

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

**Wednesday, January 11, 2023**

**8:30 AM**

**Assembly Room, 10th Floor or register for remote attendance at  
<http://bit.ly/3i6qHoY>**

**Public Works and Transportation Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Public Works and Transportation Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

**1. Call to Order**

*Chair Clark called the meeting to order at 8:30 a.m.*

**2. Pledge of Allegiance**

*Chair Clark led the Pledge of Allegiance.*

**3. Roll Call of Members**

*Member Hewitt entered the meeting at 8:32 a.m.*

**Present** 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair  
Maine and Member Wasik

**Absent** 1 - Member Casbon

*\*Electronic Attendance: Member Campos*

*Other Attendees:*

*In Person:*

*Alex Carr, Communications*

*Austin McFarlane, Public Works*

*Gary Gibson, County Administrator's Office*

*Jon Nelson, Division of Transportation*

*Kevin Carrier, Division of Transportation*

*Kevin Quinn, Communications*

*Matt Meyers, County Administrator's Office*

*Shane Schneider, Division of Transportation*

*Theresa Glatzhofer, County Board Office*

*Electronically:*

*Abby Krakow, Communications*

*Cassandra Hiller, County Administrator's Office*

*Edward Gallagher, Pace*

*Jennifer Brennan, Communications*

*Joel Sensenig, Public Works*

*Jolanda Dinkins, County Board Office*

*Kevin Kerrigan, Division of Transportation*

*Kristy Cechini, County Board Office*

*Linda Pedersen, Board Member*

*Marah Altenberg, Board Member*

*Mary Crain, Division of Transportation*

*Matt Emde, Division of Transportation*

*Matthew Smith, Public*

*Michael Klemens, Division of Transportation*

*Mick Zawislak, Daily Herald*

*Patrice Sutton, Finance*  
*RuthAnne Hall, Purchasing*  
*Sonia Hernandez, County Administrator's Office*  
*Sandy Hart, County Board Chair*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items not on the agenda)**

*There were no comments from the public.*

**6. Chair's Remarks**

*There were no Chair remarks.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**CONSENT AGENDA (Items 8.1 - 8.2)**

**\*MINUTES\***

**8.1 23-0066**

Committee action approving the Public Works, Planning, and Transportation Budget Hearing minutes from October 19, 2022.

**Attachments:** [PWPT Budget Hearing 10.19.22 Final Minutes](#)

**A motion was made by Member Hunter, seconded by Member Wasik, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Casbon

**8.2 23-0065**

Committee action approving the Public Works, Planning, and Transportation minutes from November 2, 2022.

**Attachments:** [PWPT 11.2.22 Final Minutes](#)

**A motion was made by Member Hunter, seconded by Member Wasik, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Casbon

**REGULAR AGENDA**

**\*PUBLIC WORKS\***

8.3 [23-0058](#)

Joint committee action approving Contract Modification Number One with Donohue & Associates, Inc, Chicago, Illinois for the continued engineering services for sanitary sewer system modelling and capacity analysis, design and construction oversight in the amount of \$900,000.

**Attachments:**    [23-0058 Donohue ARPA Agreement for DPR WRF Disc Filters & Clarifier \(](#)  
[23-0058 Donohue ARPA Modification](#)  
[23-0058 Donohue Vendor Certification](#)

*Austin McFarlane, Interim Director of Public Works, noted that this item includes a contract modification, which is recommended by staff, in order to perform engineering services for an American Rescue Plan Act (ARPA) project that was previously approved by the Board.*

*Discussion ensued.*

**A motion was made by Member Wasik, seconded by Member Hunter, that this joint committee action be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Casbon

8.4 [23-0059](#)

Joint committee action approving Contract Modification Number One with Donohue & Associates, Inc, Chicago, Illinois for the continued engineering services for the facility master plan/risk assessments for capital planning in the amount of \$975,000.

**Attachments:**    [23-0059 Donohue Modification](#)  
[23-0059 Donohue Agreement for DPR WRF Blower Replacement](#)  
[23-0059 Donohue Agreement for Mill Creek UV Replacement](#)  
[23-0059 Donohue Agreement for DPR WRF UV Upgrade Project](#)  
[23-0059 Donohue Vendor Certification](#)

*Austin McFarlane, Interim Director of Public Works, explained that staff recommends this modified contract for engineering services for an American Rescue Plan Act (ARPA) project that was previously approved by the Board.*

**A motion was made by Member Hunter, seconded by Vice Chair Maine, that this joint committee action be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Casbon

8.5 [23-0008](#)

Director's Report - Public Works.

*There was no Public Works Director's report.*

*Discussion ensued.*

**\*DIVISION OF TRANSPORTATION\***

8.6 [23-0002](#)

Joint resolution appropriating \$8,100,000 of Motor Fuel Tax funds for the intersection improvement of Darrell Road with Case Road and Neville Road, which will be improved under the Illinois Highway Code for a total of 1.3 miles.

**Attachments:** [23-0002 Location Map, Darrell Road Corridor](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this item is an appropriation of funds for the improvement of the Darrell Road corridor (with Case Road and Neville Road). Director Schneider also noted that the Illinois Department of Natural Resources (IDNR) is planning to extend the Grand Illinois Trail through a portion of this corridor.*

*Discussion ensued.*

*The Committee provided direction to move ahead with this project, while also looking into extending the bike trail further, to include an off-road bike trail throughout the entire corridor.*

*Further discussion ensued.*

**A motion was made by Member Hunter, seconded by Member Hewitt, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Casbon

8.7 [23-0003](#)

Joint resolution authorizing an agreement with the Wauconda Township Road District for the proposed intersection improvements of Darrell Road with Case Road, Neville Road, Dowell Road, and Fisher Road.

**Attachments:** [23-0003 Darrell Road Intersections, Township Agreement](#)  
[23-0003 Location Map, Darrell Road Corridor](#)

*Shane Schneider, Division of Transportation (DOT) Director, noted that this agreement designates the intersection improvements that will be maintained by the County.*

**A motion was made by Member Hunter, seconded by Member Wasik, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Casbon

**8.8 [23-0001](#)**

Joint resolution authorizing an agreement with STV Incorporated, Chicago, Illinois, to provide Phase III construction engineering services for improvements to the intersections of Darrell Road with Case Road and Neville Road, at a maximum cost of \$693,205, and appropriating \$835,000 of Motor Fuel Tax funds.

**Attachments:**    [23-0001 Darrell Road Intersections, Consultant Agreement](#)  
                              [23-0001 Location Map, Darrell Road Corridor](#)  
                              [23-0001 Vendor Disclosure, STV](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this item is a contract to provide construction engineering for improvements to the intersections of Darrell Road with Case Road and Neville Road.*

*Discussion ensued.*

**A motion was made by Member Hunter, seconded by Member Hewitt, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Casbon

**8.9 [23-0005](#)**

Ordinance requesting the conveyance of parcels of land for right-of-way and easements from the Villages of Long Grove and Buffalo Grove and authorizing separate agreements with the Villages of Long Grove and Buffalo Grove for the widening and reconstruction of Aptakisic Road, from Illinois Route 83 to Buffalo Grove Road.

**Attachments:**    [23-0005 Aptakisic Road, Village of Buffalo Grove Agreement](#)  
                              [23-0005 Aptakisic Road, Village of Long Grove Agreement](#)  
                              [23-0005 Location Map, Aptakisic Road](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this project will widen Aptakisic Road to five lanes between Buffalo Grove Road and Illinois Route 83. Director Schneider noted that this item also includes agreements between the Villages of Long Grove and Buffalo Grove regarding reimbursement to the County for completion of the project.*

*Discussion ensued.*

**A motion was made by Vice Chair Maine, seconded by Member Wasik, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Casbon

**8.10 [23-0006](#)**

Joint resolution appropriating a supplemental amount of \$215,000 of ¼% Sales Tax for Transportation funds for right-of-way costs associated with the improvements of Aptakisic Road, from Illinois Route 83 to Buffalo Grove Road.

**Attachments:**    [23-0006 Location Map, Aptakisic Road](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this resolution appropriates the funds needed to acquire right-of-way for the 22 parcels associated with the improvement of Aptakisic Road, from Illinois Route 83 to Buffalo Grove Road.*

**A motion was made by Member Hunter, seconded by Member Wasik, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Casbon

**8.11 [23-0009](#)**

Director's Report - Division of Transportation.

*Shane Schneider, Division of Transportation (DOT) Director, asked for concurrence from the Committee to apply for federal grants for the Cedar Lake Road improvement project. Director Schneider noted that two other grants have been secured thus far for this project.*

*Discussion ensued.*

*The consensus of the Committee was to proceed with applying for federal grants for the Cedar Lake Road improvement project.*

*Director Schneider announced that DOT staff recently received two different awards.*

*Director Schneider introduced Jon Nelson and Kevin Carrier and explained that they have both been promoted to the positions of Assistant County Engineer.*

*Discussion ensued.*



**9. County Administrator's Report**

*There was no County Administrator's Report.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**11. Members' Remarks**

*Chair Clark welcomed everyone to the newly restructured Public Works and Transportation Committee.*

**12. Adjournment**

*Chair Clark declared the meeting adjourned at 9:32 a.m.*

**Next Meeting: February 1, 2023**

*Meeting minutes prepared by Theresa Glatzhofer.*

*Minutes were approved on February 1, 2023, by the Public Works and Transportation Committee.*