called out to a scene after 5:00 p.m. Overtime is used for deputies to work on cases when the office is not adequately staffed. Dr. Cooper indicated that investigations currently take up to 12 weeks. An increase in personnel would decrease the investigation time significantly. Discussion continued as to how to expedite investigations.

Law and Judicial Committee

A motion was made by Member Calabresa, seconded by Member Weber, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Danforth, Member Frank, Member Hart, Member Weber, Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Taylor, seconded by Member Carlson, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.4 [18-1183](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Coroner Fees Fund.

Shantel Franklin, Finance and Administrative Services, and Coroner Dr. Howard Cooper presented the proposed budget for the Coroner Fees Fund. Dr. Cooper indicated that outreach supplies are free items that are given at public events.

Law and Judicial Committee

A motion was made by Member Weber, seconded by Member Hart, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Danforth, Member Frank, Member Hart, Member Weber, Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Taylor, seconded by Member Carlson, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.5 [18-1184](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Public Defender.

Mike Wheeler, Finance and Administrative Services, and Public Defender Joy Gossman, presented the proposed Public Defender's budget. Revenues are projected to slightly increase due to an increase in the Public Defender's salary by the state. A principal public defender position is being added as part of a new program/position request. A senior immigration investigator position is being downgraded to a social worker and will result in salary savings to the department.

Commodities are projected to increase 10 percent in the cost for the Illinois compiled statutes and the purchase of additional supplies related to the duplication and distribution of videos related to court cases.

Ms. Gossman indicated that a part time position has been eliminated to offset the increase for contract attorneys to handle post-conviction petitions.

Finance and Administrative Services Director Patrice Sutton indicated that the Public Defender's Office requested two new positions but only one position is being recommended for approval this year by the County Administrator's Office. County Administrator Barry Burton indicated that there was more than \$3,000,000 in new program/position requests; approximately \$1,000,000 is being recommended for funding as part of new program/position requests.

Discussion ensued regarding the salary of public defenders. Ms. Gossman indicated that it is difficult to fill positions at entry level salaries due to the low salary ranges. Deputy County Administrator Amy McEwan indicated that to this end, Lake County is looking at other possible benefits to entice prospective employees.

Law and Judicial Committee

A motion was made by Member Weber, seconded by Member Hart, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Danforth, Member Frank, Member Hart, and Member Weber

Not present: 1 - Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Hewitt, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.6 [18-1186](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the State's Attorney.

Mike Wheeler, Finance and Administrative Services, Teri White, State's Attorney Office (SAO), and State's Attorney Mike Nerheim presented the State's Attorney proposed budget. Mr. Wheeler indicated that the State's Attorney Office eliminated a part time cyber/forensic investigator in 2018 but is requesting the funding of a full time criminal intelligence analyst position. Revenues are projected to be lower, noting child support reimbursement has decreased by \$40,000 due to a decrease in the state contract for these services. Commodities have increased.

Mr. Nerheim indicated that 2018 has been a busy year. Body cameras have increased the workload for the office. There is a need to focus on mental health well-being check ups for SAO staff. Mr. Nerheim indicated that a part time position has been eliminated and one position was previously funded with grant monies, so the headcount would not change. He indicated that staff continues to look at grant opportunities to offset rising expenses in the State's Attorney's Office.

Mr. Nerheim reported on grant funding the county has received for A Way Out Program to combat opioid addiction.

Law and Judicial Committee

A motion was made by Member Wyatt, seconded by Member Weber, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Danforth, Member Frank, Member Hart, and Member Weber

Not present: 1 - Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Hewitt, seconded by Member Taylor, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.7 [18-1187](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the State's Attorney Automation Fund.

Mike Wheeler, Finance and Administrative Services, reported that revenue and expenses are flat for the proposed State's Attorney Automation Fund.

Law and Judicial Committee

A motion was made by Member Wyatt, seconded by Member Weber, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Danforth, Member Frank, Member Hart, and Member Weber

Not present: 1 - Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Durkin, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.8 [18-1188](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Sheriff.

Mike Wheeler, Finance and Administrative Services, and Dawn Wucki-Roszbach and Undersheriff David Hare, Sheriff's Office, presented the proposed budget for the Sheriff's Office.

Mr. Wheeler indicated that revenue is down due to a reduction in the work release program. Expenses have increased due to operations and cleaning supplies, a rise in screening software and licensure costs, and capital expenditures. He indicated that several correction officer positions that were previously identified in the General Operating Expense fund have been transferred to the Sheriff's personnel costs. Five correction officer positions for inmate transport at the new court tower, anticipated with the opening of the new facility, have also been added.

Undersheriff Hare reported on highlights in the Sheriff's Office including recent

accreditation by the the Commission on Accreditation for Corrections and the Commission on Accreditation for Law Enforcement Agencies. The Sheriff's Office has partnered with the County Administrator's Office on 9-1-1 consolidation efforts in Lake County. He recognized Donna Jo Maki, County Administrator's Office, for her assistance in the application and management of two grants on behalf of the Sheriff's Office. He indicated that the Sheriff's Office is working on its Crisis Intervention Training, noting that it is approximately one-third complete.

Upon inquiry from Member Hart, Undersheriff Hare indicated that the work release program is down because less people are being reassigned to work release. He noted that it does not appear that the additional pod that was opened last year will close in the upcoming fiscal year, adding that the occupancy level is a result of court proceedings.

Law and Judicial Committee

A motion was made by Member Calabresa, seconded by Member Hart, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Danforth, Member Frank, Member Hart, Member Weber, Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Taylor, seconded by Member Bartels, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.9 [18-1189](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Transportation Safety Hire-back Fund.

Mike Wheeler, Finance and Administrative Services, indicated revenue for the transportation safety hire-back fund is expected to remain flat and expenses are expected to increase.

Law and Judicial Committee

A motion was made by Member Danforth, seconded by Member Weber, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Danforth, Member Frank, Member Hart, Member Weber, Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Taylor, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.10 18-1194

Joint committee action approving the recommended Fiscal Year 2019 budget for the Circuit Courts.

Chief Judge Jay Ukena, Mike Wheeler, Finance and Administrative Services, Danny Davis and Mary Stevens, Court Administration, and Chief Judge Jay Ukena presented the proposed budget for the Circuit Courts.

Mr. Wheeler indicated that salary reimbursement is down \$632,257 due to a reduction in state allocation but it has partially been offset by an increase of \$180,320 from the Probation Service Fee Fund. The Adult residential treatment line has increased \$31,000 due to the increased daily rate for residential treatment in response to a new rule from the state.

Chief Judge Ukena indicated that the state's decision to allow electronic filing of all civil by the public has placed an unfunded mandate on the county and has spurred the need to replace the outdated case management system known as CRIMS.

Chief Judge Ukena indicated that the Circuit Courts are asking for approval of a new program/position requests to fund two pre-trial service staff, noting that Adult Probation Pretrial unit has experienced an increase in the number of bond investigations and the number of people who are given pretrial bond supervision. Additionally, the Circuit Court is seeking approval for two new juvenile counselors at the Hulse Detention Center who will help distribute workload of existing staff, decrease burnout for individuals who are required to work overtime, and reduce turnover at the facility. The County Administrator's Office has recommended the funding of one pretrial service staff and one juvenile counselor.

Member Hart inquired about the high turnover rate. Ms. Stevens indicated that the high turnover rate is mostly at the juvenile detention center. Mr. Davis reported on the difficulty of staffing the night shift and scheduling of vacation. Discussion ensued.

Law and Judicial Committee

A motion was made by Member Weber, seconded by Member Wyatt, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Danforth, Member Frank, Member Hart, Member Weber, Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Bartels, seconded by Member Durkin, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.11 [18-1195](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Hulse Detention Center.

Mike Wheeler, Finance and Administrative Services, presented the proposed budget for Hulse Detention Center. The cost of salary reimbursement has decreased by \$396,078 due to a reduction in State reimbursements. This revenue decrease is partly offset by an increase in \$97,615 from the Probation Services Fee fund. Staffing has increased by one part time position for a therapist but will be reimbursed by the Regional Office of Education.

Mr. Wheeler indicated that the budget includes the cost of a new program/position request for a new counselor. Mr. Wheeler noted that the pretrial services staff was erroneously budgeted in Hulse Detention Center but will be moved to the appropriate department.

Discussion ensued.

Law and Judicial Committee

Member Weber moved, seconded by Member Calabresa, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Danforth, Member Frank, Member Hart, Member Weber, Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Durkin, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.12 [18-1196](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Children's Waiting Room Fund.

Mike Wheeler, Finance and Administrative Services, presented the proposed Children's Waiting Room Fund budget. He indicated that the fees have increased based upon recent activity.

Law and Judicial Committee

A motion was made by Member Hart, seconded by Member Wyatt, that this committee action be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Danforth, Member Frank, Member Hart, Member Weber, Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Hewitt, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.13 [18-1197](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Law Library.

Mike Wheeler, Finance and Administrative Services, presented the proposed Law Library budget. He indicated that the fees have increased based upon recent activity. He noted that this fund includes a \$67,000 transfer to the General Fund.

Law and Judicial Committee

A motion was made by Member Bartels, seconded by Member Wyatt, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Danforth, Member Frank, Member Hart, Member Weber, Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Durkin, seconded by Member Carlson, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.14 [18-1198](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Probation Services Fee.

Mike Wheeler, Finance and Administrative Services, presented the proposed budget for the Probation Services Fee fund. He indicated that revenues are expected to decline based upon current activity. Expenses are expected to increased based on the transfer of funds to the Circuit Court Fund and Hulse Detention Center. Miscellaneous Contractual

Services are expected to increase for the planned use of the Crime Victim Service Fee monies.

Law and Judicial Committee

A motion was made by Member Weber, seconded by Member Wyatt, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Danforth, Member Frank, Member Hart, Member Weber, Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Hewitt, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.15 [18-1200](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Neutral Site Custody Exchange Fee.

Mike Wheeler, Finance and Administrative Services, presented the proposed budget for the Neutral Site Custody Exchange Fee fund. He indicated revenues and expenses are projected to stay flat.

Law and Judicial Committee

A motion was made by Member Wyatt, seconded by Member Frank, that this committee action be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Danforth, Member Frank, Member Hart, Member Weber, Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Taylor, seconded by Member Durkin, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.16 [18-1193](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Court Automation Fee.

Mike Wheeler, Finance and Administrative Services, presented the proposed budget for the Court Automation Fee fund. He indicated that revenues are projected to decrease and

expenses are expected to increase due to the cost of maintenance of licensed software.

Law and Judicial Committee

A motion was made by Member Weber, seconded by Member Hart, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Danforth, Member Frank, Member Hart, Member Weber, Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Hewitt, seconded by Member Pedersen, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.17 18-1190

Joint committee action approving the recommended Fiscal Year 2019 budget for the Circuit Court Clerk.

Circuit Court Clerk Erin Cartwright-Weinstein and Patrice Evans, Circuit Court Clerk's Office, and Mike Wheeler, Finance and Administrative Services, presented the proposed budget for the Circuit Court Clerk's Office.

Mr. Wheeler indicated that revenues have decreased. Expenses have decreased due to position vacancies being filled at a lower salary rate. The Circuit Court Clerk's Office has requested several new program/position requests including funding for two new clerk positions, pay equity for staff, and moving a project manager position into the General Fund's budget. He indicated the County Administrator has approved one clerk for funding but does not recommend the transfer of a project manager position into the General Fund nor the funding for pay equity as this group is currently in collective bargaining negotiations.

Circuit Court Clerk Erin Cartwright-Weinstein indicated that there is a need to improve the working environment in the Circuit Clerk's Office. The department has been redesigned and the area cleaned. Additionally, due to space restrictions a portion of her department has moved to the old Jury Assembly Room to improve accessibility for individuals with disabilities.

Circuit Clerk Cartwright-Weinstein identified the need for two positions to staff specialty courts and to support the case management system. Additionally, there has been a lot of public outreach and collaboration with the Coalition to Reduce Recidivism to assist individuals seeking to expunge their court records. She indicated that the passport program has been successful and feedback positive.

Discussion ensued regarding the decrease in revenues. Circuit Clerk Cartwright-Weinstein indicated that administrative adjudication has significantly decreased revenue for the Circuit Clerk's Office and the Courts. Discussion continued.

Law and Judicial Committee

A motion was made by Member Hart, seconded by Member Wyatt, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Danforth, Member Frank, Member Hart, Member Weber, Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Taylor, seconded by Member Pedersen, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.18 [18-1191](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Document Storage Fee.

Mike Wheeler, Finance and Administrative Services, presented the proposed budget for the Document Storage Fee fund. He indicated that expenses are expected to increase.

Law and Judicial Committee

A motion was made by Member Wyatt, seconded by Member Weber, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Danforth, Member Frank, Member Hart, Member Weber, Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Taylor, seconded by Member Bartels, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.19 [18-1192](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Electronic Citation Fee.

Mike Wheeler, Finance and Administrative Services, presented the proposed budget for

the Electronic Citation Fee fund. He indicated that revenues are expected to decrease and there are no expenses budgeted for Fiscal Year 2019.

Law and Judicial Committee

A motion was made by Vice Chair Calabresa, seconded by Member Hart, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Danforth, Member Frank, Member Hart, Member Weber, Member Wyatt

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Durkin, seconded by Member Hewitt, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Adjournment - Law and Judicial Committee

There being no further business of the Law and Judicial Committee, a motion was made by Member Wyatt, seconded by Member Hart, to adjourn the Law and Judicial Committee. On a voice vote, the meeting was adjourned at 11:41 a.m.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Danforth, Member Frank, Member Hart, Member Weber, Member Wyatt

Absent: 1 - Member Paxton

Chair Rummel reported the Financial and Administrative Committee is still in session and will resume its meeting at 1:00 p.m.

HEALTH & COMMUNITY SERVICES

Health and Community Services Committee

Chair Carlson called the meeting to order at 1:00 p.m.

Present: 6 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Frank, Member Martini

Absent: 1 - Member Paxton

Financial and Administrative Committee

Chair Rummel reconvened the Financial and Administrative Committee at 1:00 p.m.

Pledge of Allegiance

Member Calabresa led the Pledge of Allegiance.

4. Public Comment

Chair Carlson indicated that there are four public comment cards related to an agenda item. These comments will be provided during the discussion of the specific budget item.

6.1 [18-1180](#)

Presentation and consideration of proposed Fiscal Year 2019 Budget (see complete recommended budget attached).

Attachments: [FY 2019 Recommended Budget](#)

Ryan Horne, Finance and Administrative Services, presented opening comments regarding the presentation and consideration of the proposed Fiscal year 2019 budget.

Financial and Administrative Committee Chair Rummel indicated that there was a concurrent new program/position request from County Board Member Judy Martini and Andrew Tangen, Veterans Assistance Commission. This request will be heard as part of the Veterans Assistance Commission's budget.

A budget overview was presented.

6.20 [18-1203](#)

Joint committee action approving the recommended Fiscal Year 2019 for Community Development (HUD Grants).

Shantel Frank, Finance and Administrative Services, and Jodi Gingiss, Community Development, presented the proposed budget for the Community Development Department's HUD Grants Fund.

Ms. Franklin indicated that revenues are expected to increase by more than \$1,000,000 due to unexpected HOME Revenue funds and additional spending capacity for closing out the Neighborhood Stabilization Program grants. Personnel expenses will increase due to the funding of an accountant position, previously unfunded and outsourced, to assist with grant administration. Contractuals are projected to increase as the amount of pass-through grants have increased from Fiscal Year 2018.

Jodi Gingiss reported on highlights of 2018 including the approval by the Village of Deerfield for 25 units of affordable rental housing, a new micro loan program from the Black Chamber of Commerce that approved three small business loans, and the installation of new sidewalks and amenities throughout the county. Discussion ensued.

Health and Community Services Committee

A motion was made by Member Cunningham, seconded by Member Calabresa, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham,

Member Frank and Member Martini

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Taylor, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.21 18-1201

Joint committee action approving the recommended Fiscal Year 2019 budget for the Veteran's Assistance Commission.

Anthony Cooling, Finance and Administrative Services, and Andrew Tangen, Veterans Assistance Commission (VAC), presented the proposed budget for the VAC. Mr. Cooling indicated that Lake County manages the financial services of the VAC through an Intergovernmental Agreement, requiring a closer collaboration between the two organizations. There are changes to the budget based on new program/position requests and the VAC's move to a new location in Gurnee. Personnel costs have increased by \$53,7999 due to the additional Veteran Services Officer that was approved during Fiscal Year (FY) 2018 but only recently filled. Contractual costs are down by \$68,979 due to a decrease in Assistance to Veterans which reflects reduced costs due to their move to a new location.

Mr. Cooling indicated that the VAC has several new program/position requests: three are related to pay increases of which one has been recommended for approval by the County Administrator's Office, and three are related to new personnel requests to assist the VAC with caseload, of which the County Administrator's Office has recommended approval through the use of a Workforce Development intern.

Mr. Tangen indicated that the Veterans Assistance Commission has been supporting veterans and dependents since 1926. It is a statutorily mandated organization to assist honorably discharged veterans by the Military Assistance Act. Mr. Tangen indicated that the VAC, consisting of a Superintendent and a staff of three full-time employees, is insufficient to adequately support 34,957 veterans. An increase in staff will better serve the veterans of Lake County by allowing walk-in hours, providing outreach efforts, and maintaining a satellite office at Lovell Hospital. Mr. Tangen reviewed the concerns he had over the budget with the committee.

Chair Carlson opened the floor to public comment.

Al Seyler, Gerald Pedrin, Doug Wallace, Mel Ellingsen, and Bill Weber, provided public comment regarding the issues veterans are facing and demonstrated their support in additional funds to hire additional staff to support the VAC.

Health and Community Services Committee

Upon inquiry from Member Frank, Mr. Tangen indicated that there is a need for seven to 10 full-time employees at the VAC to provide adequate support to veterans. Member Cunningham inquired why there is a need for so many new employees, noting that the previous superintendent was able to run the department with a smaller staff and still hold a part-time satellite office at Lovell. Mr. Tangen indicated that the department cannot run only on volunteers and indicated that there is a need for a federal certification course and a background check which will only be provided to staff.

Member Martini indicated that the veterans have been underserved for a long time and need more help.

Finance and Administrative Services Director Patrice Sutton reported that a new position was approved in last year's budget but was not filled until September. There is no statistical information available yet to determine how much the filled position closes the gap in serving veterans. Additionally, the County Administrator's Office is supportive of an intern from Workforce Development to add additional support by answering phones. Deputy County Administrator Amy McEwan noted that Workforce Development, through grant funding, is able to provide an intern for six months. After six months, a new intern can be placed at the VAC for an additional six months. Mr. Tangen indicated that interns are insufficient because they are unable to get adequate training before they are replaced with a new intern.

Mr. Tangen reported that the VAC is not funded in accordance with state statute. Member Frank requested that the statute be provided to the committee for their review.

Financial and Administrative Committee

Vice Chair Bartels indicated that there are many services that are available at Lake County which would allow the VAC to stretch its budget by leveraging other services that are available in the County. He indicated that if a suitable Workforce Development intern can be found and trained, the VAC may potentially be able to hire the individual in the future. Member Pedersen and Member Hewitt indicated there are many competing requests being made to the County and the County Board needs to prioritize how those funds are being utilized. Discussion ensued.

Health and Community Services Committee

A motion was made by Member Martini, seconded by Member Frank, to amend the VAC's proposed budget to add one full-time employee to the Veteran Assistance Commission's headcount.

Aye: 3 - Vice Chair Hart, Member Frank and Member Martini

Nay: 3 - Chair Carlson, Member Calabresa, Member Cunningham

Absent: 1 - Member Paxton

Motion failed.

A motion was made by Member Calabresa, seconded by Member Cunningham, to approve the budget as submitted. The motion carried by roll call vote.

Aye: 5 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Frank

Nay: 1 - Member Martini

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Hewitt, that this item be approved. The motion carried by roll call vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.22 18-1202

Joint committee action approving the recommended Fiscal Year 2019 budget for the Regional Office of Education.

Shantel Franklin, Finance and Administrative Services, Michael Munda and Hilda Vara, Regional Office of Education (ROE), presented the proposed budget for the Regional Office of Education. Ms. Franklin indicated that the ROE's budget remains flat. Personnel will increase due to the county-wide salary increase, but benefits will decrease due to vacant positions being filled with individuals who are in Tier Two of Illinois Municipal Retirement Fund (IMRF) benefits.

Mr. Munda indicated that Lake County's ROE serves 45 school districts, 217 public schools, three parochial schools, and four chartered schools. The school district continues to look for ways to improve productivity in the school system and leverage its funds.

Health and Community Services Committee

A motion was made by Member Martini, seconded by member Cunningham that this item be approved. The motion carried unanimously.

Aye: 4 - Chair Carlson, Vice Chair Hart, Member Hewitt, Member Martini

Not present: 2 - Member Calabresa, Member Frank

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Hewitt, seconded by Member Pedersen, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.23 [18-1204](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Workforce Development Department.

Anthony Cooling, Finance and Administrative Services, and Jennifer Serino and DeMar Harris, Workforce Development (WFD), presented the proposed budget for WFD. State grant revenue has increased by approximately \$400,000 due to the slightly higher unemployment rate than the nationwide average. The WFD Board is investing these funds in work experience and incumbent programs, decreasing the overall expenditures in the client-tuition reimbursement program. Trips and training will increase by \$17,000 to provide WFD Board sponsored speakers for partners and businesses.

Ms. Serino indicated that WFD Board continues to develop its work base learning experience programs which reacclimates individuals to the work environment and develops soft skills to retain a position. The WFD Board works with businesses to train current workers. Discussion ensued.

Health and Community Services Committee

A motion was made by Member Cunningham, seconded by Member Calabresa, that this time be approved. The motion carried unanimously.

Aye: 5 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham and Member Martini

Not present: 1 - Member Frank

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Hewitt, seconded by Member Durkin, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.24 [18-1206](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for Winchester House.

Finance and Administrative Services Director Patrice Sutton presented the proposed Winchester House budget. Ms. Sutton indicated that because of delays to the construction of a new facility to replace Winchester House, there is a need to continue operations at Winchester House.

The maintenance workers at Winchester House will be moved to the courthouse and a third party provider will provide maintenance service while the facility remains open. Because the Winchester House is under the management of Transitional Care Management, the only budget expenses are for Audit Fees and Management Fees.

Health and Community Services Committee

A motion was made by Member Hart, seconded by Member Cunningham, that this item be approve. The motion carried unanimously.

Aye: 6 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, and Member Martini

Not present: 1 - Member Frank

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Taylor, seconded by Member Pedersen, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.25 18-1207

Joint committee action approving the recommended Fiscal Year 2019 budget for the Health Department.

Mike Wheeler, Finance and Administrative Services, and Health Department Executive Director Mark Pfister, presented the proposed budget for the Health Department. Mr. Wheeler indicated that the revenue budget is up nearly one percent, an increase of \$782,401, as the Health Department continues its transition into managed care and insurance carriers. Licenses and permits have increased due to the increase in food permits. Personnel costs has increased due to the filling of positions funded by grants.

Mr. Pfister indicated that the Health Department's budget is complex with only 33 percent of its budget being funded with County monies. He remarked on the new positions that are grant funded, noting that when the funding goes away, the positions will also be eliminated. The Health Department is working to improve behavioral health capacity.

Health and Community Services Committee

Member Cunningham moved, seconded by Member Calabresa, that this item be

approved. The motion carried unanimously.

Ayes: 1 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Martini

Not present : 1 - Member Frank

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Taylor, seconded by Member Durkin, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.26 18-1208

Joint committee action approving the recommended Fiscal Year 2019 budget for the Tuberculosis (TB) Clinic.

Mike Wheeler, Finance and Administrative Services, and Health Department Executive Director Mark Pfister presented the proposed budget for the Tuberculosis (TB) Clinic. Revenues are decreasing due to declines in insurance reimbursement and medical fees related to patient encounters that are not billable. Two part time positions have been eliminated to create a full time nurse position.

Mr. Pfister indicated that, annually, there are approximately 18 active TB cases in Lake County where the patient is symptomatic and contagious and 200 latent TB cases where the individuals have been exposed to TB but are not symptomatic or contagious. Mr. Pfister explained that there is a need for staff to observe patients to confirm that they take the necessary medication. Mr. Pfister indicated that the TB clinic is statutorily mandated and can only be eliminated through a referendum. Discussion ensued.

Health and Community Services Committee

A motion was made by Member Martini, seconded by Member Cunningham, that this item be approve. Motion carried unanimously.

Aye: 5 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, and Member Martini

Not present: 1 - Member Frank

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Bartels, seconded by Member Hewitt, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.27 18-1209

Joint committee action approving the recommended Fiscal Year 2019 budget for Special Service Area Number Eight (SSA # 8) - Loon Lake.

Mike Wheeler, Finance and Administrative Services, presented the proposed budget for Special Service Area Number Eight (SSA #8) - Loon Lake. This SSA was established to fund restoration and maintenance projects for Loon Lake and is managed by the Health Department.

Health and Community Services Committee

A motion was made by member Calabresa, seconded by Vice Chair Hart, that this item be approved. The motion carried unanimously.

Aye: 5 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, and Member Martini

Not present: 1 - Member Frank

Absent: 1 - Member Paxton

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Durkin, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Adjournment - Health and Community Services Committee

Health and Community Services Committee

A motion was made by Member Cunningham, seconded by Member Calabresa, to adjourn the Health and Community Services Committee. The motion carried unanimously.

Aye: 5 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham and Member Martini

Not present: 1 - Member Frank

Absent: 1 - Member Paxton

The Health and Community Services Committee adjourned at 3:33 p.m.

The Financial and Administrative Committee continued its meeting until 8:30 a.m. on

Wednesday, October 24, 2018.

A motion was made by Member Taylor, seconded by Member Pedersen, to continue the Financial and Administrative Committee meeting until Wednesday, October 24, 2018 at 8:30 a.m. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**Next Meeting: THE TUESDAY, OCTOBER 23, 2018 JOINT BUDGET MEETING
WILL CONTINUE INTO WEDNESDAY, OCTOBER 24, 2018 AT 8:30 A.M.**

Items under the Financial and Administrative header will be considered between joint committee hearings throughout the two-day budget schedule, as time permits, with the exception of certain departmental budgets* which will be considered on Wednesday, October 24, 2018 beginning approximately at 1:00 p.m.

FINANCIAL & ADMINISTRATIVE

6.28 [18-1219](#)

*

Committee action approving the recommended Fiscal Year 2019 budget for the County Clerk.

(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)

County Clerk Carla Wyckoff, Debra Nieto and Kipp Wilson, County Clerk's Office, and Anthony Cooling, Finance and Administrative Services, presented the proposed budget for the County Clerk's Office. Noting that Fiscal Year 2019 is not a federal election year, overtime and postage has decreased but there is an increase to the cost of equipment maintenance for the e-poll machines. There is a significant decline in Tax Sale/Redemption revenue.

Mr. Cooling noted that the Capital Improvement Program includes monies to fund two County Clerk new program/personnel requests for the purchase of voting equipment in compliance with the Americans with Disabilities Act and the archival of historical county records. County Clerk Wyckoff added that the archival would include marriage, death, and birth certificates as well as 92 volumes of the Book of Supervisors, the predecessor of the Lake County Board, totaling approximately 55,000 pages.

Financial and Administrative Committee

A motion was made by Member Taylor, seconded by Member Carlson, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.29 [18-1220](#)

*

Committee action approving the recommended Fiscal Year 2019 budget for Vital Records Automation.

(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)

Financial and Administrative Committee

A motion was made by Member Hewitt, seconded by Member Pedersen, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.30 [18-1221](#)

*

Committee action approving the recommended Fiscal Year 2019 budget for the Recorder of Deeds.

(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)

Recorder of Deeds (ROD) MaryEllen Vanderventer, Cynthia Pruim-Haran, ROD, and Anthony Cooling, Finance and Administrative Services, presented the proposed budget for the ROD. An increase in recording fees became effective in Fiscal Year (FY) 2018 in response to new legislation and decreasing recording activity. FY 2018 was projected to have 100,000 recordings, but will likely miss the mark. FY 2019 is proposed to have 90,000 recordings. Because of the decreased activity, two clerk positions have been left open but unfunded in the Recorder Automation Fund and in the General Fund. Ms. Pruim-Haran indicated that recordings have decreased throughout the Chicago Metro area. She clarified that the vacant position will remain unfunded but the ROD is requesting that the number of positions stay the same in the event recordings increase in either of the funds.

Financial and Administrative Committee

A motion was made by Member Hewitt, seconded by Member Taylor, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.31 [18-1222](#)

*

Committee action approving the recommended Fiscal Year 2019 budget for the Recorder Automation Fee.

(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Bartels, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.32 [18-1223](#)

*

Committee action approving the recommended Fiscal Year 2019 budget for the GIS Automation Fee.

(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)

Anthony Cooling, Finance and Administrative Services, presented the proposed budget for GIS Automation. He reported the GIS fee is a statutorily authorized fee which must be recorded in a separate fund. The revenue is transferred to the General Fund to offset costs of the GIS program.

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Durkin, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.33 [18-1224](#)

*

Committee action approving the recommended Fiscal Year 2019 budget for the Chief County Assessment Office.

(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)

Chief County Assessor Martin Paulson and Anthony Cooling, Finance and Administrative Services, presented the proposed budget for the Chief County Assessor's Office. Publication and legal notices are increasing because 2019 is a general assessment year. Per diem for the Board of Review has also increased. The department is seeking a new program/position request to reclassify a GIS cadastral position to include additional duties. Mr. Cooling noted that the cost of the Tyler EnerGov program is not reflected in this budget.

Mr. Paulson indicated that during general assessment years, the cost for legal publications increase dramatically because information for each parcel must be published in a newspaper. It is anticipated that there will be an uptick in assessment appeals which will increase the need for alternate Board of Review members. The Tyler EnerGov system is anticipated to be fully implemented in December 2018.

Mr. Paulson indicated that the Board of Review is expected to complete its appeals process during the week of November 9, several months in advance of previous years.

Upon inquiry from Vice Chair Bartels, Mr. Paulson reported the Tyler EnerGov system is being funded through the Information Technology (IT) department. Townships are required to invest in a static IP address for the system and will have to pay for an annual fee for the appraisal tool, similar to what it has paid in the past. He noted there are five townships

which are utilizing a different appraisal tool and will not have access to the Tyler EnerGov system.

Financial and Administrative Committee

A motion was made by Member Bartels, seconded by Member Hewitt, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.34 [18-1225](#)

*

Committee action approving the recommended Fiscal Year 2019 budget for the Board of Review.

(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)

A motion was made by Member Taylor, seconded by Member Carlson, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.35 [18-1227](#)

*

Committee action approving the recommended Fiscal Year 2019 budget for the Treasurer.

(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)

Treasurer David Stolman, James McCulloch and Kimberly Elliott, Treasurer's Office, and Anthony Cooling, Finance and Administrative Services, presented the proposed budget for the Treasurer's Office. Penalty cost and interest revenue has decreased by \$200,000 as more people are paying their taxes on time while interest has increased by \$200,000, leaving a net change of zero.

Treasurer Stolman reported on the increased prepayment activity that occurred as a result of a tax change and on a reduced headcount.

Financial and Administrative Committee

A motion was made by Member Durkin, seconded by Member Pedersen, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.36 [18-1228](#)

*

Committee action approving the recommended Fiscal Year 2019 budget for Tax Sale Automation.

(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)

Financial and Administrative Committee

A motion was made by Member Bartels, seconded by Member Durkin, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.37 [18-1229](#)

Committee action approving the recommended Fiscal Year 2019 budget for Information Technology.

(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).

Information Technology (IT) Director Chris Blanding, Lore Powell, IT, and Anthony Cooling, Finance and Administrative Services, presented the proposed budget for IT. Mr. Cooling indicated that personnel expenses have decreased based on staff turnover and an increase in outsourced staff augmentation to support the mainframe. Software and online services and capital expenditures have increased. Mr. Cooling noted that staff augmentation costs are being placed in a separate account for better tracking. IT is requesting a new program/personnel request for oblique aerial imagery and this request is being recommended by the County Administrator's Office.

IT Director Chris Blanding reported the department's mission and vision is to support and provide innovative solutions to the county. It is continuously looking to optimize efficiency and modernize technology, noting that many of the technological services have been moved to hosted solutions and storage on the cloud. He indicated that IT has been partnering with Semantics to improve cyber security, noting that in its first month, more than 8,000 phishing attacks were thwarted. Discussion ensued.

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Taylor, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.38 [18-1230](#)

Committee action approving the recommended Fiscal Year 2019 budget for Human Resources.

(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).

Human Resources (HR) Director Rodney Marion, Chris Kopka, HR, and Zach Creer, Finance and Administrative Services, presented the proposed budget for Human Resources. Mr. Creer indicated that the proposed HR budget includes a new program/personnel request for a new recruiter position that has been recommended for approval by the County Administrator's Office. Additionally, expenses have increased by

\$30,000 for tuition reimbursement and \$60,000 for a compensation study.

HR Director Marion provided highlights for Fiscal Year (FY) 2018, reporting the conversion to a new HR payroll system is expected to be complete in April 2019. Change managers will be utilized to effectively communicate the changes to staff. HR Director Marion explained the need to hire a recruiter for Lake County. Staff has identified gaps in its communications with staff, its proficiency incentive program, and its benefits structure. HR has recently begun utilizing the Communications division to improve its communications with staff. Additionally, HR has chosen a vendor to handle its wellness program which is geared for easy use and employee engagement.

Discussion ensued regarding how the new recruitment position will be utilized and ways to attract new talent including reconsidering paid time off.

Financial and Administrative Committee

A motion was made by Member Bartels, seconded by Member Carlson, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.39 [18-1231](#)

Committee action approving the recommended Fiscal Year 2019 budget for the Liability Fund.

(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).

Chris Kopka, Human Resources (HR), and Zach Creer, Finance and Administrative Services, presented the proposed budget for the liability insurance fund. He indicated that personnel costs have decreased due to staff turnover and medical expenses have decreased due to shifting the purchase of supplies to departments. Contractuals are increasing due to higher risk premiums, broker fees, and increases in third party administrator costs.

Ms. Kopka reported on HR's initiatives to leverage technology to improve efficiency and training. HR is reviewing data on county infrastructure related to the Americans with Disabilities Act (ADA) compliance of buildings and roads. In 2019, a public hearing will be schedule to discuss these findings and consider a remediation schedule.

Ms. Kopka also reported that staff has worked to resolve its legacy claims, noting that only three claims that are older than five years await resolution. Ms. Kopka noted that liability insurance premiums (nationwide) are expected to increase in 2019. A Request for Proposal for a third party administrator of liability insurance will be sought next year.

Financial and Administrative Committee

A motion was made by Member Hewitt, seconded by Member Pedersen, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.40 [18-1232](#)

Committee action approving the recommended Fiscal Year 2019 budget for Health-Life-Dental (HLD).

(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).

Zach Creer, Finance and Administrative Services, presented the proposed budget for the HLD insurance. He indicated that revenue is up due to premiums and contactuals are also increasing due to Phase Two of the Human Resources Information System (HRIS) project. He noted there has been a slight increase in mental health wellness checks for emergency personnel.

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Carlson, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.41 [18-1233](#)

Committee action approving the recommended Fiscal Year 2019 budget for FICA.

(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).

Zach Creer, Finance and Administrative Services, presented the proposed budget for FICA (social security and medicare).

Financial and Administrative Committee

A motion was made by Member Bartels, seconded by Member Carlson, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.42 [18-1234](#)

Committee action approving the recommended Fiscal Year 2019 budget for IMRF.

(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).

Zach Creer, Finance and Administrative Services, reported that the Illinois Municipal Retirement Fund (IMRF) rate is down this year from 10.28 percent to 7.92 percent. This decrease, coupled with new employees who are at the Tier Two level, has resulted in a

decrease in the budgeted amount from the previous year. He noted that the rate decrease is an anomaly and unlike to reoccur.

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Hewitt, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.43 [18-1235](#)

Committee action approving the recommended Fiscal Year 2019 budget for Finance and Administrative Services.

(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).

Finance and Administrative Services (FAS) Director Patrice Sutton presented the proposed budget for FAS. Revenues from support services are projected to be flat in Fiscal Year (FY) 2019. Personnel, benefits and contractals will decrease due to three positions being moved from the FAS management center to the new Facilities and Construction Department. A new program/position request is being recommended by the County Administrator's Office. Commodities have decreased due to a reduction of paper but there is a capital expenditure for the replacement of a high volume printer in the Print Shop.

Financial and Administrative Committee

A motion was made by Member Hewitt, seconded by Member Durkin, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.44 [18-1247](#)

Committee action approving the recommended Fiscal Year 2019 budget for Facilities and Construction.

(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).

Finance and Administrative Services (FAS) Director Patrice Sutton presented the proposed budget for the Facilities and Construction Department. She indicated that this department was split from the FAS Department due to a reorganization. She reported that personnel costs are increasing due to the reclassification of a Construction/Facilities technician position to a director position and the addition of custodians for the new court tower.

Commodities and contractals have increased to reflect the costs of a full year of operations at new and renovated county facilities.

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Carlson, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.45 [18-1241](#)

Committee action approving the recommended Fiscal Year 2019 budget for the Corporate Capital Improvement Program.

(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).

Finance and Administrative Services Director Patrice Sutton reported that there are no funds budgeted for the Corporate Capital Improvements fund because this item will be considered separately in November and will be incorporated into the budget. She indicated that there is \$17,400,000 available due to the sweep of the reserves' annual operating budget (capital fund set aside) and project close-out or reallocation. It is recommended that \$4,450,000 fund Construction Capital Projects, \$7,000,00 fund Facility Assessment Capital Projects, \$630,000 fund Security Capital Projects, \$786,000 fund Information Technology Capital Projects, and \$4,534,826 be set aside for future long term capital projects.

Deputy County Administrator Amy McEwan noted that, while not in the budget, there will be a need to budget for the replacement of the CRIMS program that is used by the Circuit Court Clerks and Nineteenth Judicial Circuit Court.

Financial and Administrative Committee

A motion was made by Member Durkin, seconded by Member Hewitt, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.46 [18-1236](#)

Committee action approving the recommended Fiscal Year 2019 budget for County Board.

(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).

Shantel Franklin, Finance and Administrative Services, presented the proposed budget for the County Board Office. She indicated that tax revenue is greater in Fiscal Year (FY) 2019 because of projected increases in the one percent county sales, state sales, and new growth on property taxes. However, these increases are offset by a decrease in personal property replacement tax. Transfers from other funds have decreased primarily based on the revised fee from the Geographic Information System (GIS) fund. Miscellaneous revenues have decreased due to an adjustment in Indirect Cost Allocation. Dues and

subscriptions have increased based on new membership in the Illinois State Association of Counties. The County Board Office is requesting a new program/position request for an executive assistant and it is recommended by the County Administrator's Office.

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Taylor, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.47 [18-1237](#)

Committee action approving the recommended Fiscal Year 2019 budget for Video Gaming.

(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).

Finance and Administrative Services Director Patrice Sutton presented the proposed video gaming budget. Revenue is expected to increase in Fiscal Year 2019. She noted that a portion of these funds will be transferred to Community Development to cover administrative costs associated with grant management of the video gaming revenue. She noted that the video gaming is inaccurately reflected in two departments but is not overstated in the budget. This will be corrected for final consideration by the committee and County Board.

Financial and Administrative Committee

A motion was made by Member Hewitt, seconded by Member Carlson, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.48 [18-1238](#)

Committee action approving the recommended Fiscal Year 2019 budget for the County Administrator.

(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).

Shantel Franklin, Finance and Administrative Services, presented the proposed budget for the County Administrator's Office. She indicated that personnel expenses have increased due to the filling of vacancies at a higher than budgeted amount and the anticipated countywide salary increase. Benefits have decreased based on the lower retirement fund contribution but contractals have increased based on a new program/position request for the funding of an internal employee communications software program.

County Administrator Barry Burton reported that a new program/personnel request for a new performance measurement program was not recommended by the County

Administrator's Office at this time, but there will be a need for this program in the future. He explained that there are too many other projects and program requests requiring more immediate attention.

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Bartels, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.49 [18-1239](#)

Committee action approving the recommended Fiscal Year 2019 budget for the General Operating Expense.

(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)

Finance and Administrative Services Director Patrick Sutton presented the proposed budget for the General Operating Expense. She noted that the 12 correction officers positions, previously identified in the GOE fund, have been shifted to the Sheriff's Office budget. There has been a significant decrease in the contractals line as the county is not pursuing as many initiatives in the upcoming year. Capital expenditures have decreased.

Financial and Administrative Committee

A motion was made by Member Taylor, seconded by Member Pedersen, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.50 [18-1240](#)

Committee action approving the recommended Fiscal Year 2019 budget for the Solid Waste Management Tax.

(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).

Mike Wheeler, Finance and Administrative Services, presented the proposed budget for Solid Waste Management Tax. He indicated that taxes collected in this fund will be transferred to the Health Department's Prevention Division that conducts landfill inspections.

Financial and Administrative Committee

A motion was made by Member Durkin, seconded by Member Hewitt, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.51 [18-1242](#)

Committee action approving the recommended Fiscal Year 2019 budget for Capital

Projects - 2010A Bond, Road Construction Projects Fund.

(Item considered on Wednesday, October 24, 2019 following the Public Works and Transportation Committee Joint Budget Meeting).

Zach Creer, Financial and Administrative Services, indicated that the proposed budget for the 2010A Bond Road Construction Projects is zero.

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Durkin, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.52 [18-1243](#)

Committee action approving the recommended Fiscal Year 2019 budget for Capital Projects - 2011A Tax Exempt General Operating Bonds, Road Construction.

(Item considered on Wednesday, October 24, 2019 following the Public Works and Transportation Committee Joint Budget Meeting).

Zach Creer, Financial and Administrative Services, indicated that the proposed budget for the 2011A Tax Exempt General Obligation (GO) Bonds Road Construction Projects is zero.

Financial and Administrative Committee

A motion was made by Member Durkin, seconded by Member Hewitt, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.53 [18-1244](#)

Committee action approving the recommended Fiscal Year 2019 budget for Capital Projects - 2013 Bond, Road Construction Projects.

(Item considered on Wednesday, October 24, 2019 following the Public Works and Transportation Committee Joint Budget Meeting).

Zach Creer, Financial and Administrative Services, indicated that the proposed budget for the 2013 Bond Road Construction Projects is zero.

Financial and Administrative Committee

A motion was made by Member Durkin, seconded by Member Hewitt, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.54 [18-1245](#)

Committee action approving the recommended Fiscal Year 2019 budget for Capital Projects - 2015A Capital Projects Fund.

Item considered on Wednesday, October 24, 2019 following the Public Works and Transportation Joint Budget Meeting).

Ryan Horne, Financial and Administrative Services, indicated that the proposed budget for the 2015A Capital Projects fund is zero.

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Taylor, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.55 [18-1246](#)

Committee action approving the recommended Fiscal Year 2019 budget for Capital Projects - Special Service Area Number 16 Capital Projects Fund.

(Item considered on Wednesday, October 24, 2019 following the Public Works and Transportation Joint Budget Meeting).

Zach Creer, Financial and Administrative Services, indicated that the proposed budget for SSA # 16 is zero.

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Bartels, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.56 [18-1248](#)

Committee action approving the recommended Fiscal Year 2019 for the (2010A) Taxable General Obligation Bonds Debt Service Fund.

(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).

Ryan Horne, Finance and Administrative Services, presented the proposed budgets for Debt Service Funds items 6.56 through 6.60.

Financial and Administrative Committee

A motion was made by Member Bartels, seconded by Member Hewitt, that items 6.56 through 6.60 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.57 [18-1249](#)

Committee action approving the recommended Fiscal Year 2019 budget for the (2011A) General Obligation Bonds Debt Service Fund.

Financial and Administrative Committee

A motion was made by Member Bartels, seconded by Member Hewitt, that items 6.56 through 6.60 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.58 [18-1250](#)

Committee action approving the recommended Fiscal Year 2019 budget for the 2013 General Obligation Road Bonds Debt Service Fund.

Financial and Administrative Committee

A motion was made by Member Bartels, seconded by Member Hewitt, that items 6.56 through 6.60 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.59 [18-1251](#)

Committee action approving the recommended Fiscal Year 2019 budget for the 2015A Debt Service Fund.

(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).

Financial and Administrative Committee

A motion was made by Member Bartels, seconded by Member Hewitt, that items 6.56 through 6.60 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.60 [18-1308](#)

Committee action approving the recommended Fiscal Year 2019 budget for 2018 General Obligation (GO) Bonds.

(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).

Financial and Administrative Committee

A motion was made by Member Bartels, seconded by Member Hewitt, that items 6.56 through 6.60 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.61 [18-1252](#)

Committee action approving the recommended Fiscal Year 2019 budget for Special Service Area Number 10 (SSA # 10) - North Hills.

(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).

Ryan Horne, Finance and Administrative Services, presented the proposed budget for SSA # 10. He indicated that the SSA was established to pay bonds for the construction of a new sanitary sewer system for North Hills. Final payment was made in 2016 and the proposed budget is zero.

Financial and Administrative Committee

A motion was made by Member Durkin, seconded by Member Hewitt, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.62 [18-1253](#)

Committee action approving the recommended Fiscal Year 2019 budget for Special Service Area Number 12 (SSA # 12) - Woods of Ivanhoe.

(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).

Ryan Horne, Finance and Administrative Services, presented the proposed budget for SSA # 12. He indicated that the SSA was established for the maintenance of the Woods of Ivanhoe's private road and utilities. The SSA expires in 2019 but there is interest from the property owners to extend it.

Financial and Administrative Committee

A motion was made by Member Bartels, seconded by Member Taylor, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.63 [18-1254](#)

Committee action approving the recommended Fiscal Year 2019 budget for Special Service Area Number 13 (SSA # 13) - Tax Exempt 2007A.

(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).

Ryan Horne, Finance and Administrative Services, presented the proposed budgets for items 6.45 and 6.46 for SSA # 13. These SSAs were established to repay 2007 bonds issued to fund the construction of a sanitary sewer system for the Spencer Highlands and Elmcrest subdivision in unincorporated area of Wauconda.

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Carlson, that items 6.63 and 6.64 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.64 [18-1255](#)

Committee action approving the recommended Fiscal Year 2019 budget for Special Service Area Number 13 (SSA # 13) - Taxable 2007B.

(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Carlson, that items 6.63 and 6.64 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.65 [18-1256](#)

Committee action approving the recommended Fiscal Year 2019 budget for Special Service Area Number 16 (SSA # 16) - Lake Michigan Water.

(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).

Ryan Horne, Finance and Administrative Services, presented the proposed budget for SSA # 16. He indicated that this SSA was established in collaboration with the Central Lake County Joint Action Water Agency (CLCJAWA) to repay 2013 bonds and related debt that was issued to fund improvements and extensions to Lake Michigan water to Lake Villa and the Village of Lindenhurst.

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Pedersen, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.66 [18-1257](#)

Committee action approving the recommended Fiscal Year 2019 budget for Special Service Area Number 17 (SSA # 17) - Ivanhoe Estates.

(This item was considered on Wednesday, October 24, 2018 following the Planning, Building and Zoning Committee).

Ryan Horne, Finance and Administrative Services, presented the proposed budget for SSA # 17. He indicated that the SSA was established to fund the repair, reconstruction and maintenance of private streets within the Ivanhoe Estates residential community.

Financial and Administrative Committee

A motion was made by Member Bartels, seconded by Member Taylor, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

COUNTY BOARD MEMBERS NEW PROGRAM/PERSONNEL REQUESTS

Deputy County Administrator Amy McEwan noted that the County Administrator's Office does not opine on County Board Member new program/personnel requests. Chair Rummel noted that if the committee approves a County Board Member new program/personnel request, the County Administrator's Office and Finance and Administrative Services departments will need to find a way to fund them which might include taking away funds from another department. Funding of new program requests is limited to one year.

Lake County Health Department (LCHD)/Community Health Care (CHC) Crisis

(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)

Acting Chairman Carol Calabresa and Lake County Board Member Sandy Hart presented a joint request for \$100,000 in funding to evaluate and develop options for an expanded LCHD Respite Bed program to provide law enforcement a jail/emergency room diversion drop-off resource.

Health Department Director Mark Pfister reported on the crisis hotline that dually serves as a screening for individuals to enter into the Way Out Program and other valuable programs the county offers. Discussion ensued on the facility and the help it will provide to individuals with mental health needs. Undersheriff David Hare elaborated on how officers utilize the LCHD Respite Bed Program and the need for additional beds.

Member Carlson commended Member Hart and Acting Chairman Calabresa on their efforts on this program request. He inquired whether the study will also include information on long-term solutions for individuals. Mr. Pfister indicated that this program is specifically targeted to help stabilize individuals in need of crisis care.

Member Taylor inquired whether this funding would be better spent on something other than a study. Health Department Director Pfister noted that there is a need to evaluate the existing program and determine what options are available to expand the program. Discussion ensued. Undersheriff Hare noted that this study will likely result in departments requesting additional funds for new or expanded program implementations, but he believes that in the long-term, these preventative initiatives will save taxpayer monies by diverting individuals from jails and not-for-profit hospitals.

Deputy County Administrator Amy McEwan reported that there are two potential funding

sources for this program: the capital improvement plan or the mental health fund. The mental health funding was previously earmarked for a mental health anti-stigma campaign.

The consensus of the committee was for staff to explore funding options for an amount not to exceed \$100,000. Chair Rummel noted that if additional funding is needed, the committee could explore funding the study with video gaming revenue.

Financial and Administrative Committee

A motion was made by Member Bartels, seconded by Member Carlson, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

No Wake Signage for Fox Waterway System Program Request

(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)
County Board Member Judy Martini requested \$2,000 for no wake signage along the Fox Waterway. The Fox Waterway Agency had an agreement with the county that expired in 2011. The County's marine unit continues to patrol the waterway on behalf of the Fox Waterway Agency but does not receive any reimbursement from the agency. The Fox Water Agency has legal authority to issue no wake statuses on the Chain of Lakes. Notifications of no wake status are typically posted on Fox Waterway Agency's website and through a cell phone application and subscribed email lists. However, there are boaters who are unfamiliar on how to access this information and have created hazards by motoring through no wake zones during flooding periods, causing damage to piers. County Board Member Martini suggested the installation of signs be made at the Division of Transportation at a cost of \$200 per sign.

Member Pedersen reported Fox Waterway Agency denied the county's request to impose a \$5 fee on their sticker fee to help pay for the marine unit that is on a state waterway. She also reported that the Fox Waterway Agency has directed residents who request dredging of their water channels to contact the county, knowing that the county is not responsible to maintain the waterway. She indicated that the Fox Waterway should find a way to fund this signage. Member Hewitt agreed with Member Pedersen. Member Martini noted that installing these signs would cut down on marine patrol calls.

The item failed to receive a motion.

Idle Reduction Software New Program Request

(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)

Chair Rummel reported that this request is from Member Paul Frank. Deputy County Administrator Amy McEwan indicated that the request is to look at opportunities for idle reduction. Staff focused its efforts on the Sheriff's squad cars, noting that they are left to idle to allow for fast response by deputies, to keep lights flashing while performing traffic

control duties, and to maintain a healthy temperature for deputies wearing protective equipment. There is new software that allows for a reduction in engine revolutions per minute (RPMs) while idling, saving fuel and reducing emissions. Only the vehicles that are in the Sheriff's Office fleet that make sense to have the software installed would be retrofitted at a cost of \$500 per vehicle. It was noted the vendor has an agreement with Ford which would not negate the warranty of the vehicles.

The consensus was to fund \$40,000 for Sheriff's Office squad retrofitting.

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Hewitt, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Electric Vehicle Bus Subsidy to PACE to Encourage the Electrification of their

(This item was considered on Wednesday, October 24, 2018 after 1:00 p.m.)

Chair Rummel noted that this is a request from County Board Member Paul Frank. Assistant County Administrator Paul Fetherston reported that Member Frank is requesting a subsidy of \$100,000 to encourage PACE to purchase an electric bus for use on the Lake-Cook Road bus route in southern Lake County. Acting Chairman Carol Calabresa reported that the electric buses are heavy and expressed concern on their impact to Lake County roads. She indicated that she did not feel this is a high priority and would like to see more data before a decision is made. Chair Rummel suggested that this item be referred to the Public Works and Transportation Committee for review.

The item failed to receive a motion.

7. Members Remarks

Acting Chair Carol Calabresa requested Undersheriff Hare report on a MacArthur grant the Sheriff's Office will be receiving as part of its jail diversion initiative. Undersheriff Hare thanked County Administrator staff for their assistance in securing this grant funding. Discusison ensued.

Chair Rummel thanked County Administrator Barry Burton for his years of service and leadership.

8. Adjournment

The meeting was adjourned on Wednesday, October 24, 2018 at 3:00 p.m.

A motion was made by Member Bartels, seconded by Member Carlson, that this item be adjourn. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chair

Vice-Chair

Financial and Administrative Committee