

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Wednesday, April 7, 2021

8:30 AM

Meeting held by video conference. Register to virtually attend the meeting at <https://bit.ly/3dfYAwT>

Watch the meeting at <http://lakecounty.tv/>, Comcast Ch 18 or 30, AT&T Uverse Ch 99, & 18 N County St, Waukegan (10th FL)

**Public Works, Planning & Transportation Committee**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the Gubernatorial Disaster Proclamation, and the Written Determination of the Lake County Board Chair, this meeting will be held by audio and video conference.

**PUBLIC ATTENDANCE:** The public wishing to attend remotely / virtually may: (1) register at the link on the front page of this agenda to attend by audio or video conference or (2) attend remotely on the 10th Floor of the Administrative Tower, 18 N. County Street, Waukegan, Illinois (limited to the number of persons in keeping with social distancing requirements, currently 10 people).

**PUBLIC VIEWING:** This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast Channel 18 or 30 and AT&T Channel 99.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. Individuals attending remotely / virtually may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)). Public Comment on items not on the agenda will be presented at the beginning of the meeting under "Public Comment." Comments on agenda items may be presented during consideration of that item. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance (on the 10th Floor and then those via the registration link) then (2) written comments in the order they are received. To view County Board Rules, click here: <https://bit.ly/3idRdrV>.

Individuals providing Public Comment will provide the following information:

- \* Meeting: Public Works Planning and Transportation Committee  
(Must be the Subject line for written Public Comment)
- \* Name (Required)
- \* Topic or Agenda Item # (Required)
- \* Street Address, City, State (Optional)
- \* Phone Number (Optional)
- \* Organization/Agency/etc. Represented (If representing yourself, put

"Self")

0 [21-0069](#)

Chair's determination of need to meet by audio or video conference.

**Attachments:** [Determination - Chair Hart 12.30.20](#)

1. **Call to Order**

*Vice Chair Pedersen called the meeting to order at 8:30 a.m.*

2. **Pledge of Allegiance**

*Member Maine led the Pledge of Allegiance.*

3. **Roll Call of Members**

**Present** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

*Others present:*

*Shane Schneider, Division of Transportation*

*Jon Nelson, Division of Transportation*

*Kevin Carrier, Division of Transportation*

*Darrell Kuntz, Division of Transportation*

*Mike Klemens, Division of Transportation*

*Michael Zemaitis, Division of Transportation*

*Austin McFarlane, Public Works*

*Eric Waggoner, Planning Building and Development*

*Robert Springer, Planning Building and Development*

*Krista Braun, Planning Building and Development*

*Eric Tellez, Planning Building and Development*

*Kurt Woolford, Stormwater Management Commission*

*Gary Gibson, County Administrator's Office*

*James Hawkins, County Administrator's Office*

*Matt Meyers, County Administrator's Office*

*Cassandra Torstenson, County Administrator's Office*

*Blanca Vela-Schneider, County Administrator's Office*

*Sandy Hart, County Board*

*Gina Roberts, County Board*

*Carissa Casbon, County Board*

*Marah Altenberg, County Board*

*Arin Thrower, Communications*

*Jeff Carlstone, Communications*

*RuthAnne Hall, Finance and Administrative Services*

*Abby Scalf, County Board Office*

*Susan Pribyl, Squaw Creek Clean Water Alliance*

4. **Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items not on the agenda)**

*There were no comments from the public.*

**6. Chair's Remarks**

*Vice Chair Pedersen had no remarks.*

**7. Unfinished Business**

**8. New Business**

**REGULAR AGENDA**

**8.1 [21-0571](#)**

Resolution supporting the name change of Squaw Creek to Manitou Creek in Lake County.

*Susan Pribyl, Squaw Creek Clean Water Alliance, gave a public comment supporting the Committee's effort to support the name change.*

*Member Vealitzek made a motion, seconded by Member Maine to amend the resolution and to remove the quotations around the word spirit through the resolution. The amendment was approved by the roll call vote.*

*Chair Durkin joined the meeting at 8:39 a.m.*

*Yes: Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik.*

**A motion was made by Member Maine, seconded by Member Vealitzek, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek and Member Wasik

**Absent:** 1 - Member Wilke

**\*DIVISION OF TRANSPORTATION\***

**8.2 [21-0524](#)**

Joint resolution authorizing an agreement with TranSystems Corporation, Schaumburg, Illinois, for Phase I professional engineering services for improvements along Old McHenry Road, from Abbey Glenn Drive to Bonnie Lane, and along Quentin Road, from Old McHenry Road to Illinois Route 22, including a possible grade separation at the Canadian National railroad tracks, at a maximum cost of \$6,177,075, and emergency appropriating \$7,415,000 of Motor Fuel Tax fund balance made available through the Rebuild Illinois Bond funds.

**Attachments:** [21-0524 Old McHenry-Quentin Phase I Agreement](#)  
[21-0524 Location Map, Old McHenry & Quentin](#)  
[21-0524 Vendor Disclosure, TranSystems](#)  
[21-0524 DOT Emergency App. - Additional Revenue & Expense](#)  
[21-0524 Old McHenry-Quentin Phase I Presentation.pdf](#)

*Darrell Kuntz, Division of Transportation (DOT), presented this item to make upgrades to the Old McHenry Road and the Quentin Road corridors, including possible grade separation at the Canadian National Railroad tracks and non-motorized facilities. This project, which is included in DOT 2040 Plan, is included due to high traffic volume on regional highways that converge at this location as well as high volume of crashes and frequent freight train delays. He provided a preliminary schedule for the project, anticipating construction in 2025 or 2026.*

*Significant discussion ensued.*

*Member Wilke joined the meeting at 8:49 a.m.*

*Shane Schneider, DOT Director, said Mr. Kuntz, who has worked for Lake County DOT for 15 years, will be leaving Lake County to take a job as the deputy county engineer for the McHenry County Division of Transportation and wished him well in the new opportunity.*

**A motion was made by Member Vealitzek, seconded by Member Wasik, that this item be approved and referred on to the Financial and Administrative Committee.**

**The motion carried by the following vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.3 [21-0525](#)**

Resolution authorizing an intergovernmental agreement with the Village of Lake Zurich, stating the terms and conditions for noise wall guidelines and restrictions along Quentin Road between Illinois Route 22 and White Pine Road.

**Attachments:** [21-0525 Quentin Road Noise Wall Agreement](#)  
[21-0525 Location Map, Quentin Road Noise Wall](#)

*Shane Schneider, Division of Transportation Director, presented this item, to develop an Intergovernmental Agreement with the Village of Lake Zurich to allow residents to extend fence line to the noise wall to allow residents to secure their yards. This will allow residents to secure fence line five feet into the public right of way as long as the village issues the homeowner the permit. Discussion ensued.*

**A motion was made by Member Clark, seconded by Member Wilke, that this item be recommended for adoption to the regular agenda. The motion carried by the**

following vote:

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.4** [21-0526](#)

Joint resolution appropriating \$1,695,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the intersection improvement at Hunt Club Road at Washington Street.

**Attachments:** [21-0526 Location Map, Hunt Club Rd at Washington St](#)

*Shane Schneider, Division of Transportation Director, presented this item to make intersection modernization improvements, including additional turn lanes and through lanes and non-motorized improvement along Hunt Club Road. DOT has identified 23 parcels of land to acquire for temporary or permanent easement. The appropriation will cover the cost associated with the land acquisition. Discussion ensued.*

**A motion was made by Member Wilke, seconded by Member Maine, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.5** [21-0527](#)

Joint resolution authorizing separate agreements with the Village of Hawthorn Woods, Ela Township Road District, and Fremont Township Road District for the proposed intersection improvements at Gilmer Road and Midlothian Road.

**Attachments:** [21-0527 Gilmer at Midlothian - Ela Township IGA](#)  
[21-0527 Gilmer at Midlothian - Fremont Township IGA](#)  
[21-0527 Gilmer at Midlothian - Hawthorn Woods IGA](#)  
[21-0527 Location Map, Gilmer Rd at Midlothian Rd](#)

*Shane Schneider, Division of Transportation Director, presented this item to authorize agreements with the three local agencies to cover their portion of non-motorized improvements, including sidewalk and bike path improvements at the intersection of Midlothian and Gilmer roads and resurfacing of a local roadway as part of the project scope. Discussion ensued.*

**A motion was made by Member Vealitzek, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.6 [21-0529](#)

Update on paratransit services.

**Attachments:** [21-0529 2016 Paratransit Policy.pdf](#)  
[21-0529 Paratransit Update Presentation.pdf](#)

*Kevin Carrier and Mike Klemens, Division of Transportation (DOT), provided a presentation on the efforts to move forward with a countywide borderless paratransit service. Following a paratransit market study, the recommendation was to identify a lead agency to coordinate a new regional paratransit service model. The presentation detailed the department's communication with Pace to discuss the model and a discussion with McHenry County as to its McRide service.*

*The Committee was presented the option to continue proceeding with local funding partners and determine parameters of new service, eligibility of service and what local funding contributions and service area would be dependent on local sponsors. A second option is proceeding without local partners where service parameters are determined by the County, and there is a single Intergovernmental Agreement with Pace but no local sponsor funding. This guarantees a borderless countywide service.*

*After significant discussion, the Committee came to a consensus to pursue a borderless countywide model similar to McHenry County, looking at what resource impact it would have on the department and the costs. Staff will reach out to townships and municipalities and will report findings to the Committee.*

**This matter was discussed**

8.7 [21-0051](#)

Director's Report - Transportation.

*Shane Schneider, Division of Transportation Director, had nothing to report.*

**\*PUBLIC WORKS\***

8.8 [21-0546](#)

Joint resolution authorizing a contract with Data Transfer Solutions, LLC, Orlando, Florida, in the amount of \$271,200 for licensing, implementation, configuration and training plus \$36,100 for annual maintenance and hosting services for the Computer Maintenance Management System (CMMS), VUEworks software.

**Attachments:** [21-0546 Asset Management CMMS Award Information](#)  
[21-0546 Asset Management CMMS Final DTS Agreement](#)  
[21-0546 Asset Management CMMS RFP Document](#)  
[21-0546 Asset Management CMMS Scoring Matrix](#)  
[21-0546 Asset Management CMMS Vendor Disclosure Form](#)

*Austin McFarlane, Interim Public Works Director, presented this item to replace computer software that comes with added features including GIS capability, ability for handheld devices to access software, and barcode scanning to improve inventory control that will improve efficiency as a department. Discussion ensued. Member Clark and Chair Durkin requested Public Works and the Division of Transportation provide a summary of their software packages at a future meeting.*

**A motion was made by Member Clark, seconded by Member Wilke, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.9 [21-0547](#)**

Joint resolution authorizing Modification Number One for Professional Services Agreement Number 20146 with RHMG Engineers, Inc., Mundelein, Illinois, to provide preliminary and final engineering services for the Des Plaines River Water Reclamation Facility Bar Screen Replacement Project and final engineering services New Century Town Water Reclamation Facility Bar Screen Replacement Project.

**Attachments:** [21-0547 DPR and NCT WRF Bar Screen Replacement Project Agreement](#)  
[21-0547 DPR and NCT WRF Bar Screen Replacement Project Award Info](#)  
[21-0547 DPR and NCT WRF Bar Screen Replacement Project DPR Asses](#)  
[21-0547 DPR and NCT WRF Bar Screen Replacement Project DPR Site L](#)  
[21-0547 DPR and NCT WRF Bar Screen Replacement Project Modification](#)  
[21-0547 DPR and NCT WRF Bar Screen Replacement Project NCT Site L](#)  
[21-0547 DPR and NCT WRF Bar Screen Replacement Project RHMG Pro](#)  
[21-0547 DPR and NCT WRF Bar Screen Replacement Project Vendor Dis](#)

*Austin McFarlane, Interim Public Works Director, presented this item to replace bar screens, which are the first line of defense at the Des Plaines River Water Reclamation Facility. The screens remove large and small objects and protect pumps and other sensitive equipment from damage.*

**A motion was made by Member Wasik, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.10 [21-0548](#)**

Joint resolution authorizing an Intergovernmental Agreement (IGA) with the Village of Mundelein ("Village") for the purpose of purchasing the property to construct a water reservoir.

**Attachments:** [21-0548 IGA with the Village of Mundelein to Construct Reservoir JG](#)

*Austin McFarlane, Interim Public Works Director, presented this item to enter an Intergovernmental Agreement (IGA) with the Village of Mundelein to purchase property for the construction of the Vernon Hills Reservoir. The department looked at a number of sites, and the one chosen is a good fit for this construction. The IGA is a good collaboration between the County, and the villages of Vernon Hills and Mundelein. Discussion ensued.*

**A motion was made by Member Wilke, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.11 [21-0549](#)**

Joint resolution authorizing an agreement with RHMG Engineers, Inc., Mundelein, Illinois, in the amount of \$224,090 for final engineering design services for a new two-million-gallon reservoir in the Vernon Hills Water System.

**Attachments:** [21-0549 VH Reservoir Final Egn Design Agreement](#)  
[21-0549 VH Reservoir Final Eng Design Location Map](#)  
[21-0549 VH Reservoir Final Eng Design Award Information](#)  
[21-0549 VH Reservoir Final Eng Design Vendor Disclosure Statement](#)

*Austin McFarlane, Interim Public Works Director, presented this item to complete engineering design for the Vernon Hills Reservoir, providing additional storage for the Village of Vernon Hills.*

**A motion was made by Member Clark, seconded by Member Wilke, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.12 [21-0550](#)**

Public Works 2021 Annual Update.

**Attachments:** [04.07.21 - PW Annual Update](#)

*Austin McFarlane, Interim Public Works Director, provided a department summary. Water and wastewater services are provided through a network of systems, and he praised staff, who have provided services through the pandemic with minimal interruptions to customers. He provided notable accomplishments within the past year. Director McFarlane also addressed reviewing equipment and processes to be sustainable, regulations and the department's Capital Improvement Plan. Discussion ensued.*

**This matter was presented**

**8.13 [21-0053](#)**

Director's Report - Public Works.

*Austin McFarlane, Interim Public Works Director, had nothing to report.*

**\*PLANNING, BUILDING AND DEVELOPMENT\***

**8.14 [21-0052](#)**

Director's Report - Planning Building and Development.

*Matt Meyers, Assistant County Administrator, said the Energy and Environment Committee meeting will start 10 minutes after the conclusion of this Committee meeting.*

*Eric Waggoner, Planning Building and Development Director, said the department received a request by the Village of Round Lake Beach for the County to provide temporary inspection plan review services for a six- to eight-week commitment. Discussions have begun, looking to expand intergovernmental cooperation whenever possible.*

*Director Waggoner also provided an update on the public outreach efforts as the County considers proposed zoning amendments that would permit adult-use cannabis businesses in unincorporated Lake County subject to certain restrictions. Through the webpage, they received 25 responses, providing a variety of perspectives. Communications efforts will continue, including adding information to County Board Member newsletters.*

**9. County Administrator's Report**

*Matt Meyers, Assistant County Administrator, referred to Shane Schneider, Division of Transportation Director, to provide an update on the Stearns School Road culvert repair.*

*Director Schneider said on March 25 one of two culverts failed on Stearns School over Mill Creek. The intent is to replace both culverts as similar to the Hutchins Road project in 2020. The department is working to develop an interim solution.*

**10. Executive Session**

**11. Members' Remarks**

*There were no remarks by the members.*

**12. Adjournment**

*Chair Durkin called the meeting to be adjourned at 10:45 a.m.*

**Next Meeting: April 28, 2021**

*Meeting minutes prepared by Abby Scalf.*

*Respectfully submitted,*

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*Chair*