

# **Lake County Illinois**

*Lake County Health Department and Community Health Center  
3010 Grand Avenue  
Waukegan, Illinois  
Conference Room #3112*



## **Meeting Minutes - Final**

**Wednesday, March 22, 2023**

**6:00 PM**

**3010 Grand Ave., Waukegan, IL**

**Lake County Board of Health**

**1. Call to Order**

**President Sashko called the meeting to order at 6:02 p.m.**

**2. Roll Call of Members**

**Present** 9 - President Sashko, Vice President Ehrlich M.D., Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Cerk, Member Johnson Jones Ed.D., Member Parekh and Member Mittl Pollina Psy.D.

**Absent** 3 - Member Belmonte D.O., Member Cesnovar and Member Larson Ph.D.

**3. Pledge of Allegiance**

**This matter was presented**

**4. Public Comment to the Board**

*None*

**5. Awards, Recognitions, Appointments and Reappointments**

*President Sashko announced the retirement of Behavioral Health Associate Director Nick Caputa after 33+ years of service. Nick's focus during that time has been with adult and youth chemical dependency and mental health. Our Child and Adolescent Behavioral Health Services (CABS) program is top notch because of the passion and caring Nick and his team have provided and he's been instrumental in our partnership with Lake Behavioral Hospital. Nick has been at the helm of our Screening Assessment and Support Services (SASS) program serving Medicaid youth under 20, DCFS clients, and uninsured youth 17 and under. He's also played a key role in creating an outstanding team for our Youth Services Substance Abuse Program, Mental Health Juvenile Justice Program, Intensive Placement Stabilization (IPS), Substance Abuse Program (SAP), Assertive Community Treatment (ACT), Addictions Treatment Program (ATP), and so much more. Nick's retirement party is Wednesday, March 29, 12:30-2:30 p.m., and Board members are welcome to attend.*

**6. Presentations****6.1**

Expanding Behavioral Health Capacity: 988, Mobile Response, and Care Coordination and Support - Johnson

**Attachments:**    [988 MRT CCSO Presentation](#)

*Sam Johnson, Director of Behavioral Health, reviewed the information provided in the agenda packet.*

**7. President's Report**

*President Sashko reported on the following:*

*1. April 3-9, 2023, is National Public Health week. The American Public Health Association (APHA) brings communities together across the U.S. to observe the contributions of public health, highlighting the need for improving our nation's health.*

APHA has served as the organizer for over 25 years. This year's theme is "Centering and Celebrating Cultures in Health" which is the foundation of health equity and quality access and outcomes for all. It is of no surprise that Social Determinants of Health and the underlying causes of poor health continue to be the root cause of poor health. President Sashko will send the Board members a flyer outlining the week's events, virtual programs, and more.

2. Thursday, April 6, 2023, is Public Health Workforce Day. A day to recognize and honor the hard work of our Lake County Health Department and Community Health Center staff and teams who have literally dedicated their lives to protecting others health and well-being. Board members are encouraged to visit any of the LCHD facilities and thank staff for all they do every day.

3. The IPHA 82nd Annual Conference is scheduled for September 6-7, 2023, at Starved Rock Lodge and Conference Center in Ogelsby, IL. This year's theme is Driving Public Health Forward. Registration opens May 1, 2023. President Sashko will send the Board members the early bird registration flyer.

4. The Illinois Department of Public Health Office of Policy, Planning and Statistics has approved Lake County Health Department's Community Needs Assessment and Health Plan. This means LCHD is a certified local public health department effective November 4, 2021 for a period of five years.

5. The Lake County Clerk's office has begun sending out Statement of Economic Interest notification emails. Completion of this form is required and failure to do so will result in a fine. Board members were instructed to contact Lisa Kroeger, Executive Director Assistant, if they do not receive the email.

## **8. Consent Agenda**

### **8.1**

January 25, 2023 Meeting Minutes

**Attachments:** [BOH Minutes 1.25.23 - DRAFT](#)

**President Sashko called for a motion to approve the consent agenda. Motion by Vice President Ehrlich, second by Member Johnson Jones. Voice vote, all in favor, motion carried.**

**Aye:** 9 - President Sashko, Vice President Ehrlich M.D., Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Cerk, Member Johnson Jones Ed.D., Member Parekh and Member Mittl Pollina Psy.D.

**Absent:** 3 - Member Belmonte D.O., Member Cesnovar and Member Larson Ph.D.

## **9. Regular Agenda**

### **9.1**

Ratification of National Association of County and City Health Officials (NACCHO), Local Health Department Healthcare-Associated Infections and Antimicrobial Resistance (HAI/AR), \$120,000.00  
- Grant Approval - Kritz

**Attachments:** [NACCHO HAI-AR](#)

**President Sashko called for a motion to ratify and approve. Motion by Member Maine, second by Member Pollina. Motion carried by the following roll call vote:**

**Aye:** 9 - President Sashko, Vice President Ehrlich M.D., Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Cerk, Member Johnson Jones Ed.D., Member Parekh and Member Mittl Pollina Psy.D.

**Absent:** 3 - Member Belmonte D.O., Member Cesnovar and Member Larson Ph.D.

## 9.2

Ratification of Illinois Department of Public Health, Local Health Department Overdoses Surveillance and Response, \$62,500.00 - Grant Approval - Kritz

**Attachments:** [Overdose Surveillance and Response EA](#)

**President Sashko called for a motion to ratify and approve. Motion by Member Johnson Jones, second by Member DeVaux. Motion carried by the following roll call vote:**

**Aye:** 9 - President Sashko, Vice President Ehrlich M.D., Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Cerk, Member Johnson Jones Ed.D., Member Parekh and Member Mittl Pollina Psy.D.

**Absent:** 3 - Member Belmonte D.O., Member Cesnovar and Member Larson Ph.D.

## 9.3

Ratification of Libertyville Health Center Addition - Bid #23020 - Nordstrom

**Attachments:** [Vendor Disclosure and Vendor Certification Boller Bid 23020](#)

**President Sashko called for a motion to ratify and approve. Motion by Member Pollina, second by Member DeVaux. Motion carried by the following roll call vote:**

**Aye:** 9 - President Sashko, Vice President Ehrlich M.D., Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Cerk, Member Johnson Jones Ed.D., Member Parekh and Member Mittl Pollina Psy.D.

**Absent:** 3 - Member Belmonte D.O., Member Cesnovar and Member Larson Ph.D.

## 9.4

Ratification of Collective Bargaining Agreement for Animal Care and Control - Nordstrom

**Attachments:** [Lake County and ICOP \(ACC\) CBA](#)

**President Sashko called for a motion to ratify and approve. Motion by Member Maine, second by Member Ehrlich. Motion carried by the following roll call vote:**

**Aye:** 9 - President Sashko, Vice President Ehrlich M.D., Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Cerk, Member Johnson Jones Ed.D., Member Parekh and Member Mittl Pollina Psy.D.

**Absent:** 3 - Member Belmonte D.O., Member Cesnovar and Member Larson Ph.D.

#### 9.5

Ratification of 2022 Annual Report - Nordstrom

**Attachments:** [2022 Annual Report 20230308](#)

**President Sashko called for a motion to ratify and approve. Motion by Member Parekh, second by Member Maine. Voice vote, all in favor, motion carried.**

**Aye:** 9 - President Sashko, Vice President Ehrlich M.D., Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Cerk, Member Johnson Jones Ed.D., Member Parekh and Member Mittl Pollina Psy.D.

**Absent:** 3 - Member Belmonte D.O., Member Cesnovar and Member Larson Ph.D.

#### 9.6

Ratification of Annual Compliance Work Plan Review and Approval - Nordstrom

**Attachments:** [Compliance Work Plan 2022 Annual Summary](#)

[Compliance Work Plan 2023](#)

**President Sashko called for a motion to ratify and approve. Motion by Member DeVaux, second by Member Johnson Jones. Voice vote, all in favor, motion carried.**

**Aye:** 9 - President Sashko, Vice President Ehrlich M.D., Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Cerk, Member Johnson Jones Ed.D., Member Parekh and Member Mittl Pollina Psy.D.

**Absent:** 3 - Member Belmonte D.O., Member Cesnovar and Member Larson Ph.D.

#### 9.7

Ratification of Cooperative Operational Agreement - Pfister

**Attachments:** [BOH GC COA 2.22.23](#)

**President Sashko called for a motion to ratify and approve. Motion by Member Ehrlich, second by Member Pollina. Voice vote, all in favor, motion carried.**

**Aye:** 9 - President Sashko, Vice President Ehrlich M.D., Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Cerk, Member Johnson Jones Ed.D., Member Parekh and Member Mittl Pollina Psy.D.

**Absent:** 3 - Member Belmonte D.O., Member Cesnovar and Member Larson Ph.D.

#### 9.8

Ratification of Proposed Changes to Health Department Employee Policies - Hagstrom

**Attachments:**    [Grievance Procedure - Redline & Final](#)  
[Termination of Employment - Redline & Final](#)

**President Sashko called for a motion to ratify and approve. Motion by Member Hagstrom, second by Member Johnson Jones. Voice vote, all in favor, motion carried.**

**Aye:** 9 - President Sashko, Vice President Ehrlich M.D., Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Cerk, Member Johnson Jones Ed.D., Member Parekh and Member Mittl Pollina Psy.D.

**Absent:** 3 - Member Belmonte D.O., Member Cesnovar and Member Larson Ph.D.

#### 9.9

Ratification of Provider Appointment - Maine

**President Sashko called for a motion to ratify and approve. Motion by Member Maine, second by Member DeVaux. Voice vote, all in favor, motion carried.**

**Aye:** 9 - President Sashko, Vice President Ehrlich M.D., Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Cerk, Member Johnson Jones Ed.D., Member Parekh and Member Mittl Pollina Psy.D.

**Absent:** 3 - Member Belmonte D.O., Member Cesnovar and Member Larson Ph.D.

#### 9.10

Behavioral Health Position Reclassifications and/or Salary Adjustment - Johnson and Pfister

**Attachments:**    [BH Salary Increases Pending Year End FY22](#)

*Mark Pfister and Sam Johnson reviewed the information provided in the agenda packet. Member Parekh questioned whether the amount being requested, \$974,011.00, is enough based on the fact that there are 151 positions. Mark Pfister explained that this is a starting amount and if an increase in staff is not seen as a result, the Board of Health will be presented with a request for more because if additional people are not hired we will need to reduce services and possibly eliminate entire programs. Member Maine asked if there are any models in place at other agencies that have already done this and done it well that we can follow or is this something that can be addressed legislatively. Mark stated there is legislation in right now and the current administration and elected officials have been very beneficial in voting in favor of public health and behavioral health funding, but in prior years that was not the case and now there is a delay as a result. Member Pollina commented that she is very pleased with the efforts the Health Department is making to retain and hire staff because among the population she works with, high risk and high need children, adolescents and families, so many of those children need the Health Department and have benefited from the staff and services.*

**President Sashko called for a motion to approve the Behavioral Health Position Reclassifications and/or Salary Adjustment. Motion by Member Maine, second by Member Cerk. Motion carried by the following roll call vote:**

**Aye:** 9 - President Sashko, Vice President Ehrlich M.D., Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Cerk, Member Johnson Jones Ed.D., Member Parekh and Member Mittl Pollina Psy.D.

**Absent:** 3 - Member Belmonte D.O., Member Cesnovar and Member Larson Ph.D.

#### 9.11

FY 2022 Budget Carry Forwards - Riley

**Attachments:** [FY22-23 Carry Forwards Summary](#)  
[FY-22-23 Carry Forwards Data](#)

**President Sashko called for a motion to approve. Motion by Member Pollina, second by Member Johnson Jones. Motion carried by the following roll call vote:**

**Aye:** 9 - President Sashko, Vice President Ehrlich M.D., Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Cerk, Member Johnson Jones Ed.D., Member Parekh and Member Mittl Pollina Psy.D.

**Absent:** 3 - Member Belmonte D.O., Member Cesnovar and Member Larson Ph.D.

#### 9.12

FY23 Sliding Fee Schedule of Discounts - Riley

**Attachments:** [Sliding Fee Schedules](#)

**President Sashko called for a motion to approve. Motion by Member Ehrlich, second by Member Maine. Motion carried by the following roll call vote:**

**Aye:** 9 - President Sashko, Vice President Ehrlich M.D., Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Cerk, Member Johnson Jones Ed.D., Member Parekh and Member Mittl Pollina Psy.D.

**Absent:** 3 - Member Belmonte D.O., Member Cesnovar and Member Larson Ph.D.

#### 9.13

Proposed New and Revised Health Department Employee Policies - Hagstrom

**Attachments:** [The Pay Plan - Hiring, Transfers, Promotions, and Demotions - REDLINE](#) & [Work Arrangements](#)

*Personnel Committee Chair Hagstrom noted that the committee made an additional change to The Pay Plan - Hiring, Transfers, Promotions, and Demotions. Section I. Policy, new paragraph 2: the second sentence beginning with, "For potential internal candidates..." was moved to be the last sentence in paragraph 1 and reworded to read, "For potential internal candidates performance and skills demonstrated during their time as an employee may offset educational degrees, years of experience, and managerial experience requirements."*

**President Sashko called for a motion to approve with the additional change noted. Motion by Member Hagstrom, second by Member DeVaux. Voice vote, all in favor,**

**motion carried.**

**Aye:** 9 - President Sashko, Vice President Ehrlich M.D., Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Cerk, Member Johnson Jones Ed.D., Member Parekh and Member Mittl Pollina Psy.D.

**Absent:** 3 - Member Belmonte D.O., Member Cesnovar and Member Larson Ph.D.

#### 9.14

Provider Appointment - Maine

**President Sashko called for a motion to approve. Motion by Member Maine, second by Member Pollina. Voice vote, all in favor, motion carried.**

**Aye:** 9 - President Sashko, Vice President Ehrlich M.D., Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Cerk, Member Johnson Jones Ed.D., Member Parekh and Member Mittl Pollina Psy.D.

**Absent:** 3 - Member Belmonte D.O., Member Cesnovar and Member Larson Ph.D.

### 10. Discussion Items

#### 10.1

2023 Strategic Plan Update - Hargett, Hayes

**Attachments:** [One LCHD Strategic Plan](#)

*Buddy Hargett, Director of Organizational Effectiveness and Development, reviewed the information provided in the agenda packet.*

**This matter was presented**

#### 10.2

Schedule of Revenues and Expenditures - Riley

**Attachments:** [BOH Report Preliminary Nov 2022](#)

**This matter was presented**

### 11. Attachments for Board Review

#### 11.1

Media Placement Highlights - Nordstrom

**Attachments:** [Media Placement Highlights 202301-02](#)

**This matter was presented**

### 12. Lake County Community Health Center Governing Council Update

*Mark Pfister informed the Board that once approval of the continued use of ARPA funds is received from HRSA, a request for proposal (RFP) will go out for a consultant to conduct the deep dive on value-based care. The grant expires at the end of March but HRSA has already informed us that they will approve our no cost extension.*

### 13. Lake County Tuberculosis Board Update



*Lisa Kritz, Director of Prevention, informed the Board there is no update and the next TB Board meeting is April 6, 2023.*

**14. Added to Agenda Items**

*None*

**15. Old Business**

*None*

**16. New Business**

*None*

**17. Executive Session**

**President Sashko called for a motion to enter into Executive Session. Motion by Member Ehrlich, second by Member Maine, to enter into Executive Session at 7:22 p.m. for the purpose of discussing personnel matters. Motion carried by the following roll call vote:**

**Aye:** 9 - President Sashko, Vice President Ehrlich M.D., Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Cerk, Member Johnson Jones Ed.D., Member Parekh and Member Mittl Pollina Psy.D.

**Absent:** 3 - Member Belmonte D.O., Member Cesnovar and Member Larson Ph.D.

**17.1**

Personnel Matters - Sashko

**Discussion was held in Executive Session.**

**Executive Session**

**President Sashko called for a motion to come out of Executive Session. Motion by Member Hagstrom, second by Member Maine to come out of Executive Session at 7:51 p.m. Vote vote, all in favor, motion carried.**

**Aye:** 9 - President Sashko, Vice President Ehrlich M.D., Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member-at-Large Maine, Member Cerk, Member Johnson Jones Ed.D., Member Parekh and Member Mittl Pollina Psy.D.

**Absent:** 3 - Member Belmonte D.O., Member Cesnovar and Member Larson Ph.D.

**18. Adjournment**

**President Sashko adjourned the meeting at 7:51 p.m.**