

**BUDGET NARRATIVE****Grantee: County of Lake, dba Lake County Health Department and Community Health Center****Applicant Identifier: H80CS00119****Funding Opportunity: Budget Period Progress Report Noncompeting Continuation****Budget Period Start Date: February 1, 2021**

The line-item budget justification shown below is provided as a broad outline. A detailed budget justification is required for all items within each category for which funds are requested.

Budget Justification		
	Federal	Non-Federal
<b>REVENUE – Should be consistent with information presented in Form 3: Income Analysis.</b>		
PROGRAM INCOME (Fees, Premiums, 3rd Party Reimbursements, & Payments generated from the projected delivery of services)		\$ 15,925,696
State Government		\$ 3,830,462
Local Government		\$ 11,841,749
Private Contracts/Contracts		\$ 652,640
Contributions		\$ -
FEDERAL 330 BPR Funding Request	\$ 4,857,249	\$ -
OTHER FEDERAL FUNDING -Substance Abuse and Mental Health Services Administration (SAMSHA)for GBHI		\$ 18,906
<b>TOTAL REVENUE</b>	<b>\$ 4,857,249</b>	<b>\$ 32,269,453</b>
<b>EXPENSES: Object class totals should be consisted with those presented in the Federal Object Class Categories Form</b>		
<b>PERSONNEL - For Staff positions supported in whole or in part by Federal Section 330 Grant Funds, include the information as shown in the Federally-Supported Personnel Justification Table below.</b>		
ADMINISTRATION	\$ 437,103	\$ 3,754,118
MEDICAL STAFF	\$ 2,320,540	\$ 10,278,024
DENTAL STAFF	\$ 713,015	\$ 885,569
BEHAVIORAL HEALTH STAFF	\$ 104,896	\$ 3,244,788
ENABLING STAFF	\$ -	\$ 1,017,781
OTHER STAFF	\$ -	\$ 616,148
<b>TOTAL PERSONNEL</b>	<b>\$ 3,575,554</b>	<b>\$ 19,796,428</b>
<b>FRINGE BENEFITS</b>		
FICA @ 7.65 %	\$ 273,530	\$ 1,514,427
Health/Life/Dental @ 22.15% Full Time only	\$ 666,599	\$ 3,978,123
Retirement (Staff working over 1000 hours per year) @ 9.75 %	\$ 341,566	\$ 1,817,998
<b>TOTAL FRINGE @ 39.55% FT, 17.40% for PT staff 1000 Hours and above, 7.65% PT under 1000 hours</b>	<b>\$ 1,281,695</b>	<b>\$ 7,310,548</b>
<b>TRAVEL</b>		
Client Travel: Uninsured visits & Enabling Service Appointments by Taxi. Visits ranging from \$15 -\$100 per ride. Average \$417 per month for 12 Months		\$ 5,004
Compliance Team Ambulatory Conference for 4 staff: 3 staff members on Joint Commission and 1 staff on Compliance Team at \$450 Meals, Lodging and Travel		\$ 1,800
HRSA Compliance Conference and Annual meeting for 6 staff members at \$460 each Meals, Lodging and Travel		\$ 2,760
IPHCA Training- Annual Meeting travel costs for 4 Admin staff \$2,450, Women's Healt Coalition - \$220, Quality Improvement & Medical Group Mgmt. Assoc. Conference for 1 - \$1,453		\$ 4,123

Budget Justification		
	Federal	Non-Federal
Provider Training : Continue Education (CE) training Meals/Lodging and Travel expense for Medical Director CME for (3) \$1,590. CME for 50 FT providers and 5 part time providers totaling \$20,140. CME for Dental providers for 5 FT and 3 PT - \$2,650		\$ 24,380
Staff Mileage: (Avg 2,988 mile per month for a total of 35,854 Miles @ \$0.575 Per Mile)		\$ 20,616
Travel expense WIC for Conference or 6 Nutrition Counselor and 2 Coordinators for meals and transportation		\$ 425
<b>TOTAL TRAVEL</b>	\$ -	<b>\$ 59,108</b>
<b>EQUIPMENT</b>		
<b>TOTAL EQUIPMENT</b>	\$ -	\$ -
<b>SUPPLIES ( Including items that cost less than \$5,000 each and other supplies)</b>		
Books, Manuals, training and Preprinted materials- Admin for Joint Commission Perspectives, Quality Compliance, Accreditation manuals, CAMAC ambulatory update manual, APIC Text online and other misc. manuals for Directors/Staff - \$2,655, Medical Records Coding books \$2,000, WIC Materials \$500, Nutrition Serv pre printed materials \$500, Preprinted materials for Adminn\$3,000, Mental Heath coding books \$200		\$ 8,855
Dental Supplies -6 sites at \$12,721 per month for 12 months, cost per visit is ranges from \$6.89 to \$9.56 with the average being \$7.85 per visit		\$ 152,652
Drugs and Medicines-Family Planning clinics for birth control, depo, IUD 's and STI medications for \$125,000, ER Box supplies \$550 per site for 9 Medical sites totaling , \$4,950, Rhogam for Prenatal patient \$6400 , Ibuprofen, Aspirin, Glucose, EpiPen, Benadryl, etc. for 9 medical and 6 dental clinics \$22,050- Vaccine - Flu for all Adult patients, Gardasil and all required vaccine for children with insurance for all locations \$425,000		\$ 583,400
Food and Provisions -Board Meetings \$1,350- Outreach event- \$375, In house Staff training session \$1,700 WIC food demonstrations - \$375		\$ 3,800
Medical Supplies (Medical supplies for 9 sites for 12 months totaling \$206,551 and Laboratory Supplies for 9 sites for 12 months - Total \$6,800. Average cost per medical supplies per visit is \$2.05 and Lab supplies at \$.12 per visit )		\$ 213,351
Office Supplies (\$300 per month x 12 months x 9 medical sites totaling \$32,400, Dental 6 sites X \$75 per month x 12 months totaling \$5,400, WIC 5 sites x \$100 per month x 12 months Totaling \$6,000, Administrative and Grant functions \$625 per month x 12 months totaling \$7,500) Average cost of office supplies is per visit is \$0.25 for dental and \$.21 for medical.		\$ 51,300
Operational Breastfeeding Supplies. – Manual breast pumps, nipple shields in different sizes Breast Covers and pads, Nursing Pads BF Flanges Symphony Kit for \$7190. Garden supplies -cart, Tomato Cages, Weed Barrier , Expandable light weight hose, Mulch \$2500. Children's stickers, Nutrition Education supplies. Breastfeeding and Nutrition education incentives \$4010		\$ 13,700

Budget Justification		
	Federal	Non-Federal
Operational Supplies Dental: 2 Bobcat Cavitron @ \$900 each for \$1,800, 2 Autoclave Printer \$900, ePads pads at 11 at 100 each for \$1,100, WIC giveaways \$400, Amalgamated Separators \$400 Dymo printers 10 at \$135 each for \$1350.		\$ 5,950
Operational Supplies for Medical: 2 Dopplers for \$1,600 , 1 Wheelchair for \$185, 6 Phone @ \$300 each totaling \$1,800, 20 Dymo Printers for \$2700, 5 Height Infant Boards totaling \$1,625, 2 Color Printer \$1,000, 15 Nebulizer at \$150 each totaling \$2,500, 12 exam stool totaling \$1,560, 12 stand up scales \$1800, Exam room curtain Hardware for 9 sites at \$3440 each site totaling \$30,960, 10 Vital sign Machines totaling \$4000		\$ 49,730
<b>TOTAL SUPPLIES</b>	\$ -	<b>\$ 1,082,738</b>
<b>CONTRACTUAL - Include sufficient detail to justify costs.</b>		
Consultant for Medicare and Medicaid Cost Report		\$ 26,000
Medical Services-Contract with Medical providers and hospitals in the community for specialty care visits and testing for uninsured and underinsured patients from the CHC in their offices. Fees range for \$25-\$1500 per visit/test patients are provided up to \$350 per procedure for a total of \$100,000 and \$2,435 for Medical Nutrition Services fees for Diabetes patients, and \$64,000 for IBCCP patients for consultant care with abnormal pap smear.	\$ -	\$ 166,435
Consultant - eMedApps - Development of NextGen EHR/EDR \$114,660, Network Penetration \$7,350, PCMC Review \$15,000, Medical and Dental Fee Review \$6,000, CIOX Health for records management \$12,500		\$ 155,510
Copier Rentals (26 copier rentals-color, Black & White and different capacity and volume. Also charged per copy .0001 black and white and .05 color) Total monthly costs is \$5,835 total \$70,020. Airgas Oxygen tank rentals 11 at \$100 each annually for total of \$1,100		\$ 71,120
Data and Telephone lines Call one for a 13 programs within the 9 locations \$10,258.75 per month for 12 months total \$123,105		\$ 123,105
E-EMedApps-Contractual agreement for hosting and supporting Electronic Health and Dental Records		\$ 400,560
HIPPA Security Audit Annually - \$9800		\$ 9,800
Housekeeping Services \$13,750 per month x 12 months for all sites.		\$ 165,000
Laboratory Services-Contract with labs for Medical and Dental. Medical Fees paid by test ranging from \$0.20 to \$610.00 per test. Monthly costs Approx. \$56,975 per month for 12 months totaling \$683,700. Dental lab fee per item ranging in fees from \$11 to \$580 with a month cost of \$9,500 per month for 6 sites for 12 months for an annual total of \$114,000.		\$ 797,700
Medicare revaluation for 7 sites at \$595 per sites for \$4,165. Background and National Practioner Data Bank echecks for all new providers for \$2,835		\$ 7,000
On- Call Contact (After Hour contract of approx. \$1424. per month for 12 months)	\$ -	\$ 17,088

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	Federal	Non-Federal
Pharmacy Services for 340b program for all uninsured patients. Cost approx. \$11,063 for 12 months	\$ -	\$ 132,756
Provider Contract- RFU Residents 3 at 14 hours per week for 30 weeks \$62,472, MH Provider for 48 weeks \$172,800. Catholic Charities and Alexanian Brothers for HIV Care \$45,000. Eye Pac services 667 reads at 2.25 over 12 mo. for \$1,500. Physical Education Group Instructor 3 class series at \$700 per class for a total of \$2,100.		\$ 283,872
School Based Health Center Utilities for 12 months at 172 per month.		\$ 2,064
Security Charges- Contract for Service 4 sites at 22,950 per month for 12 months		\$ 275,400
Software Licenses - Citrix License \$3,859, E-EMedApps system support & Microsoft for Servers \$28,999, IMO contract \$15,750, Up-to-date Anywhere License \$25,000, i2i System Software Maintenance \$9,526, Prairie Prairiefyre Software and support \$5,768, QSI NextGen Maintenance and Support \$39,138, QSI NextGen Add ons Portal fee and other Licenses/Fees \$111,250, APIC online fee \$219		\$ 239,509
Xray Services- Contract with local provider to complete mammograms for IBCCP program patient for \$384,656, Contract with local providers for bone x-rays of uninsured and underinsured patients from the CHC in their offices uninsured \$65,206	\$ -	\$ 449,862
<b>TOTAL CONTRACTUAL</b>	\$ -	\$ <b>3,322,781</b>
<b>OTHER - Include sufficient detail to justify each item. Note:</b>		
Courier Fees- Davis Armor Services pick ups at \$1135 per month totaling \$13,620, UPS Critical for Prenatal - \$200 annual cost		\$ 13,820
Destruction of Medical Records 0.06 per pound calculated at \$125 per month totaling \$1,500. Shredding of charts annually \$3,000 and OnBase scan/shred costs of \$500.		\$ 5,000
Interfund Postage and handling fees 95 per month for 12 months totaling \$1,140		\$ 1,140
Interpreting Fees-Sign Language (2 hour minimum plus mileage) and Voice Interpreting fees average monthly Costs of \$6,635 for an annual costs of \$79,620		\$ 79,620
Cell phones, IPADS, aid cards, pagers with a monthly fee of \$1,570 for a total of \$18,810		\$ 18,840
Clearing house billings claims contracted through Viatrack EDI services for Medical and Immediate LLC for Dental (Medical \$65,114, Dental \$130)		\$ 65,244
Computer Services – AT&T additional Network fees - \$10,716, eMedApps – Patient eligibility \$2,707, QSI Patient Portal and Provider Subscription fee \$51,911, QSI CPT code update \$9,000, RTS Patient Eligibility \$68,662, Relatient Text messaging \$64,000, NextGen Third Party Software \$39,439, NextGen Ultrasound Reading Tech \$1,400 and other Computer Services \$4,605		\$ 252,440

Budget Justification		
	Federal	Non-Federal
Conference Fees -HRSA Compliance meeting for 6 staff members at \$460 each		\$ 2,760
Conference Fees -WIC annual conference for 6 Nutrition Counselor and 2 Coordinators		\$ 1,685
Conference Fees -CIC Preconference workshop for 1 Compliance Team staff member		\$ 310
Conference Fees -Compliance Team Ambulatory for 4 staff: 3 staff members on Joint Commission and 1 staff on Compliance Team at \$450.00		\$ 1,800
Dues-IPHCA dues \$29,855, Clinical Lab. Improvement Amendmt Dues \$1,810, Amer Health Information Mgmt. Assoc. \$370, Academy of Nutrition and Diabetes Nutrition Care Manual \$290, Infectious Control \$115, NACHC dues \$160, National WIC Association Dues \$100, ICD-10-CM Certification \$200		\$ 32,900
LCHD Brochures :Sliding Fee, Patients Rights and Responsibilities, Statement printing fees, Cover Sheets, Fold and Insert Charges for 9 Medical and 6 Dental sites \$28,057, Enroll Lake County form \$400, Administration forms\$1,450, Mental Health brochures \$1,750, WIC \$1,000, Nutrition Brochures \$250, IBCCP Brochures and shower cards \$4,500, Medical Record forms \$1,500		\$ 38,907
Parking permits-Staff parking permits at North Shore Health Center \$180 each for 47 staff		\$ 8,460
Postage (\$4,640 per month for 12 months totaling \$55,680)		\$ 55,680
Repairs & Maintenance -Medical Records systems annual costs of \$250, Preventive Maintenance and Repair for 9 Medical sites, 6 Dental sites \$60,250, Lab \$500, WIC \$100		\$ 61,100
Stipend-For RFU Preceptor pay for 8 programs lasting 6 weeks with 3 students per program		\$ 25,000
Registration fees - Continue Medical Education (CE) training for Medical Director CME for (3) \$2,910, CME for 50 FT providers and 5 part time providers totaling \$21,860, CME for Dental providers for 5 FT and 3 PT - \$4,250		\$ 29,020
Registration fees for IPHCA- Annual Meeting and training and travel costs for 4 Admin staff \$2,450, Women's Health Coalition conf - \$220, Quality Improvement & Medical Group Mgmt. Assoc. Conference for 1 - \$1,454		\$ 4,124
<b>TOTAL OTHER</b>	\$ -	\$ <b>697,850</b>
<b>TOTAL DIRECT CHARGES (Sum of all TOTAL Expenses rows above)</b>	\$ 4,857,249	\$ 32,269,453
<b>INDIRECT CHARGES - Include approved indirect cost rate.</b>		
X.XX% indirect rate (includes utilities & accounting services)	-	-
<b>TOTALS (Total of TOTAL DIRECT CHARGES &amp; INDIRECT CHARGES above)</b>	4,857,249	32,269,453

**Federally-Supported Personnel Justification Table**

<b>Name</b>	<b>Position Title</b>	<b>% of FTE</b>	<b>Base Salary</b>	<b>Adjusted Annual Salary</b>	<b>Federal Amount Requested</b>
AL BANA, NAGHAM	Physician	100%	\$ 184,662	no adjustment needed	\$ 184,662
ALESNA, DANILO	Physician	100%	\$ 207,108	\$ 197,300	\$ 197,300
AMAKIL, SHELLY	Nurse Manager	100%	\$ 68,853	no adjustment needed	\$ 68,853
ARIZONA, PATRICIA	Clerk II	100%	\$ 46,196	no adjustment needed	\$ 46,196
BARRERA, JESSICA	Advanced Practice Nurse	100%	\$ 93,463	no adjustment needed	\$ 93,463
BAUTISTA, CAROLYN	Advanced Practice Nurse	100%	\$ 118,337	no adjustment needed	\$ 118,337
BEHRENDT, BARBARA A	Staff Nurse	100%	\$ 66,105	no adjustment needed	\$ 66,105
BOLOTNIKOVA, IRINA	Dentist	100%	\$ 76,717	no adjustment needed	\$ 76,717
BOTVINNIK, IGOR	Dentist	100%	\$ 79,841	no adjustment needed	\$ 79,841
CASTILLO, PERLA	Clerk II	100%	\$ 32,526	no adjustment needed	\$ 32,526
CHAPMAN, KIMBERLY K	Office Manager III	100%	\$ 55,790	no adjustment needed	\$ 55,790
CUARTO, VALENTIN III	Dentist	100%	\$ 141,937	no adjustment needed	\$ 141,937
DEL RIO, CHRISTIAN	Dental Assistant	50%	\$ 35,919	no adjustment needed	\$ 17,960
DIAZ, ROSA DE LOS ANGELES	Office Manager III	100%	\$ 50,369	no adjustment needed	\$ 50,369
DLUGOSZ, IZABELA	Dentist	100%	\$ 140,483	no adjustment needed	\$ 140,483
DORADO, SANDRA	Medical Assistant	100%	\$ 40,989	no adjustment needed	\$ 40,989
FISH, KERRIE	Therapist-LCPC-MAT	100%	\$ 54,503	no adjustment needed	\$ 54,503
FOGAL, DEBORAH LYNN	Patient Support	100%	\$ 56,024	no adjustment needed	\$ 56,024
GONZALEZ, JASMINE	Clerk II	100%	\$ 30,908	no adjustment needed	\$ 30,908
GREEN, KARI M	Therapist	100%	\$ 49,394	no adjustment needed	\$ 49,394

Name	Position Title	% of FTE	Base Salary	Adjusted Annual Salary	Federal Amount Requested
KELLMAN, SUZANNE	Dentist	100%	\$ 131,078	no adjustment needed	\$ 131,078
KLEMM, LAURA	Assistant Business Manager	100%	\$ 60,583	no adjustment needed	\$ 60,583
KOLEZEVA, YELENA	Physician	100%	\$ 185,976	no adjustment needed	\$ 185,976
LARA, VERONICA	Principal Clerk	100%	\$ 38,805	no adjustment needed	\$ 38,805
LIECK, ROSEMARY	Senior Accounting Specialist	100%	\$ 54,249	no adjustment needed	\$ 54,249
LIMON, MARIA	Medical Assistant	100%	\$ 40,151	no adjustment needed	\$ 40,151
LUELL, LEILANI	Advanced Practice Nurse	100%	\$ 93,462	no adjustment needed	\$ 93,462
MADRIGAL, MARIA G	Medical Assistant	100%	\$ 34,223	no adjustment needed	\$ 34,223
MARKOWICZ, DAVID	Office Manager IV	100%	\$ 65,108	no adjustment needed	\$ 65,108
MARTELON, HEATHER	Advanced Practice Nurse	100%	\$ 101,000	no adjustment needed	\$ 101,000
MOLNAR, MARIA	Dentist	100%	\$ 125,000	no adjustment needed	\$ 125,000
MORENO, CATHLEEN	Women's Health Coordinator	50%	\$ 82,636	no adjustment needed	\$ 41,318
PANOCH, TERI M	Clerk II	100%	\$ 32,195	no adjustment needed	\$ 32,195
RAMIREZ, ELIZABETH	Advanced Medical Assistant	100%	\$ 42,081	no adjustment needed	\$ 42,081
RECINTO, FRANCELIZ	Advanced Practice Nurse	80%	\$ 110,000	no adjustment needed	\$ 88,000
REID, CHARMANE	Nurse Care Coordinator	100%	\$ 80,379	no adjustment needed	\$ 80,379

Name	Position Title	% of FTE	Base Salary	Adjusted Annual Salary	Federal Amount Requested
ROCHA, JOHN LEWIS II	Therapist	100%	\$ 54,600	no adjustment needed	\$ 54,600
SAXON, CANDACE	Office Manager III	25%	\$ 51,714	no adjustment needed	\$ 12,929
SINGLETON REED, KAMARIA	Office Manager III	100%	\$ 54,508	no adjustment needed	\$ 54,508
SUKKAR, LUMA S	Physician	100%	\$ 184,662	no adjustment needed	\$ 184,662
TERCHIN, CARLIE	Advanced Practice Nurse	100%	\$ 94,004	no adjustment needed	\$ 94,004
TROCKI, SHANNON	Advanced Practice Nurse	73%	\$ 93,463	no adjustment needed	\$ 68,228
VARA RIVERA, SARAI	Clerk II	50%	\$ 33,051	no adjustment needed	\$ 16,526
WAGNER, VICTORIA	Executive Assistant	100%	\$ 43,251	no adjustment needed	\$ 43,251
WANG, HANJU	Advanced Practice Nurse	40%	\$ 116,690	no adjustment needed	\$ 46,676
ZAHEDI, SYEDA	Physician	100%	\$ 184,212	no adjustment needed	\$ 184,212

\$ 3,575,554