

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, July 7, 2020

10:30 AM

Live-streamed at: <http://lakecounty.tv/>, Comcast Ch. 18 or 30,
AT&T U-Verse Ch. 99, & 18 N County St, Waukegan (10th Floor)

Health & Community Services Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the June 26, 2020, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Lake County Board Chair, this meeting will be held via audio and video conference and not in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois.

PUBLIC VIEWING: This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast's network, Channel 18 or 30 and AT&T Channel 99. Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

PUBLIC COMMENT: Public Comments are welcomed and encouraged. Emailed Public Comments received by 10:30 a.m., Tuesday, July 7, 2020 for items not on the agenda will be read at the beginning of the meeting under Public Comment in the order they are received. Comments on agenda items will be read during consideration of that item. Comments received during the meeting will be held until the end of the meeting. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment pursuant to the County Board Rules of Order and Operational Procedures. All emailed Comments received will be included in the Committee's meeting minutes.

Email Public Comments to CountyBoard@lakecountyil.gov with the following:

- * Subject Title: Health Community Services Committee Public Comment
- * Name
- * Street Address (Optional)
- * City, State (Optional)
- * Phone (Optional)
- * Organization/agency/etc. represented. (If representing yourself, put "Self")
- * Topic or Agenda Item Number followed by Public Comment.

Public in attendance on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois may provide Public Comment. Public may also leave a message with the County Board Office at 847-377-2300.

0.0 [20-0824](#)

Determination of need for meetings of the Lake County Board and Committees to be held by audio or video conference.

Attachments: [Letter Determination Chair Hart\(07-02-20\).pdf](#)

1. **Call to Order**

Chair Carlson called the meeting to order at 10:30 a.m.

Present 7 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt and Member Martini

Other Present:

Blanca Vela-Schneider, County Administrator's Office

Sandy Hart, Board Member

Jim Hawkins, County Administrator's Office

Linda Pedersen, Board Member

Patrice Sutton, Financial Administrative Services

Lynn Buccieri, County Board Office

Cassandra Torstenson, County Administrator's Office

Jim Chamernik, Sheriff's Office

Jessica Vealitzek, Board Member

Michael Danforth, Board Member

Matt Meyers, County Administrator's Office

Brent Paxton, Board Member

RuthAnne Hall, Financial Administrative Services

Todd Schroeder, Court Administration

Gary Gibson, County Administrator's Office

Erin Cartwright, Circuit Clerk

Paul Frank, Board Member

Diane Winter, Nineteenth Circuit Court

Mary Stevens, Court Administration

Eric Waggoner, Planning, Building and Development

Jennifer Serino, Workforce Development

2. **Pledge of Allegiance**

Chair Carlson led the Pledge of Allegiance.

3. **Addenda to the Agenda**

There were no additions or amendments to the agenda.

4. **Public Comment**

There were no comments from the public.

5. **Chair's Remarks**

There were no remarks from the Chair.

6. **Old Business**

There was no old business to conduct.

7. **New Business**

(Member Hewitt joined the meeting at 10:34 a.m.)

CONSENT AGENDA (Items 7.1 - 7.8)

Approval of Minutes

7.1 **20-0920**

Minutes from June 2, 2020.

Attachments: [HCS 6.2.20 Final Minutes](#)

A motion was made by Member Cunningham, seconded by Member Martini, that Consent Agenda item 7.1 be approved. Motion carried by the following roll call vote:

Aye: 7 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt and Member Martini

HEALTH DEPARTMENT

7.2 **20-0883**

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$6,646 for the Crisis Residential grant.

Attachments: [Crisis Res \\$6K](#)

A motion was made by Member Simpson, seconded by Member Altenberg, that Consent Agenda items 7.2 through 7.8 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt and Member Martini

7.3 **20-0884**

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$18,541 for the Crisis Staffing grant.

Attachments: [Crisis Staff \\$18K](#)

A motion was made by Member Simpson, seconded by Member Altenberg, that Consent Agenda items 7.2 through 7.8 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt and Member Martini

7.4 [20-0885](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$5,482 for the Mental Health Community Integrated Living Arrangement (MH CILA) grant.

Attachments: [CILA \\$5K](#)

A motion was made by Member Simpson, seconded by Member Altenberg, that Consent Agenda items 7.2 through 7.8 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt and Member Martini

7.5 [20-0887](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$5,148 for the Supervised Residential grant.

Attachments: [Super Res \\$5K](#)

A motion was made by Member Simpson, seconded by Member Altenberg, that Consent Agenda items 7.2 through 7.8 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt and Member Martini

7.6 [20-0888](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$4,810 for the Supported Residential grant.

Attachments: [Supp Res \\$4K](#)

A motion was made by Member Simpson, seconded by Member Altenberg, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt and Member Martini

7.7 [20-0890](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$45,000 for the Outpatient Fitness and Restoration grant.

Attachments: [Outpt Fit Res \\$45K](#)

A motion was made by Member Simpson, seconded by Member Altenberg, that Consent Agenda items 7.2 through 7.8 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt and Member Martini

WORKFORCE DEVELOPMENT

7.8 [20-0862](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Rapid Response grant modification; and approving an emergency appropriation in the amount of \$14,891.

Attachments: [WDD Rapid Response Grant Modification July 2020](#)

A motion was made by Member Simpson, seconded by Member Altenberg, that Consent Agenda items 7.2 through 7.8 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt and Member Martini

REGULAR AGENDA

COMMUNITY DEVELOPMENT

7.9 [20-0792](#)

Joint resolution approving 2020 - 2024 Housing and Community Development Consolidated Plan, including the Program Year (PY) 2020 Annual Action Plan (AAP).

Attachments: [Con Plan Memo](#)

[2020 - 2024 Lake County Housing and Community Development Consolidated Plan](#)

Eric Waggoner, Planning, Building and Development Director, presented the 2020 - 2024 Housing and Community Development Consolidated Plan which is required in order to receive Housing and Urban Development (HUD) funding. The Plan identifies the needs, strategies and goals for the County. The Action plan includes funding recommendations to the Community Development Block Grant (CDBG), the Emergency Solutions Grant (ESG), and Lake County Affordable Housing. Extensive community partner and stakeholder input was received this year to identify a series of priorities, including development of new affordable housing units, ending homelessness, revitalizing commercial districts, and strengthening of communities. Borderless transit was identified as a new priority. Director Waggoner reviewed the plan and its goals.

Item 7.10 authorizes grant funding for the Lake County Affordable Housing Program and Item 7.11 appropriates funding for the Annual Action Plan for the CDBG and ESG funding.

Member Martini questioned whether this is the same amount for a Safe Place and Community Partners for affordable housing. Director Waggoner will need to review. We are only making programming decisions for this year and need to wait for partners on an annual basis.

A motion was made by Member Altenberg, seconded by Member Barr, that items 7.9 through 7.11 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt and Member Martini

7.10 [20-0793](#)

Joint resolution authorizing 2020 Lake County Affordable Housing Program (LCAHP) grant awards.

Attachments: [PY20 Funding Recs LCAHP](#)

(Items 7.9 through 7.11 were discussed and approved together.)

A motion was made by Member Altenberg, seconded by Member Barr, that items 7.9 through 7.11 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt and Member Martini

7.11 [20-0879](#)

Joint resolution authorizing an emergency appropriation in the amount of \$2,486,592 for previously approved Annual Action Plan for the Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) funding made possible through the CARES Act and approved by the Lake County Board on May 12, 2020.

Attachments: [CDBG ESG Emerg Appropriation](#)

(Items 7.9 through 7.11 were discussed and approved together.)

A motion was made by Member Altenberg, seconded by Member Barr, that items 7.9 through 7.11 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt and Member Martini

WORKFORCE DEVELOPMENT

7.12 [20-0854](#)

Joint resolution authorizing four contracts for Comprehensive Career Pathway Workforce Innovation and Opportunity Act (WIOA) Youth with Employee Connections, North Chicago High School (District 187), The Community Works, and First Institute Training and Management totaling \$386,528 to serve 60 WIOA eligible youth.

Attachments: [19190 SCORE Matrix](#)
[Employee Connections Vendor Disclosure Statement](#)
[1st Institute Training & Management Vendor Disclosure Statement](#)
[North Chicago School District 187 Vendor Disclosure Statement](#)
[The Community Works Vendor Disclosure Statement](#)
[Award Information](#)
[WIOA Youth Services Executive Committee](#)
[Employee Connects Inc. NFP Agreement](#)
[First Institute Training & Management Agreement](#)
[North Chicago School District #187 Agreement](#)
[The Community Works Agreement](#)

Jennifer Serino, Workforce Development Director, reported that this contract is with four sub recipients. Funding will be through WIOA and will be used to transition youth to post secondary education or into employment with the assistance of Workforce Development and the Job Center.

This program is federally funded and is formula based. Youth are recruited and selection is based on eligibility and assessment that they will be successful in the program. Youth must also be committed to the program. Discussion ensued.

A motion was made by Member Cunningham, seconded by Member Barr, that this item be approved and referred on to the Financial and Administrative Committee.

The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt and Member Martini

7.13 [20-0860](#)

Joint resolution approving the Workforce Development Workforce Innovation and Opportunity Act (WIOA) Four-Year Regional and Local Plans, Memorandum of Understanding (MOU) with the Job Center of Lake County, and authorizing execution of all necessary correspondence to submit these plans to the Illinois Department of Commerce and Economic Opportunity (DCEO).

Attachments: [WDD WIOA Plans and Job Center MOU Information Sheet July 2020](#)
[WDD Regional WIOA Workforce Plan 2020](#)
[WDD WIOA Local Plan 2020](#)
[Workforce Development Job Center MOU July 2020](#)

Jennifer Serino, Workforce Development Director, reported that the MOU must be submitted to the Illinois DCEO in order for the County to receive funding. Discussion ensued.

A motion was made by Member Barr, seconded by Member Cunningham, that this item be approved and referred on to the Financial and Administrative Committee.

The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt and Member Martini

7.14 [20-0861](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) program year (PY) 2020 formula grant and modification to WIOA PY 2019 grant authorizing an emergency appropriation in the amount of increase of \$2,043,884 for the Lake County Workforce Development Department.

Attachments: [WDD PY20 PY19 WIOA Formula Funds July 2020 PDF](#)

Jennifer Serino, Workforce Development Director, reported that this is an annual formula funded through the Department of Labor based on demographics and unemployment rate for Lake County.

A motion was made by Member Hewitt, seconded by Member Martini, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt and Member Martini

7.15 [20-0863](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Rapid Response Layoff Aversion Grant and approving an emergency appropriation in the amount of \$123,942.26.

Attachments: [WDD WIOA Rapid Response Layoff Aversion Grant July 2020](#)

Jennifer Serino, Workforce Development, reported that this grant is in response to the COVID-19 pandemic to offset costs incurred. Five employers within Lake County were approved to receive grant funding.

A motion was made by Member Cunningham, seconded by Member Martini, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 7 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt and Member Martini

7.16 [20-0864](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) National Dislocated Worker Grant Disaster Recovery Grant; and approving an emergency appropriation in the amount of \$1,233,650.

Attachments: [WDD DWG Disaster Recovery Employment Grant July 2020.pdf](#)

Jennifer Serino, Workforce Development Director, reported that this newly created grant, applied for in conjunction with the Health Department, will hire people who have been laid off, as contract tracers. Chair Hart questioned whether a second language is preferred. Director Serino reported that qualifications are being reviewed. Mark Pfister, Health Department Executive Director, reported that the contract tracers will be sought from most impacted areas. Discussion ensued.

A motion was made by Member Cunningham, seconded by Member Simpson, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt and Member Martini

7.17 [20-0865](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Statewide Activities grant and approving an emergency appropriation in the amount of \$166,005.

Attachments: [WDD WIOA Regional TA Grant July 2020.pdf](#)

Jennifer Serino, Workforce Development, reported that this grant will allow the County to work with other counties to come together and learn best practices. The counties will work collaboratively to develop the best training and development procedures so that programs are effective and efficient. Discussion ensued.

A motion was made by Member Barr, seconded by Member Cunningham, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 7 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt and Member Martini

HEALTH DEPARTMENT

7.18 [20-0880](#)

Joint resolution accepting the Health Resources and Services Administration (HRSA) grant and authorizing an emergency appropriation in the amount of \$1,490,120 for the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

Attachments: [HRSA CARES \\$1.49M](#)

Mark Pfister, Health Department Executive Director, reported that this grant will offset medical personnel salaries. HRSA is the grantor and in order to maintain staffing, federal funding was needed. It will also pay for Personal Protective Equipment (PPE) and computers for telehealth services. Discussion ensued.

A motion was made by Member Simpson, seconded by Member Martini, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt and Member Martini

7.19 [20-0881](#)

Joint resolution accepting the Kenneth Young Center grant and authorizing an emergency appropriation in the amount of \$121,196 for the Williams Consent Decree.

Attachments: [KYC \\$596K](#)

Mark Pfister, Health Department Executive Director, reported that Kenneth Youth Center is the fiscal agent. The Health Department is getting additional funding. The goal is to move additional people out of institutions and into the community. The County manages their finances and will come to the Health Department for their socialization.

A motion was made by Member Barr, seconded by Member Martini, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt and Member Martini

7.20 [20-0882](#)

Joint resolution accepting the Illinois Department of Public Health (IDPH) grant and authorizing an emergency appropriation in the amount of \$298,756 for the novel coronavirus (COVID-19) Crisis Grant.

Attachments: [IDPH COVID-19 Crisis \\$298K](#)

Mark Pfister, Health Department Executive Director, not related to CARES Act funding and will help offset COVID-19 costs.

A motion was made by Member Hewitt, seconded by Member Cunningham, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt and Member Martini

7.21 [20-0886](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$100,150 for the Prescription Drug Overdose grant.

Attachments: [PDO \\$100K](#)

Mark Pfister, Health Department Executive Director, reported that this grant is for the purchase of Naloxone and training for emergency dispatch personnel to combat the opioid overdose epidemic. Member Barr expressed his support. Member Simpson questioned what the pandemic has had on overdose deaths. Director Pfister reported that there were a higher number of overdose deaths in Lake County prior to the pandemic. It has decreased but is expected to increase now that there is more socialization.

A motion was made by Member Barr, seconded by Member Cunningham, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Simpson, Member Altenberg, Member Barr, Member Cunningham, Member Hewitt and Member Martini

8. Executive Session

The Committee did not enter into Executive Session.

9. Public Comment

There were no additional public comments.

10. County Administrator's Report

Cassandra Torstenson, County Administrator's Office, reported that staff is working with task forces and COVID-19. funding has been released to entities and additional funding will be released upon execution of their agreements. She reviewed entities that have or will be receiving funding for rental and utility assistance. This is an open application period and entities that have not applied can still do so.

11. Members' Remarks

Member Barr requested a list of entities be provided to all board members that have applied and received funding for utility, rental, and food assistance. Member Cunningham reported on her upcoming press conference with the Black Chamber of Commerce related to CARES Act funding.

12. Adjournment

The meeting was adjourned at 11:26 a.m.

This matter was adjourn

Next Meeting: July 28, 2020

Meeting minutes prepared by Blanca Vela-Schneider and Kristy Cechini.

Respectfully submitted,

Chairman

Vice Chairman

Health and Community Services Committee