

Lake County Illinois

Meeting held by Video Conference

Physical Location:

18 N County Street (10th Floor), Waukegan, IL 60085



Meeting Minutes - Final

Wednesday, July 28, 2021

8:30 AM

The public can register to attend remotely at <https://bit.ly/3wY2pik>

Public Works, Planning & Transportation Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, if there is a current Gubernatorial Disaster Proclamation allowing public meetings to be held remotely and a Written Determination by the Lake County Board Chair, then this meeting will be held by audio and video conference.

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options): (1) in-person attendance is on the 10th Floor of the County Administrative Tower, 18 N. County St, Waukegan, Illinois, or (2) remote attendance through registration at the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item.

Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who are attending remotely, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: PWPT Committee (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

*****To view County Board Rules, click here: <https://bit.ly/3idRdrV>*****

0. [21-1037](#)

Chair's determination of need to meet by audio or video conference.

1. Call to Order

Chair Durkin called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Durkin led the Pledge of Allegiance

3. Roll Call of Members

Present 5 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen and Member Vealitzek

Absent 2 - Member Wasik and Member Wilke

** Electronic Members: Member Wilke*

Others present:

Shane Schneider, Division of Transportation

Eric Waggoner, Public Building and Development

Matt Meyers, County Administrator's Office

Jim Hawkins, Deputy County Administrator

Gary Gibson, County Administrator

J. Kevin Hunter, County Board

Sydney Dawson, County Board Staff

Abby Scalf, Communications

Angela Panateri, Communications

Alex Carr, Deputy Communications

Chris Anderson-Sell, Communications

Maury Corbin, Corbin Design

Patrice Sutton, Chief Financial Officer

Paul Frank, Board Member

Marah Altenberg, Board Member

Julie Simpson, Board Member

Mary Ross Cunningham, County Board

Matthew Emde, Division of Transportation

Carissa Casbon, Board Member

Kristy Cechini, County Board Staff

Walter Willis, SWALCO

Bailey Wyatt, Communications

Cassandra Torstenson, County Administrator's Office

Terry Wilke, Board Member

Kevin Carrier, Division of Transportation

Austin McFarlane, Public Works

Lisle Stalter, States Attorney's office
John Nelson, Division of Transportation
Eric Steffen, Planning, Building and Development
Linda Rubeck, Division of Transportation
Joseph Arcus, Planning, Building Development
Arnold Donato, Stormwater Management Commission
Krista Braun, Planning, Building and Development
Michael Wheeler, Finance and Administration
Mary Crain, Division of Transportation
Chris Blanding, Information Technology
Robert Springer, Planning, Building and Development
Mike Klemens, Division of Transportation
Marina Shteynberg, Division of Transportation
Al Gietych, Division of Transportation
Joel Sensenig, Public Works

Residents
Dan Schmanski
Dawn Keller
Gail Weil
K. LaManna
Phil Hampel

4. Addenda to the Agenda

Matt Meyers, Assistant County Administrator, noted an administrative error on item 8.8. This item is a joint resolution and will be correctly reflected on the Finance and Administrative Committee Agenda.

5. Public Comment (Items not on the agenda)

6. Chair's Remarks

Chair Durkin passed on his report to Matt Meyers, Assistant County Administrator, to provide information on attendance and Board rules.

Matt Meyers read one public comment that was not on the agenda, which was from Chris Geiselhart, President HOA regarding open burning. Mr. Geiselhart representing himself, spoke about having a moratorium on yard waste burning and the effects on the environment and clean air policy.

Mr. Meyers briefly went over the board rules and stated that members are to be present in-person in order to be able to vote. Board Members need to have their reason provided in advance in writing why they need to appear remotely. Member Wasik stated that he gave his notice to the Committee Chair for his virtual presence.

Gary Gibson, County Administrator did confirm that Member Wasik provided notice, however, the reasoning he gave does not constitute as an excused absence. Mr. Gibson did divert to the Chair.

7. Unfinished Business

8. New Business

CONSENT AGENDA (Items 8.1 - 8.4)

DIVISION OF TRANSPORTATION

8.1 21-1071

Joint resolution appropriating \$806,400 of Motor Fuel Tax funds for maintaining streets and highways, including utility services, under the applicable Illinois Highway Code, from December 1, 2021, to November 30, 2022, and \$200,000 of Matching Tax funds for de-icing materials.

A motion was made by Member Clark, seconded by Member Maine, that Consent Agenda items 8.1 to 8.4 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following roll-call vote:

Aye: 5 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen and Member Vealitzek

Absent: 2 - Member Wasik and Member Wilke

8.2 21-1072

Joint resolution authorizing a contract with Acura Inc., Bensenville, Illinois, in the amount of \$110,887 for concrete patching on various County highways, which will be improved under the Illinois Highway Code and appropriating \$135,000 of Motor Fuel Tax funds.

Attachments: [21-1072 Bid Tab, 2021 Concrete Patching](#)
[21-1072 Vendor Disclosure, Acura](#)
[21-1072 Location Map, 2021 Concrete Patching](#)

A motion was made by Member Clark, seconded by Member Maine, that Consent Agenda items 8.1 to 8.4 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following roll-call vote:

Aye: 5 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen and Member Vealitzek

Absent: 2 - Member Wasik and Member Wilke

8.3 21-1073

Joint resolution authorizing a contract for the replacement of a drain tile on Old McHenry Road, east of US Route 12, to Campanella and Sons, Inc., Wadsworth, Illinois, in the amount of \$63,024.45, and appropriating \$80,000 of County Bridge Tax funds.

Attachments: [21-1073 Bid Tab, Old McHenry Road](#)
[21-1073 Vendor Disclosure, Campanella](#)
[21-1073 Location Map, Old McHenry Road](#)

A motion was made by Member Clark, seconded by Member Maine, that Consent Agenda items 8.1 to 8.4 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following roll-call vote:

Aye: 5 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen and Member Vealitzek

Absent: 2 - Member Wasik and Member Wilke

8.4 [21-1074](#)

Joint resolution authorizing a contract with Copenhaver Construction, Gilberts, Illinois, in the amount of \$300,077 for the replacement of four culverts underneath the Skokie Valley Bike Path and appropriating \$365,000 of County Bridge Tax funds.

Attachments: [21-1074 Bid Tab, Skokie Valley Bike Path Culverts](#)
[21-1074 Vendor Disclosure, Copenhaver](#)
[21-1074 Location Map, Skokie Valley Bike Path Culverts](#)

A motion was made by Member Clark, seconded by Member Maine, that Consent Agenda items 8.1 to 8.4 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following roll-call vote:

Aye: 5 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen and Member Vealitzek

Absent: 2 - Member Wasik and Member Wilke

REGULAR AGENDA

8.5 [21-0956](#)

Joint resolution authorizing a contract with Waste Management, Lombard, Illinois, for refuse collection services for Lake County and the water treatment plant waste residue collection for the various County Departments in the estimated annual amount of \$142,692.92.

Attachments: [Vendor Disclosure Statement](#)
[Bid Tabulation](#)
[Award Information](#)
[Agreement Draft](#)

RuthAnne Hall, Finance and Administrative Services, Purchasing Agent presented this item because Public Works is part of contract and using its enterprise funds for part of this contract separately. There should be no changes in service.

Discussion ensued.

A motion was made by Member Clark, seconded by Member Maine, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen and Member Vealitzek

Absent: 2 - Member Wasik and Member Wilke

DIVISION OF TRANSPORTATION

8.6 21-1075

Joint resolution authorizing a contract with Copenhaver Construction, Gilberts, Illinois, in the amount of \$297,081 for the reconstruction of the Lake County Division of Transportation's (LCDOT) visitor parking lot, located at 600 West Winchester Road, Libertyville, Illinois, and appropriating \$356,500 of Matching Tax funds.

Attachments: [21-1075 Bid Tab, LCDOT Visitor Parking](#)
[21-1075 Justification of Contract Award, Over Estimate Memo](#)
[21-1075 Vendor Disclosure, Copenhaver](#)
[21-1075 Location Map, LCDOT Visitor Parking Lot](#)

Shane Schneider, Division of Transportation (DOT) Director, presented this item to reconstruct the DOT visitor parking lot. The project will involve taking out asphalt pavement at the end of its life and replace with coarse asphalt that is more permeable. Sidewalks and ADA crosswalks will be replaced with permeable brick pavers. The work will begin in September and is expected to be wrapped up by Thanksgiving.

Discussion ensued.

A motion was made by Member Vealitzek, seconded by Member Pedersen, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen and Member Vealitzek

Absent: 2 - Member Wasik and Member Wilke

8.7 21-1076

Joint committee action item approving Change Order Number Two consisting of an increase of \$355,931 for additions to the 14th Street Reconstruction Phase III construction engineering contract.

Attachments: [21-1076 STV Change Order Two](#)
[21-1076 Vendor Disclosure, STV](#)
[21-1076 Location Map, 14th Street](#)

Shane Schneider, Division of Transportation, Director, presented this item for a change order to extend the length of the contract for the 14th Street reconstruction. This contract was originally scheduled to be completed in October, 2020 but due to utility delays and a previous undiscovered water main, the contract needed to be extended to October, 2021 with an increase of \$355,931.

Discussion ensued.

A motion was made by Member Maine, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen and Member Vealitzek

Absent: 2 - Member Wasik and Member Wilke

8.8 [21-1077](#)

Joint resolution adopting the 2021-2026 Proposed Transportation Improvement Program.

Attachments: [21-1077 Five-Year Presentation Part 1](#)
[21-1077 Five-Year Presentation Part 2](#)
[21-1077 Preservation Map](#)
[21-1077 Modernization Map](#)
[21-1077 Non-Motorized Map](#)
[21-1077 Expansion Map](#)
[21-1077 Funding Tables](#)

Shane Schneider, Division of Transportation, Director, presented this item to introduce the 2021-2026 Transportation Improvement Program (TIP) for improvement of infrastructure. TIP was presented in two parts; part one was presented on April 28 to the Committee. Program includes 340 projects investing \$688 million in transportation infrastructure. Program is devoted to preservation, modernization and expansion.

A motion was made by Member Clark, seconded by Member Vealitzek, that this item be recommended for adoption to the regular agenda. The motion carried unanimously.

Aye: 5 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen and Member Vealitzek

Absent: 2 - Member Wasik and Member Wilke

8.9 [21-1078](#)

Presentation update on the bike path wayfinding study and implementation.

Attachments: [21-1078 Bikepath Wayfinding Presentation, Final](#)
[21-1078 Bikepath Wayfinding Standards Manual, Draft](#)

Director Schneider, presented the item.

Jeff Corbin, Founder and Moira O'Polka, Project Manager from Corbin Design, provided details of the study and its' goals.

Ms. O'Polka presented the results of first community usage survey. Jeff Corbin, Corbin Design, explained the test route along North Shore Path with signs used and input received.

Kevin Carrier, Department of Transportation, Director, Programming and Planning, explained the next steps to the Wayfinding study, finalizing the standards manual, preparing an implementation plan, and process of implementation on the Division of Transportation paths, starting with larger regional trails that spans larger chunks of the county.

Significant discussion ensued.

Vice Chair Pedersen left the meeting at 9:58 a.m. She returned to the meeting at 10:01 a.m.

Member Clark left the meeting at 10:10 a.m. She returned to the meeting at 10:12 a.m.

This matter was presented

8.10 [21-0051](#)

Director's Report - Division of Transportation.

Shane Schneider, Division of Transportation (DOT), Director, provided the committee information on a USDOT grant that was applied for, information regarding upcoming paratransit meetings and PACE information currently on their website.

Pace bus has a draft on their website on their strategic plan titled "Driving Innovation" and is available public comment through August 20.

PLANNING BUILDING AND DEVELOPMENT

8.11 [21-1086](#)

Discussion of proposed ordinance amendments to the Lake County, Illinois Code of Ordinances related to wildlife rehabilitation and ecotherapy uses in unincorporated Lake County.

Attachments: [Info Paper Wildlife and Ecotherapy 7 28 21 FIN](#)

[NatureRelatedTopics Part 2 7 28 21](#)

[Exhibit A Wildlife and Ecotherapy Amendments Fin Draft 7 28 21](#)

Eric Waggoner, Planning Building and Development Director (PBD), and Krista Braun, PBD presented this item regarding nature-based amendments to the Illinois Code of Ordinances.

Staff has been engaging the community in a series of discussions this summer regarding nature-based amendments to the Illinois Code of Ordinance Discussion. Staff has been receiving feedback based on these discussions. This item continues two topics; eco therapy and wildlife rehabilitation.

Ms. Braun provided background on eco therapy, which is connecting people with nature or animals in natural setting, which is an increased form of therapy. Staff proposes a new use category which would amend the zoning ordinance to create the new use category.

Discussion ensued.

Ms. Braun then addressed wildlife rehabilitation, existing use in ordinance, and proposed amendments.

Discussion ensued.

Director Waggoner will use feedback today and look to make revisions and bring a new version back to Committee.

This matter was discussed

8.12 [21-0052](#)

Director's Report - Planning Building and Development.

Eric Waggoner, Planning Building and Development, Director spoke about the joint committee meeting with PWPT and E and E that will be held August 4 to discuss open burning regulations and waste franchising options. Director Waggoner provided information regarding the public outreach that has occurred.

Discussion ensued.

Chair Durkin left the meeting at 9:31 a.m. He returned to meeting at 9:32 a.m.

PUBLIC WORKS

8.13 [21-0053](#)

Director's Report - Public Works.

Austin McFarlane, Interim Public Works Director provided an update on the Vernon Hills reservoir. The Village of Vernon Hills has agreed to offset permit fees for construction of the reservoir.

SOLID WASTE AGENCY OF LAKE COUNTY

8.14 [21-1087](#)

Joint resolution adopting the second amendment to the Host Agreement between Lake County, the Solid Waste Agency of Lake County (SWALCO), and the owner of the Zion Landfill, GFL, Inc.

Attachments: [Exhibit C](#)
[Second Amendment Complete](#)

Walter Willis, SWALCO Director, presented this item. A summary of the amendment was provided at the last meeting. Director Willis provided brief background.

Discussion ensued.

A motion was made by Member Vealitzek, seconded by Member Pedersen, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen and Member Vealitzek

Absent: 2 - Member Wasik and Member Wilke

STORMWATER MANAGEMENT COMMISSION

8.15 [21-1079](#)

Joint resolution authorizing an emergency appropriation for the Lake County All-Natural Hazard Mitigation Plan (ANHMP) update project by the Stormwater Management Commission (SMC) in the amount of \$67,500 and funded by the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program through the Illinois Emergency Management Agency (IEMA)

Attachments: [Memo to SMC PWPT F&A](#)
[FEMA-4461-02P-DR-IL Intergovernmental Grant Agreement](#)

Kurt Woolford, Lake County SMC, Executive Director presented this item for the Lake County all natural hazard mitigation plan. This plan enables all municipalities to be eligible for hazard mitigation grants. Request approval to pay for the plan of \$67,500 which will be reimbursed by FEMA.

A motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen and Member Vealitzek

Absent: 2 - Member Wasik and Member Wilke

9. County Administrator's Report

Matt Meyers, Assistant County Administrator, stated the audio will be posted on the website for those that may have been having issues hearing.

Gary Gibson, County Administrator, addressed the Public Works Director position, explaining there are statutory requirements for that position. Interim Director Austin McFarlane has been in this position for quite some time. The County is focusing on the upcoming veto session in the hopes that legislation can pass that amends the statutory requirements.

Discussion ensued.

10. Executive Session

No executive session

11. Members' Remarks

Member Clark asked the Staff to move the meetings back to Libertyville to accommodate department staff who attend this Committee Meeting and prevent technical issues.

Chair Hart recognized the staff is doing a good job in running meetings in Waukegan, but also suggested the topic be brought up in the Financial and Administrative Committee to discuss technical and important safety considerations.

Member Vealitzek asked if the meeting was moved for safety reasons. Gary Gibson, County Administrator, said the meeting was moved to Waukegan for security needs and there is not the proper technology to operate the Zoom meetings in Libertyville.

Chair Durkin clarified the next Committee meeting will be in Waukegan.

12. Adjournment

Chair Durkin called the meeting to be adjourned at 10:31 AM.

Next Meeting: August 4, 2021

Minutes prepared by Sydney Dawson

Respectfully submitted,

Chair