

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Wednesday, March 31, 2021

8:30 AM

Meeting held by video conference. Register to virtually attend the meeting at <http://bit.ly/3raSEKO>

Watch the meeting at <http://lakecounty.tv/>, Comcast Ch 18 or 30, AT&T Uverse Ch 99, & 18 N County St, Waukegan (10th FL)

**Public Works, Planning & Transportation Committee**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the Gubernatorial Disaster Proclamation, and the Written Determination of the Lake County Board Chair, this meeting will be held by audio and video conference.

**PUBLIC ATTENDANCE:** The public wishing to attend remotely / virtually may: (1) register at the link on the front page of this agenda to attend by audio or video conference or (2) attend remotely on the 10th Floor of the Administrative Tower, 18 N. County Street, Waukegan, Illinois (limited to the number of persons in keeping with social distancing requirements, currently 10 people).

**PUBLIC VIEWING:** This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast Channel 18 or 30 and AT&T Channel 99.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. Individuals attending remotely / virtually may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th Floor)). Public Comment on items not on the agenda will be presented at the beginning of the meeting under "Public Comment." Comments on agenda items may be presented during consideration of that item. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance (on the 10th Floor and then those via the registration link) then (2) written comments in the order they are received. To view County Board Rules, click here: <https://bit.ly/3idRdrV>.

Individuals providing Public Comment will provide the following information:

- \* Meeting: Public Works Planning and Transportation Committee  
(Must be the Subject line for written Public Comment)
- \* Name: (REQUIRED)
- \* Topic or Agenda Item # - (REQUIRED)
- \* Street Address, City, State (Optional):
- \* Phone Number (Optional):
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self"):

0 [21-0069](#)

Chair's determination of need to meet by audio or video conference.

**Attachments:** [Determination - Chair Hart 12.30.20](#)

1. **Call to Order**

*Chair Durkin called the meeting to order at 8:30 a.m.*

2. **Pledge of Allegiance**

*Chair Durkin led the Pledge of Allegiance.*

3. **Roll Call of Members**

**Present** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

*Others present:*

*Shane Schneider, Division of Transportation*

*Kevin Carrier, Division of Transportation*

*Eric Waggoner, Planning Building and Development*

*Krista Braun, Planning Building and Development*

*Austin McFarlane, Public Works*

*Kurt Woolford, Stormwater Management Commission*

*Gary Gibson, County Administrator's Office*

*Jim Hawkins, County Administrator's Office*

*Matt Meyers, County Administrator's Office*

*Cassandra Torstenson, County Administrator's Office*

*Blanca Vela-Schneider, County Administrator's Office*

*RuthAnne Hall, Finance and Administrative Services*

*Jeff Carlstone, Communications*

*Sandy Hart, County Board*

*Gina Roberts, County Board*

*Carissa Casbon, County Board*

*Julie Simpson, County Board*

*Judy Martini, County Board*

*Paul Frank, County Board*

*Marah Altenberg, County Board*

*Donny Schmitt, Village of Fox Lake*

*Gloria Charland, resident*

*Stacy Davis-Wynn, resident*

*Abby Scalf, County Board Office*

4. **Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

5. **Public Comment (Items not on the agenda)**

*There were no comments from the public.*

**6. Chair's Remarks**

*Chair Durkin had no remarks.*

**7. Unfinished Business**

**8. New Business**

**CONSENT AGENDA (Items 8.1 - 8.6)**

**\*APPROVAL OF MINUTES\***

**8.1 21-0509**

Minutes for February 24, 2021.

**Attachments:** [PWPT 2.24.21 Minutes.pdf](#)

**A motion was made by Member Maine, seconded by Member Clark, that Consent Agenda items 8.1 to 8.3 be approved and items 8.4 to 8.6 be approved and referred to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.2 21-0510**

Minutes for February 24, 2021 - Joint Meeting with Finance and Administrative.

**Attachments:** [PWPT & F&A 2.24.21 Minutes.pdf](#)

**A motion was made by Member Maine, seconded by Member Clark, that Consent Agenda items 8.1 to 8.3 be approved and items 8.4 to 8.6 be approved and referred to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.3 21-0511**

Minutes for March 3, 2021.

**Attachments:** [PWPT 3.3.21 Minutes.pdf](#)

**A motion was made by Member Maine, seconded by Member Clark, that Consent Agenda items 8.1 to 8.3 be approved and items 8.4 to 8.6 be approved and referred to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**\*DIVISION OF TRANSPORTATION\***

**8.4 [21-0468](#)**

Joint resolution authorizing a contract with SKC Construction, Inc., Elgin, Illinois, in the amount of \$42,753.55 to provide for the crack sealing of hot-mix asphalt and concrete pavements, where necessary, on various County highways under the Illinois Highway Code, appropriating \$55,000 of Motor Fuel Tax funds.

**Attachments:** [21-0468 Bid Tab, 2021 Crack Sealing](#)  
[21-0468 Vendor Disclosure, SKC Construction](#)  
[21-0468 Location Map, 2021 Crack Sealing](#)

**A motion was made by Member Maine, seconded by Member Clark, that Consent Agenda items 8.1 to 8.3 be approved and items 8.4 to 8.6 be approved and referred to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.5 [21-0469](#)**

Joint resolution authorizing a contract with Payne and Dolan, Inc., Antioch, Illinois, in the amount of \$458,738.34 for annual hot-mix asphalt maintenance of various roads on the County highway system under the Illinois Highway Code, appropriating \$551,000 of Motor Fuel Tax funds.

**Attachments:** [21-0469 Bid Tab, 2021 Hot-Mix Asphalt Patching](#)  
[21-0469 Vendor Disclosure, Payne & Dolan](#)  
[21-0469 Location Map, 2021 HMA Patching](#)

**A motion was made by Member Maine, seconded by Member Clark, that Consent Agenda items 8.1 to 8.3 be approved and items 8.4 to 8.6 be approved and referred to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.6 [21-0470](#)**

Joint resolution authorizing a contract with Corrective Asphalt Materials, LLC, South Roxana, Illinois, in the amount of \$430,953.85 for the application of a pavement rejuvenator on various County highways, appropriating \$518,000 of Matching Tax funds.

**Attachments:** [21-0470 Bid Tab, 2021 Pavement Rejuvenator](#)  
[21-0470 Vendor Disclosure, Corrective Asphalt Materials](#)  
[21-0470 Location Map, 2021 Pavement Rejuvenator](#)

**A motion was made by Member Maine, seconded by Member Clark, that Consent Agenda items 8.1 to 8.3 be approved and items 8.4 to 8.6 be approved and referred to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

## **REGULAR AGENDA**

### **\*DIVISION OF TRANSPORTATION\***

#### **8.7 [21-0471](#)**

Joint resolution appropriating \$50,000 of County Bridge Tax funds for Fiscal Year (FY) 2021 engineering services, water quality monitoring services, watershed workgroup dues, and materials needed to meet the requirements of the Illinois Environmental Protection Agency (IEPA) General National Pollutant Discharge Elimination System (NPDES) ILR40 Permit for Lake County.

*Shane Schneider, Division of Transportation Director, presented this item for the annual appropriation for engineering services, water quality monitoring services, watershed workgroup dues, and materials to meet the requirements of the Illinois Environmental Protection Agency (IEPA) General National Pollutant Discharge Elimination System (NPDES) ILR40 Permit for Lake County. The department works with the Stormwater Management Commission to do this work.*

**A motion was made by Member Clark, seconded by Member Vealitzek, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

#### **8.8 [21-0472](#)**

Joint resolution authorizing a contract with MYS, Inc., Palos Heights, Illinois, in the amount of \$285,775 for the Buffalo Grove Road Bridge Railing Rehabilitation, appropriating \$343,000 of County Bridge Tax funds.

**Attachments:** [21-0472 Bid Tab, Buffalo Grove Rd Bridge Railing](#)  
[21-0472 Vendor Disclosure, MYS, Inc.](#)  
[21-0472 Location Map, Buffalo Grove Rd Bridge Railing Rehab.](#)

*Shane Schneider, Division of Transportation Director, presented this item for rehabilitation of over 1,000 feet of bridge railing on Buffalo Grove Road. The road will remain open during the work, which will begin in June and is expected to be completed in August.*

**A motion was made by Member Maine, seconded by Member Pedersen, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.9 [21-0474](#)**

Joint committee action item approving Change Order Number Three consisting of an increase of \$24,746.24 for additions to the Midlothian Road culvert replacement contract.

**Attachments:** [21-0474 Midlothian Culverts CO#3](#)  
[21-0474 Midlothian Road Culverts Committee Action Memo](#)  
[21-0474 Location Map, Midlothian Road Culverts](#)  
[21-0474 Vendor Disclosure, Lake County Grading](#)

*Shane Schneider, Division of Transportation Director, presented this item to authorize a change order to cover payout of the incentive to the contractor who was provided an incentive to complete the replacement of three culverts last year on Midlothian Road ahead of schedule.*

**A motion was made by Member Vealitzek, seconded by Member Pedersen, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.10 [21-0475](#)**

Joint resolution authorizing a contract with Campanella and Sons, Inc., Wadsworth, Illinois, in the amount of \$2,610,260.43 for the intersection improvement of Fairfield Road at Monaville Road and appropriating \$3,195,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [21-0475 Bid Tab, Fairfield Rd at Monaville Rd](#)  
[21-0475 Vendor Disclosure, Campanella & Sons](#)  
[21-0475 Location Map, Fairfield and Monaville Improvements](#)

*Shane Schneider, Division of Transportation Director, presented this item to construct a roundabout at the intersection of Fairfield Road at Monaville Road where there currently is a four-way stop control. There were six public meetings to engage residents, and DOT has worked with the Village of Lake Villa and Lake County Forest Preserve District, which provided support of the project. Work will begin later this spring and will wrap up by the end of the construction season. Discussion ensued.*

**A motion was made by Member Wasik, seconded by Member Maine, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.11 [21-0476](#)

Joint resolution authorizing an agreement with the Village of Lake Villa (Village) relating to the intersection improvements at Fairfield Road and Monaville Road.

**Attachments:** [21-0476 Fairfield at Monaville Village Agreement \(Lake Villa\)](#)  
[21-0476 Location Map, Fairfield and Monaville Improvements](#)

*Shane Schneider, Division of Transportation Director, presented this item, to approve an agreement between the County and Village of Lake Villa as part of the intersection improvements to Fairfield and Monaville roads. The agreement details a sanitary force main that needs to be relocated in addition to other non-motorized improvements. Discussion ensued.*

**A motion was made by Member Pedersen, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.12 [21-0477](#)

Joint committee action item approving Change Order Number Two consisting of an increase of \$22,493.69 for additions to the Fairfield Road and Monaville Road intersection improvement Phase II consultant agreement.

**Attachments:** [21-0477 Fairfield at Monaville Phase II CO#2](#)  
[21-0477 Fairfiled at Monaville Committee Action Memo](#)  
[21-0477 Location Map, Fairfield and Monaville Improvements](#)  
[21-0477 Vendor Disclosure, Alfred Benesch](#)

*Shane Schneider, Division of Transportation Director, presented this item to authorize a change order to the engineering consultant agreement, which includes the addition to relocate the force main and easements to be modified to complete the intersection improvement project at Fairfield and Monaville roads.*

**A motion was made by Member Wilke, seconded by Member Pedersen, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.13 [21-0051](#)

Director's Report - Transportation.

*Shane Schneider, Division of Transportation Director, had nothing to report.*

**\*PLANNING BUILDING AND DEVELOPMENT\***

8.14 [21-0052](#)



Director's Report - Planning Building and Development.

*Eric Waggoner, Planning Building and Development (PBD) Director, and Krista Braun, PBD, presented information on the public outreach campaign and the Zoning Board of Appeals (ZBA) public hearings scheduled to address adult-use cannabis business regulations in unincorporated Lake County.*

*Krista Braun, PBD, demonstrated a new website, which includes background information, an overview of the zoning amendment process, an opportunity to provide input and ways to get involved, which includes signing up for email updates.*

*Director Waggoner said the ZBA will hold public hearings on April 19 and 21, organizing, different times to account for different schedules, at the Central Permit Facility. There will be limited occupancy at the hearings due to the pandemic. Following the public hearing, staff will present the ZBA recommendations and testimony collected through the public hearings and through the webpage to the committee for review in late April.*

*Discussion ensued.*

**\*PUBLIC WORKS\***

8.15 [21-0053](#)

Director's Report - Public Works.

*Austin McFarlane, Interim Public Works Director, had nothing to report.*

**\*STORMWATER MANAGEMENT COMMISSION\***

8.16 [21-0499](#)

Stormwater Management Commission 2021 Annual Update.

**Attachments:** [2021 SMC Annual Update Presentation.pdf](#)

*Kurt Woolford, Interim Stormwater Management Commission Director, presented its 2021 Annual Update, which detailed the commission's work toward flood mitigation and addressed the wetland restoration and preservation plan, which was adopted in 2020.*

**This matter was presented**

**9. County Administrator's Report**

*Matt Meyers, Assistant County Administrator, had nothing to report.*

**10. Executive Session**

**11. Members' Remarks**

*Member Vealitzek said members of the Squaw Creek Drainage District Board and Clean Water Alliance are seeking support to change the creek's name from Squaw Creek to Manitou Creek. Following discussion, consensus was given by the Committee for staff to draft a resolution voicing the County's support of the name change. The resolution would be presented to the Committee at its April 7 meeting.*

**12. Adjournment**

*Chair Durkin called the meeting to be adjourned at 9:29 a.m.*

**Next Meeting: April 7, 2021**

*Minutes prepared by Abby Scalf.*

*Respectfully submitted,*

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*Chair*