



2021 Public Improvements Application

Lake County Community Development Block Grant (CDBG)

Lake County Community
Development

APPLICATION STARTS BELOW

Type of Project & Type of Applicant

All applicants must attach a list of their governing board members and proof of System for Award Management (SAM) registration.

A. Contact Information

Contact Information of Applicant (Responsible Entity)	Contact Information of Person who Prepared Application
Name: _____	Name: _____
Street Address: _____	Street Address: _____
City/State/Zip: _____	City/State/Zip: _____
Phone: _____	Phone: _____
Email: _____	Email: _____
DUN and Bradstreet #: _____	

A1. Provide the name, address, email address and phone number of the designated lead person/project manager on this project or activity:

Name: _____

Company/Org. _____

Street Address: _____

City/State/Zip: _____

Phone: _____

Email: _____

B. Activity to be funded

B1. Describe in detail the activity for which you are requesting funds. Please include detailed location information, where available, and photos and maps where applicable.

B2. Which Lake County Consolidated Plan goal addressed by this Public Improvements funding round does the project primarily address?

Check	Goal #	Goal
	1	Improve Homeless Crisis Response System
	2	Assist Persons with Special Needs
	3	Maximize Affordable Housing
	4	Prioritize Pathways for Upward Economic Mobility

B3. To what extent (if any) does the proposed project address other Lake County Consolidated Plan goals?

Goal #	Lake County 2020-24 Consolidated Plan GOALS	If applicable, how does the program or project address other 2020-24 Plan goals?
1	Improve Homeless Crisis Response System	
2	Assist Persons with Special Needs	
3	Maximize Affordable Housing	
4	Prioritize Pathways for Upward Economic Mobility	

B4. Is the proposed project coordinated with existing community plans or initiatives? Please provide specific references to the plans and/or initiatives that your project is supporting.

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B5. Why are CDBG funds needed for this activity? What other funding sources have been solicited?

B6. How does the applicant and/or proposed project affirmatively further fair housing (increase mobility and housing choice for minorities across the County)?

B7. How many businesses/jobs is your project assisting (if applicable)?

C. Project Implementation Detail

C1. With which contractors and/or partners do you plan to work to implement this project?

C2. What are your internal policies related to the procurement of vendors and/or contractors (include attachments as necessary)?

C3. What has been the past experience of you and/or your partners/contractors in managing similar projects and in particular projects with federal grant subsidy?

C4. What has been the past experience of you and/or your partners/contractors with managing projects that adhere to government labor rules (e.g. Davis Bacon, State Prevailing Wage, Federal Section 3 (Local Hiring) and/or Minority- and Women-Owned Business Preferences)?

D. Project Timeline & Accomplishments

D1. What are the steps or phases necessary to complete activity (Engineering/design, advertising, bidding, contract award, construction, etc.)? Attach proposed schedule for this project. Note: Maximum time allowed to complete any project is 18 months after the start date of the program year in which the project was originally funded.

*D2. Maximum time anticipated to complete activity:
(engineering design through construction/completion of activity)*

Beginning date:	_____
Ending date:	_____
Duration:	_____ Months

D3. Quantify your anticipated accomplishments (e.g. 200 clients served, 5 jobs created, etc.) as a result of implementing and completing this project:

E. Project Budget

Please complete the following chart or attach a *detailed* project budget identifying sources of funds expected to be available for design, construction and completion of the project for which you are applying. For public improvements, the maximum grant award is \$100,000 per program year. For façade rehabilitation, small business loan programs and projects to assist people with disabilities, there is no set maximum grant award. (See Funding Availability section for grant amounts available.)

ITEM	Estimated Cost	Source of Funds
Total Project Costs		

CDBG funds requested	
Applicant's funds	
Other funds	
Total funds	

All applicants must submit a copy of their most recent audit report with the application. If the most recent audit report has already been submitted, indicate the date of the audit and the date it was submitted to the County.

Date of Audit _____ Date Submitted: _____

F. Authorization & Signature Sheet

Enclose a copy of the Board Resolution granting authority to the signer to apply for 2019 CDBG funding.

Submission of this Community Development Block Grant application and the information contained herein is authorized by:

Signature of Chief Executive
Officer

Name

Title

Organization

Date

PLEASE COMPLETE THE FOLLOWING CHECKLIST:

Application Component Checklist		
Complete Application		
Project Location Maps/Photos		
Project Schedule		
Fiscal Audit		
Enabling Resolution		
Governing Board Roster		
Fair housing or equal opportunity policies		
SAMS Registration		
Non-Profit Organization Attachments	IRS Letter	
	Articles of Incorporation	
	Non-discrimination policy	

PLEASE DO NOT INCLUDE LETTERS OF SUPPORT

For your information, the following section illustrates the scoring criteria to be used on your application depending on how your project qualifies for CDBG funds.

BASED ON LOW INCOME AREA (Low/Moderate Income Area Benefit)

If your project is qualified for CDBG funding because the service area is a low-moderate income residential census tract as shown in the map located on Lake County's website:

<https://lakecountyil.maps.arcgis.com/apps/opsdashboard/index.html#/1ce8e13f4d7a4cc48b8e9bcbe9aad24b>

1. Degree to which activity addresses community needs impacting low- and moderate-income people (15-80 points)

- a) % of LMI households directly benefiting from the project (10 - 40 points)
 - 80% or more of benefiting households are LMI - 40 points
 - 65%-79% of benefiting households are LMI - 30 points
 - 51%-64% of benefiting households are LMI - 20 points
 - 46.81%-50% of benefiting households are LMI - 10 points
- b) Addressing Multiple Lake County Housing & Community Development Consolidated Plan ("ConPlan") Goals (Question B3) (5-20 points)
 - Activities address 3 or more Lake County Con Plan Goals - 20 points
 - Activities address 2 Lake County Con Plan Goals - 15 points
 - Activities address 1 Lake County Con Plan Goal - 10 points
- c) Furthers the implementation of other local or regional community plans (0-20 points)
 - This project is integral to a local or regional plan, future actions will not occur until this project is complete- 20 points
 - This project is specifically addressed in a local or regional plan- 15 points
 - This project fits in with the goals of a local or regional plan- 10 points
 - This project is not addressed in a local or regional plan- 0 points

2. Applicant's capacity and experience in administering an activity in an efficient and timely manner or in overseeing the administration of the activity (0-30 points)

(Can receive points on each bullet point here:)

- Staffing and experience conducting a similar activity (0-5 points)
- Past performance (0-15 points)
- Readiness to proceed (0-10 points)

3. Degree to which funds are leveraged with other resources (0-25 points)

- CDBG funds represent 19% or less of total project budget (25 points)
- CDBG funds represent 20-39% of total project budget (20 points)
- CDBG funds represent 40-59% of total project budget (15 points)
- CDBG funds represent 60-79% of total project budget (10 points)
- CDBG funds represent 80% or more of total project budget (5 points)

4. *Health, Safety & Welfare Concerns (0-25 points)*

Based on the application submission and/or site visits by Community Development staff, projects shall be rated on the level of necessity/urgency of the project based on potential health, safety and/or welfare issues.

- Activity will address an imminent threat to health and safety of community residents (25 points)
- Activity will address substandard health and safety conditions for community residents (15 points)
- Activity appears necessary & timely to improve the health and safety conditions for community residents (10 points)
- Activity does not appear essential or critical in nature (0 points)

5. *Scoring Bonus (0-25 points)*

Additional points are available for organizations that align with the 2020-24 Consolidated Plan data and with the Lake County Analysis of Impediments to Fair Housing Choice: (Can receive points on each bullet point here:)

- Applicant has existing robust policies and practices that affirmatively further fair housing (25 points)
- Applicant has fair housing policy or ordinance (20 points)
- Applicant has existing programs recognizing diversity in our communities (15 points)
- Activity or project increases housing choice, especially rental housing (10 points)
- Applicant has equal opportunity policy or ordinance (5 points)

BASED ON SERVING PEOPLE WITH SPECIAL NEEDS (Low/Moderate Income Clientele Benefit)

1. *Degree to which activity addresses community needs impacting low- and moderate-clientele (15-80 points)*

- Low Mod Clientele (LMC) Extent to which project addresses the needs of special populations (0-20 points)
 - Between 91%-100% of project beneficiaries are LMC - 20 points
 - Between 81%-90% of project beneficiaries are LMC - 15 points
 - Between 71%-80% of project beneficiaries are LMC - 10 points
 - Between 51%-70% of project beneficiaries are LMC - 5 points
- Project Accessibility Impact (0-20 points)
 - The scope of the project directly focuses on accessibility improvements - 20 points
 - A component of project provides for accessibility improvements - 10 points
 - Project does not address accessibility - 0 points
- Addressing Multiple Lake County Housing & Community Development Consolidated Plan ("ConPlan") Goals (5-20 points)

- Activities address 3 or more Lake County Con Plan Goals - 20 points
- Activities address 2 Lake County Con Plan Goals - 15 points
- Activities address 1 Lake County Con Plan Goal - 10 points
- Furthers the implementation of other local or regional community plans (0-20 points)
 - This project/program is specifically addressed in a local or regional plan-20 points
 - This project/program fits in with the goals of a local or regional plan- 10 points
 - This project/program is not addressed in a local or regional plan- 0 points

2. Applicant's capacity and experience in administering an activity in an efficient and timely manner or in overseeing the administration of the activity (0-30 points)

(Can receive points on each bullet point here:)

- Staffing and experience conducting a similar activity (0-5 points)
- Past performance (0-15 points)
- Readiness to proceed (0-10 points)

3. Degree to which funds are leveraged with other resources (0-25 points)

- CDBG funds represent 19% or less of total project budget (25 points)
- CDBG funds represent 20-39% of total project budget (20 points)
- CDBG funds represent 40-59% of total project budget (15 points)
- CDBG funds represent 60-79% of total project budget (10 points)
- CDBG funds represent 80% or more of total project budget (5 points)

4. Health, Safety & Welfare Concerns (0-25 points)

Based on the application submission and/or site visits by Community Development staff, projects shall be rated on the level of necessity/urgency of the project based on potential health, safety and/or welfare issues of residents.

- Activity will address an imminent threat to health and safety of community residents (25 points)
- Activity will address substandard health and safety conditions for community residents (15 points)
- Activity appears necessary & timely to improve the health and safety conditions for community residents (10 points)
- Activity does not appear essential or critical in nature (0 points)

BASED ON INCREASED ECONOMIC OPPORTUNITY FOR LOW/MODERATE INCOME WORKERS AND ENTREPRENEURS

1. Degree to which the activity addresses the community needs impacting low- and moderate-income people (15-80 points)

- Jobs Created or Businesses Assisted (10 points per job or 5 per business for a maximum for 60 points)
- Furthers the implementation of other local or regional community plans (0-20 points)
 - This project is integral to a local or regional plan, future actions will not occur until this project is complete- 20 points
 - This project is specifically addressed in a local or regional plan- 15 points
 - This project fits in with the goals of a local or regional plan- 10 points
 - This project is not addressed in a local or regional plan- 0 points

2. Applicant's capacity and experience in administering an activity in an efficient and timely manner or in overseeing the administration of the activity (0-30 points)

(Can receive points on each bullet point here:)

- Staffing and experience conducting a similar activity (0-5 points)
- Past performance (0-15 points)
- Readiness to proceed (0-10 points)

3. Degree to which funds are leveraged with other resources (0-25 points)

- Involves for profit entity and immediate investment by for-profit sector (25 points)
- Involves for profit entity and near term investment by for-profit sector (20 points)
- Attracts investment by for-profit sector (15 points)
- Extensive collaboration with local government and non-profit agencies (10 points)
- Some collaboration with local government and non-profit agencies (5 points)

4. Health, Safety & Welfare Concerns (0-25 points)

Based on the application submission and/or site visits by Community Development staff, projects shall be rated on the level of necessity/urgency of the project based on potential health, safety and/or welfare issues of residents.

- Activity must be completed in the next program year to avoid or reduce issues related to health, safety, and welfare of community residents (25 points)
- Activity appears necessary & timely (15 points)
- Activity does not appear essential or critical in nature (0 points)