Lake County Illinois

18 N. County Street (10th FL), Waukegan, IL 60085
Watch the meeting at http://lakecounty.tv/, Comcast Ch 18 or 30,
AT&T Uverse Ch 99, & at the County Building

Meeting Minutes - Final

Thursday, May 6, 2021

8:30 AM

Meeting held by video conference. Register to virtually attend the meeting at https://bit.ly/2PBlneP

Financial & Administrative Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the Gubernatorial Disaster Proclamation, and the Written Determination of the Lake County Board Chair, this meeting will be held by audio and video conference.

PUBLIC ATTENDANCE: The public wishing to attend remotely / virtually may: (1) register at the link on the front page of this agenda to attend by audio or video conference or (2) attend remotely on the 10th Floor of the Administrative Tower, 18 N. County Street, Waukegan, Illinois (limited to the number of persons in keeping with social distancing requirements, currently 10 people).

PUBLIC VIEWING: This meeting will be recorded and live-streamed at http://lakecounty.tv/ and on Comcast Channel 18 or 30 and AT&T Channel 99.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. Individuals attending remotely / virtually may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)). Public Comment on items not on the agenda will be presented at the beginning of the meeting under "Public Comment." Comments on agenda items
may be presented during consideration of that item. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment.

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance (on the 10th Floor and then those via the registration link) then (2) written comments in the order they are received. To view County Board Rules, click here: https://bit.ly/3idRdrV .

Individuals providing Public Comment will be recorded and will provide the following information:

- *** Meeting: F&A Committee (Subject line for written Public Comment)**
- *** Name (REQUIRED)**
- *** Topic or Agenda Item # (REQUIRED)**
- *** Street Address, City, State (Optional)**
- *** Phone Number (Optional)**

*** Organization/Agency/etc. Represented (If representing yourself, put "Self")**

0 **21-0069**

Chair's determination of need to meet by audio or video conference.

Attachments: Determination - Chair Hart 12.30.20

1. Call to Order

Chair Frank called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Frank led the Pledge of Allegiance.

3. Roll Call of Members

Present 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent 2 - Member Clark and Member Wilke

Others present:
Barbara Adams, Donahue and Rose
Marah Altenberg, County Board
Chris Blanding, Enterprise Information Technology
Kevin Carrier, Division of Transportation
Erin Cartwright-Weinstein, Circuit Court Clerk
Carissa Casbon, County Board
Kristy Cechini, County Board Office
Jim Chamernik, Sheriff's Office
Angela Cooper, Court Administration
Mary Ross-Cunningham, County Board
Dave Dato, Lake County Emergency Telephone System Board
James Dunning, Village of Vernon Hills
Andrew Frohlich, Harmony House Counsel
Gary Gibson, County Administrator's Office
Robert Glueckert, Chief County Assessor's Office
Bill Guessford, Harmony Housing
RuthAnne Hall, Purchasing
Don Hansen, Village of Mundelein
Sandy Hart, County Board
Jim Hawkins, County Administrator's Office
Susannah Heitger, Crowe LLP
Krista Kennedy, Finance and Administrative Services
Holly Kim, Treasurer
Carl Kirar, Facilities and Construction Services
Patrick Kreis, Regional 911 Operations Committee Chair

Angelo Kyle, County Board
Kristen LaManna, Resident
John Light, Human Resources
Ann Maine, County Board
Bernard Malkov, Sheriff's Office
Vasyl Markus, Treasurer's Office
Kent McKenzie, Sheriff's Office
Matt Meyers, County Administrator's Office
Robert Neal, Tyler Technologies
Brenda O'Connell, Planning, Building and Development
Robin O'Connor, County Clerk
Stephen Rice, State's Attorney's Office
Gina Roberts, County Board
Mark Pfister, Health Department
Ryan Pinter, Information Technology
Tacuma Robinson, Harmony House
Catherine Sbarra, County Board
Jennifer Serino, Workforce Development
Patrice Sutton, Finance and Administrative Services
Cassandra Torstenson, County Administrator's Office
Anthony Vega, Sheriff's Office
Blanca Vela-Schneider, County Administrator's Office
Eric Waggoner, Planning, Building and Development
Teri White, State's Attorney's Office
Steve Winnecke, Lake County Emergency Telephone System Board

4. Addenda to the Agenda

Gary Gibson, County Administrator's Office, requested item 8.41 be moved directly after Consent Agenda.

The Committee provided general consensus to move item 8.41 directly after the Consent Agenda.

5. Public Comment (Items Not on the Agenda)

There were no public comments for items not on the agenda.

6. Chair's Remarks

Chair Frank had no remarks.

7. Unfinished Business

There was no unfinished business.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.19)

APPROVAL OF MINUTES

8.1 21-0691

Minutes from April 1, 2021.

Attachments: F&A 4.1.21 Minutes - Final.pdf

A motion was made by Member Vealitzek, seconded by Member Danforth, that Consent Agenda items 8.1, 8.2, and 8.18 be approved/received and filed and that items 8.3 through 8.17 and 8.19 be recommended for adoption to the County Board Agenda.

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.2 21-0743

Minutes from April 8, 2021.

Attachments: F&A 4.8.21 Minutes - Final.pdf

A motion was made by Member Vealitzek, seconded by Member Danforth, that Consent Agenda items 8.1, 8.2, and 8.18 be approved/received and filed and that items 8.3 through 8.17 and 8.19 be recommended for adoption to the County Board Agenda.

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

HEALTH & COMMUNITY SERVICES

8.3 21-0703

Joint resolution accepting the Illinois Department of Public Health (IDPH) grant and authorizing an emergency appropriation in the amount of $170,000 for the Illinois Breast and Cervical Cancer Program.

Attachments: IBCCP

A motion was made by Member Vealitzek, seconded by Member Danforth, that Consent Agenda items 8.1, 8.2, and 8.18 be approved/received and filed and that items 8.3 through 8.17 and 8.19 be recommended for adoption to the County Board Agenda.

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.4 21-0704

Joint resolution accepting the Northwestern University grant and authorizing an emergency appropriation in the amount of $32,500 for the Keep It Up grant.

Attachments: Keep It Up

A motion was made by Member Vealitzek, seconded by Member Danforth, that Consent Agenda items 8.1, 8.2, and 8.18 be approved/received and filed and that items 8.3 through 8.17 and 8.19 be recommended for adoption to the County Board Agenda.

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.5 21-0705

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of $7,056 for the Crisis Residential grant.

Attachments: Crisis Residential

A motion was made by Member Vealitzek, seconded by Member Danforth, that Consent Agenda items 8.1, 8.2, and 8.18 be approved/received and filed and that items 8.3 through 8.17 and 8.19 be recommended for adoption to the County Board Agenda.

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.6 21-0706

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of $6,744 for the Crisis Staffing grant.

Attachments: Crisis Staffing

A motion was made by Member Vealitzek, seconded by Member Danforth, that Consent Agenda items 8.1, 8.2, and 8.18 be approved/received and filed and that items 8.3 through 8.17 and 8.19 be recommended for adoption to the County Board Agenda.

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.7 21-0707

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and

authorizing an emergency appropriation in the amount of $17,250 for the Drop In Center grant.

Attachments: Drop In

A motion was made by Member Vealitzek, seconded by Member Danforth, that Consent Agenda items 8.1, 8.2, and 8.18 be approved/received and filed and that items 8.3 through 8.17 and 8.19 be recommended for adoption to the County Board Agenda.

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.8 **21-0708**

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of $2,097 for the Juvenile Justice grant.

Attachments: Juvenile Justice

A motion was made by Member Vealitzek, seconded by Member Danforth, that Consent Agenda items 8.1, 8.2, and 8.18 be approved/received and filed and that items 8.3 through 8.17 and 8.19 be recommended for adoption to the County Board Agenda.

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.9 **21-0709**

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of $5,820 for the Mental Health Community Integrated Living Arrangement grant.

Attachments: MH CILA

A motion was made by Member Vealitzek, seconded by Member Danforth, that Consent Agenda items 8.1, 8.2, and 8.18 be approved/received and filed and that items 8.3 through 8.17 and 8.19 be recommended for adoption to the County Board Agenda.

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.10 **21-0710**

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of $2,200 for the Outpatient Fitness and Restoration grant.

Attachments: OFR

A motion was made by Member Vealitzek, seconded by Member Danforth, that Consent Agenda items 8.1, 8.2, and 8.18 be approved/received and filed and that items 8.3 through 8.17 and 8.19 be recommended for adoption to the County Board Agenda.

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.11 **21-0711**

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of $902 for the Psychiatric Medication grant.

Attachments: Psych Meds

A motion was made by Member Vealitzek, seconded by Member Danforth, that Consent Agenda items 8.1, 8.2, and 8.18 be approved/received and filed and that items 8.3 through 8.17 and 8.19 be recommended for adoption to the County Board Agenda.

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.12 **21-0712**

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of $5,465 for the Supervised Residential grant.

Attachments: Supervised Residential

A motion was made by Member Vealitzek, seconded by Member Danforth, that Consent Agenda items 8.1, 8.2, and 8.18 be approved/received and filed and that items 8.3 through 8.17 and 8.19 be recommended for adoption to the County Board Agenda.

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.13 21-0713

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of $5,107 for the Supported Residential grant.

Attachments: Supported Residential

A motion was made by Member Vealitzek, seconded by Member Danforth, that Consent Agenda items 8.1, 8.2, and 8.18 be approved/received and filed and that items 8.3 through 8.17 and 8.19 be recommended for adoption to the County Board Agenda.

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.14 21-0632

Joint resolution approving the Program Year (PY) 2021 United States Department of Housing and Urban Development (HUD) Annual Action Plan (AAP) and authorizing an emergency appropriation in the amount of $81,605.74.

Attachments: PY21 AAP_DRAFT.pdf

Emergency Appropriation 2021-05 - Program Income.pdf

A motion was made by Member Vealitzek, seconded by Member Danforth, that Consent Agenda items 8.1, 8.2, and 8.18 be approved/received and filed and that items 8.3 through 8.17 and 8.19 be recommended for adoption to the County Board Agenda.

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

FINANCIAL & ADMINISTRATIVE

Financial and Administrative Services

8.15 21-0722

Resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in Fiscal Year (FY) 2021.

Attachments: May-21 LIT - Final

A motion was made by Member Vealitzek, seconded by Member Danforth, that Consent Agenda items 8.1, 8.2, and 8.18 be approved/received and filed and that items 8.3 through 8.17 and 8.19 be recommended for adoption to the County Board Agenda.

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.16 21-0721

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2021 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

Attachments: May-21 Carryovers - Final.pdf

A motion was made by Member Vealitzek, seconded by Member Danforth, that Consent Agenda items 8.1, 8.2, and 8.18 be approved/received and filed and that items 8.3 through 8.17 and 8.19 be recommended for adoption to the County Board Agenda.

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.17 21-0723

Resolution ratifying emergency procurements from Fund 745, the CARES Act Coronavirus Relief Fund.

Attachments: Purchase Orders over $30k for 8.1.2020 to 04.23.21

A motion was made by Member Vealitzek, seconded by Member Danforth, that Consent Agenda items 8.1, 8.2, and 8.18 be approved/received and filed and that items 8.3 through 8.17 and 8.19 be recommended for adoption to the County Board Agenda.

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.18 21-0788

Monthly Finance Report.

Attachments: Finance Monthly Report 050221.pdf

A motion was made by Member Vealitzek, seconded by Member Danforth, that Consent Agenda items 8.1, 8.2, and 8.18 be approved/received and filed and that items 8.3 through 8.17 and 8.19 be recommended for adoption to the County Board Agenda.

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.19 21-0655

Resolution authorizing a line item transfer within the Lake County Circuit Clerk's Fiscal Year (FY) 2021 General Fund Budget in the amount of $15,000 to accommodate Trips and Training.

A motion was made by Member Vealitzek, seconded by Member Danforth, that Consent Agenda items 8.1, 8.2, and 8.18 be approved/received and filed and that items 8.3 through 8.17 and 8.19 be recommended for adoption to the County Board Agenda.

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

REGULAR AGENDA

FINANCIAL & ADMINISTRATIVE

County Administrator's Office

8.41 21-0749

Resolution authorizing the execution and delivery by the County of Lake, Illinois, of an Assignment and Assumption Agreement and Related Documents Relating to a Land Use Restriction Agreement Entered into by Said County at the Time of Issuance of its Variable Rate Demand Multifamily Housing Revenue Bonds (Rosewood Apartments Project) Series 2004, and Other Provisions in Connection Therewith.

Attachments: Assignment and Assumption Agreement - Rosewood Apartments
Performance Security Agreement - Rosewood Apartments
Resolution - LURA Assumption - Rosewood Apartments.pdf
Rosewood Original Agreement

(This item was moved directly after Consent Agenda.)

Gary Gibson, County Administrator, introduced Barbara Adams, Donahue and Rose. Attorney Adams reported that in 2004, the County issued $8,800,000 of industrial revenue bonds to fund the acquisition and rehabilitation of Rosewood Apartments in Round Lake. The project has moved forward and has been operated by Rosewood Apartments Limited Partnership. That partnership is in the processing of selling the property to Rosewood Harmony Advisors LLC. The new purchaser will take over the property and the bonds will be paid off with the sale of the property. She reported that one of the covenants in the original bond issuance is that the building will be kept as affordable housing project. Rosewood Harmony Advisors LLC will assume those covenants through the Assignment and Assumption Agreement. The borrower must also bear all costs and expenses that the County may incur with the sale of the property. There is a performance security agreement that was entered into by the previous owners and a new performance security agreement

by the new owners will take its place.

Chair Frank opened the item up to public comment. Bill Guessford, Bill Robinson, and Andrew Frohlich, representing Harmony Housing, provided public comment regarding the organization's intentions with the property.

Patrice Sutton, Chief Financial Officer / Finance and Administrative Services Director, noted a correction to the buyer's name in the staff summary bullets.

A motion was made by Member Vealitzek, seconded by Member Pedersen, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

LAW & JUDICIAL

8.20 21-0699

Joint resolution accepting the John D. and Catherine T. MacArthur Foundation Safety and Justice Grant, approving staff augmentation, community outreach, data sharing and funding for contract staffing for the Wellness Center authorizing an emergency appropriation in the amount of $700,000.

Attachments: MacArthur Foundation Grant Agreement NO 20-1907-154129-CJ - SJC-La

Anthony Vega, Sheriff's Office, reported that this is the second round of funding of the MacArthur Foundation Safety and Justice Grant. This grant will help fund the Wellness Center and services associated with the Crisis, Outreach, and Support team and the Dashboard.

A motion was made by Member Vealitzek, seconded by Member Danforth, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.21 21-0639

Joint resolution approving an Intergovernmental Agreement (IGA) for renewed contractual police services between the Lake County Sheriff's Office (LCSO) and the Village of Volo (Volo) from May 1, 2021 to April 30, 2024, in the amount of $2,128,357.75.

Attachments: 2021-2023 VOLO Contract

8.8 - May 4_SJC LJ Committee Update (1)

Jim Chamernik, Sheriff's Office, reported this is a contract with the Village of Volo for police services. It is a continuation of an existing contract and includes incremental increases for Sheriff's Law Enforcement Employee Pension (SLEP).

A motion was made by Member Danforth, seconded by Member Vealitzek, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.22 21-0729

Joint resolution authorizing a contract with Tyler Technologies, Public Safety Division, Troy Michigan, in the amount of $1,355,568 for licensing, software and implementation services for the replacement of the Lake County Emergency Telephone Service Board (ETSB) Computer Aided Dispatch (CAD) and Mobile Messaging Software.

Attachments: 20027 Request for Proposal - Integrated CAD, RMS Fire, JMS and Mobile
Scoring Matrix - Consolidated
Tyler Vendor Disclosure Form
2021-04-20 LICENSE AND SERVICES AGREE (CAD) - 4.28.21 - Clean
Redacted - FINAL Investment Summary - Lake County ETSB IL_CADMobi
8.10-911_Contracts(05.04.21)V1
8.22-Public_Safety_Software_Contracts(05.06.21)V1.pdf

(Items 8.22 and 8.23 were taken together.)

Jim Hawkins, Deputy County Administrator, presented the two resolutions. He provided an overview of the purpose of the consortium and its efforts to consolidate 911 services.

Deputy Administrator Hawkins reviewed the services that will be provided with the two agreements and identified municipalities who have committed to participate in the early adoption of the technology.

Dave Dato, Lake County Emergency Telephone System Board Chair, and Patrick Kreis, Regional 911 Operations Chair, discussed the efforts expended by the consortium to a unified operation of emergency services. They noted that entities who wish to join the consortium will only be subject to maintenance fees that are being split amongst the entities. Both expressed their support for the two contracts.

A motion was made by Member Danforth, seconded by Member Pedersen, that the resolutions for items 8.22 and 8.23 be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.23 21-0730

Joint resolution authorizing a contract with Tyler Technologies, Public Safety Division, Troy, Michigan, in the amount of $2,831,209 for licensing, software and implementation services for the replacement of the Lake County Sheriff's Office Records Management System (RMS), Jail Management System (JMS), E-Citation, and E-Crash Software.

Attachments: 20027 Request for Proposal - Integrated CAD, RMS Fire, JMS and Mobile
Scoring Matrix - Consolidated
Tyler Vendor Disclosure Form
2021-04-28 LICENSE AND SERVICES AGREE (RMS) - Final
Redacted - FINAL Investment Summary - Lake County IL_RMSFBR_4.21.
8.10-911_Contracts(05.04.21)V1

(Items 8.22 and 8.23 were taken together.)

A motion was made by Member Danforth, seconded by Member Pedersen, that the resolutions for items 8.22 and 8.23 be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Clark

HEALTH & COMMUNITY SERVICES

8.24 21-0701

Joint resolution for Emergency Appropriation for Vaccination Efforts from the Health Department Fund Balance.

Mark Pfister, Health Department Executive Director, reported that the American Rescue Plan Act (ARPA) has provided Federal Emergency Management Agency (FEMA) with additional funds that allows the County to seek reimbursement of some vaccination costs.

A motion was made by Member Vealitzek, seconded by Member Pedersen, that this resolution be recommended for adoption to the regular agenda. Motion carried by the following roll call vote:

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.25 21-0702

Joint resolution accepting the Illinois Primary Health Care Association grant and

authorizing an emergency appropriation in the amount of $2,333,333 for the Pandemic Health Navigator Program grant.

Attachments: PHNP

Mark Pfister, Health Department Executive Director, reported that this resolution is for a grant that was applied for back in June 2020. The grant period is between February 2021 and December 2021, and the funds will be used to hire employees to address vaccination hesitancy. The workers will not only assist with pop-up vaccination sites, but the workers will also assist patients with other health-related matters. Discussion ensued regarding the number of workers that will be hired and the services they will provide.

A motion was made by Member Vealitzek, seconded by Member Pedersen, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.26 **21-0728**

Joint resolution authorizing the Workforce Development Department to enter into Summer Youth Worksite Agreements with public, private or nonprofit organizations to host youth onsite as part of the Lake County Summer Youth Work Experience Program.

Attachments: Worksite Agreement 2021

SYEP Worksites 2021

Jennifer Serino, Workforce Development Director, reported that this resolution is for summer youth worksite agreements. There are currently 12 worksites who have agreed to 88 slots but noted that there are more than 88 youths looking for work experience. If unable to find additional worksites to fill the remaining slots, Workforce Development will host a two-week summer bootcamp on job readiness, career awareness, and introduction to industry. It is also looking into the possibility of having a third week to address college-readiness and study-preparation.

A motion was made by Member Pedersen, seconded by Member Danforth, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.27 **21-0714**

Joint resolution authorizing a Highway Authority Agreement and Supplemental Highway Authority Agreement between Lake County, the City of North Chicago, and AbbVie related to AbbVie property located at the intersection of 14th Street and Sheridan Road in North Chicago, Illinois.

Attachments: 21-0714 Highway Authority Agreement, 14th St.
21-0714 Supplemental Highway Authority Agreement, 14th St.
21-0714 Location Map, 14th St at Sheridan Rd

Kevin Carrier, Division of Transportation, reported that Abbvie is completing on-site remediation through the Illinois Environmental Protection Agency (IEPA) along a property that is sited on a County road. The IEPA is requiring the County provide a Highway Authority Agreement and Supplemental Agreement which places the cost of any future remediation on the property owner and requires the property owner to submit a surety bond.

A motion was made by Member Vealitzek, seconded by Member Danforth, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.28 **21-0715**

Joint resolution authorizing an agreement with Hampton, Lenzini and Renwick, Inc., Elgin, Illinois, at a cost of $162,525, for Phase I preliminary engineering and Phase II design engineering services to replace two culverts crossing on Stearns School Road at Mill Creek, and appropriating $195,000 of County Bridge Tax funds.

Attachments: 21-0715 Stearns School Road Bridge Ph II Eng Proposal
21-0715 Vendor Disclosure, HLR
21-0715 Location Map, Stearns School Rd Bridge

Kevin Carrier, Division of Transportation, reported that this is for design engineering services to replace two culvert crossings on Stearns School and Mill Creek Roads. Construction is expected to begin in 2022.

A motion was made by Member Vealitzek, seconded by Member Pedersen, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.29 21-0716

Joint resolution authorizing an agreement with Bravo Company Engineering, Lisle, Illinois, for Phase II design engineering services for the resurfacing of Hawley Street, at a maximum cost of $299,961.56, and appropriating $360,000 of Matching Tax funds.

Attachments: 21-0716 Hawley Street Resurfacing Ph II Eng Proposal
21-0716 Vendor Disclosure, Bravo
21-0716 Location Map, Hawley Street

Kevin Carrier, Division of Transportation, reported that this contract is for design engineering for the resurfacing of Hawley Street and rehabilitation of a path. The contract also includes design services along Fremont Center Road to address a small drainage issue.

A motion was made by Member Danforth, seconded by Member Vealitzek, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.30 21-0717

Joint resolution appropriating a supplemental amount of $110,000 of ¼% Sales Tax for Transportation funds and approving Change Order Number Two in the amount of $86,554 for the intersection improvement of Wadsworth Road at Lewis Avenue.

Attachments: 21-0717 Committee Action Memo, Wadsworth at Lewis
21-0717 Supplement 2 Justification Ltr., Wadsworth at Lewis
21-0717 Vendor Disclosure, RS&H
21-0717 Location Map, Wadsworth at Lewis

Kevin Carrier, Division of Transportation, reported that this is a change order that occurred as a result of the Federal Aviation Administration (FAA) making amendments to the design during Phase II of the project. The work had to be redesigned so that the County does not encroach the airspace at Waukegan Airport along Wadsworth Road and Lewis Avenue.

A motion was made by Member Danforth, seconded by Member Vealitzek, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

FINANCIAL & ADMINISTRATIVE

Treasurer's Office

8.31 21-0754

Treasurer's Office Annual Update.

Attachments: Treasurer overview for FA MAY 2020.pdf

Holly Kim, Treasurer's Office, provided an annual update regarding the Treasurer's Office. The Treasurer's Office works with the financial departments related to payroll, accounts payable, banking relations, and investment, and also serves as the collector of levied taxes.

Treasurer Holly discussed operational challenges that the Treasurer's Office faced in 2020, including the quadrennial assessment which include a record number of appeals, the County Board's decision to modify the tax collection process from a two payment option to a four payment option, and the pandemic. The office was fully functional throughout the entire lockdown and opened its doors to the public in July.

In 2021, the Treasurer's Office was able to realize a goal from 2019 to have banks invest in the community and for them to provide additional educational outreach and financial literacy classes to the public. The Office was also able to modernize its operations through electronic payment and electronic help assistance while looking for cost-cutting measures.

Treasurer Holly discussed her appointment to the Illinois BANK On Commission run by State Comptroller Susana Mendoza. She noted that last year's investments yielded a remarkable return in revenue but cautioned that investment returns are expected to yield far less in 2021 due to lower federal interest rates.

In 2021, the Treasurer's Office will provide a summer internship program to encourage Science, Technology, Engineering, the Arts and Mathematics (STEAM). This program will be funded through grants and the office is working in partnership with Workforce Development.

The Treasurer's Office presented its annual update.

Finance and Administrative Services

8.32 21-0745

Director's Report - Finance and Administrative Services.

Patrice Sutton, Chief Financial Officer (CFO) / Finance and Administrative Services Director, had nothing to report.

Human Resources

8.33 21-0746

Director's Report - Human Resources.

John Light, Human Resources Director, had nothing to report.

Enterprise Information Technology

8.34 21-0753

Enterprise Information Technology Annual Update.

Attachments: Enterprise IT Annual Update F&A 05.06.2021 (Final).pdf

Chris Blanding, Enterprise Information Technology (EIT), presented the annual report for the EIT Department. Director Blanding provided an overview of the office regarding its primary functions of support, solutions, and security management and reviewed the staffing and department's budget.

Over the last 12 months, the EIT moved Oracle "BOSS" to the cloud, replaced its backup solution which modernizes the County's infrastructure and reduces cyber risk, renewed the County's Microsoft Enterprise Agreement, and was able to quickly switch gears and provide remote access, increase bandwidth, and expand telephone services at the beginning of the pandemic. Additionally, EIT was able to equip 350 users with laptops for remote acess, migrate user files to make access and sharing of files more efficient, and implement Teams Voice.

Over the next 12 months, EIT will conduct a security assessment for risk mitigation, improve security policy and processes, increase security awareness, consolidate two data centers, replace technology, and upgrade County applications and telephone systems.

The Enterprise Information Technology Department presented its annual update.

8.35 21-0747

Director's Report - Enterprise Information Technology.

Chris Blanding, Enterprise Information Technology, had nothing to report.

Facilities and Construction Services

8.36 21-0731

Resolution authorizing an agreement with TriMark Marlinn LLC, Bedford Park, Illinois, for the purchase of a replacement dishwasher for the Lake County Jail in the amount of $77,529.48.

Attachments: Award Information Tri-Mark

Vendor Disclosure 04-23-2021

Lake_County_Jail___Hobart_Dishmachine

Carl Kirar, Facilities and Construction Services Director, reported that the existing dishwasher has reached its end of life. This agreement is for the purchase and the removal of the existing dishwasher. The disconnection of the existing dishwasher and the installation of the new dishwasher will be installed through other means.

A motion was made by Member Vealitzek, seconded by Member Simpson, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.37 21-0735

Resolution authorizing an agreement with Stanley Convergent Security Solutions, Inc., Fisher, Indiana, for routine inspections and preventative maintenance of the detention program logic control system for the Babcox Justice Center and the Depke Juvenile Facility in the estimated annual amount of $100,000.

Attachments: Award Information Stanley
Q218022 - Lake Co., IL - 3-year Labor & Material Premium Agreement 24x
Stanley_Convergent_Contract_030421 Signed
Vendor Disclosure Form

Carl Kirar, Facilities and Construction Services Director, reported that this contract is for the quarterly inspection and maintenance of the detention program logic control system for the Babcox Justice Center and Depke Juvenile Facility. He indicated that because the software program is specialized, there is a need to have it maintained and serviced by an outside vendor.

(Chair Frank left the meeting at 10:02 a.m.)

A motion was made by Member Vealitzek, seconded by Member Danforth, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 4 - Member Danforth, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

Not Present: 1 - Chair Frank

8.38 21-0748

Director's Report - Facilities and Construction Services.

Carl Kirar, Facilities and Construction Services Director, had nothing to report.

County Administrator's Office

8.39 21-0787

Committee action amending the Fiscal Year 2021 Lake County Budget allocating $1,300,000 from the Capital Improvement Fund, Construction Capital Projects for Phase Two and Phase Three design and planning of the Consolidated Emergency Operations Center (EOC), 911 Dispatch Center, and Lake County Emergency Telephone System Board (ETSB) Facility on the Libertyville Campus.

(Chair Frank entered the meeting at 10:03 a.m.)

Dave Dato, Lake County Emergency Telephone System Board Chair, provided public comment. He expressed his support for the allocation, noting that the construction of a new facility will help achieve consolidation of emergency services.

Jim Hawkins, Deputy County Administrator, reported on the Committee's direction to move forward with the allocation for Phase Two and Three design and planning services for a consolidated Emergency Operations Center, 911 Dispatch Center, and Lake County Emergency Telephone System Board Facility on the Libertyville Campus. Staff will review potential funding mechanisms for the project and will bring them forward for the Committee's consideration.

A motion was made by Member Pedersen, seconded by Member Danforth, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.40 21-0682

Ordinance authorizing the creation of a Lobbyist Registration Program in Lake County.

Attachments: Lobbyist Registration - Final 050321.pdf

Chair Frank reported that at Tuesday's Legislative Committee, discussion occurred regarding some possible changes to state laws that may impact the County's Ethics Code and Lobbyist Ordinance. He recommended that the Committee defer any consideration on this issue until next month (June).

A motion was made by Member Simpson, seconded by Member Danforth, that this ordinance be postponed for consideration for one month. Motion carried by the following roll call vote:

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

8.42 21-0656

Resolution authorizing a monthly auto allowance for the Lake County Circuit Clerk in the amount of $583.33.

Attachments: Vehicle Analysis 032621.pdf

A motion was made by Member Danforth, seconded by Member Vealitzek, that this resolution be recommended for adoption to the County Board agenda.

Circuit Court Clerk, Erin Cartwright-Weinstein, discussed the numerous boards and committees that she is involved with and the number of functions she attends for committee, commission, and board events along with events she attends as part of her duties as Circuit Court Clerk. Circuit Court Clerk Cartwright reported that reimbursement for mileage can take up to a month and that she estimates that mileage expenses will be approximately $8,000 per year. She requested a monthly allowance of $583.33 which will save employee time and effort, not only for her department but for the Finance Department, and will reduce the possibility of calculation and processing errors. She reported her Office is not requesting an increase in the budget.

Chair Frank stated that the County would like to see standardization on auto allowance requests. He requested Circuit Court Clerk Cartwright-Weinstein defer her request for a few months to allow the committee to complete a further review. Gary Gibson, County Administrator, reported that because the Circuit Court Clerk falls under the judiciary branch, the State's Attorney's Office has advised that the Circuit Court Clerk has more leeway in bringing forward financial requests related to salary. Sandy Hart, County Board Chair, suggested that staff conduct an analysis of fleet utilization and the potential for car pooling.

A motion was made by Member Danforth, seconded by Member Vealitzek, that this resolution be postponed for four months. Motion carried by the following roll call vote:

Aye: 5 - Member Danforth, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Clark and Member Wilke

9. County Administrator's Report

Chair Frank reported that he would like to have resolutions for the consideration of flying of the Prisoner of WAR (POW) flag on Memorial Day and the PRIDE flag during the month of June on the May County Board Agenda. Gary Gibson, County Administrator, noted that the County Board Chair has the authority to put committee items deemed time-sensitive to the regular Board meeting agenda with the concurrence of the Chair of the appropriate standing committee.

Gary Gibson, County Administrator, noted a minor sanitary sewer issue at the County

Administrative Tower this morning that temporarily closed bathrooms in the complex. He reported that operations have since resumed.

10. Executive Session

The Committee did not enter into Executive Session.

11. Members Remarks

There were no remarks from members.

12. Adjournment

Chair Frank declared the meeting adjourned at 10:38 a.m.
Next Meeting: May 27, 2021

Minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

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Financial and Administrative Committee, Chair