



STORMWATER MANAGEMENT COMMISSION

MEMORANDUM

To: Stormwater Management Commission

From: Mike Warner, Executive Director

Date: July 9, 2020

Re: Engineering Services for Ravine and Streambank Site Restoration 9950 and 9968 Marguerite Lane in Beach Park Illinois.

ACTION REQUESTED: Approval of Contract

SMC staff issued a Request for Proposals (RFP) for Engineering Services on May 28, 2020. The Engineering Services scope of work includes engineering and technical services for project design, plan and technical specifications, project permit requirements, and surveying services. Proposals for this RFP were due on Wednesday June 17, 2020 by 2:00 pm for which SMC received six proposals.

The Selection Committee consist of Ernesto Huaracha, Sharon Østerby, and Arnold Donato. Firms were evaluated by the Selection Committee in accordance with the evaluation criteria of the Local Government Professional Services Selection Act (50 ILCS 510) which include: satisfactory relationship for services, qualifications, ability of firm and professional personnel, past record and experience, willingness to meet time requirements, approach to the project, and other qualifications-based factors as applicable. Firm's Proximity to the Study Area was excluded as a selection criterion based on State and Federal procurement requirements.

The firm selected based on the evaluation criteria, demonstrated competence and qualifications working with ravine bluff systems and streambank stabilization methods. The selected firm provided a complete proposal with a Not To Exceed fee schedule of required services and essential services to complete all the listed items within the scope of services for this project.

SMC staff recommends approval of the Engineering Services for Ravine and Streambank Site Restoration 9950 and 9968 Marguerite Lane in Beach Park Illinois to Christopher B. Burke Engineering, Ltd., Rosemont, IL., with the following 'not to exceed' amount of \$51,172.00. Upon SMC approval, SMC staff will obtain required insurance information and executed contracts with selected firm.

This project is being awarded funds associated with FEMA's Hazard Mitigation Assistance Program.

If you should have any questions regarding this project, please feel free to contact Ernesto Huaracha at 847-377-7715 or Mike Warner at 847-377-7716.