

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Friday, March 3, 2023

10:30 AM

Assembly Room, 10th Floor or register for remote attendance at
<http://bit.ly/3kjPnv0>

F&A Special Committee on COVID-19 Pandemic
Recovery and Investment

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: F&A Special Committee on COVID-19 Pandemic Recovery and Investment (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order

Chair Frank called the meeting to order at 10:32 a.m.

2. Pledge of Allegiance

Chair Frank led the Pledge of Allegiance.

3. Roll Call of Members

Present 4 - Vice Chair Danforth, Chair Frank, Member Pedersen and Member Vealitzek

Absent 1 - Member Kyle

Other Attendees:

In Person:

Alex Carr, Communications

Brenda O'Connell, Planning, Building and Development

Carissa Casbon, Board Member

Dan Eder, Lake County EMA

Eric Waggoner, Planning, Building and Development

Gary Gibson, County Administrator's Office

J. Kevin Hunter, Board Member

Jim Chamernik, Sheriff's Office

Jim Hawkins, County Administrator's Office

Kevin Quinn, Communications

Marah Altenberg, Board Member

Mary Conley Eggert, Public

Matt Meyers, County Administrator's Office

Patricia Corn, Health Department

Sam Johnson, Health Department

Sandy Hart, County Board Chair

Sheriff John Idleburg, Sheriff's Office

Tammy Chatman, Communications

Theresa Glatzhofer, County Board Office

Electronically:

Abby Krakow, Communications

Alex Iseri, Bronner Group

Arnold Donato, Stormwater Management

Ashley Rack, Sheriff's Office

Austin McFarlane, Public Works

Brendan Siegfried, Public

Carl Kirar, Facilities and Construction

Carole Rosen, Public

Cassandra Hiller, County Administrator's Office
Demar Harris, Workforce Development
Dominic Strezo, Planning, Building and Development
Don Davis, Bronner Group
Eric Tellez, Planning, Building and Development
Frank D'Andrea, Finance
Gail Weil, Public
Gavin Good, Chicago Tribune
Greg Formica, Public
Janna Philipp, County Administrator's Office
Javier Perez, Public
Jeff Steingart, Public
Jeremiah Varco, Facilities and Construction
Jill Goldstein, Public
Jill Novacek, Public
John Light, Human Resources
John Wasik, Board Member
Jolanda Dinkins, County Board Office
Jon Lothan, Public
Jordan Kane, Public
Karen Fox, State's Attorney's Office
Katie Ladis, Sheriff's Office
Kristin Fine, Public
Kristy Cechini, County Board Office
Kurt Woolford, Stormwater Management
Larry Mackey, Health Department
Laurie Williams, Public
Michael Wheeler, Finance
Patrice Sutton, Finance
Richard Koenig, Public
Robert Glueckert, Chief County Assessment Officer
Ron Salski, Public
RuthAnne Hall, Purchasing
Sonia Hernandez, County Administrator's Office
Sarah Armstrong, Public
Scott Robertson, Health Department
Stacy Davis Wynn, Purchasing
Stephen Territo, Public

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

Public comment was provided in person by Mary Eggert.

Public comment was provided virtually by Javier Perez.

6. Chair's Remarks

There were no Chair remarks.

7. Unfinished Business

7.1 [23-0250](#)

Presentation and update on the Lake County Rental Assistance Program.

Attachments: [Rental Assistance Update to Special Committee](#)

Brenda O'Connell, Community Development Administrator, gave a brief update regarding the Lake County Rental Assistance Program.

Discussion ensued.

8. New Business

CONSENT AGENDA (Item 8.1)

MINUTES

8.1 [23-0340](#)

Committee action approving the F&A Special Committee on COVID-19 Pandemic Recovery and Investment minutes from February 3, 2023.

Attachments: [ARPA 2.3.23 Final Minutes](#)

A motion was made by Member Vealitzek, seconded by Member Pedersen, that these minutes be approved. The motion carried by the following voice vote:

Aye: 4 - Vice Chair Danforth, Chair Frank, Member Pedersen and Member Vealitzek

Absent: 1 - Member Kyle

REGULAR AGENDA

8.2 [23-0394](#)

Presentation and Direction on PPE Warehouse Lease and Transition.

Attachments: [Warehouse Extension and Transition - ARPA](#)

Dan Eder, Lake County Emergency Manager, & Patricia Corn, Emergency Response Coordinator for the Lake County Health Department, gave a presentation regarding the County's COVID-19 PPE and critical mass vaccination item storage warehouse lease.

Mr. Eder noted that the staff recommendation is to extend the lease beyond the July lease expiration date, to help build a timeline and transition plan to get all items out of the warehouse. Mr. Eder then asked for guidance from the Committee on whether to extend

the lease and what to do with recently expired PPE.

Discussion ensued.

The consensus of the Committee was to support the extension of the warehouse lease for one year and to donate recently expired PPE to local entities. The Committee also directed staff to bring this item to the full Financial and Administrative Committee for approval.

8.3 [23-0350](#)

Presentation, Discussion, and Direction regarding the Lake County Externally-Submitted ARPA Requests.

Attachments: [Lake County Board External ARPA Application Presentation v5](#)

Public comment was provided virtually by Gail Weil.

Chair Frank gave a brief introduction about the Lake County externally-submitted American Rescue Plan Act (ARPA) requests.

Matt Meyers, Assistant County Administrator, introduced Alex Iseri from the Bronner Group, who gave a presentation about ARPA guidelines and timelines. Mr. Iseri outlined the methodology, timeline, and review processes for Lake County's external ARPA funding requests. Mr. Iseri noted that eligible applications were evaluated by Bronner Group staff using a scoring rubric and in accordance with accompanying evaluation methodology.

Assistant County Administrator Meyers explained that staff recommends funding 20 million dollars of externally-submitted ARPA funding requests and noted that staff will return to the Committee next month with a list of recommended external ARPA projects. Assistant County Administrator Meyers asked for Committee guidance regarding the total allocation amount for externally-submitted ARPA projects.

Discussion ensued.

The consensus of the Committee was to direct staff to return with a recommendation of externally-submitted ARPA project requests with a cap of 15 to 20 million dollars. The Committee also concurred with staff's recommendation of the percentage per category of externally-submitted ARPA projects. Lastly, the Committee directed staff to list other potential internal uses for the remaining ARPA funds.

9. County Administrator's Report

Chair Frank noted that the next Committee meeting date is to be determined.

Jim Hawkins, Deputy County Administrator, noted that the PPE warehouse item will be brought to the Financial and Administrative Committee next week.

Deputy County Administrator Hawkins asked the Committee for consensus on what to do regarding a contract extension for the Bronner Group. The consensus of Committee was to direct staff to add the Bronner Group contract extension to next week's Financial and Administrative Committee agenda for consideration.

10. Executive Session

The Committee did not enter into Executive Session.

11. Members' Remarks

There were no remarks from members.

12. Adjournment

Chair Frank adjourned the meeting at 12:07 p.m.

Next Meeting: TBD

Meeting minutes prepared by Theresa Glatzhofer.

Minutes were approved on April 21, 2023, by the F&A Special Committee on COVID-19 Pandemic Recovery and Investment.