

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Tuesday, August 6, 2024**

**8:30 AM**

**Assembly Room, 10th Floor or register for remote attendance at:  
<https://bit.ly/4bLYx8n>**

**Health and Community Services Committee**

**1. Call to Order**

*Chair Parekh called the meeting to order at 8:31 a.m.*

**2. Pledge of Allegiance**

*Member Maine led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Maine and Chair Parekh

**Absent** 1 - Member Knizhnik

*Other Attendees*

*In Person:*

*Jennifer Clark, Board Member*

*Chris Anderson-Sell, Communications*

*Dominic Strezo, Community Development*

*Larry Mackey, Health Department*

*Jennifer Serino, Workforce Development*

*Mark Pfister, Health Department*

*Melissa Gallagher, Finance*

*Patrick Nelson, Workforce Innovation and Opportunity Act*

*Eric Waggoner, Planning, Building and Development*

*Patrice Sutton, County Administrator's Office*

*RuthAnne Hall, County Administrator's Office*

*Matt Meyers, County Administrator's Office*

*Abby Krakow, Communications*

*Kristy Cechini, County Board Office*

*Electronically:*

*Sandy Hart, County Board Chair*

*Theresa Glatzhofer, County Board Office*

*Jolanda Dinkins, County Board Office*

*Janna Philipp, County Administrator's Office*

*Demar Harris, Workforce Development*

*Eric Tellez, Planning, Building, and Development*

*Sam Johnson, Health Department*

*Mary Roberson, NIRCO*

*Mike Adam, Health Department*

*Sonia Hernandez, County Administrator's Office*

*Brea Barnes, Finance*

*Christine Sher, Finance*

*Nick Principali, Finance*

*JazMine' Evans, Finance*

*Michael Wheeler, Finance*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment**

*There were no comments from the public.*

**6. Chair's Remarks**

*There were no remarks from the Chair.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**CONSENT AGENDA (Items 8.1)**

**\*MINUTES\***

**8.1 24-0930**

Committee action approving the Health and Community Services Committee minutes from June 25, 2024.

**Attachments:** [HCS 6.25.24 Final Minutes](#)

**A motion was made by Member Ross Cunningham, seconded by Vice Chair Altenberg, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Maine and Chair Parekh

**Absent:** 1 - Member Knizhnik

**REGULAR AGENDA**

**\*COMMUNITY DEVELOPMENT\***

**8.2 24-0839**

Joint resolution authorizing funding application to the Metropolitan Mayors Caucus (MMC) for Supporting Municipalities for Asylum Seeker Services (SMASS) funding.

**Attachments:** [SMASS LC Agreement Draft Template](#)

*Dominic Strezo, Community Development Administrator, provided a summary of the application for funding to increase the capacity of community organizations working with asylum seekers. Discussion ensued.*

**A motion was made by Member Ross Cunningham, seconded by Vice Chair Altenberg, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Maine and Chair Parekh

**Absent:** 1 - Member Knizhnik

**\*HEALTH DEPARTMENT\***

**8.3 [24-1005](#)**

Ordinance amending Lake County Code of Ordinances Chapter 171: Onsite Wastewater Treatment Systems (OWTS).

**Attachments:** [CHAPTER 171 revisions CHANGED SECTIONS\\_EHAC APPROVED 05 1](#)

*Mark Pfister, Health Department Executive Director, announced today was his last Health and Community Services Committee meeting and thanked Larry Mackey, Environmental Health Director, for all of his years of service. Executive Director Pfister also provided an overview of the process for the Health Department ordinances.*

*Larry Mackey, Environmental Health Director, provided a summary of the ordinance change with the Lake County Code of Ordinances Chapter 171. Discussion ensued.*

**A motion was made by Vice Chair Altenberg, seconded by Member Ross Cunningham, that this ordinance be recommended to the County Board Agenda. The motion carried by the following voice vote.**

**Aye:** 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Maine and Chair Parekh

**Absent:** 1 - Member Knizhnik

**8.4 [24-1004](#)**

Ordinance amending Lake County Code of Ordinances Chapter 177, Tobacco Regulations.

**Attachments:** [CHAPTER 177 revisions sec 177.07 only EHAC APPR 02 19 2024](#)

*Larry Mackey, Environmental Health Director, provided a summary of the Lake County Code of Ordinances Chapter 177, Tobacco Regulations.*

**A motion was made by Member Hewitt, seconded by Member Ross Cunningham, that this ordinance be recommended to the County Board Agenda. The motion carried by the following voice vote.**

**Aye:** 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Maine and Chair Parekh

**Absent:** 1 - Member Knizhnik

**8.5 [24-1006](#)**

Ordinance amending the Lake County Health Department Environmental Health Fees Schedule (as authorized in Lake County Code of Ordinances Chapter 178).

**Attachments:** [2024 EH fees schedule REVISIONS EHAC APPROVED 05 13 2024](#)

*Larry Mackey, Environmental Health Director, provided a summary of the Lake County Health Department Environmental Health Fees Schedule.*

*Director Mackey thanked Mark Pfister, Health Department Executive Director, for his years of services.*

**A motion was made by Member Ross Cunningham, seconded by Vice Chair Altenberg, that this ordinance be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Maine and Chair Parekh

**Absent:** 1 - Member Knizhnik

**\*WORKFORCE DEVELOPMENT\***

**8.6 [24-0968](#)**

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) program year (PY) 2024 formula grant and authorizing an emergency appropriation in the amount of \$6,847,873 for the Lake County Workforce Development Department and increasing the headcount of Workforce Development by one full-time employee.

**Attachments:** [WDD 2024 WIOA Grant](#)  
[24-0968](#)

*Jennifer Serino, Workforce Development Director, provided a summary of the annual Workforce Innovation and Opportunity Act Program Year 2024 funding with the increase of one full-time Workforce Development position. Discussion ensued.*

**A motion was made by Member Ross Cunningham, seconded by Member Maine, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Maine and Chair Parekh

**Absent:** 1 - Member Knizhnik

**8.7 [24-0969](#)**

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Apprenticeship Navigator Grant 2024 and authorizing an emergency appropriation in the amount of \$159,476.29 for the Lake County Workforce Development Department.

**Attachments:** [WDD Apprenticeship Grant](#)  
[24-0969 WIOA Navigator Grant](#)

*Jennifer Serino, Workforce Development Director, provided a summary of the Workforce*

*Innovation and Opportunity Act Apprenticeship Navigator grant to fund an Apprenticeship Navigator position. Discussion ensued.*

**A motion was made by Vice Chair Altenberg, seconded by Member Danforth, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Maine and Chair Parekh

**Absent:** 1 - Member Knizhnik

**8.8 [24-0970](#)**

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) 2024 Supplemental Grant and authorizing an emergency appropriation in the amount of \$171,865.31 for the Lake County Workforce Development Department.

**Attachments:** [WDD 2024 Supplemental Funding](#)  
[24-0970 Supplemental Funding Grant](#)

*Jennifer Serino, Workforce Development Director, provided a summary of the Supplemental Grant to fund work-based training and supportive services for underserved communities and populations. Discussion ensued.*

**A motion was made by Member Ross Cunningham, seconded by Member Hewitt, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Maine and Chair Parekh

**Absent:** 1 - Member Knizhnik

**9. County Administrator's Report**

*There was no County Administrator's Report.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**11. Member Remarks and Requests**

*Member Maine stated she attended the Rosalind Franklin University Nursing INSPIRE Program graduation, which Workforce Development supports, at Lake Forest College.*

*Member Danforth left the meeting at 9:07 a.m.*

*Vice Chair Altenberg, Chair Parekh and Member Cunningham thanked Mark Pfister for his amazing years of service, especially during COVID.*

**12. Adjournment**

*Chair Parekh declared the meeting adjourned at 9:19 a.m.*

**Next Meeting: August 27, 2024**

*Meeting minutes prepared by Kristy Cechini.*

*Minutes were approved on August 27, 2024 by the Health and Community Services Committee.*