

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Friday, February 3, 2023

10:30 AM

Assembly Room, 10th Floor or register for remote attendance at
<http://bit.ly/3wJxW9P>

**F&A Special Committee on COVID-19 Pandemic
Recovery and Investment**

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: F&A Special Committee on ARPA (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order

Chair Frank called the meeting to order at 10:31 a.m.

2. Pledge of Allegiance

Chair Frank led the Pledge of Allegiance.

3. Roll Call of Members

Present 3 - Chair Frank, Member Vealitzek and Ex-Officio Member Hart

Absent 3 - Vice Chair Danforth, Member Kyle and Member Pedersen

**The physical presence of the County Board Chair constitutes a physical quorum.*

Ex-Officio Member Hart noted that Member Kyle was absent due to attendance at the Health and Community Development Commission's Advisory and Recommendation Committee meeting regarding Affordable Housing.

Other Attendees:

In Person:

Abby Krakow, Communications

Carl Kirar, Facilities and Construction

Elizabeth Brandon, County Administrator's Office

Gail Weil, Public

Gary Gibson, County Administrator's Office

Gina Roberts, Board Member

Jennifer Clark, Board Member

Jim Hawkins, County Administrator's Office

Kevin Quinn, Communications

Matt Meyers, County Administrator's Office

Patrice Sutton, Finance

Tammy Chatman, Communications

Theresa Glatzhofer, County Board Office

Electronically:

Cassandra Hiller, County Administrator's Office

Demar Harris, Workforce Development

Dominic Strezo, Planning, Building and Development

Eric Tellez, Planning, Building and Development

Frank D'Andrea, Finance

Jeff Steingart, Public

Joel Sensenig, Public Works

Jolanda Dinkins, County Board Office

Jordan Kane, Public
Katie Baldassar, Public
Kevin Hunter, Board Member
Kevin Quinn, Communications
Kurt Woolford, Stormwater Management
Larry Mackey, Health Department
Laurie Williams, Public
Mary Ross Cunningham, County Board Vice Chair
Michael Wheeler, Finance
Sonia Hernandez, County Administrator's Office
Therese White, State's Attorney's Office

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

There were no comments from the public for items not on the agenda.

6. Chair's Remarks

Chair Frank noted that the Special Committee on Broadband met prior to this meeting and that the F&A Special Committee will hear more information regarding how American Rescue Plan Act (ARPA) funds could potentially help fund the broadband initiative.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

REGULAR AGENDA

8.1 [23-0245](#)

Review previously approved projects and appropriations.

Attachments: [ARPA Expenditures and Obligations 02022023](#)
 [ARPA Lake County Budget 020223](#)

Matt Meyers, Assistant County Administrator, and Patrice Sutton, Chief Financial Officer, gave an overview of the previously approved American Rescue Plan Act (ARPA) projects and appropriations.

Discussion ensued.

8.2 [23-0246](#)

Update on process and timeline for external projects requests for ARPA funding.

Public Comment was made by Gail Weil.

Matt Meyers, Assistant County Administrator, gave an overview of the process and

timeline for external project requests for American Rescue Plan Act (ARPA) funding.

Discussion ensued.

8.3 [23-0250](#)

Presentation and update on the Lake County Rental Assistance Program.

Attachments: [Rental Assistance Update to Special Committee](#)

Staff requested that this presentation be postponed until the next Committee meeting, as the presenting staff had a scheduling conflict.

A motion was made by Member Vealtizek, seconded by Ex-Officio Member Hart, to postpone agenda item 8.3 to the following Committee meeting. The motion carried by the following voice vote:

Aye: 3 - Chair Frank, Member Vealtizek and Ex-Officio Member Hart

Absent: 3 - Vice Chair Danforth, Member Kyle and Member Pedersen

9. County Administrator's Report

Matt Meyers, Assistant County Administrator, and Jennifer Clark, Special Committee on Broadband Chair, explained that the Special Committee on Broadband provided direction to staff to put out a request for proposals (RFP) for a consultant that would perform a county-wide broadband study. They further explained that American Rescue Plan Act (ARPA) funding would be a potential valid source of funding for the proposed RFP. They asked for direction from the F&A Special Committee regarding potential allocation of ARPA funds for the RFP.

Discussion ensued.

A motion was made by Member Vealtizek, seconded by Ex-Officio Member Hart, to direct staff to proceed with an RFP for a county-wide broadband study. The motion carried unanimously by voice vote.

Member Vealtizek made a motion to amend the previous motion, seconded by Ex-Officio Member Hart, to direct staff to proceed with an RFP for a county-wide broadband study that would be funded with ARPA funds. The motion carried unanimously by voice vote.

Further discussion ensued.

Jim Hawkins, Deputy County Administrator, noted that, moving forward, the standard meeting date and time for this F&A Special Committee will be 10:30 a.m. on the first Friday of round one of committee meetings.

10. Executive Session

The Committee did not enter into Executive Session.

11. Members' Remarks

There were no remarks from members.

12. Adjournment

Chair Frank adjourned the meeting at 10:57 a.m.

Next Meeting: March 3, 2023

Meeting minutes prepared by Theresa Glatzhofer.

Minutes were approved on March 3, 2023, by the F&A Special Committee on COVID-19 Pandemic Recovery and Investment.