

The background of the slide features a photograph of a modern, multi-story building with a grid-like facade of windows and concrete panels. To the left of the building, there are large, leafy trees. A white diagonal line or shape cuts across the image from the top left towards the bottom right, creating a layered effect. The text is positioned on the left side, partially overlapping the white area.

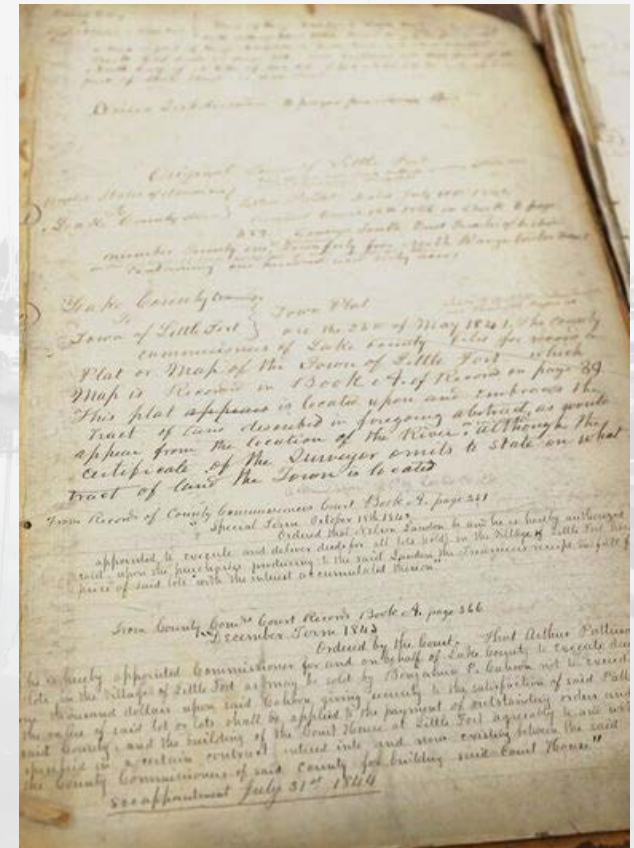
Recorder of Deeds

Mary Ellen Vanderventer

WE ARE THE “KEEPERS OF HISTORY”

**Documents in our office date
back to 1844.**

Currently, we have nearly 7.8
million documents recorded
and catalogued in the Recorder
of Deeds Office!



THE RECORDER FAMILY

We currently have...

- 15 full-time staff positions
- 2 administrative staff positions
- 1 technical support staff position

Additionally, we have re-allocated many of our positions from the General Fund into the Recorder's Automation Fund, saving money for the General Fund.

- 14 positions are allocated to the Automation Fund

AND IN A PANDEMIC...

Since the beginning of the COVID-19 pandemic, we have continued to tweak operations, change duties, rotate shifts and introduce new programs. All while the real estate market and interest rates were BOOMING! Homes flying off the market, refinancing - you name it. What did that mean for the Recorder of Deeds Office!?! Well, we have been busier in the last year than we have been IN YEARS!

We never missed a beat!

- Many of our employees remain “at-home” workers.
- We are open (and have been!) until 5pm everyday.
- We diligently followed all of the County Government protocols and not one member of our staff took any sick time for a COVID-related illness.

Deeds, mortgages, refinancing documents were at an all-time high. This BOOM is great news for our Lake County residents!

Just take a look:

May 1, 2019 thru April 30, 2020: 93,618 documents filed

May 1, 2020 thru April 30, 2021: 130,710 documents filed

Over the course of the last year, the Recorder of Deeds Office has seen recording volume increase by 39.6%

AND IN A PANDEMIC...

YTD Finance Report thru 4/30

SUMMARY BY FUND

Fiscal Year

	2020	2021
FUND 101 (General Corporate Fund)	\$ 3,643,416.59	\$ 5,198,918.82
FUND 101 (Recorder GIS Fund)	\$ 35,731.00	\$ 60,947.00
FUND 260 (Recorder Automation Fund)	\$ 530,733.00	\$ 910,029.00
FUND 264 (GIS Fund)	\$ 777,362.00	\$ 1,333,874.00
Rental Housing Support Program State	\$ 303,300.00	\$ 529,308.00
Rental Housing Support Program County	N/A	N/A
Rental Housing Support Program Recorder	N/A	N/A
General Corporate Fund (\$.50)	\$ 16,850.00	\$ 29,406.00
Recorder Automation Fund (\$.50)	\$ 16,850.00	\$ 29,406.00
Total Receipts Collected	\$ 5,324,242.59	\$ 8,091,888.82

<i>Documents Recorded</i>	39,364	61,612
<i>Uniform Commercial Code Filings</i>	367	324
<i>Real Estate Transfer Tax Declarations</i>	4,036	6,993

FUNDS

A standard document's "predictable" recording fee is \$60.

The Recorder of Deeds Office budget is made up of three budget funds.

General Fund

- Lake County's General Fund receives **\$12** for every document recorded by the Recorder of Deeds Office
- Most recorded documents collect an additional **\$10** as part of the State of Illinois Rental Housing Support Program (RHSP)
 - Any RHSP fees collected are deposited into the General Fund daily
 - Per statute, these fees are re-distributed at the end of the month as follows...
 - \$9.00 is transferred to the Illinois Department of Revenue
 - \$0.50 remains in the County General Fund
 - \$0.50 is transferred into the Recorder's Automation Fund
 - There is pending legislation for a proposed increase. The new fee will be increased from \$9 to \$18, with an additional \$1 going to the General Fund.
 - Any change in recording fees takes well over a year to implement, as clients from all over the United States must be notified of the change. No documents with the old fee will be rejected for at least a year.

FUNDS

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The Recorder of Deeds Office budget is made up of three budget funds.

GIS Fund

- Proceeds from the dedicated GIS Automation Fee are used to fund improvements to the Countywide Geographic Mapping System
- **\$23** of every recorded document fee that is collected by the Recorder of Deeds Office is given directly to the County at month's end

FUNDS

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The Recorder of Deeds Office budget is made up of three budget funds.

Recorder's Automation Fund

- Per statute, the Recorder's Automation fund may only be used by the Recorder of Deeds Office to provide for efficient and effective retrieval of recorded documents
- We make every effort to use this fund for computer equipment/maintenance and STAFF, reducing our expenditures from the General Fund
- **\$15** of every recorded document fee is allocated to this fund

DID YOU KNOW?

YOUR Recorder of Deeds Office is not only the keeper of history, but we are also the gatekeeper to the property tax levy, collection and distribution system!

Once a deed is recorded and scanned in our office, those document images are immediately available via our eSearch web application to the...

- Chief County Assessment Office
- GIS/Mapping Division
- 18 Township Assessor's Offices
- Treasurer's Office
- Clerk of the Circuit Court's Office
- General Public



DID YOU KNOW?

The Recorder of Deeds Office...

- Records an average of 100,000 documents per year
- Provides for the electronic recording of documents
 - eRecording submissions account for 64.9% of all recorded documents
- Offers a free online, 24/7, easy-to-use system called PropertyCheck which alerts users when a document is recorded against them or their property
 - Over 11,000 users have already registered! SIGN UP TODAY!
- Publishes a monthly newsletter
 - These newsletters are sent out to almost 4,900 subscribers
- Mails out “Quit Claim Postcards” alerting people when a quit claim deed has been recorded involving their property
 - This can be a potential indication of fraud and we take great care in notifying residents!
 - 3,689 Quit Claim Postcards were mailed out in 2020

DID YOU KNOW?

The Recorder of Deeds Office tapes up to four informative cable shows per year! Be sure to tune in to “Doing Good Deeds for YOU”.



LAKE COUNTY
RECORDER/COUNTY CLERK
CONSOLIDATION
DECEMBER 1, 2022

Small steps lead to giant steps...

- In December 2022, the Recorder of Deeds Office will become a division of the Lake County Clerk's Office.
- At the moment, all indications are the Recorder's Division will remain on the 6th floor.
 - As a point of information, in the 1990's the Tax Extension Division of the County Clerk's Office was housed on the 6th floor, while the Elections Division and Vital Records Division were located on the 1st floor
 - Should the County find adequate space to accommodate the entire County Clerk's Office along with the entire Recorder's Division, we would be delighted to facilitate the move to all be together!

**The new Clerk/Recorder position will be elected on the November 2022 ballot.
Until that time, it's business as usual.**

QUESTIONS



LakeCounty