

# Lake County Illinois

*Central Permit Facility  
500 W. Winchester Rd  
Libertyville, Illinois 60048-1331*



## Minutes Report - Draft

Thursday, May 6, 2021

6:00 PM

In-person meeting will be held at 500 W. Winchester Rd -  
Libertyville, Illinois and virtually (info on next page)

**Lake County Stormwater Management Commission**

Join Zoom Meeting (click on first line below)

[https://us02web.zoom.us/j/88142566672?](https://us02web.zoom.us/j/88142566672?pwd=NmRGNU9nZTRtWDJobTNTRThxelJuZz09)

[pwd=NmRGNU9nZTRtWDJobTNTRThxelJuZz09](https://us02web.zoom.us/j/88142566672?pwd=NmRGNU9nZTRtWDJobTNTRThxelJuZz09)

Meeting ID: 881 4256 6672

Passcode: 311664

One tap mobile

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Dial by your location

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Pursuant to Section 7(e) of the Illinois Open Meetings Act, the March 5th, 2021, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Stormwater Management Commission Chair, this meeting will be held via audio and video conference with limited attendance at the Lake County Public Works located on the 500 W. Winchester Road, Libertyville, Illinois.

Per the Governor's March 5th, 2021 Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the regular meeting location but limited by the number of attendees that are practicable in keeping with social distancing requirements in those meeting locations not to exceed 10 people.

Public comments are welcomed and encouraged. Emails can be sent to [stormwater@lakecountyil.gov](mailto:stormwater@lakecountyil.gov). Public comments received by noon on the date of the meeting for items not on the agenda will be read at the beginning of the meeting under Public Comment in the order they are received. Public comment on agenda items will be read during consideration of that item. Comments received during the meeting will be held until the end of the meeting. Please note: public comments are limited to three minutes each pursuant to the Stormwater Management Commission adopted Rule Governing Public Comment. All comments received will be included in the Commission's meeting minutes regardless of whether they are read aloud at the meeting.

21-0522

**1. CALL TO ORDER**

*The meeting was called to order by Chairman Schmit at 6:00 p.m.*

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

*Others present: Lisle Stalter, Scott Griffith, John Wasik, Al Giertych, Jim Morrison, Kristen LaManna, Grant Benjamin, Gina Roberts and SMC staff: Kurt Woolford, Mike Prusila, Dijana Silber, Arnold Donato, Kelcey Traynoff, Jacob Jozefowski, Ernesto Huaracha, Sharon Østerby*

**Present** 11 - Member Casbon, Member Frank, Alternate Gust, Member Hewitt, Member Maine, Member Pedersen, Member Rockingham, Alternate Ryback, Member Sbarra, Chair Schmit and Alternate Talbett

**4. PUBLIC COMMENT**

**21-0879**

*Marie Hansen, Director of Development Services Village of Barrington  
Karen Daulton-Lange, Village Administrator Village of Lake Barrington  
Heather Galan, Acting Public Works Director/Village Engineer Village of Gurnee  
Darren Monico, Village Engineer Village of Buffalo Grove  
Michael Warner, Director of Water Resources Gewalt Hamilton and Associates  
David Brown, Director of Public Works/Village Engineer Village of Vernon Hills  
Erika Frable, Director of Public Works/Village Engineer Village of Hawthorn Woods  
Jeff Cooper, Village Engineer Village of Libertyville  
Robert Phillips, Director of Public Works and Engineering Village of Deerfield  
Wally Dittrich, Assistant Public Works Director/Village Engineer Village of Lincolnshire  
Dennis Heimbrodt, Director of Public Works Village of Antioch  
Darren Olson, Vice President, Assistant Department Head, Water Resources CBBEL  
Scott Nickles, Mayor of Village of Round Lake Beach  
Brad Fink, Director of Public Works Village of Wauconda  
Ray Roberts, Director of Public Works City of Zion  
Michael Brown, Director of Public Works Village of Lake Zurich  
Harlan Doland, Senior Principal/Client Executive IMEG Corporation  
William Rickert, President RHMG Engineers, Inc.  
Marc Huber, Village Administrator Village of Beach Park  
Ramesh Kanapareddy, Director of Public Works City of Highland Park  
Joy Corona, Water Resources Program Manager Bleck Engineering Company, Inc.  
Jacob Wellbank, Project Engineer Robinson Engineering, Ltd.  
Jeff Hansen, Village Engineer Village of Lake Bluff*  
**This matter was presented**

**5. APPROVAL OF MINUTES**

**21-0758**

*The April 2021 minutes were presented, there were no questions.*

**A motion was made by Alternate Talbett, seconded by Member Maine, to approve**

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minutes. Motion carried by the following roll call vote,(Catherine Sbarra present, not called during roll call).

**Aye:** 9 - Member Casbon, Member Frank, Alternate Gust, Member Hewitt, Member Maine, Member Pedersen, Member Rockingham, Chair Schmit and Alternate Talbett

**Abstain:** 2 - Alternate Ryback and Member Sbarra

## **6. COMMISSION REPORTS**

### **6.1 Director's Report**

#### **6.1. Writers on the Storm**

**a**

**21-0718**

*Kurt Woolford welcomed journalist Jim Morrison with the Washington Post. Mr. Morrison interviewed Mr. Woolford and wrote an article regarding the rainfall impacts in Lake County, the Foxconn development, Lake County's response for the rainfall that impacted Lake County in 2017, and the assessment of the Upper Des Plaines Watershed.*

**This matter was presented**

#### **6.1. Legislative Updates**

**b**

**21-0782**

*Kurt Woolford provided updates on several recommended legislative capital project. Mr. Woolford explained that currently, SMC is in stage two of five and the projects will be considered by the appropriate House Appropriation Committee.*

**This matter was presented**

#### **6.1. FY22 Budget Process**

**c**

**21-0759**

*Kurt Woolford presented and discussed the Lake County proposed budget calendar for FY22. The SMC budget is due to the Finance Department on July 2nd, 2021. In the next month, Mr. Woolford will be working with staff to bring back a draft budget to the June SMC meeting.*

**This matter was presented**

#### **6.1. Staffing Updates**

**d**

**21-0739**

*Kurt Woolford presented the memo regarding the two stream inventory interns starting on May 17th. Mr. Woolford also presented and discussed the Chief Engineer position description. Mr. Woolford stated that he would like to start advertising for the position.*

**This matter was presented**

### **6.2 Chairman's Report**

## **6.2. Welcome New Commissioner Catherine Sbarra**

**a**

*Chairman Schmit congratulated SMC staff member Kelcey Traynoff for receiving her Professional Engineering license. Chairman Schmit also introduced and welcomed new Commissioner Catherine Sbarra.*

## **6.2. SMC Municipal Member Election Update**

**b**

*Chairman Schmit stated that the ballots will be sent out from the Municipal League once all Municipal certifications were received. Chairman Schmit stated that the election should be done in June.*

## **6.3 Commissioner's Report**

## **7. ACTION ITEMS**

### **7.1 Treasurer's Reports**

**21-0765**

*Arnold Donato presented the treasurer's reports for April.*

**A motion was made by Alternate Ryback, seconded by Member Rockingham, that this commission action item be approved. Motion carried by the following roll call vote, (Catherine Sbarra present, not called during roll call).**

**Aye:** 10 - Member Casbon, Member Frank, Alternate Gust, Member Hewitt, Member Maine, Member Pedersen, Member Rockingham, Alternate Ryback, Chair Schmit and Alternate Talbett

**Abstain:** 1 - Member Sbarra

### **7.2 Staff Work Program Initial Discussion: Request Guidance for MS4 Shared Services**

**21-0760**

*Kurt Woolford began the discussion and requested work program guidance for SMC's shared services for the County of Lake IEPA IL40 MS4 permit and Qualified Local Program shared services for 72 MS4 permittees. Kelcey Traynoff read 23 public comments received for this item. Chairman Schmit stated that if SMC was going to still provide this shared service, a full-time employee would be needed to continue the service. Mr. Woolford asked for capacity-planning direction from the Commission on whether SMC's work program should continue to provide these shared services. Mr. Woolford explained the 2002 Stormwater Management Plan estimated 0.12 FTE for this shared service, which is now approximately 0.90 FTE provided by multiple SMC staff. SMC deliberated and requested additional cost information for a full-time employee to be discussed at the next SMC meeting.*

**This matter was presented**

### **7.3 Regulatory Supervisor Position Reclassification**

**21-0789**

*Item 7.3 was tabled, as requested by Lake County Human Resources.*

#### 7.4 IGA Amendment #1 Beach Park Authorization

21-0733

*Ernesto Huaracha requested approval of the IGA Amendment #1 between SMC and Beach Park. This IGA allows SMC to perform work on the Village parcel as part of the Bull Creek Streambank Stabilization project.*

**A motion was made by Member Frank, seconded by Member Casbon, that this commission action item be approved. Motion carried by the following roll call vote, (Catherine Sbarra present, not called during roll call).**

**Aye:** 10 - Member Casbon, Member Frank, Alternate Gust, Member Hewitt, Member Maine, Member Pedersen, Member Rockingham, Alternate Ryback, Chair Schmit and Alternate Talbett

**Abstain:** 1 - Member Sbarra

#### 7.5 Beach Park PDM Construction Services

21-0732

*Ernesto Huaracha requested approval of contract with V3 Construction Group, Ltd. for construction services for the streambank and ravine bluff construction project in Beach Park.*

**A motion was made by Member Hewitt, seconded by Member Casbon, that this commission action item be approved. Motion passed by a unanimous roll call vote.**

**Aye:** 11 - Member Casbon, Member Frank, Alternate Gust, Member Hewitt, Member Maine, Member Pedersen, Member Rockingham, Alternate Ryback, Member Sbarra, Chair Schmit and Alternate Talbett

#### 7.6 IDNR-OWR Grant 379 Property Purchase Authorization

21-0755

*Kurt Woolford explained that this item was to request authorization to purchase seven properties for the IDNR-OWR 379 grant. These properties were further discussed in executive session.*

### 8. INFORMATION SECTION

#### 8.1 Regulatory Reports

21-0766

*Kelcey Traynoff briefly discussed the reports for inspection status, wetland reviews, and stormwater reviews.*

**This matter was presented**

#### 8.2 Correspondence

#### 8.3 Community Relations/Public Info

21-0636

### 9. EXECUTIVE SESSION

**A motion was made by Alternate Ryback, seconded by Member Maine, to enter executive session to review the closed session minutes from the April Commission**

meeting and to discuss property acquisitions. Motion passed by a unanimous roll call vote. Executive session began at 7:28pm and ended at 7:51pm. .

**Aye:** 11 - Member Casbon, Member Frank, Alternate Gust, Member Hewitt, Member Maine, Member Pedersen, Member Rockingham, Alternate Ryback, Member Sbarra, Chair Schmit and Alternate Talbett

**9.1 Executive Session to Review Closed Session Minutes pursuant to 5 ILCS 120/2(c)(1)**

Upon returning from Executive Session a motion was made by Member Maine, seconded by Alternate Talbett, that this item be approved. Motion passed by a unanimous roll call vote.

**Aye:** 11 - Member Casbon, Member Frank, Alternate Gust, Member Hewitt, Member Maine, Member Pedersen, Member Rockingham, Alternate Ryback, Member Sbarra, Chair Schmit and Alternate Talbett

**9.2 Executive Session to Discuss Property Acquisitions pursuant to 5 ILCS 120/2 (c)(5)**

Upon returning from Executive Session a motion was made by Member Hewitt, seconded by Member Sbarra, that this item be approved. Motion passed by unanimous roll call vote.

**Aye:** 11 - Member Casbon, Member Frank, Alternate Gust, Member Hewitt, Member Maine, Member Pedersen, Member Rockingham, Alternate Ryback, Member Sbarra, Chair Schmit and Alternate Talbett

**10. ADJOURNMENT**

A motion was made by Alternate Ryback, seconded by Member Rockingham, that this item be adjourn. Motion passed by a unanimous roll call vote. Meeting adjourned at 7:57pm.

**Aye:** 11 - Member Casbon, Member Frank, Alternate Gust, Member Hewitt, Member Maine, Member Pedersen, Member Rockingham, Alternate Ryback, Member Sbarra, Chair Schmit and Alternate Talbett