

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Friday, March 3, 2023

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at
<http://bit.ly/3IFCS6l>

Special Committee on Broadband

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Special Committee on Broadband (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order

Chair Clark called the meeting to order at 8:33 a.m

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 4 - Vice Chair Casbon, Chair Clark, Member Hunter and Member Roberts

Absent 3 - Member Campos, Member Kyle and Member Schlick

Other Attendees:

In Person:

Alex Carr, Communications

Alicia Ross, Illinois State Office of Broadband

Elizabeth Brandon, County Administrator's Office

Eric Waggoner, Planning, Building and Development

Gary Gibson, County Administrator's Office

Greg Claus, National Telecommunications and Information Administration (NTIA)

Idalys Rios, County Administrator's Office

Joe Monie, Public

Kevin Quinn, Communications

Matt Meyers, County Administrator's Office

Mimi Cowan, Illinois Department of Commerce and Economic Opportunity

Paul Frank, Board Member

Tammy Chatman, Communications

Theresa Glatzhofer, County Board Office

Electronically:

Abby Krakow, Communications

Demar Harris, Workforce Development

Elizabeth Shaw, Public

Frank D'Andrea, Finance

Frank Deuel, Public

James Hawkins, County Administrator's Office

Jennifer Serino, Workforce Development

Jolanda Dinkins, County Board Office

Kristy Cechini, County Board Office

Linda Pedersen, Board Member

Michael Wheeler, Finance

Nick Principali, Finance

RuthAnne Hall, Purchasing

Sonia Hernandez, County Administrator's Office

Sandy Hart, County Board Chair

Stacy Davis Wynn, Purchasing

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

There were no comments from the public.

6. Chair's Remarks

Chair Clark noted that she is looking forward to hearing from state and federal groups regarding their broadband presentation at today's meeting.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Item 8.1)

MINUTES

8.1 23-0337

Committee action approving the Special Committee on Broadband minutes from February 3, 2023.

Attachments: [Broadband 2.3.23 Final Minutes](#)

A motion was made by Member Roberts, seconded by Vice Chair Casbon, that these minutes be approved. The motion carried by the following voice vote:

Aye: 4 - Vice Chair Casbon, Chair Clark, Member Hunter and Member Roberts

Absent: 3 - Member Campos, Member Kyle and Member Schlick

REGULAR AGENDA

8.2 23-0351

Presentation and discussion with the Illinois State Office on Broadband and the National Telecommunications and Information Administration on current initiatives and programs.

Mimi Cowan, Illinois Department of Commerce and Economic Opportunity, Alicia Ross, Illinois State Office of Broadband, and Greg Claus, National Telecommunications and Information Administration (NTIA), gave brief introductions and then gave a presentation about current state and federal broadband initiatives and programs.

Discussion ensued.

8.3 23-0362

Discussion regarding communication and outreach strategies on available Broadband programs.

Alex Carr, Deputy Communications Officer, gave an overview of the broadband-related

information that is currently available to residents on the Lake County broadband webpage, in Board Member newsletters, through postcards and mailings, and via news releases. Matt Meyers, Assistant County Administrator, asked the Committee for feedback regarding future broadband-related communication.

Discussion ensued.

The Committee directed staff to create branding, improve website content, and potentially host community events.

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Members' Remarks

There were no Chair remarks.

12. Adjournment

Chair Clark declared the meeting adjourned at 9:42 a.m.

Next Meeting: March 31, 2023

Meeting minutes prepared by Theresa Glatzhofer.

Minutes were approved on April 28, 2023, by the Special Committee on Broadband.