

Lake County Illinois

*Central Permit Facility
500 W. Winchester Road
Libertyville, Illinois 60048*



Meeting Minutes - Final

Wednesday, September 30, 2020

8:30 AM

Live-streamed at: <http://lakecounty.tv/>, Comcast Ch. 18 or 30,
AT&T U-Verse Ch. 99, & 18 N County St, Waukegan (10th Floor)

Public Works, Planning & Transportation Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the September 18, 2020, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Lake County Board Chair, this meeting will be held via audio and video conference.

PUBLIC VIEWING: This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast's network, Channel 18 or 30 and AT&T Channel 99. Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

PUBLIC COMMENT: Public Comments are welcomed and encouraged. Emailed Public Comments received by the start of the meeting for items not on the agenda will be read at the beginning of the meeting. Comments pertaining to agenda items will be read during consideration of that item. Comments received during the meeting will be held until the end of the meeting. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment pursuant to the County Board Rules of Order and Operational Procedures. All emailed Comments received will be included in the Committee's meeting minutes.

Email Public Comments to CountyBoard@lakecountyil.gov with the following:

- * Subject Title: Public Works Planning and Transportation Committee Public Comment
- * Name
- * Street Address (Optional)
- * City, State (Optional)
- * Phone (Optional)
- * Organization/agency/etc. represented. (If representing yourself, put "Self")
- * Topic or Agenda Item Number followed by Public Comment.

Public in attendance on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois may provide Public Comment. Public may also leave a message with the County Board Office at 847-377-2300.

Present 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

0. [20-0824](#)

Determination of need for meetings of the Lake County Board and Committees to be held by audio or video conference.

Attachments: [Determination - Chair Hart - Rev 081320.pdf](#)

1. **Call to Order**

Chair Durkin called the meeting to order at 8:30 a.m.

Present 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

Others present:

Shane Schneider, Division of Transportation

Jon Nelson, Division of Transportation

Eric Waggoner, Planning Building and Development

Robert Springer, Planning Building and Development

Krista Braun, Planning Building and Development

Austin McFarlane, Public Works

Joel Sensenig, Public Works

Kurt Woolford, Stormwater Management Commission

Michael Warner, Stormwater Management Commission

Mike Prusila, Stormwater Management Commission

Patrice Sutton, Finance and Administrative Services

Gary Gibson, County Administrator's Office

Jim Hawkins, County Administrator's Office

Matt Meyers, County Administrator's Office

Cassandra Torstenson, County Administrator's Office

Blanca Vela-Schneider, County Administrator's Office

Marah Altenberg, County Board

Judy Martini, County Board

Paul Frank, County Board

Sandy Hart, County Board

Abby Scalf, County Board Office

Kelly Kirkland, RSM

Dan Forbes, Spear Financial

2. **Pledge of Allegiance**

Chair Durkin led the Pledge of Allegiance.

3. **Addenda to the Agenda**

There were no additions or amendments to the agenda.

4. **Public Comment**

Abby Scalf, County Board Office, read three public comments, all providing opinions regarding short-term rental regulations in unincorporated Lake County.

5. Chair's Remarks

Chair Durkin had nothing to report.

6. Old Business

7. New Business

CONSENT AGENDA (Items 7.1 - 7.2)

APPROVAL OF MINUTES

7.1 **20-1296**

Minutes for August 26, 2020.

Attachments: [PWPT 8.26.20 Minutes.pdf](#)

A motion was made by Member Hewitt, seconded by Member Clark that Consent Agenda items 7.1 and 7.2 be approved. The motion carried by the following vote:

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.2 **20-1297**

Minutes for September 2, 2020.

Attachments: [PWPT 9.2.20 Minutes.pdf](#)

A motion was made by Member Hewitt, seconded by Member Clark that Consent Agenda items 7.1 and 7.2 be approved. The motion carried by the following vote:

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

REGULAR AGENDA

DIVISION OF TRANSPORTATION

7.3 **20-1269**

Committee action memo to approve the Fall 2020 Adopt-A-Highway Program.

Attachments: [20-1269 Adopt-A-Highway Program Fall 2020 Staff Report](#)

Shane Schneider, Division of Transportation Director, presented the fall Adopt-A-Highway program, explaining the department received 57 applications. There is a map on the department's website where the public can see what groups have been assigned to specific routes and what routes are available. The program will be open for volunteers until the end of January 2021 to join the April cycle. Discussion ensued.

A motion was made by Member Vealitzek, seconded by Member Wilke, that this item be approved. The motion carried by the following vote:

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.4 [20-1271](#)

Joint resolution authorizing grant applications to the Illinois Department of Transportation (IDOT) for an Illinois Transportation Enhancements Program (ITEP) grant for the construction of two stages of the Patriot Path (Illinois Route 137 bike path).

Attachments: [20-1271 Location Map, Patriot Path All Stages](#)

Shane Schneider, Division of Transportation Director, presented this item to apply for state grant funds through the Illinois Department of Transportation (IDOT), which would be used toward improvements to be done in two stages to the Patriot Path, a 5.5-mile trail between the Des Plaines River Trail to west and Robert McClory Path to the east. He said \$105,000,000 is available statewide for public agencies to apply and compete for. Significant discussion ensued.

This matter was approved and referred on to the Financial and Administrative Committee

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.5 [20-1273](#)

Discussion regarding the potential termination of the Transportation Improvement Agreement: Old Lake County Fairground Property.

Attachments: [20-1273 Fairground - 2005 IGA](#)
[20-1273 Fairground - 2014 Amendment to 2005 IGA](#)
[20-1273 Fairground - 2020.08 - LCDOT Transportation Agreement Termination](#)
[20-1273 Fairground - Grayslake Fairground Transportation Termination A](#)
[20-1273 Location Map, Fairground Farm Bureau Property](#)

Shane Schneider, Division of Transportation Director, sought direction regarding the potential termination of a Transportation Improvement Agreement for the Old Lake County Fairground Property. The agreement, which was created in 2005 between the Village of Grayslake and Lake County, was developed to identify roadway improvements to address an increase in vehicular traffic to US 45, Illinois 120 and Center Street. Significant changes, including the completion of roadway improvements by the Illinois Department of Transportation, led to discussion whether to terminate the initial agreement.

Significant discussion ensued. The Committee supported termination of the Transportation Improvement Agreement. The department will bring this decision to the Village of Grayslake to approve the agreement's termination and then bring to the County Board for action.

This matter was discussed

7.6 [20-0003](#)

Director's Report - Transportation.

Shane Schneider, Division of Transportation Director, presented the department's 2020-2021 snow and ice plan, including contingency operations that will be put in place if resources are reduced due to a COVID-19 outbreak to maintain roads during a snow event. Steps are taken to help try to keep staff healthy including electrostatic sprayers to sanitize plow trucks between shifts. Lake County PASSAGE is encouraged to show real-time road conditions, county plow routes, and plow truck camera snapshots. Discussion ensued.

PLANNING BUILDING AND DEVELOPMENT

7.7 [20-0041](#)

Director's Report - Planning, Building and Development.

Eric Waggoner, Planning Building and Development Director, presented an update to the temporary emergency nuisance ordinance, explaining the department received a handful of enforcement complaints of individuals burning yard waste on days when not permitted. There also have been complaints from owners of large properties concerned with not being able to burn yard waste materials during the fall.

Director Waggoner presented options going forward. Significant discussion ensued.

Abby Scalf, County Board Office, read a public comment submitted by Doug DeWitt on the County's action to restrict open burning.

After significant further discussion, the Committee agreed to extend the temporary open burning ordinance, introducing the amendment to allow burning at least 500 feet from habitable structures all week. The proposed ordinance will be presented to the Committee at its October 7 meeting for approval and then to the County Board for approval.

Director Waggoner continued his report, stating the Committee will be asked to approve the final development plan from a company seeking to develop a self storage facility off Illinois Route 12. The plan does not require County Board approval, and if approved by the Committee, will proceed to the permitting stage.

He also gave an update on the impact of the cannabis industry within Illinois due to the COVID-19 pandemic, adding there have been delays to license rollouts at the state level. External factors will have an impact on data the department collects.

PUBLIC WORKS

7.8 [20-1275](#)

Joint committee action approving 30449 N Center Avenue as excess property and authorizing the auction sale of the parcel.

Attachments: [20-1275 Excess Property Map](#) [330449 N Center Ave](#) [North Libertyville Es](#)

Austin McFarlane, interim Public Works Director, presented this item to sell excess

property at 30449 N. Center Avenue and authorize auction of the parcel. A well system was abandoned at this site, and Lake Michigan water is provided to area residents. The site is no longer needed by the department. Discussion ensued.

A motion was made by Member Clark, seconded by Member Vealitzek, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.9 [20-1276](#)

Joint committee action approving 30153 N Park Lane as excess property and authorizing the auction sale of the parcel.

Attachments: [20-1276 Excess Property Map_30153 N Park Ln_Countryside Manor.pdf](#)

Chair Durkin said this committee action item is similar to the previous item, authorizing the auction to sell excess property at 30153 N. Park Lane.

A motion was made by Member Wilke, seconded by Member Hewitt, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.10 [20-1277](#)

Presentation of the Fiscal Year (FY) 2019 Schedule of Income and Expenses for the County's Northwest System, Northeast Central System, and Southeast Sanitary Sewer Systems.

Attachments: [20-1277 PW Northeast Central Wholesale Sewer System No128647 ID117](#)
[20-1277 PW Northwest Wholesale Sewer System 2019 No128647 ID117](#)
[20-1277 PW Southeast Wholesale Sewer System 2019 No128647 ID1178](#)

Kelly Kirkman, RSM Senior Director, presented a summary report of Public Works' annual audit. She also provided a stand-alone report of the department's Northwest, Northeast Central and Southeast sanitary sewer systems.

This matter was presented

7.11 [20-1299](#)

Discussion regarding the issuance and sale of Not to Exceed \$19,000,000 Water and Sewer System Revenue Refunding Bonds, Series 2020, in One Series and providing the terms of and security for payment thereof.

Attachments: [Lake County Series 2020 - Series Ordinance](#)

Patrice Sutton, Finance and Administrative Services, Chief Financial Officer, introduced a discussion to the Committee to consider refunding existing Public Works bonds.

Dan Forbes, Spear Financial, presented information as to the estimated savings the County may receive due to historically low interest rates. Discussion ensued. The Committee gave consensus for staff to proceed and request in November approval of the bond ordinance.

This matter was discussed

7.12 [20-0042](#)

Director's Report - Public Works.

Austin McFarlane, interim Public Works Director, said the State of Illinois is moving forward with a statewide monitoring for peat moss, which will impact a number of water systems in the County. The County will monitor the systems with the state and will keep the Committee informed as to progress to monitor for these contaminants.

He added the Des Plaines River Water Reclamation Facility received a nomination by the Illinois Environmental Protection Agency as Plant of the Year. The selection will be announced next spring.

STORMWATER MANAGEMENT COMMISSION

7.13 [20-1274](#)

Presentation and introduction on the proposed amendments to the Lake County Watershed Development Ordinance (WDO).

Attachments: [WDO Amendment Introduction Presentation](#)
[WDO Amendment Schedule](#)
[2020 WDO Amendments](#)

Kurt Woolford, Stormwater Management Commission, presented amendments to the Lake County Watershed Development Ordinance (WDO). Portions of his presentation were related to the inclusion of increased rainfall data. There is five-year period in which the WDO is updated, which includes a public hearing process. Other reviewing entities including customers and peer government agencies.

Staff proposes to request approval of the WDO amendments at the next Committee meeting on October 7, 2020. Significant discussion ensued.

This matter was presented

LEGISLATIVE PROGRAM

7.14 [20-1294](#)

Discussion regarding the Fiscal Year (FY) 2021 Lake County Legislative Program.

Attachments: [2020 Lake County Legislative Program.pdf](#)

Matt Meyers, Assistant County Administrator, presented the Fiscal Year (FY) 2021 Legislative Program, reviewing items related to Committee's functions. A draft agenda and

feedback received from the Committee members will be presented to the Legislative Committee at its October 6, 2020 meeting. Discussion ensued.

This matter was discussed

8. Executive Session

9. Public Comment

There were no comments from the public.

10. County Administrator's Report

Matt Meyers, Assistant County Administrator, had nothing to report.

11. Members' Remarks

There were no remarks from members.

12. Adjournment

Chair Durkin called the meeting to be adjourned at 11:51 a.m.

Next Meeting: October 7, 2020

Meeting minutes prepared by Abby Scalf.

Respectfully submitted,

Chair

Vice Chair

Public Works, Planning, and Transportation Committee