

Memorandum

TO: Chair, Financial and Administrative Committee

FROM: Carl Kirar, Director – Facilities and Construction Services

DATE: March 4, 2021

RE: Update regarding the use of Job Order Contracting (JOC) for multiple projects exceeding \$350,000

1. Lake County established an internal policy in June 2019 for JOC Project Guideline and Project Development Protocol that identified a threshold of \$350,000, at which the Finance and Administrative Committee should be advised of projects anticipated to exceed the threshold.
2. As part of the Fiscal Year 2021 Budget Process, funding was appropriated as part of the Capital Improvement Program. Projects exceeding the \$350,000 threshold:
 - a. Structural Reinforcement of the Adult Probation Bowstring Roof Trusses to include: replacement of compromised top and bottom cords, reinforcement of truss webbing, installation of supplementary steel gussets and tension rods, as well as all associated occupant relocation costs in a not to exceed amount of \$750,000.
3. Execution of these projects using the JOC contract is in the best interest of Lake County.