

# Lake County Illinois

*Meeting Location:*  
18 N. County Street (10th FL)  
Waukegan, IL 60085



## Meeting Minutes - Final

Wednesday, June 30, 2021

11:00 AM

or 10 minutes after the conclusion of Public Works, Planning and  
Transportation Committee, whichever is later

Register for remote / virtual attendance at <https://bit.ly/35G30K2>

### Ethics and Oversight Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, if there is a current Gubernatorial Disaster Proclamation and a Written Determination by the Lake County Board Chair, this meeting will be held by audio and video conference.

**PUBLIC ATTENDANCE:** There are two options for the public to attend the meeting: (1) in-person attendance on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois, or (2) remote / virtual attendance through registration at the link on the front page of this agenda.

**RECORDING:** Meetings, including Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item.

Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)). Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely , and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- \* Meeting: F&A Committee (Subject line for written Public Comment)
- \* Name (REQUIRED)
- \* Topic or Agenda Item # (REQUIRED)
- \* Street Address, City, State (Optional)
- \* Phone Number (Optional)
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self")

\*\*\*To view County Board Rules, click here: <https://bit.ly/3idRdrV> \*\*\*

**0**    [21-0069](#)

Chair's determination of need to meet by audio or video conference.

**Attachments:**    [Determination - Chair Hart 12.30.20](#)

**1. Call to Order**

*Chair Vealitzek called the meeting to order at 11:25 a.m.*

**2. Pledge of Allegiance**

*Chair Vealitzek dispensed with the recital of the Pledge of Allegiance, noting its recital at the preceding meeting.*

**3. Roll Call of Members**

*(Vice-Chair Pedersen attended the meeting in person. Chair Vealitzek, Member Danforth, Member Frank, Member Kyle, Member Roberts attended the meeting remotely.)*

**Present**    5 -    Member Frank, Member Kyle, Vice Chair Pedersen, Member Roberts and Chair Vealitzek

**Absent**    2 -    Member Danforth and Member Sbarra

*Others present:*

*Chris Anderson-Sell, Communications*

*Steve Carlson, Lake County Resident*

*Alex Carr, Communications*

*Carissa Casbon, County Board*

*Gary Gibson, County Administrator's Office*

*Sandy Hart, County Board*

*Jim Hawkins, County Administrator's Office*

*Michael Knight, Lake County Resident*

*Kristen LaManna, Lake County Resident*

*Matt Meyers, County Administrator's Office*

*Julie Simpson, County Board*

*Lisle Stalter, State's Attorney's Office*

*Arin Thrower, Communications*

*Anne Walker, Lake County Resident*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items not on the agenda)**

*There were no comments from the public.*

**6. Chair's Remarks**

*There were no remarks from the Chair.*

**7. Unfinished Business**

*There was no unfinished business.*

**8. New Business****CONSENT AGENDA (Item 8.1)****Approval of Minutes****8.1 [21-0991](#)**

Minutes from March 31, 2021.

**Attachments:** [E&O 3.31.21 Minutes - Final.pdf](#)

**A motion was made by Member Roberts, seconded by Member Frank, to approve the minutes. The motion carried by the following vote:**

**Aye:** 5 - Member Frank, Member Kyle, Vice Chair Pedersen, Member Roberts and Chair Vealitzek

**Absent:** 2 - Member Danforth and Member Sbarra

**REGULAR AGENDA****8.2 [21-0994](#)**

Ordinance amending the Lake County Standards of Conduct for appointed officials to board and commissions.

**Attachments:** [SOC redlined - 6.22.21.pdf](#)

[SOC clean- 6.22.21.pdf](#)

*Matt Meyers, Assistant County Administrator, reported on proposed edits to the Standards of Conduct form. The document now includes the most current revision date, a 45 day deadline for appointees to return their Standard of Conduct form, and other minor amendments. He noted that one significant amendment identifies that appointees no longer are required to complete Open Meetings Act training on an annual basis. The wording is now consistent with the Open Meeting Act regulations.*

**A motion was made by Member Kyle, seconded by Member Pedersen, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Member Frank, Member Kyle, Vice Chair Pedersen, Member Roberts and Chair Vealitzek

**Absent:** 2 - Member Danforth and Member Sbarra

**8.3 [21-0992](#)**

Discussion regarding the review criteria in selection of potential members to the independent Ethics Commission.

*Matt Meyers, Assistant County Administrator, reported that more than 115 applicants have applied to be on the independent Ethics Commission. Applicants come from various backgrounds. Assistant Administrator Meyers discussed the proposed process in which applicants will be selected for interview by the Committee, but noted that the Committee will have the opportunity to review all applications. A timeline to consider the appointments was discussed.*

*Assistant Administrator Meyers reported on the general background and experience of the applicants. The Committee discussed what criteria would make applicants ineligible. The general consensus was to have staff select 10 to 15 applicants for the Committee's consideration.*

*The Committee discussed whether former elected officials would be ineligible to be on the Commission. Experience is important but there is also a need to diversify the group to ensure a fair and independent Commission.*

*The consensus is for staff to bring 10 to 15 names that are being recommended, across varying backgrounds and diversity who have some experience in ethics, but for staff to provide all applications and supporting documentation.*

**The Committee discussed review criteria for the selection of potential members to be on the Independent Ethics Commission.**

**9. County Administrator's Report**

**There was no report by the County Administrator's Office.**

**10. Executive Session**

**The Committee did not enter into Executive Session.**

**10.1 [21-0993](#)**

Executive Session for the purpose of selecting persons to fill a public office when the public body is given power to appoint under law or ordinance pursuant to 5 ILCS 120/2 c(3).

**This item was removed from the agenda.**

**10.2 [21-0995](#)**

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c)(21).

**This item was removed from the agenda.**

**10.2 [21-0164](#)**

**A**

Executive Session Minutes from November 18, 2020.

**The minutes were postponed for approval.**

**10.2 [21-0165](#)**

**B**

Executive Session Minutes from November 18, 2020.

**The minutes were postponed for approval.**

**10.2 [21-0996](#)**

**C**

Executive Session Minutes from November 18, 2020.

**The minutes were postponed for approval.**

**11. Members' Remarks**

*There were no remarks from members.*

**12. Adjournment**

**Chair Vealitzek declared the meeting adjourned at 12:03 p.m.**

**Next Meeting: July 28, 2021**

*Minutes prepared by Blanca Vela-Schneider.*

*Respectfully submitted,*

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*Ethics and Oversight Committee, Chair*