

Lake County Illinois

*Central Permit Facility
500 W. Winchester Road
Libertyville, Illinois 60048*



Meeting Minutes - Draft

Wednesday, July 8, 2020

8:30 AM

Live-streamed at: <http://lakecounty.tv/>, Comcast Ch. 18 or 30,
AT&T U-Verse Ch. 99, & 18 N County St, Waukegan (10th Floor)

Public Works, Planning & Transportation Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the June 26, 2020, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Lake County Board Chair, this meeting will be held via audio and video conference and not in the 2nd floor Conference Room at the Central Permit Facility, 500 Winchester, Libertyville, Illinois.

PUBLIC VIEWING: This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast's network, Channel 18 or 30 and AT&T Channel 99. Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

PUBLIC COMMENT: Public Comments are welcomed and encouraged. Emailed Public Comments received by 8:30 a.m., Wednesday, July 8, 2020 for items not on the agenda will be read at the beginning of the meeting under Public Comment in the order they are received. Comments on agenda items will be read during consideration of that item. Comments received during the meeting will be held until the end of the meeting. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment pursuant to the County Board Rules of Order and Operational Procedures. All emailed Comments received will be included in the Committee's meeting minutes.

Email Public Comments to CountyBoard@lakecountyil.gov with the following:

- * Subject Title: Public Works Planning and Transportation Committee Public Comment
- * Name
- * Street Address (Optional)
- * City, State (Optional)
- * Phone (Optional)
- * Organization/agency/etc. represented. (If representing yourself, put "Self")
- * Topic or Agenda Item Number followed by Public Comment.

Public in attendance on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois may provide Public Comment. Public may also leave a message with the County Board Office at

847-377-2300.

0.0 [20-0824](#)

Determination of need for meetings of the Lake County Board and Committees to be held by audio or video conference.

Attachments: [Letter Determination Chair Hart\(07-02-20\).pdf](#)

1. **Call to Order**

Chair Durkin called the meeting to order at 8:30 a.m.

Present 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

Others present:

Blanca Vela-Schneider, County Administrator's Office

Abby Scalf, County Board Office

Austin McFarlane, Public Works

Gary Gibson, County Administrator's Office

Jim Hawkins, County Administrator's Office

Kevin Carrier, Division of Transportation

Eric Waggoner, Planning Building and Development

Krista Braun, Planning Building and Development

Lynn Buccieri, County Board Office

Matt Meyers, County Administrator's Office

Robert Springer, Planning Building and Development

Shane Schneider, Division of Transportation

Walter Willis, Solid Waste Agency of Lake County

Larry Mackey, Health Department

Cassandra Torstenson, County Administrator's Office

Sandy Hart, County Board

Brad Denz, Planning Building and Development

2. **Pledge of Allegiance**

Chair Durkin led the Pledge of Allegiance.

3. **Addenda to the Agenda**

There were no additions or amendments to the agenda.

4. **Public Comment**

There were no comments from the public.

5. **Chair's Remarks**

There were no remarks from Chair Durkin.

6. **Old Business**

There was no old business to discuss.

7. **New Business**

CONSENT AGENDA (Items 7.1 - 7.3)

APPROVAL OF MINUTES

7.1 20-0876

Minutes for June 3, 2020.

Attachments: [PWPT 6.3.20 Minutes.pdf](#)

A motion was made by Member Clark, seconded by Member Wasik, that Consent Agenda item 7.1 be approved and items 7.2 and 7.3 be approved and referred onto the Financial and Administrative Committee. The motion carried by the following roll call vote:

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

DIVISION OF TRANSPORTATION

7.2 20-0844

Joint resolution authorizing a contract with Campanella and Sons, Inc., Wadsworth, Illinois, in the amount of \$376,067.56 for the culvert replacement on Deep Lake Road and appropriating \$450,000 of County Bridge Tax funds.

Attachments: [20-0844 Bid Tab - Deep Lake Rd Culvert Replacement](#)
[20-0844 Vendor Disclosure, Campanella & Sons, Inc.](#)
[20-0844 Location Map, Deep Lake Road Culvert Replacement](#)

A motion was made by Member Clark, seconded by Member Wasik, that Consent Agenda item 7.1 be approved and items 7.2 and 7.3 be approved and referred onto the Financial and Administrative Committee. The motion carried by the following roll call vote:

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.3 20-0846

Joint resolution authorizing an agreement for professional engineering services with Infrastructure Management Services (IMS), Tempe, Arizona, at a maximum cost of \$80,000, for the annual pavement testing services, and associated components, and appropriating \$100,000 of Matching Tax funds.

Attachments: [20-0846 Vendor Disclosure, IMS](#)
[20-0846 2020 IMS Pavement Management Agreement](#)

A motion was made by Member Clark, seconded by Member Wasik, that Consent Agenda item 7.1 be approved and items 7.2 and 7.3 be approved and referred onto the Financial and Administrative Committee. The motion carried by the following roll call vote:

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

REGULAR AGENDA

LAKE COUNTY BOARD

7.4 [20-0878](#)

Joint resolution authorizing the dissolution of the Beach Park Drainage District.

Attachments: [Beach Park resolution.pdf](#)
[Beach Park.pdf](#)

Matt Meyers, County Administrator's Office, reported that the Ad Hoc Drainage District Committee has recommended the dissolution of the Beach Park Drainage District. The Village of Beach Park and City of Waukegan are currently fulfilling the duties of the district with the support of the Stormwater Management Commission. Lake County has met with the two entities and Board members who have consented to the dissolution of the district. Any issues will be handled by the municipality jurisdiction. The dissolution will result in an approximate \$3 annual savings for taxpayers, and any existing funds by the district will go to the municipalities. Discussion ensued regarding outreach to residents in the district, timeline, and a breakdown of fund splits.

A motion was made by Member Hewitt, seconded by Member Clark, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

DIVISION OF TRANSPORTATION

7.5 [20-0843](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$6,201,261.72 for the Grass Lake Road and Millburn Road resurfacing improvements, which will be improved under the Illinois Highway Code for a total of 5.28 miles, and providing a supplemental appropriation of \$270,000 of County Bridge Tax funds, \$400,000 of Matching Tax funds, and \$500,000 of ¼% Sales Tax for Transportation funds.

Attachments: [20-0843 Bid Tab - Grass Lake Rd and Millburn Rd Resurfacing](#)
[20-0843 Vendor Disclosure, Peter Baker & Son Co](#)
[20-0843 Location Map, Grass Lake and Millburn Resurfacing](#)

Shane Schneider, Division of Transportation Director, presented this item for resurfacing improvements on Grass Lake Road and Millburn Road. Significant elements of this project will be filling in sidewalk gaps, providing connectivity to regional destinations, and repairing the bridge over Mill Creek. Discussion ensued.

A motion was made by Member Maine, seconded by Member Pedersen, that this

item be approved and referred on to the Financial and Administrative Committee.

The motion carried by the following vote:

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.6 [20-0845](#)

Joint resolution authorizing an agreement with Baxter and Woodman, Inc., Crystal Lake, Illinois, to provide Phase II design engineering services for improvements to the intersection of Stearns School Road at US Route 41 in unincorporated Warren Township and the Village of Gurnee, at a maximum cost of \$407,084.27, and appropriating \$490,000 of Motor Fuel Tax funds.

Attachments: [20-0845 Stearns School Road at US 41 Ph II Cons Contract](#)
[20-0845 Location Map, Stearns School Road at US 41](#)
[20-0845 Vendor Disclosure, Baxter and Woodman](#)

Shane Schneider, Division of Transportation Director, presented this item to make safety improvements to the intersection of Stearns School Road at US Route 41. This project includes modifying the left-turn lanes on US Route 41 where they are controlled by a traffic signal. The Illinois Department of Transportation will pay all construction costs and will oversee the construction after Phase II is completed.

A motion was made by Member Pedersen, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.7 [20-0847](#)

Joint resolution authorizing an agreement with the State of Illinois, by and through the Illinois Department of Transportation (IDOT), for improvements at the intersection of Fremont Center Road and Illinois Route 60.

Attachments: [20-0847 Fremont Center Rd at IL 60 IDOT Agreement draft](#)
[20-0847 Location Map, Fremont Center Road at IL 60](#)

Shane Schneider, Division of Transportation Director, presented this item to make improvements to the intersection of Fremont Center Road and Illinois Route 60. The intersection will be realigned, and a traffic light will replace a stop sign. Per this agreement with the Illinois Department of Transportation, the state will provide funding for half the construction costs. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.8 [20-0848](#)

Joint resolution appropriating \$475,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the intersection improvement of Miller Road at US Route 12.

Attachments: [20-0848 Location Map, Miller Road at US 12](#)

This item was taken after item 7.5.

Shane Schneider, Division of Transportation Director, presented this item to make safety improvements to the intersection of Miller Road and US Route 12, which includes dedicated left- and right-turn lanes and dedicated through lanes for east and westbound traffic on Miller Road. Discussion ensued.

A motion was made by Member Wilke, seconded by Member Taylor, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.9 [20-0849](#)

Joint resolution appropriating \$525,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the intersection improvement of Illinois Route 59 at Grand Avenue.

Attachments: [20-0849 Location Map, Grand Ave at IL Route 59](#)

Shane Schneider, Division of Transportation Director, presented this item to make improvements to the intersection of Illinois Route 59 at Grand Avenue. The project includes adding turn lanes, a new traffic signal and non-motorized improvements to provide access to bicyclists and pedestrians to safely access Washington Street.

A motion was made by Member Maine, seconded by Member Pedersen, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.10 [20-0003](#)

Director's Report - Transportation.

Shane Schneider, Division of Transportation Director, reported on two ongoing studies. The Illinois Department of Transportation (IDOT), at the request of the collar counties, is

studying a way to improve county operations and data sharing. The way-finding study continues to seek feedback for signage to be utilized on the test route within the North Shore Path. More than 2,000 responses have been received.

PLANNING BUILDING AND DEVELOPMENT

7.11 [20-0873](#)

Continued discussion of proposed ordinance amendments to the Lake County, Illinois Code of Ordinances to regulate entertainment-oriented animal exhibitions in unincorporated Lake County.

Attachments: [Animal Exhibitions Text Amendments REV Draft.pdf](#)
[Info Paper Animal Exhibitions \(07-8-20\).pdf](#)

Member Maine sought clarification regarding what items can go before the committee. Matt Meyers, County Administrator's Office, reported that there has been a shift to allow more regular business items back on committee agendas as there are numerous outstanding items that need to be discussed and acted on. Chair Hart said there is a need to bring back regular business, but a discussion of what items can be discussed can be addressed further at the next Committee of the Whole meeting.

Eric Waggoner, Planning, Building and Development Director, said there have been previous discussions regarding entertainment-oriented animal exhibition practices within unincorporated Lake County. Staff has been working on proposed amendments to regulate these exhibitions, creating a new animal exhibition use category that incorporates all animal shows, racetracks and animal exhibitions into a single use category.

Director Waggoner provided a timeline of the process to adopt amendments to the existing ordinance.

Significant discussion ensued.

Abby Scaff, County Board Office, read a public comment from Mark Ayers, Illinois State Director of the Humane Society of the United States, supporting regulation of wildlife animals.

The consensus of the committee is to move forward with this item.

This matter was discussed

7.12 [20-0874](#)

Ordinance amending the Lake County Temporary Emergency Public Nuisance Ordinance.

Attachments: [EXTENDED LAKE COUNTY TEMPORARY EMERGENCY NUISANCE OF Presentation - Temporary Emergency Ordinance \(v2\).pdf](#)
[Public Comment on Item 54.pdf](#)

Eric Waggoner, Planning, Building and Development Director, provided an overview of the temporary open burning ban to extend from point of County Board approval on July 14, 2020 through August 12, 2020.

The County enacted the temporary ban in unincorporated Lake County as a result of the COVID-19 pandemic in response to exacerbation of breathing problems to those infected. Information was distributed regarding the ban, and a hotline was set for individuals to report those who violated the open burning ban.

In light of the continued risks associated with COVID-19 and open burning concerns, staff supports the extension of a temporary burning ban in unincorporated Lake County. Director Waggoner said understanding in the fall it is less convenient for homeowners to delay burning landscape waste, should a temporary ban extend or need to be revived in the fall, staff from Planning Building and Development, the Health Department and Solid Waste Agency of Lake County are looking at alternatives to open burning to provide to residents.

Significant discussion ensued, including questions addressed by Larry Mackey, Health Department, regarding the County's COVID-19 positivity rate and a request by several Committee members to have a broader discussion on yard waste burning.

A motion was made by Member Maine, seconded by Member Hewitt, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.13 [20-0041](#)

Director's Report - Planning Building and Development.

Eric Waggoner, Planning, Building and Development Director, reported the Central Permit Facility is now accessible to the public with limited functionality. Social distancing and sanitation have been established to ensure the health of employees and the public. Information as the facility continues to slowly open will be updated on the website, adding he is excited to slowly give the public more opportunities to conduct business in person.

Planning Building and Development will use the next few Committee meetings to bring additional substantive items forward including a rezoning request in the Wauconda area. Staff also will bring forward a discussion regarding short-term rentals and another discussion on regulating bird-friendly design in unincorporated areas.

PUBLIC WORKS

7.14 [20-0867](#)

Joint resolution authorizing an agreement with Donohue and Associates, Inc., Sheboygan, Wisconsin, in the amount of \$69,680 for preliminary engineering design services for the Supervisory Control and Data Acquisition system.

Attachments: [20-0867 SCADA Phase III. PW 2020.062 Donohue Award Information PW](#)
[20-0867 SCADA Phase III Donohue Vendor Disclosure PW2020.062.pdf](#)
[20-0867 SCADA Ph III Scoring Matrix for County Board Approval PW 2020](#)
[20-0867 SCADA Phase III Donohue Agreement_Final PW2020.062.pdf](#)

A motion was made by Member Wasik, seconded by Member Vealitzek, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.15 [20-0868](#)

Director's Report - Public Works.

Attachments: [07.08.20 Rate Ordinance Pass Through Highlight.pdf](#)
[07.08.20 Emerging Contaminants.pdf](#)

Due to technical difficulties, Austin McFarlane, Public Works Interim Director, was unable to provide a report.

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8. Executive Session

The Committee did not enter into Executive Session.

9. Public Comment

There were no public comments.

10. County Administrator's Report

Matt Meyers, County Administrator's Office, reported that Austin McFarlane, Public Works Interim Director, has two items he would like to report on. The information will be provided to committee members via email and will be discussed at the next Committee of the Whole meeting.

11. Members' Remarks

There were no remarks from members.

12. Adjournment

The meeting was adjourned at 10:18 a.m.

Next Meeting: July 29, 2020

Meeting minutes prepared by Blanca Vela-Schneider and Abby Scalf.

Respectfully submitted,

Chair

Vice Chair

Public Works, Planning, and Transportation Committee