

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, July 7, 2020

8:30 AM

Live-streamed at: <http://lakecounty.tv/>, Comcast Ch. 18 or 30,
AT&T U-Verse Ch. 99, & 18 N County St, Waukegan (10th Floor)

Law & Judicial Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the June 26, 2020, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Lake County Board Chair, this meeting will be held via audio and video conference and not in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois.

PUBLIC VIEWING: This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast's network, Channel 18 or 30 and AT&T Channel 99. Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

PUBLIC COMMENT: Public Comments are welcomed and encouraged. Emailed Public Comments received by 8:30 a.m., Tuesday, July 7, 2020 for items not on the agenda will be read at the beginning of the meeting under Public Comment in the order they are received. Comments on agenda items will be read during consideration of that item. Comments received during the meeting will be held until the end of the meeting. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment pursuant to the County Board Rules of Order and Operational Procedures. All emailed Comments received will be included in the Committee's meeting minutes.

Email Public Comments to CountyBoard@lakecountyil.gov with the following:

- * Subject Title: Law & Judicial Committee Public Comment
- * Name
- * Street Address (Optional)
- * City, State (Optional)
- * Phone (Optional)
- * Organization/agency/etc. represented. (If representing yourself, put "Self")
- * Topic or Agenda Item Number followed by Public Comment.

Public in attendance on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois may provide Public Comment. Public may also leave a message with the County Board Office at 847-377-2300.

0.0 [20-0824](#)

Determination of need for meetings of the Lake County Board and Committees to be held by audio or video conference.

Attachments: [Letter Determination Chair Hart\(07-02-20\).pdf](#)

1. Call to Order

Chair Cunningham called the meeting to order at 8:30 a.m.

Present 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

Other Present:

Blanca Vela-Schneider, County Administrator's Office

Sandy Hart, Board Member

Jim Hawkins, County Administrator's Office

Linda Pedersen, Board Member

Patrice Sutton, Financial Administrative Services

Lynn Buccieri, County Board Office

Cassandra Torstenson, County Administrator's Office

Jim Chamernik, Sheriff's Office

Jessica Vealitzek, Board Member

Matt Meyers, County Administrator's Office

RuthAnne Hall, Financial Administrative Services

Todd Schroeder, Court Administration

Gary Gibson, County Administrator's Office

Erin Cartwright, Circuit Clerk

Paul Frank, Board Member

Diane Winter, Nineteenth Circuit Court

Mary Stevens, Court Administration

2. Pledge of Allegiance

Chair Cunningham led the Pledge of Allegiance.

3. Addenda to the Agenda

There were no additions or amendments to the agenda.

4. [20-1021](#)

Public Comment

Attachments: [Public Comment L&J 7.7.20](#)

Kristy Cechini, County Board Office, read a public comment from Jordan Kane from Highland Park regarding Sheriff's Office collective bargaining agreements.

5. Chair's Remarks

Chair Cunningham thanked staff and Board Members related to their efforts during the pandemic.

6. Old Business

There was no old business to discuss.

7. New Business**CONSENT AGENDA (Items 7.1 - 7.5)****Approval of Minutes****7.1 20-0891**

Minutes for June 7, 2020.

Attachments: [L&J 6.2.20 Final Minutes](#)

A motion was made by Member Maine, seconded by Member Simpson, that Consent agenda item 7.1 be approved, items 7.2 through 7.4 be received and placed on the County Board Agenda, and item 7.5 be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

PUBLIC DEFENDER**7.2 20-0866**

Report from Joy Gossman, Public Defender, for the month of May 2020.

Attachments: [05-20 Main](#)

[05-20 Main PTR](#)

[05020 JUV Main](#)

[05-20 JUV PTR](#)

A motion was made by Member Maine, seconded by Member Simpson, that Consent agenda item 7.1 be approved, items 7.2 through 7.4 be received and placed on the County Board Agenda, and item 7.5 be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

CIRCUIT COURT CLERK**7.3 20-0818**

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, for the month of May 2020.

Attachments: [County Board Report FY20 - 05 May 061520](#)

A motion was made by Member Maine, seconded by Member Simpson, that Consent agenda item 7.1 be approved, items 7.2 through 7.4 be received and placed on the County Board Agenda, and item 7.5 be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

SHERIFF'S OFFICE

7.4 [20-0835](#)

Report from John D. Idleburg, Sheriff, for the month of May 2020.

Attachments: [Report from John D. Idleburg, Sheriff, for the month of May 2020](#)

A motion was made by Member Maine, seconded by Member Simpson, that Consent agenda item 7.1 be approved, items 7.2 through 7.4 be received and placed on the County Board Agenda, and item 7.5 be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

COURT ADMINISTRATION

7.5 [20-0718](#)

Joint resolution authorizing an emergency appropriation with offsetting revenue in the amount of \$14,600 to implement a Redeploy Illinois Planning Grant for the Nineteenth Judicial Circuit Court.

A motion was made by Member Maine, seconded by Member Simpson, that Consent agenda item 7.1 be approved, items 7.2 through 7.4 be received and placed on the County Board Agenda, and item 7.5 be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

REGULAR AGENDA

CIRCUIT COURT CLERK

7.6 [20-0877](#)

Joint resolution authorizing a three-year agreement with three one-year renewal options with Exela, Irving, Texas, for record digitization services in the estimated annual amount of \$1,000,000.

Attachments: [Award information.pdf](#)

[Exela Services PSA 19028.pdf](#)

[Exela Services SOW 7.1.2020.pdf](#)

[19028 Record Digitization Services.pdf](#)

[19028 Scoring Matrix for CB Approval.pdf](#)

[HOV Inc vendor disclosure statement updated 7.7.20](#)

Circuit Court Clerk Erin Cartwright reported that this request is to digitize 12,000 square feet of documents. It will allow the Circuit Court Clerk to operate fully on the case

management system once completed.

Member Maine requested that the updated vendor disclosure form be completed by the Committee of the Whole meeting.

This matter was approved and referred on to the Financial and Administrative Committee

Aye: 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

SHERIFF'S OFFICE

7.7 [20-0858](#)

Joint resolution accepting the State Criminal Alien Assistance Program (SCAAP) grant from the U.S. Department of Justice (DOJ), Office of Justice Programs (OJP) and authorizing an emergency appropriation in the amount of \$321,543.

Jim Chamernik, Sheriff's Office, reported that this grant will be used for mental health services and allocates a portion of the funds for Vivitrol to help opioid dependent inmates. Discussion ensued regarding the previous use of the grant.

A motion was made by Member Simpson, seconded by Member Kyle, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

COURT ADMINISTRATION

7.8 [20-0666](#)

Joint resolution approving a Memorandum of Understanding (MOU) between the Lake County Nineteenth Judicial Circuit Court and Gateway Foundation, Inc., located at 55 E. Jackson, Suite 1500, Chicago, Illinois, 60604, to establish coordination of treatment services for Lake County Court referrals.

Attachments: [Gateway Foundation MOU FY20](#)

Mary Stevens, Court Administration, gave an overview of the MOU with Gateway Foundation. Gateway is one of the service providers used by the adult redeploy grant. They provide residential substance abuse treatment. This MOU is required in order to comply with the purchasing ordinance.

A motion was made by Member Maine, seconded by Member Hewitt, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

7.9 [20-0841](#)

Joint resolution authorizing an emergency appropriation with offsetting revenue in the

amount of \$290,801 to implement Adult Redeploy Illinois programming for the Nineteenth Judicial Circuit Court.

Attachments: [ARI Designation Announcement Letter SFY21.pdf](#)

Mary Stevens, Court Administration, reported that this grant has been around since 2008. The Adult Redeployment grant is for residential treatment of high risk and high need offenders who are opioid dependent. The grant also provides recovery services and coaching services. The amount this year is approximately \$8,500 more than last year.

A motion was made by Member Simpson, seconded by Member Hewitt, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

NINETEENTH JUDICIAL CIRCUIT COURT

7.10 [20-0895](#)

Nineteenth Judicial Circuit Court Update by Chief Judge Winter.

Diane Winter, Chief Judge of the Nineteenth Judicial Circuit Courts, and Todd Schroeder, Court Administration Administrator, provided a presentation of the courts' response to COVID-19. On March 17, 2020 Chief Judge Winter issued an administrative order to only conduct essential hearings and each division had a judge to hear emergency motions. Essential staff, equipped with the appropriate technology, were assigned to work remotely and several services were temporarily suspended.

Court Administrator Schroeder reported that more services were gradually brought online in April, allowing some hearings to occur through video capacity. Another criminal courtroom was added for emergency bond hearings. Video capacity was expanded to municipalities. Several staff members used their personal equipment. Management level staff were on site to ensure continuity of functions.

Chief Judge Winter reported that in May 2020, the suspension of all but essential services was extended to May 29, 2020. Computer equipment needed to be upgraded due to antiquated equipment. Non essential staff began returning and were equipped to work remotely. On-site programming remained suspended while online services were expanded.

Court Administrator Schroeder reported that 100 Zoom licenses were purchased as a result of the pandemic. Judges were able to attend hearings from their chambers. In order to accomplish the volume of court calls, a link was placed on the Circuit Court's website, allowing the public, litigants, and attorneys easy access to the meetings. The Circuit Court received positive feedback from the Bar Association. This process is still in place. The law library was outfitted with cameras, allowing the public without access to internet capabilities, to participate and/or view the hearings.

Jury trials remain continued, criminal court postponed to September and civil to October to allow for staff to strategically ensure social distancing. Eventually speed trial suspension will be lifted and courts will need to be equipped to handle the hearings. Courts are continually monitoring and adjusting its remote procedures to improve efficiency.

Chief Judge Winter reviewed court filing trends, noting that there has been a backlog of cases. Discussion ensued regarding lessons learned, efficiencies that have been gained via Zoom, Supreme Court regulations, challenges that face the Courts with jury trials via zoom, potential closure of a Court facility, and safety precautions in place.

A presentation of the Nineteenth Judicial Circuit Court was provided.

8. Executive Session

The Committee did not enter into Executive Session.

9. Public Comment

There were no public comments.

10. County Administrator's Report

Jim Hawkins, Deputy County Administrator's Office, provided a short update on Staff's ongoing review of the current year's budget and CARES Act funding. Mr. Hawkins asked if there was specific guidance to staff. No specific guidance was provided.

11. Members' Remarks

Member Danforth requested that the committee consider a proclamation in support of law enforcement to ensure that law enforcement is properly funded and receive appropriate resources and training to conduct their duties. Chair Cunningham thanked Member Danforth for his recommendation.

Member Maine requested that the Sheriff's Office provide a presentation regarding training that its deputies receive. Chair Cunningham stated that the Sheriff provided a presentation a couple of months ago but staff can reach out to the Sheriff to check his schedule.

County Board Member Paul Frank cautioned the Committee from making any budget commitments regarding funding due to the COVID-19 pandemic's budget impact. County Board Member Vealitzek also supports a presentation from the Sheriff's Office.

12. Adjournment

The meeting was adjourned at 10:06 a.m.

Next Meeting: July 28, 2020

Meeting minutes prepared by Blanca Vela-Schneider and Kristy Cechini.

Respectfully submitted,

Chairman

Vice Chairman

Law and Judicial Committee