



TO: Zoning Board of Appeals Members  
Zoning Board of Appeals Secretary  
Planning, Building & Development Director

Zoning Board of Appeals

Gregory Koeppen  
Chair

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DETERMINATION OF NEED FOR HEARINGS OF THE LAKE COUNTY ZONING BOARD OF APPEALS  
TO BE HELD BY AUDIO OR VIDEO CONFERENCE

1. The Governor of the State of Illinois has issued a disaster declaration related to public health concerns because of a disaster as defined in Section 4 of the Illinois Emergency Management Agency Act and all of Lake County is covered by the disaster area. In light of such disaster declaration, and in accordance with 5 ILCS 120/7(e)(2), I hereby determine that:
  - a. In-person meetings and hearings of the Lake County Zoning Board of Appeals (ZBA) conducted under the otherwise applicable provisions of the Open Meetings Act, are generally not practical or prudent at this time based on the increasing level of community transmission and because of such disaster, and
  - b. For purposes of Section 120/7(e)(4), in-person attendance by members of the public is permissible. Attendance is limited to the number of persons that are practicable in keeping with social distancing and mask requirements of the physical meeting locations. Members of the public may also attend and participate in public meetings by alternative means via access instructions as provided in the meeting agendas.
2. Therefore, in accordance with 5 ILCS 120/7(e)(2) during the pendency of the Governor's current declaration of disaster and this declaration:
  - a. Hearings and review meetings of the ZBA will be conducted by audio or video conference.
  - b. Any members of the public may be present at the physical meeting location and will be able to participate in public comment and hear all discussion, testimony, and all votes of the members of the public body. Individuals who attend will be required to wear a face covering and practice social distancing. However, remote attendance is highly encouraged.
  - c. A physical quorum of the ZBA members is not required at the physical meeting location except for purposes described in 2(c), however, when a physical quorum is not required, at least one member of the ZBA, the ZBA's legal counsel, or the ZBA Secretary or a designee, will be present at the physical meeting location.

Dated this 6<sup>th</sup> day of August, 2021.

Gregory Koeppen, Chair  
Zoning Board of Appeals