



# **Purchasing Discussion**

**Purchasing Division  
April 29, 2021**

# Purchasing Ordinance



- **Adopted April 8, 1986. Last amended November 12, 2019**
- **Key Sections**

General Provisions	Payment Methods	Competitive Bidding
Requests for Proposals	Exceptions	Contract Administration
Bid Protests/Contract Disputes	Cooperative Joint Purchasing	Ethics

- **Related Policies**
  - **Vendor Disclosure and Conflict of Interest Policy**
  - **Responsible Bidder**
  - **Procurement Card Policy**
  - **Surplus Policy**

# Vendor Disclosure Policy

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- **Approved by the Board on October 8, 2019**
- **Required form for:**
  - **All Public Procurements over \$30,000**
  - **Contract Renewals**
  - **Contract Modifications**
  - **Joint Cooperative Purchasing Awards**
  - **Bid Exemptions**
- **Posted on website as part of contract database on Purchasing Portal**

# Responsible Bidder Ordinance

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- **Approved by the Board on November 12, 2019**
- **Required form for:**
  - **All Public Procurements over \$30,000**
  - **Joint Cooperative Purchasing Awards**
- **Form kept on file with Purchasing**

# Way Forward

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- **Gather Feedback – April 29, 2021**
- **Red-lined Ordinance for Discussion and Approval – May 27, 2021**
- **Ordinance Adopted by Board – June 8, 2021**

# Discussion/Questions

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