

..Title

Joint resolution authorizing a contract with Compassion Funeral Service of McHenry, Illinois for Deceased Body Removal and Transportation Services for the Lake County Coroner's Office for an initial two-year period, with three additional one-year renewals, in the estimated annual amount of \$120,000.

..Staff Summary

- The current contract for Deceased Body Removal and Transportation Services for the Coroner's office is expiring.
- An invitation to bid was issued and extended to 6 vendors and an electronic bid were received from one vendor.
- The base bid was awarded based on the unit price of a single person removal within Lake County and unit prices were provided for additional services relevant to the contract.
- Compassion Funeral Service of McHenry, Illinois is the lowest responsible and responsive bidder in the estimated annual amount of \$120,000.
- This resolution authorizes a two-year contract with Compassion Funeral Service of McHenry, Illinois with three one-year renewals for an estimated annual amount of \$120,000.

..Body

WHEREAS, there is a need to enter into a contract with a qualified professional who offer reliable Deceased Body Removal and Transportation Services for Lake County Coroner's office; and

WHEREAS, in accordance with Section 33.036 Procedures, B. Public Notice of the Lake County Purchasing Ordinance, proposals were called for by publication for Deceased Body Removal and Transportation Services for the Lake County Coroner's Office; and

WHEREAS, an electronic bid was received from one vendor and publicly opened on November 3, 2021, at 11:00 a.m.; and

WHEREAS, the base bid was awarded based on the unit price of a single person removal within Lake County and unit prices were provided for additional services relevant to the contract; and

WHEREAS, based on the criteria set forth in the bid; the staff evaluated the bid submitted and determined that the bid submitted by Compassion Funeral Service, McHenry, Illinois, in the amount of \$120,000 is the lowest responsible and responsive bidder for Lake County.

NOW, THEREFORE, BE IT RESOLVED, by this County Board of Lake County, Illinois, that the Purchasing Agent is authorized to enter into a contract with

Compassion Funeral Service, McHenry, Illinois, for Deceased Body Removal and Transportation Services in the estimated annual amount of \$120,000.

DATED, at Waukegan, Lake County, Illinois, on December 14, 2021