

# Lake County Illinois

*Meeting held by Video Conference*

*Physical Location:*

*18 N County Street (10th Floor), Waukegan, IL 60085*



## Meeting Minutes - Final

**Tuesday, September 7, 2021**

**9:00 AM**

**Meeting held by video conference. The public can register to attend remotely at <https://bit.ly/3kJ3LC>**

**Law & Judicial Committee**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the current Gubernatorial Disaster Proclamation, and the Chair's Written Determination, this meeting will be held by audio and video conference.

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options): (1) remote / virtual attendance through registration at the link on the front page of this agenda, or (2) in-person attendance (to view the virtual meeting on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.)

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals who are attending remotely / virtually, (2) Public Comment by individuals in attendance on the 10th Floor, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- \* Meeting: L&J (Subject line for written Public Comment)
- \* Name (REQUIRED)
- \* Topic or Agenda Item # (REQUIRED)
- \* Street Address, City, State (Optional)
- \* Phone Number (Optional)
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self")

\* \* \*To view County Board Rules, click here: <https://bit.ly/3idRdrV> \* \* \*

0. [21-1171](#)

Chair's determination of need to meet by audio or video conference.

**Attachments:** [Determination - Chair Hart 7.30.21\[379\]](#)

**1. Call to Order**

**2. Pledge of Allegiance**

*Chair Cunningham called the meeting to order at 10:30 a.m.*

**3. Roll Call of Members**

**Present** 6 - Chair Cunningham, Member Danforth, Member Hewitt, Member Parekh, Vice Chair Roberts and Member Vealitzek

**Absent** 1 - Member Altenberg

*\* Electronic Attendance: All Members*

*Others present:*

*Cassandra Torstenson, County Administrator's Office*

*Jennifer Banek, Coroner's Office*

*Teri White, State's Attorney's Office*

*Carissa Casbon, Board Member*

*Gary Gibson, County Administrator's Office*

*Jim Hawkins, County Administrator's Office*

*Julie Simpson, Board Member*

*Matt Meyers, County Administrator's Office*

*Patrice Sutton, Finance and Administration*

*Sandy Hart, Board Member*

*Theresa Glatzhofer, County Board Office*

*Todd Schroeder, Nineteenth District Court*

*Joy Gossman, Nineteenth District Court*

*Melanie Nelson, State's Attorney's Office*

*Micah Thornton, Nineteenth District Court*

*Michelle Burns, State's Attorney's Office*

*RuthAnne Hall, Purchasing*

*Steve Spagnolo, State's Attorney's Office*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items not on the agenda)**

*There were no public comments.*

**6. Chair's Remarks**

*Chair Cunningham asked to continue to pray for the people in Louisiana and Afghanistan.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business****REGULAR AGENDA****STATE'S ATTORNEY'S OFFICE****8.1 21-1311**

Joint Resolution authorizing the application, acceptance, and emergency appropriation of a Fiscal Year (FY) 2021 Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$5,000 for the purpose of enhancing the State's Attorney's Office's capacity to provide intimate partner violence prevention education and outreach.

**Attachments:** [2021 JAG-MOU](#)  
[FY21 JAG Grant Accounting](#)

*Cassandra Torstenson, Assistant County Administrator, provided an overview of the grant that the State's Attorney is partnering with the City of Waukegan due to Teri White, State's Attorney, having audio issues.*

*Ms. White stated Eric Rinehart, State's Attorney worked with staff for an outreach program that consists of printed materials and social media communications to provide awareness about domestic violence. October is Domestic Violence Awareness Month.*

**A motion was made by Member Vealitzek, seconded by Member Roberts, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 6 - Chair Cunningham, Member Danforth, Member Hewitt, Member Parekh, Vice Chair Roberts and Member Vealitzek

**Absent:** 1 - Member Altenberg

**9. County Administrator's Report**

*Cassandra Torstenson, Assistant County Administrator, stated there was Reapportionment Committee information that had been sent out to the Board. The information was put into maps and received by the US Census Bureau. The next Reapportionment Committee meeting will be scheduled for the end of the month. Discussion ensued.*

**10. Executive Session**

*There was no executive session.*

**11. Members' Remarks**

*Member Danforth had questions in regards to the Coroner's Report. Coroner Banek attended the meeting to answer questions. Discussion ensued.*

**12. Adjournment**

*Chair Cunningham declared the meeting adjourned at 9:34 a.m.*

**Next Meeting: September 28, 2021**

*Minutes prepared by Kristy Cechini.*

*Respectfully submitted,*

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*Law and Judicial Committee, Chair*