

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Thursday, October 29, 2020

8:30 AM

Live-streamed at: <http://lakecounty.tv/> , Comcast Ch. 18 or 30,
AT&T U-Verse Ch. 99, & 18 N County St, Waukegan (10th Floor)

Financial & Administrative Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the October 16, 2020, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Lake County Board Chair, this meeting will be held via audio and video conference.

PUBLIC VIEWING: This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast's network, Channel 18 or 30 and AT&T Channel 99. Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

PUBLIC COMMENT: Public Comments are welcomed and encouraged. Comments received by 7:00 a.m. for items not on the agenda will be read at the beginning of the meeting in the order they are received or during consideration of an agenda item if it is related to a specific item. Comments received after 7:00 a.m. but before consideration of the final agenda item under Regular Agenda, may be taken at the end of the meeting. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment pursuant to the County Board Rules of Order and Operational Procedures. All emailed Comments received but not read during the meeting will be included in the Committee's meeting minutes.

Email Public Comments to CountyBoard@lakecountyil.gov with the following:

- * Subject Title: Financial and Administrative Committee Public Comment
- * Name
- * Street Address (Optional)
- * City, State (Optional)
- * Phone (Optional)
- * Organization/agency/etc. represented. (If representing yourself, put "Self")
- * Topic or Agenda Item Number followed by Public Comment.

Public in attendance on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois may provide Public Comment. Public may also leave a message with the County Board Office at 847-377-2300.

0.0 [20-0824](#)

Determination of need for meetings of the Lake County Board and Committees to be held by audio or video conference.

Attachments: [Determination - Chair Hart - Rev 081320.pdf](#)

1. **Call to Order**

Chair Frank called the meeting to order at 8:30 a.m.

Present 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

Others present:

Marah Altenberg, County Board

Chris Blanding, Information Technology

Lynn Buccieri, County Board Office

Erin Cartwright-Weinstein, Circuit Court Clerk

Jim Chamernik, Sheriff's Office

Mary Ross Cunningham, County Board

Bill Durkin, County Board

Dan Eder, Lake County Emergency Management Agency

Karen Fox, State's Attorney's Office

Gary Gibson, County Administrator's Office

Gunnar Gunnarson, State's Attorney's Office

RuthAnne Hall, Purchasing

Sandy Hart, County Board

Jim Hawkins, County Administrator's Office

Carl Kirar, Facilities and Construction Services

Angelo Kyle, County Board

John Light, Human Resources

Ann Maine, County Board

Matt Meyers, County Administrator's Office

Mike Nerheim, State's Attorney

Brenda O'Connell, Community Development

Mark Pfister, Health Department

Lore Powell, Finance and Administrative Services

Mike Rummel, County Board

Abby Scalf, County Board Office

Shane Schneider, Division of Transportation

Julie Simpson, County Board

Mary Stevens, Courts Administration

Tom Struck, Sheriff's Office

Patrice Sutton, Finance and Administrative Services

Andrew Tangen, Veteran's Assistance Commission

*Cassandra Torstenson, County Administrator's Office
Eric Waggoner, Planning, Building and Development
Teri White, State's Attorney's Office*

2. Pledge of Allegiance

Chair Frank led the Pledge of Allegiance.

3. Addenda to the Agenda

There were no additions or amendments to the agenda.

4. Public Comment

Chair Frank reported that public comments unrelated to agenda items will be read at the end of the meeting and items related to agenda items will be read when the item is presented.

5. Chair's Remarks

Chair Frank had no remarks.

6. Old Business

There was no old business to discuss.

7. New Business

CONSENT AGENDA (Items 7.1 - 7.16)

APPROVAL OF MINUTES

7.1 [20-1544](#)

Minutes from October 1, 2020.

Attachments: [F&A 10.1.20 Minutes - Final.pdf](#)

A motion was made by Member Clark, seconded by Member Wasik, that consent agenda item 7.1 be approved, items 7.2 to 7.12 be approved and recommended to the County Board agenda, and items 7.13 to 7.16 be received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

LAW & JUDICIAL

7.2 [20-1536](#)

Joint resolution authorizing a one-year contract with AutoMon LLC, Scottsdale, Arizona to provide software maintenance and service to Lake County Nineteenth Judicial Circuit Court in an estimated annual amount of \$94,464.78.

Attachments: [AutoMon Board Resolution Final](#)
[AutoMon Order Form Exhibit A DRAFT](#)
[Master Subscription Agreement for Hosting and Ce Connect Products DR/](#)

A motion was made by Member Clark, seconded by Member Wasik, that consent agenda item 7.1 be approved, items 7.2 to 7.12 be approved and recommended to the County Board agenda, and items 7.13 to 7.16 be received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.3 [20-1394](#)

Joint resolution authorizing, acceptance of an award with the Illinois Department of Transportation for a Local Alcohol Program (LAP) grant in the amount of \$25,803.95 for Fiscal Year (FY) 2021.

Attachments: [SAIN AP-21-0201](#)

A motion was made by Member Clark, seconded by Member Wasik, that consent agenda item 7.1 be approved, items 7.2 to 7.12 be approved and recommended to the County Board agenda, and items 7.13 to 7.16 be received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.4 [20-1533](#)

Joint resolution authorizing the acceptance of a Victim of Crime Act (VOCA) grant from the Illinois Criminal Justice Information Authority (ICJIA) to the Lake County State's Attorney's Office (LCSAO) for a Multi-Victimization Services program, including an emergency appropriation of \$137,848 in federal funds, if awarded.

A motion was made by Member Clark, seconded by Member Wasik, that consent agenda item 7.1 be approved, items 7.2 to 7.12 be approved and recommended to the County Board agenda, and items 7.13 to 7.16 be received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

HEALTH & COMMUNITY SERVICES

7.5 [20-1526](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$50,000 for the Community Mental Health Center (CMHC), Certified Recovery Support Specialist (CRSS) grant.

Attachments: [DHS Grant CMHC CRSS \\$50,000](#)

A motion was made by Member Clark, seconded by Member Wasik, that consent agenda item 7.1 be approved, items 7.2 to 7.12 be approved and recommended to the County Board agenda, and items 7.13 to 7.16 be received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.6 [20-1528](#)

Joint resolution accepting the Steans Family Foundation (SFF) grant and authorizing an emergency appropriation in the amount of \$16,667 for the Coordinated Intake program.

Attachments: [Steans Family Foundation CIP \\$40K](#)

A motion was made by Member Clark, seconded by Member Wasik, that consent agenda item 7.1 be approved, items 7.2 to 7.12 be approved and recommended to the County Board agenda, and items 7.13 to 7.16 be received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.7 [20-1529](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$59,040 for the Drop-In Center grant.

Attachments: [DHS Grant WCD Drop-In \\$59,040](#)

A motion was made by Member Clark, seconded by Member Wasik, that consent agenda item 7.1 be approved, items 7.2 to 7.12 be approved and recommended to the County Board agenda, and items 7.13 to 7.16 be received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.8 [20-1459](#)

Joint Resolution - Approval of the Second Amendment to the Program Year 2020 Annual Action Plan (AAP).

Attachments: [2020 AAP 2nd Amendment](#)

A motion was made by Member Clark, seconded by Member Wasik, that consent agenda item 7.1 be approved, items 7.2 to 7.12 be approved and recommended to the County Board agenda, and items 7.13 to 7.16 be received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

PUBLIC WORKS, PLANNING & TRANSPORTATION

7.9 [20-1518](#)

Joint resolution appropriating \$50,000 of Motor Fuel Tax funds for the Fiscal Year 2021 repair and replacement of various guardrail and fence installations, under the applicable Illinois Highway Code.

A motion was made by Member Clark, seconded by Member Wasik, that consent agenda item 7.1 be approved, items 7.2 to 7.12 be approved and recommended to the County Board agenda, and items 7.13 to 7.16 be received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.10 [20-1519](#)

Joint resolution appropriating \$144,800 of Matching Tax funds for contract documents, inspections, and maintenance of native landscape areas along various County highways.

A motion was made by Member Clark, seconded by Member Wasik, that consent agenda item 7.1 be approved, items 7.2 to 7.12 be approved and recommended to the County Board agenda, and items 7.13 to 7.16 be received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.11 [20-1520](#)

Joint resolution appropriating \$33,000 of County Bridge Tax funds and \$164,000 of Matching Tax funds to provide for Fiscal Year 2021 acquisition of materials and services needed to maintain items such as drainage and bridge facilities, pavements, shoulders, guardrails, fencing, signage, and right-of-way.

A motion was made by Member Clark, seconded by Member Wasik, that consent agenda item 7.1 be approved, items 7.2 to 7.12 be approved and recommended to the County Board agenda, and items 7.13 to 7.16 be received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.12 [20-1521](#)

Joint resolution appropriating \$92,100 of County Bridge Tax funds, \$149,900 of Matching Tax funds and \$152,900 of ¼% Sales Tax for Transportation funds for Fiscal Year 2021 general engineering and support services needed to address items such as soil, environmental, drainage, bridge, wetland, easement, and right-of-way purchases.

A motion was made by Member Clark, seconded by Member Wasik, that consent agenda item 7.1 be approved, items 7.2 to 7.12 be approved and recommended to

the County Board agenda, and items 7.13 to 7.16 be received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

FINANCIAL & ADMINISTRATIVE

7.13 [20-1389](#)

Report from Robin M. O'Connor, County Clerk, for the month of September 2020.

Attachments: [LCC Report for September 2020](#)

A motion was made by Member Clark, seconded by Member Wasik, that consent agenda item 7.1 be approved, items 7.2 to 7.12 be approved and recommended to the County Board agenda, and items 7.13 to 7.16 be received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.14 [20-1508](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of September 2020.

Attachments: [September 2020](#)

A motion was made by Member Clark, seconded by Member Wasik, that consent agenda item 7.1 be approved, items 7.2 to 7.12 be approved and recommended to the County Board agenda, and items 7.13 to 7.16 be received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.15 [20-1400](#)

Report of Treasurer Holly Kim for April 2020.

Attachments: [APRIL 2020 FSG FINAL.pdf](#)
[2019-04-30.pdf](#)

A motion was made by Member Clark, seconded by Member Wasik, that consent agenda item 7.1 be approved, items 7.2 to 7.12 be approved and recommended to the County Board agenda, and items 7.13 to 7.16 be received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.16 [20-1401](#)

Report of Treasurer, Holly Kim, for May 2020.

Attachments: [2020-05-31.pdf](#)

[2019-05-31.pdf](#)

A motion was made by Member Clark, seconded by Member Wasik, that consent agenda item 7.1 be approved, items 7.2 to 7.12 be approved and recommended to the County Board agenda, and items 7.13 to 7.16 be received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

REGULAR AGENDA

LAW & JUDICIAL

7.17 [20-1534](#)

Joint resolution ratifying a contract and approving a contract modification with MTG Management Consultants, LLC, Seattle, Washington, to procure Phase Two project management services to oversee implementation of the Circuit Clerk's Record Digitization Initiative in the amount of \$135,120, and emergency appropriate \$91,960 in the Document Storage Fund.

Attachments: [MTG Bid Exemption Request](#)

[MTG Services Extension 10.16.20](#)

[Vendor Disclosure Statement](#)

[Contract Modification 1](#)

RuthAnne Hall, Purchasing, reported that this item is for the procurement of services for document digitization and is an extension of an original agreement.

A motion was made by Member Clark, seconded by Member Vealitzek, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.18 [20-1523](#)

Joint resolution approving an intergovernmental agreement (IGA) for renewed contractual police services between the Lake County Sheriff's Office (LCSO) and the Village of Deer Park (Deer Park) from January 1, 2021, to December 31, 2023, in the amount of \$4,091,371.39.

Attachments: [Intergovernmental Agreement \(IGA\) for renewed contractual police service](#)

Jim Chamernik, Sheriff's Office, reported that the Sheriff's Office worked with Finance and

Administrative Services to ensure that the contract will cover all personnel costs and benefits.

A motion was made by Member Clark, seconded by Member Wilke, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.19 [20-1393](#)

Joint resolution authorizing, acceptance of an award with the Illinois Department of Transportation for a Sustained Traffic Enforcement Program (STEP) grant in the amount of \$213,365.48 for Fiscal Year (FY) 2021.

Attachments: [SAIN HS-21-0068](#)

Jim Chamernik, Sheriff's Office, reported that the Sheriff's Office has been receiving this grant since 2013 and the funds will be used to cover overtime wages and indirect costs related to its enforcement campaigns.

A motion was made by Member Carlson, seconded by Member Clark, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.20 [20-1395](#)

Joint resolution accepting the High Intensity Drug Trafficking Area (HIDTA) grant from the Office of National Drug Control Policy (ONDCP) and authorizing an emergency appropriation in the amount of \$294,000.

Attachments: [FAIN G20CH0004A](#)

Jim Chamernik, Sheriff's Office, reported that this is a new grant for drug enforcement. This grant will allow the County to be reimbursed for its overtime and is a continuation of work that is already being performed by the Sheriff's Office. Discussion ensued.

A motion was made by Member Wilke, seconded by Member Wasik, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

Not Present: 1 - Vice Chair Vealitzek

7.21 [20-1530](#)

Joint resolution authorizing the acceptance of a Justice and Mental Health Collaboration Program: Support for Mental Health Centers grant awarded to the Lake County State's Attorney's Office (LCSAO) by the U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA), for a 23-hour Crisis Triage Stabilization Center (Center), including an emergency appropriation of \$750,000 in federal funds.

Attachments: [Justice and Mental Health Grant Award letter](#)

Mike Nerheim, State's Attorney, reported that this grant will allow the County to have a mental crisis center. Partners are currently searching for a building to house the mental health facility and its opening will be dependent on what, if any, renovations are needed. Discussion ensued regarding the County's efforts in implementing this initiative and the interest expressed by foundations and private donors in aiding this initiative. Fundraising efforts have already begun to support the long-term use of the facility. Diverting people away from the jail to a mental health facility could result in cost savings to the County and provide the much-needed care to those in crisis.

A motion was made by Member Clark, seconded by Member Wasik, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.22 [20-1532](#)

Joint resolution authorizing the acceptance of a Lake County State's Attorney's Office (LCSA) Intelligence Driven Prosecution (IDP) - Hot Spot Prosecution program, through an Innovative Prosecution Solutions (IPS) for Combating Violent Crime grant awarded by the U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA), including an emergency appropriation of \$305,000 in federal funds, if awarded.

Mike Nerheim, State's Attorney, reported that this grant will fund the cost for a system call Shot Spotter. Equipment will be strategically installed to help locate and identify gunfire in specified communities. Discussion ensued regarding the technology of the system and where the equipment may be placed.

A motion was made by Member Wasik, seconded by Member Clark, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

HEALTH & COMMUNITY SERVICES

7.23 [20-1525](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$296,130 for the Early Intervention Child and Family Connections (EICFC) grant.

Attachments: [DHS Grant CFC \\$296,130](#)

Mark Pfister, Health Department Executive Director, reported that this is a grant renewal that offsets staff salary and benefits.

A motion was made by Member Clark, seconded by Member Carlson, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.24 [20-1527](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$178,114 for the Family Case Management (FCM) grant.

Attachments: [DHS Grant FCM \\$178,114](#)

Mark Pfister, Health Department Executive Director, reported that this is a long term grant that the County has received. This is a reimbursement grant and serves high-risk expecting mothers. The grant has been successful in ensuring positive health outcomes. Discussion ensued.

A motion was made by Member Clark, seconded by Member Carlson, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.25 [20-1428](#)

Joint Resolution - Approval of the fourth amendment to the 2019 United States Housing and Urban Development (HUD) Annual Action Plan (AAP).

Attachments: [Homelessness ARC Memo September 2020](#)
[DRAFT 2019 AAP 4th Amendment](#)
[2020-10 Emergency Appropriation - Grants](#)

Eric Waggoner, Planning, Building and Development Director, reported that this is a fourth amendment to the 2019 HUD AAP. HUD approved supplemental funding through the CARES Act to address community needs during the pandemic. Funding will focus on rapid rehousing interventions. A Safe Place, Catholic Charities, NICASA and Kids Above

All will receive \$900,000 for rapid rehousing. A Safe Place, PADS Lake County, and Lake County Haven will receive a total of \$370,000 for noncongregate sheltering. There is a also a standard allocation for administration of the grant.

Discussion ensued regarding homelessness in Lake County. Brenda O'Connell, Community Development's Administrator, reported that the daily census in homeless shelters is 20 percent higher than normal for this time of the year.

A motion was made by Member Vealitzek, seconded by Member Clark, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

FINANCIAL & ADMINISTRATIVE

7.26 [20-1543](#)

Resolution accepting the annual Emergency Management Intergovernmental Grant Agreement from the Illinois Emergency Management Agency (IEMA) for Federal Fiscal Year (FFY) 2020 Emergency Management Performance Grant (EMPG) in an amount not to exceed \$193,167.41.

Attachments: [Lake County FFY20 Grant Agreement.pdf](#)

Dan Eder, Interim Emergency Management Agency Manager, reported this grant is for the development and maintenance of an effective EMA Program and is tied to performance of duties.

A motion was made by Member Wasik, seconded by Member Wilke, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.27 [20-1537](#)

Resolution authorizing a three-year contract renewal with CDW Logistics, Inc. (CDW), Vernon Hills, Illinois, in an estimated annual amount of \$1,252,882 for volume licensing of Microsoft Enterprise products and services through 2023.

Attachments: [CDW_VDF_MicrosoftEA](#)
[Lake County - EA renewal forms](#)
[LC EA renewal quote - Final without Teams Voice](#)
[CDW Vendor Disclosure Form](#)

Chris Blanding, Enterprise Information Technology Director, reported that this contract is a renewal of volume licensing of Microsoft Products including SharePoint and Teams. He noted the quote was inadvertently left off the file but will be added. The Teams Voice

solution is not included in the renewal.

A motion was made by Member Carlson, seconded by Member Wasik, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.28 [20-1538](#)

Committee action approving Contract Modification Number One with DLT Solutions, of Herndon, Virginia for next generation managed security service in the estimated amount of \$61,732.

Attachments: [Quote- CrowdStrike TrueUp-61732](#)

Chris Blanding, Enterprise Information Technology Director, reported that this contract is for additional licenses of a next generation anti-virus solution.

A motion was made by Member Clark, seconded by Member Wasik, that this item be approved. The motion carried by the following vote:

Aye: 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.29 [20-1556](#)

Discussion regarding Fiscal Year (FY) 2021 budget.

Chair Frank provided opening remarks. Jim Hawkins, Deputy County Administrator, noted that at the budget meeting hearings, staff identified an error which inadvertently allocated funds in the amount of \$845,750 for Winchester House. Since the hearings, two additional errors were identified and funding in the amount of \$311,637 is needed in Courts Revenue and \$86,000 in Courts Shift Differential.

Mr. Hawkins reported that factoring in the errors, there is a \$448,113 differential that could fund additional priorities identified by the Financial and Administrative Committee. Staff has reviewed the departments' priorities and recommends that four positions be funded: the internal review manager in the Finance and Administrative Services Department at a salary of \$110,766, the accountant for the Regional Office of Education at a salary of \$77,325, the Deputy Director of Planning, Building and Development at a salary of \$115,000, and a temporary inspector at Planning, Building and Development at a salary of \$20,000. This will leave a contingency of \$125,022 that can be used for other priorities or can stay in contingency. Mr. Hawkins reviewed options where the funding can be used.

Cassandra Torstenson, Assistant County Administrator, read a public comment from William Wagner of Vernon Hills regarding support of additional staff at the Veteran's Assistance Commission and a comment from Christine Forster in support of maintaining the existing funding level of the University of Illinois Lake County Extension.

Discussion ensued regarding what projects could be funded or whether the funding should be kept in contingency. Staff will bring forward the budget at the next Committee based on the Committee's recommendations.

The Committee discussed the proposed budget for Fiscal Year 2021.

7.30 [20-1557](#)

Discussion regarding Winchester House Levy Reserve Fund balance.

Patrice Sutton, Finance and Administrative Services Director/Chief Financial Officer, reported that approximately \$2,300,000 that was levied for the operations of Winchester House remains. Because the funds are specifically earmarked for Winchester House operations so the funds will either need to be refunded or rebated to taxpayers. A paper refund is not logistically feasible and staff's recommendation is to rebate the monies in the form of a tax payment reduction. Discussion ensued. Staff will bring this issue forward in early 2021 for formal consideration.

The Winchester House Levy Reserve Fund balance was discussed.

7.31 [20-1568](#)

Update on Lake County CARES Act Funding Plan.

Jim Hawkins, Deputy County Administrator, provided an update on CARES Act Funding. Funding was allocated across six categories:

*Resident Support and Assistance was allocated \$15,000,000;
Business and Economic Assistance was allocated \$17,000,000;
Municipal and Local Essential Services was allocated \$42,000,000;
Public Health Support and Assistance was allocated \$15,700,000;
Personal Protective Equipment (PPE) and Distribution was allocated \$1,750,000; and
County-Wide Essential Services was allocated at \$2,400,000.*

An additional \$2,040,000 was left in Contingency/Reserve for future allocation. All funds are expected to be expended although the funds may need to be shifted. Discussion ensued regarding the opportunities available to use Lake County Visitor's Bureau. Patrice Sutton, Finance and Administrative Services Director/Chief Financial Officer, reviewed the deadlines for use of funds and reporting of CARES Act expenditures.

An update of the Lake County CARES Act Funding Plan was provided.

8. Executive Session

The Committee did not enter in Executive Session.

9. Director's Report

9.1 [20-1541](#)

Director's Report.

There were no reports from Directors.

10. Public Comment

Cassandra Torstenson, Assistant County Administrator, read public comments from:

Mary Honegger, Sarah Grover, Emily Dorgan, Cindy Behar, Alicia Timm, and Margaret Clark in support of County's COVID response;

Mike Constanti regarding the need to keep businesses operational during the pandemic;

Cathleen Dohrn in support of the County's efforts on finances and transparency;

Sarah Frederik Knizhnik regarding police reform; and

Jim Spearmanin, Marni Rotblut, and Wes Polen in support of the County's maintaining its levy tax rate.

11. County Administrator's Report

Gary Gibson, County Administrator, reported on Governor Pritzker's order regarding COVID-19 mitigation. Mark Pfister, health Department Executive Director, reported he will follow up with municipalities who have indicated that they will not enforce Governor Pritzker's order. He noted the Health Department has enforcement regulation over restaurants.

12. Members Remarks

Vice-Chair Vealitzek, Member Clark, Member Simpson, and Member Carlson all thanked the committee for their efforts throughout the year. Member Pedersen inquired about COVID-19 mitigation levels.

13. Adjournment

Chair Frank declared the meeting adjourned at 11:53 a.m.

Next Meeting: November 5, 2020

Minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Financial and Administrative Committee