

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Minutes Report

Wednesday, March 10, 2021

2:30 PM

Via Zoom or Phone

<https://us02web.zoom.us/j/81860850198>

Meeting ID: 818 6085 0198

(312) 626-6799

Housing and Community Development Commission
- Executive Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Lake County Board Chair, this meeting will be held via audio and video conference.

PUBLIC VIEWING: Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County St. Waukegan, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

Public comments are welcomed and encouraged. Public comments received by noon on Wednesday, March 10, 2021 will be read at the appropriate time in the agenda. Please note: A total of 30 minutes will be permitted for Public Comment and no more than three minutes per public comment. All comments received will be included in the meeting minutes regardless of whether they are read aloud at the meeting.

Public comments shall be emailed to communitydevelopment@lakecountyiil.gov with the following information:

- Subject title: Housing and Community Development Commission
- Name
- Organization
- Topic or agenda item

Meeting participants will also be able to post written comment in the meeting chat box.

1. ROLL CALL

Chairman Pedersen called the meeting of the Housing & Community Development Commission (HCDC) Executive Committee to order at 2:33 p.m.

Guests: Cassandra Torstenson of the Lake County Administrator's Office.

Staff: Eric Waggoner, Brenda O'Connell, Michele Slav, Dominic Strezo, Irene Marsh-Elmer, Eric Tellez, Colleen Edwards and Laura Walley

Present 6 - Billy McKinney, Linda Pedersen, Ray Rose, Julie Simpson, Janet Swartz and Dan Venturi

Absent 1 - Sandy Hart

2. APPROVAL OF MINUTES

Approval of the February 10, 2021 minutes.

2.1 21-0456

Attachments: [2.10.21 Draft Minutes](#)

A motion was made by Commissioner McKinney, seconded by Commissioner Rose, to approve the February 10, 2021 minutes. The motion carried by the following vote:

Aye 5 - Commissioner McKinney, Chair Pedersen, Commissioner Rose, Ex-Officio Member Simpson and Vice-Chairman Venturi

Absent 1 - Ex-Officio Member Hart

Not Present 1 - Commissioner Swartz

3. CHAIR'S REMARKS

Chairman Pedersen had no remarks.

4. PUBLIC COMMENTS (items not on the agenda)

There were no public comments.

5. OLD BUSINESS

There was no old business.

6. NEW BUSINESS

6.1 21-0452

Joint resolution approving the fifth amendment to the 2019 United States Housing and Urban Development (HUD) Annual Action Plan (AAP).

- HUD announced a third round of Community Development Block Grant Coronavirus relief funds (CDBG-CV3) through the CARES Act to Lake County in the amount of \$3,063,537.
- Applications from community partners were submitted on January 11, 2021.
- Funding recommendations were reviewed and approved by the Housing and Community Development Committee (HCDC) on March 10, 2021.

Attachments: [DRAFT_2019 AAP 5th Amendment.pdf](#)
[Emergency Appropriation 2021-04 - Grants](#)
[CDBG-CV3 Funding Memo.pdf](#)

Presented by Brenda O'Connell, Community Development Administrator

A motion was made by Commissioner Simpson, seconded by Commissioner McKinney, to forward the Fifth Amendment to the 2019 Annual Action Plan to the HCDC for approval. Motion carried by the following vote:

Aye 6 - Commissioner McKinney, Chair Pedersen, Commissioner Rose, Ex-Officio Member Simpson, Commissioner Swartz and Vice-Chairman Venturi

Absent 1 - Ex-Officio Member Hart

6.2 21-0455

Approval of the Program Year 2021 (PY21) Community Development Block Grant (CDBG), HOME Investment Partnership and Emergency Solutions Grant (ESG) funding recommendations.

- On January 11, 2021 Community Development staff received applications for Program Year 2021 (PY21) Community Development Block Grant (CDBG), HOME Investment Partnership and Emergency Solutions Grant (ESG) funding.
- A total of \$2,920,395 of CDBG, \$1,702,091 HOME and \$225,934 of ESG funds were made available to applicants.
- PY21 scoring and funding recommendations have been reviewed and approved by the Housing and Community Development (HCDC) Advisory and Recommendation Committees (ARCs).

Attachments: [HCDC Funding Memo.pdf](#)

Presented by Brenda O'Connell, Community Development Administrator

A motion was made by Commissioner McKinney, seconded by Commissioner Swartz, to forward the PY2021 Community Development Block Grant, HOME Investment Partnership and Emergency Solutions Grant (ESG) funding recommendations to the HCDC for approval. The motion carried by the following roll call vote:

Aye 6 - Commissioner McKinney, Chair Pedersen, Commissioner Rose,
Ex-Officio Member Simpson, Commissioner Swartz and
Vice-Chairman Venturi

Absent 1 - Ex-Officio Member Hart

6.3 21-0453

Joint resolution approving Program Year 2021 (PY) 2021 Lake County Affordable Housing Program (LCAHP) grant awards.

- In January 2021, Community Development staff received applications for eligible affordable housing programs and projects.
- The available affordable housing funding includes \$381,531 of Lake County Affordable Housing Program (LCAHP) Funds.
- On March 10, 2021, the Housing and Community Development Commission voted unanimously to recommend LCAHP funds to the following:
 - Catholic Charities - \$150,000 for rapid rehousing;
 - Community Partners for Affordable Housing - \$40,000 for the support of housing assistance programs;
 - Full Circle Communities - \$83,828 for a supportive housing development in Highwood, Illinois;
 - Lake County Community Development - \$30,000 program administration; and
 - Lake County Community Development - \$77,703 Zion Woods holdback.

Attachments: [Affordable Housing Program Funding Memo.pdf](#)

Presented by Brenda O'Connell, Community Development Administrator

A motion was made by Commissioner Rose, seconded by Commissioner McKinney, to forward the PY2021 Lake County Affordable Housing Program grand awards to the HCDC for approval. Motion carried Motion carried by the following vote:

Aye 6 - Commissioner McKinney, Chair Pedersen, Commissioner Rose,
Ex-Officio Member Simpson, Commissioner Swartz and
Vice-Chairman Venturi

Absent 1 - Ex-Officio Member Hart

6.4 21-0454

Joint resolution approving the Program Year (PY) 2021 Video Gaming Revenue grant funding recommendations in the amount of \$713,260.

- The Lake County Board annually acts on the Video Gaming Revenue (VGR) award recommendations that are developed on the basis of the VGR policy. The policy outlines procedures for: capturing video gaming administrative, legal, and enforcement costs; and evaluating and possibly funding social programs, projects (excluding capital improvements), and/or services that benefit Lake County residents.
- The Policy specifies that periodic revisions may be made by the County Board through periodic review of the Policy. Most recently, at its November 2020 meeting, the County Board amended the policy to provide ongoing, dedicated funding for 211 services. This funding is to be set aside from the competitive award process.
- In January 2021, Community Development received applications for \$713,260 in available VGR funds.
- On March 10, 2021, the Housing and Community Development Commission (HCDC) approved VGR funding recommendations detailed in the attached memo, totaling \$713,260 for the following:
 - 211 information and referral services;
 - Gambling education and outreach;
 - Gambling addiction services;
 - Financial literacy services; and
 - Behavioral health services.

Attachments: [Video Gaming Revenue Memo.pdf](#)

Presented by Brenda O'Connell, Community Development Administrator

A motion was made by Commissioner Rose, seconded by Commissioner McKinney, to forward the PY2021 Video Gaming Revenue grant funding recommendations to the HCDC for approval. Motion carried by the following roll call vote:

| | | |
|---------------|-----|--|
| Aye | 6 - | Commissioner McKinney, Chair Pedersen, Commissioner Rose, Ex-Officio Member Simpson, Commissioner Swartz and Vice-Chairman Venturi |
| Absent | 1 - | Ex-Officio Member Hart |

7. STAFF REPORTS

There were no staff reports.

8. ADJOURNMENT

Vice-chairman Venturi declared the meeting adjourned at 3:19 p.m.

The meeting was adjourned.