



**Compassion Funeral Service, Inc.**

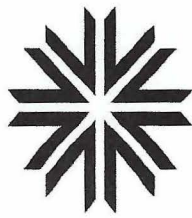
**Coroner's Transport and Body Removal Services Proposal**

Phone: (224)-616-7620

Fax: (312)-584-9374

Email: [compassionfs@outlook.com](mailto:compassionfs@outlook.com)

Web Address: [www.compassionfs@outlook.com](http://www.compassionfs@outlook.com)



# LakeCounty

## Purchasing Division

<http://doingbusiness.lakecountyiil.gov/>

Lake County will be accepting **only** electronic bid submissions for Invitation for Bid #21171 PSA - Lake County Coroner's Body Removal and Transportation Services.

Please follow the steps below to upload your electronic Bid Submission:

1. Go to [www.lakecountypurchasingportal.com](http://www.lakecountypurchasingportal.com)
2. Click on the Bid Number: 21171
3. Click on register for this bid
4. Enter your username and password
5. Under the Submittals section you will be able to upload your bid submittal
  - a. Click on the browse button
  - b. Navigate your computer and select the appropriate file
    - i. Multiple files can be uploaded, each file can be no more than 20 MB
    - ii. Files can also be uploaded as a .zip file
  - c. Click on save submittals
  - d. Close the browser

Please follow the following steps to attend the Public Bid Opening:

1. Go to [www.lakecountypurchasingportal.com](http://www.lakecountypurchasingportal.com)
2. Click on the "Under Review" tab
3. Click on the Bid Number: 21171
4. Click on the "Events" tab
5. Join the Zoom Meeting by clicking on the meeting link
  - a. Please plan on joining the meeting at least 5 minutes early and mute your microphone.

ALL SUBMITTALS SHOULD BE LABELED ACCORDINGLY. PLEASE USE BELOW LABEL FOR YOUR CONVENIENCE.

Bid Number: 21171	Vendor Name: _____
Buyer: Stacy Davis-Wynn	Compassion Funeral Service
Bid Description: PSA - Lake County Coroner's Body Removal and Transportation Services	Vendor Address: _____ 4308 Prairie Ave, McHenry, IL 60050 until Nov 19 then - 6606 Waterford Dr, McHenry, IL 60050
*Bid Due Date: Wednesday, November 3, 2021, at 11:00 AM local time	

**\*Please note:** Responses are due at 11:00 a.m. local time on Wednesday, November 3, 2021. Please allow sufficient time for any technical issues you may have and upload your bid early. Please email Purchasing at [purchasing@lakecountyiil.gov](mailto:purchasing@lakecountyiil.gov) to receive confirmation that we have successfully received your submissions. Deadline for questions is Wednesday, October 27, 2021, by 11:00 AM local time.

**SUBMISSION INFORMATION****INVITATION TO BID**

Lake County

Purchasing Division

18 North County Street - 9th floor

Waukegan, Illinois 60085-4350

(847) 377-2929

Email: [purchasing@lakecountyil.gov](mailto:purchasing@lakecountyil.gov)

INVITATION#: 21171

BID OPENING DATE: November 3, 2021

TIME: 11:00 a.m. local time

Electronic Submission (see email)

Submit one (1) original & one (1)  
unprotected redacted electronic version  
of the bid submission.

**INVITATION TO BID CONTRACTOR INFORMATION**

Company Name: Compassion Funeral Service  
Address: 6606 Waterford Dr. McHenry  
City, State, Zip Code: McHenry IL 60050

**Access Bid Results**<http://www.lakecountyil.gov>

ISSUANCE DATE: October 13, 2021

BID RESULTS: November 4, 2021

BUYER: Stacy Davis-Wynn

**BID SHEET****PSA – Lake County Coroner's Body Removal and Transportation Services****Base Bid:**

Single Person Removal	\$ 199
Disaster Bag	\$ 45 <i>seperate</i>
Within Local County	\$ 0
<b>Total of Base Bid</b>	\$
	\$ 244.7
<b>Additional Cost/Fees</b>	<i>would more comment be?</i>
Two Person Removal	\$ 249
Advanced Decomposition <i>Includes Disaster Bag</i>	\$ 95
Bariatric Removal (person over 300 pounds) <i>Includes two people</i>	\$ 275
Additional Staff	\$ 75
Additional Stops	\$ 75
Milage ( <del>outside</del> <i>inside</i> Lake County)	\$ 0.75/mi
Milage over 15 miles	\$ 0.75/mi
<i>Extended wait over 1HR.</i>	\$ 75
	\$
<b>Discounts:</b>	
List any discounts or any charges the Contractors waives	
	\$

**NOTE TO BIDDERS:** Please be advised that any exceptions to these specifications may cause your bid to be disqualified. Please follow the steps above to upload your electronic Bid Submission. Fax and e-mail bids are not acceptable and will not be considered.

**This section below must be completed in full and signed**

Prompt payment discount: —% — days. *Net 15 Terms*

The undersigned hereby certifies that they have read and understand the contents of this solicitation and agree to furnish at the prices shown any or all the items above, subject to all instructions, conditions, specifications, and attachments hereto. Failure to have read all the provisions of this solicitation shall not be cause to alter any resulting contract or request additional compensation. By signing this bid document, the bidder hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended.

Authorized Signature: *Christopher M. Celade*Typed/Printed Name: Christopher M. CeladeTitle: PresidentEmail Address: [Compassionfs@outlook.com](mailto:Compassionfs@outlook.com)Company Name: Compassion Funeral ServiceDate: 10/20/21Telephone Number: 224-616-7620Fax Number: 312-584-9374



**Value-Added Services**

**Lake County Coroner's Body Removal and Transportation Services**

**October 2021**

Please list any **Value-Added Services** your company may provide on the sheet provided herein. Please use additional pages as needed. Please help identify ways to better enhance Lake County Sustainability Practices with this procurement.

Please See Attached Pricelist / list of Services



**Addendum Acknowledgement Bid #21171**

The undersigned acknowledges receipt of the following addendum(s):

ADDENDUM #	SIGNATURE
21171	Christopher M. Cefede

*I have examined and carefully prepared the submittal documentation in detail before submitting my response to Lake County.*

Submittal Number: 21171

Company Name: Compassion Funeral Service, Inc.

Authorized Representative: Christopher M. Cefede

Authorized Representative: Christopher M. Cefede

Date: 10/20/2021

It is the vendor's responsibility to check for addendums, posted on the website at <http://lakecountypurchasingportal.com> prior to the submittal due date. No notification will be sent when addendums are posted unless there is an addendum within three business days of the submittal due date.

If the submittal has already been received by Lake County, vendors are required to acknowledge receipt of addendum via email to [purchasing@lakecountyil.gov](mailto:purchasing@lakecountyil.gov) prior to the due date.

Submittals that do not acknowledge addendums may be rejected.

All responses are to be submitted in a sealed envelope. Envelopes are to be clearly marked with required submittal information.

**GENERAL INFORMATION SHEET****AUTHORIZED NEGOTIATORS:**

Name: <u>Christopher M. Cepeda</u>	Phone: <u>224-616-7620</u>	Email Address: <u>Compassionfs@att.net</u>
Name:	Phone:	Email Address:

In submitting this proposal, it is understood that the Lake County reserves the right to reject any or all Proposals, to accept an alternate Proposal, and to waive any informalities in any Proposal.

**BUSINESS ORGANIZATION:** (check one only)

- ☐ Sole Proprietor: An individual whose signature is affixed to this proposal.
- ☐ Partnership: State full names, titles, and addresses of all responsible principals and/or partners on attached sheet.
- ☒ Corporation: State of incorporation: S-Corp
- ☐ Non-profit Corporation
- ☐ 501c3-- U.S. Internal Revenue Code

By signing this proposal document, the Proposer hereby certifies that it is not barred from responding on this Contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended.

Compassion Funeral Service, Inc.  
Business Name

Christopher M. Cepeda  
Signature

Owner / President  
Title

Christopher M. Cepeda  
Print or Type Name

6/25/2021  
Date



## REFERENCES

List below other organizations (users of similar size and structure to Lake County preferred) for which these or other similar services have been provided (list at least three companies):

Agency Name: McHenry County Coroner's office  
 Address: 2200 N. Seminary Ave  
 City, State, Zip Code: Woodstock, IL 60098  
 Telephone Number: (630)-926-3233  
 Contact Person: Olivia Zednick (Chief Deputy)  
 Dates of Service: 12/2017 - Current  
 Project Description: Contracted Client - On 3rd Contract

Agency Name: Cremation Society of IL / IL Cremation Centers  
 Address: 17859 Bretz Dr (One of Eleven Locations)  
 City, State, Zip Code: Homewood, IL 60431  
 Telephone Number: (708)-767-8483  
 Contact Person: Donald Fritz (Supervisor/General Manager)  
 Dates of Service: 4/2020 - Current  
 Project Description: Our largest volume client(s)

Agency Name: Gift of Hope (organ + Tissue Donation)  
 Address: 425 Spring Lake Dr.  
 City, State, Zip Code: Itasca, IL 60143  
 Telephone Number: 847-702-7259  
 Contact Person: Debbie DeVito (Supervisor/Partner Relations)  
 Dates of Service: 6/2020 - Current  
 Project Description: Contracted Client

Agency Name: Willow Funeral Home  
 Address: 1415 W. Algonquin Rd  
 City, State, Zip Code: Algonquin, IL 60102  
 Telephone Number: (708)-227-6305  
 Contact Person: Duane Trainor (owner)  
 Dates of Service: 3/2017 - Current  
 Project Description: long Term Client

Agency Name: Arlington Heights Police Department  
 Address: 200 E Sigwalt St.  
 City, State, Zip Code: Arlington Heights, IL 60005  
 Telephone Number: (847)-368-5300  
 Contact Person: Nicholas Pecora (Police Chief)  
 Dates of Service: 2/2020 - Current  
 Project Description: Contracted Client.

## SUSTAINABILITY STATEMENT

Attach additional sheets if necessary.

### Waste Minimization

Most of our waste comes from our PPE, which isn't something we can minimize much.

### Energy Efficiency

All of our current fleet vehicles have 'ECO-Modes' on them, which all of our staff is encouraged to use. We have also switched fleet vehicle headlights to LED.

### Water Efficiency

We are a mobile business and do not currently utilize water services as a company.

### Staff

Our licensed staff go through semi-annual continuing education which also often contains education on green practices and green remodeling.

### Education

We will continue to look for ways to educate our staff on methods for increased sustainability and green practices.





# VENDOR CERTIFICATION FORM

Bid/RFP/SOI Number:	#21171		
Vendor Name:	Compassion Funeral Service, Inc		
Address:	As of Nov. 19 6606 Waterford Dr., McHenry, IL 60050		
Primary Contact Name:	Christopher M. Cepeda		
Primary Contact Email Address:	Compassionfs@outlook.com		
Primary Contact Phone Number:	224-616-7620		
Project Manager Name:	Christopher M. Cepeda		
Project Manager Email Address:	Compassionfs@outlook.com		
Project Manager Phone Number:	224-661-1019		
# Years in Business:	5	Number of Employees:	25+
Annual Sales:	\$ 876,351.19 (2020)	Dunn & Bradstreet #:	
<b>Vendor Certification Statement:</b> Please identify all the following that apply to the ownership of this firm. This information is collected for reporting purposes only and not vendor selection. Please include a copy of the certification. (Definitions are included on the second page of Vendor Certification Form).			
	Contractor certifies as a Minority – Business Enterprise (MBE)		
	Contractor certifies as a Women Business Enterprise (WBE)		
	Contractor certifies as a Veteran-Owned (VBE) Business Enterprise		
	Contractor certifies as a Persons with Disabilities Owned Business Enterprise (PDBE)		
	Contractor certifies as a Service-Disabled Veteran-Owned (SDVBE) Business Enterprise		
	Contractor certifies as a Business Enterprise Program (BEP)		
	Contractor certifies as a Small Disadvantaged Businesses (SDB)		
	Contractor certifies as a Veteran-Owned Small Business (VOSB)		
	Local Business		
<input checked="" type="checkbox"/>	None		
Other (Specify)			
Certification Number:			
Certified by (Agency):			

I certify that this information is accurate to the best of my knowledge and that I am authorized to provide this information on behalf of my company.

Christopher M. Cepeda  
Signature, Title

President Christopher M. Cepeda  
Printed Name, Title

10/20/21  
Date





## VENDOR DISCLOSURE STATEMENT

Vendor Name:	Compassion Funeral Service, Inc.		
Address:	After Nov 19 6606 Waterford Dr. Mchenry, IL 60050		
Contact Person:	Christopher Celledi	Contact Phone #:	224-661-1019
Bid/RFP/SOI/Contract/Renewal:	Bid #21171 Body Removal & Transportation Services		

Vendors wishing to contract with Lake County for goods and services in an amount greater than \$30,000 shall submit this form in advance of award. This disclosure statement is not required for utility companies regulated by the Illinois Commerce Commission or local units of government. Vendors shall disclose:

- A familial relationship between a Lake County elected official, department director, deputy director and manager and owners, principals, executives, officers, account managers or other similar managerial positions of the vendor's company. Familial relationship is defined as a spouse (including civil partner), child, stepchild, parent, stepparent, grandparent, in-laws (including parent, grandparent, sibling, or child), relatives and non-relatives living in the same residence, and offspring born to any aforementioned person.
- All political campaign contributions made by the vendor or an owner, principal, executive, officer, account manager, or other similar managerial position of the vendor to any county board member, county board chair, or countywide elected official within the last five years.

If there is nothing to report in a section, please state none in the appropriate space.

### FAMILIAL RELATIONSHIPS

List names and departments/agencies of Lake County employees or public officials with whom owners, principals, or officers of the vendor's company have a familial relationship and the nature of the relationship. Attach additional pages as necessary. (Provide all names or state none in the space below. Do not leave blank.)

Name and Department/Agency of Lake County	
Employee/Public Official	Familial Relationship
NONE	

### CAMPAIGN CONTRIBUTIONS

List campaign contributions that have been made within the last five years that exceed \$150 annually. Attach additional pages as necessary. (Provide all names or state none in the space below. Do not leave blank.)

Recipient	Donor	Description (e.g., cash, type of item, in-kind service, etc.)	Amount/Value	Date Made
NONE	NONE	NONE	NONE	NONE

Continuing disclosure is required if information changes. Vendor Disclosure Statements are available at [doingbusiness.lakecountyil.gov](http://doingbusiness.lakecountyil.gov)

The full text of the County's Ethics and Procurement policies and ordinances are available at [www.lakecountyil.gov](http://www.lakecountyil.gov).

I hereby acknowledge that the information above is accurate and complete, that I am an authorized signer on behalf of the vendor, that I have read and understand these disclosure requirements, and that I agree to update this information if there are any related changes by submitting a new Vendor Disclosure Statement.

Authorized Signature:		Title:	President
Printed Name:	Christopher M. Celledi	Date:	10/20/19

Vendors must insert "x" in the following box indicating exception and provide a brief narrative for exception.

☐



## **21108 PSA Coroner Transport and Body Removal Service Bid**

### **A. Executive Summary**

Compassion Funeral Service is Northern Illinois largest mortuary transportation service. We service over one sixty five (165) different clients across an eight (8) county service area around Chicagoland. Our service area includes: Winnebago, Boone, McHenry, Lake, DeKalb, Kane, DuPage, and Cook counties. We also now service parts of lower Wisconsin. Our clients consist of primarily funeral homes, but also the McHenry Coroner's Office, multiple police departments, Gift of Hope, and the Northwestern Hospital System. We have a large staff who are strategically stationed in McHenry, Lake, and Cook counties. We are not a public facing business and do not provide burial or cremation services to the public and in turn have no conflict of interest.

We are currently a mobile business and have six removal vehicles available around the clock and are working on a sixth. Our vehicles are maintained regularly and are equipped with new and well-maintained equipment to handle any situation we encounter. Some of our equipment includes: PPE, disaster pouches, plastics sheets, identification tags, lifting straps, mortuary stretchers, soft cots (for tight turns), and in the winter we equip all of our vehicles with emergency winter kits (traction pads, salt, emergency road-side kit, hand warmers, etc.)

Compassion Funeral Service opened its doors in 2017 with just a few clients and has quickly grown to our size. We are a family-owned business with a dedicated staff. We pride ourselves on our reliability and professionalism. Most of all, we have a common interest in serving our community through dignity and professionalism. We have many long-term clients who can attest to the quality of work we provide; many have been kind enough to leave us honest reviews on our website: [www.compassionfs.com](http://www.compassionfs.com).

Our staff is divided into three groups: licensed funeral directors, licensed funeral director interns, and non-licensed staff. We are a teaching trade service and we offer upward mobility to our staff through training and education. Every person starting with our company goes through our training program. Those looking to become fully licensed funeral directors, then continue on through our apprentice program.



## **B. Statement of Firm Qualifications**

Compassion Funeral Service offers a wide spectrum of services to our clients which include: Removals, Embalming, Transfers, Funeral Directing, Funeral Arrangements, Funeral Assistance Livery Rentals, Horse Drawn Carriage Rentals, Cremation, Dove Releases, and much more.

We specialize in removals and mortuary transportation. These are the highest volume item our company provides and our staff are particularly well trained in them. We perform thousands of removals per year; some easy and some difficult. Many mortuary transportations can be difficult given the changes that occur after a person passes away. Many ambulance companies do not train or specialize in this. We have a highly experienced staff, even by most funeral homes standards.

Compassion Funeral Service has been proudly serving the McHenry County Coroner's Office for over three years. This has given us the incredible opportunity to service our community and to help those in need. We have handled some higher profile cases within the county during that period of time. Each of our staff members have signed a non-disclosure agreement and understand the importance of keeping the names and other information about those we serve private.

We also perform removals for the Police Departments of Arlington Heights, Prospect Heights, and Schaumburg. We hope to soon begin working with others.

## **C. Staff Qualifications:**

Compassion Funeral Service is owned and operated by Christopher Cepeda. There are many people who serve in other crucial roles in our organization:

Primary dispatcher: Christopher Cepeda  
General Manager: Zoe Murken  
Prep-Room/ Field Supervisor: Allyson Lamkin  
Field Supervisor: Matthew Bajt  
Training coordinator: David O'Dell  
Fleet Maintenance Manager: Michael Henderson  
Account Manager: Cynthia Cepeda  
System Administrator/Data Analyst: Zachary Cepeda

## **D. Approach:**

Our staff consists of licensed funeral directors, funeral director interns, and trained non-licensed staff. We will always send at least one licensed person to every call we perform, unless otherwise instructed. In our workings with the McHenry Coroner's Office we on occasion dispatched two of our experienced non-licensed staff members. They would utilize the credentials and authority of the coroner deputy on the scene to legally remove the body. This would allow us to save time and give our service more flexibility when maneuvering a peek in business. This is what other counties do when utilizing ambulance companies. All of our fleet is stocked with disaster bags, plastic sheeting, and high-quality equipment.

#### **D. Approach: (Continued)**

It is a requirement for all CFS employees to have a valid driver's license. Our company maintains a generalized 60 to 90 minute response time to all calls. If we are selected, your office will be one of our prioritized clients. We attempt to be within 60 minutes for all of our prioritized municipal accounts. Flexibility goes a long way for the safety for our staff. Our vehicles are fully insured and equipped with funeral home license plates, but are not otherwise emergency vehicles and must adhere to the rules of the road and general traffic. All services performed by CFS within the 60 to 90 minute time frame shall be subject to payment.

Compassion Funeral Service, its staff, and vehicles will be available to your office 365 days a year "366 during a leap year", 24 hours a day, seven days a week. This includes weekends and holidays. We respectfully request that the Deputy Coroners **contact our teams only once the deceased is cleared for release and ready for transportation.**

We have six vehicles available around the clock and can dispatch any number of vehicles to ongoing scenes. Each vehicle is equipped with one mortuary cot, but if needed can be loaded with a second. Typically, we dispatch a single CFS employee for any nursing home or hospital transfer. We dispatch two employees for any call under 300 pounds at homes or assisted living facilities. We dispatch three employees for any home death over 300 pounds. If the weight of a deceased is close to 300 pounds and there are many stairs or obstacles, we will send three team members for the safety of our staff and the dignity of the deceased. Additional staff may be sent to assist in situations involving extreme obstacles or weight.

Compassion Funeral Service maintains a thorough employee handbook which outlines a specific dress code that all employees must adhere to. Along with a signed employee handbook, all employees must sign a non-disclosure agreement during their enrollment period.

#### **E. Cost/ Fees:**

The following are our charges off of our General Pricelist. We believe we can provide the county with not only top tier professional service, but also cost saving value. Our fees are as follows:

##### **Base Charges:**

Single Person Removal.....	\$199
<i>Nursing Homes and Hospitals (The scope of work calls for two people for every call we dispatch, which we are happy to accommodate, but it is not necessary for nursing or hospital calls. There could be a sizeable savings if we differentiate two versus one person calls).</i>	
Two Person Removal.....	\$249
<i>House Calls and Assisted Living Facilities under 300 pounds.</i>	
Bariatric Removal.....	\$275
<i>Any call over 300 pounds (Bariatric house calls or assisted living calls will also require additional staff to maintain the safety of our staff and the dignity of the deceased).</i>	

## **F. Cost/ Fees: (Continued)**

### **Mileage Charges:**

*Mileage applies from the pick-up point to the drop off point over 15 miles.*

Mileage.....\$0.75/ loaded mile over 15 miles

### **Special Circumstance Charges:**

Advanced Decomposition..... \$95

*Includes a disaster pouch*

Additional Staff.....\$75

*This charge is applied for any additional staff member over our original team of two. House calls and assisted living deaths over 300 pounds or for calls with difficult obstacles.*

Wait Time Over One Hour at the Scene..... \$75

Disaster Bag..... \$45

*This charge applies to any call requiring containment due to: communicable diseases, infestation, or other circumstances unrelated to decomposition.*

Additional Stop.....\$75

*X-Rays, Cremation Views, ME Examination, Etc.*



## BID: FEES UNDER SOLE CONTRACTOR AGREEMENT

### Base Charges:

Single Person Removal.....	\$199
Two Person Removal.....	\$249
Bariatric Removal.....	\$275

### Mileage:

Mileage.....	\$0.75/ loaded mile over 15 miles
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### Special Circumstance Charges:

Advanced Decomposition.....	\$95
<i>(Includes a disaster pouch)</i>	
Additional Staff.....	\$75
Disaster Bag.....	\$45
Additional Stop.....	\$75

**Overview:**

Compassion Funeral Service would like to be considered to be the counties sole provider for this service.

Given our size as Northern Illinois largest provider of mortuary transportation and removals, we feel we are well positioned to execute all services efficiently and professionally as we specialize in and perform these services daily.

During the pandemic, our call volume more than doubled with no warning. We were able to maintain that call volume without ever turning away a single call. We also maintained our 60 to 90 minute timeframe on every call we accepted, as we will for your office.

There are very few providers who offer the value that we do. Most are simply too small to handle the volume that your office sees. We offer dependability and professionalism that can be verified through our broad spectrum of references. We also offer the opportunity to save a significant amount in your budget. Most of the removals we would perform for your office would only be \$199 or \$249.

We understand moving from a 60 minute response time to a 60 to 90 timeframe will be an adjustment. Please keep in mind, we will prioritize your calls. We will most often be at or under the 60 minute mark. We have a consistent practice to remain in contact with the deputies or police officers on scenes to ensure everyone is on the same page. We have not had any concerns with our response times from any of our other municipal accounts.

We've listed five of our over 165 clients as reference. We would be happy to provide more. Again, our website has many honest reviews from existing clients that may help.  
[www.compassionfs.com](http://www.compassionfs.com)

For further savings, we can examine other ways to reduce costs. For McHenry County, the second person for the call has always been the deputy on scene or the police officer attending to the call. Doing something similar could potentially eliminate \$50 to every call we perform for your office. This would be bringing the majority of the removals to just \$199 each.

If selected we are sure your office will be very impressed by the quality of service you will receive, as so many others around Chicagoland are. If you have any questions or concerns regarding our bid, please don't hesitate to contact us and we can discuss things further. Thank you.

# Christopher M. Cepeda

4308 Prairie Ave. McHenry, IL 60050

[Compassionfs@outlook.com](mailto:Compassionfs@outlook.com)

224-661-1019

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## Experience:

- Has experience in both customer service and the funeral industry.
- Created new technology for electronically logging and tracking service calls.
- Manages a large staff of over 21 individuals while expanding on and managing HR.
- Perfected logistical rotation of staff and assets to more efficiently serve clients.

## Skills:

- Leadership Skills
- Goal Oriented
- Skilled in Communications
- Problem Solver
- Skilled in Management and Logistic

## Certifications:

- Licensed Funeral Director and Embalmer in Illinois
- Certified Crematory Operator
- Leadership of Greater McHenry County Graduate

## Work Experience:

### **N. H. Scott and Hanekamp Funeral Home**

1240 Waukegan Rd, Glenview, IL 60025

Funeral Assistant/Student

2012-2015

### **Colonial Funeral Home**

591 Ridgeview Dr, McHenry, IL 60050

Funeral Director/ Embalmer

2016-2018

### **Justen Funeral Home & Crematory**

3700 Charles J Miller Rd, McHenry, IL 60050

Funeral Apprentice

2015-2016

### **DeFiore Funeral Home**

10763 Dundee Rd., Huntley, IL 60142

Funeral Director/ Embalmer

2018-2019

### **Compassion Funeral Service, Inc.**

4308 Prairie Ave, McHenry, IL 60050

Owner/ President

2017-Current

## Education:

### **Worsham College of Mortuary Science**

495 Northgate Parkway. Wheeling, IL 60090

2014-2015





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
7/1/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Reese Insurance Group, Inc. 302 W Campbell St Arlington Heights IL 60005		<b>CONTACT NAME:</b> Mike Riley <b>PHONE (A/C, No, Ext):</b> 815-385-6542 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> mriley@reese.insure	
<b>INSURED</b> Compassion Funeral Service Inc 4308 Prairie Avenue McHenry IL 60050-3574		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Cincinnati Indemnity Company <b>INSURER B:</b> Hartford Accident & Indemnity <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 23280 22357	

**COVERAGES** **CERTIFICATE NUMBER:** 221445442 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	ENP 0441506	12/31/2020	12/31/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		ENP 0441506	12/31/2020	12/31/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <b>DED</b> <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	83WECAJ0XDM	12/31/2020	12/31/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	<b>Funeral Service Provider Professional Liability</b>		ENP 0441506	12/31/2020	12/31/2021	Each Occurrence Aggregate \$1,000,000 \$2,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Additional Insured when required in Written Contract or Agreement, on a Primary Noncontributory Basis (per GA472IL [09/18] attached): Lake County including its agents, officers, and employees  
30 Day Notice of Cancellation in Favor of Lake County

## CERTIFICATE HOLDER

## CANCELLATION

Lake County Purchasing Division Attn: RuthAnne Hall, Lake County Purchasing Agent 18 N County 9th Floor Waukegan IL 60085	<b>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</b>  <b>AUTHORIZED REPRESENTATIVE</b> 
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